# California Community Colleges Chancellor’s Office

## 2022-23 System Budget and Legislative Request Form

1. **Proposal summary:**

*Provide a brief description of the proposal and a summary of how it aligns to the Vision for Success.*

1. **Background of the proposal:**

*Provide a description of the issue and its background. Include information regarding how the issue developed. Identify existing statutory requirements referencing specific legislation and sections of the California Education Code. For funding proposals, describe the current funding level and challenges. What is currently being done to address this issue and why are those efforts unsuccessful or insufficient? Why does this issue need to be solved now?*

1. **Describe how the proposed solution addresses the problem:**

*Describe how this budget or legislative proposal would improve existing practice. What would this proposal do? Who is served by this proposal? Why is this solution the best way to address this problem? What evidence supports this proposal? Please provide any research or data that supports the proposal.*

1. **Analyze all feasible alternatives:**

*Provide all possible solutions to this problem, and describe the benefits and downsides of each alternative. What would happen if no legislative or budget change is enacted?*

1. **Strongest arguments in support of proposed solutions:**

*Using research and data to support the proposal provide a justification of the proposed solution. Are there other organizations likely to support this proposal? If so, who and why?*

1. **Fiscal analysis and justification:**

*Provide a detailed cost summary of the proposal. What is the source of funds (e.g., Proposition 98, General Funds etc.)? Is each cost component of the proposal essential? Is this a one-time or ongoing cost? Are there cost benefits or savings associated with the proposal?*

1. **Describe previous state or federal legislation, policy or fiscal efforts, or hearings on the subject:**

*Have there been any previous efforts such as BCPs, legislative bills, oversight hearings? Please provide as much detail on previous efforts including links to informational hearings, bill numbers, or copies of prior BCPs, etc.?*

1. **List relevant statutory code sections applying to this issue/subject.**

*Which relevant sections of the Education Code, Government Code, or other relevant statutory codes apply to this subject/issue/program?*

1. **Additional background:**

*Will there be opposition or concerns? If so, what and from whom? Are there other stakeholders that will be affected by this proposal or budget action? If so, who and what is their likely position? What are other ways to address this issue?*

1. **Contact information:**

Proposal Primary Contact: *Click or tap here to enter text.*

Division/Organization/College: *Click or tap here to enter text.*

Email Address: *Click or tap here to enter text.*

Phone Number: *Click or tap here to enter text.*

1. **Approval for submission:**

To be considered for inclusion in the 2022-23 Budget and Legislative Request the proposal must be approved by one of the following, as appropriate: Chancellor’s Office Division Executive Vice Chancellor, Vice Chancellor or Chief Counsel, Consultation Council representative, or district/college Chief Executive Officer or General Counsel.

Approved By: *Signature Here*

Title: *Title Here*

***Email this completed form to Tiyesha Watts, CCCCO College Finance and Facilities Planning Division, at*** [***twatts@cccco.edu***](mailto:twatts@cccco.edu) ***by July 16, 2021. Please contact Vice Chancellor Lizette Navarette (***[***lnavarette@cccco.edu***](mailto:lnavarette@cccco.edu)***) or David O’Brien (***[***dobrien@cccco.edu***](mailto:dobrien@cccco.edu)***) with any questions or comments.***