Academic Senate for California Community Colleges Rules

Amended November 18, 2023

1. Definitions
	1. The acronym ASCCC represents Academic Senate for California Community Colleges
	2. Geographical areas are designated as Area A, Area B, Area C, and Area D as listed in the current ASCCC directory. The ASCCC shall publish a list of member community college and district academic senates comprising each area.
	3. North Region consists of member academic senates comprising Areas A and B.
	4. South Region consists of member academic senates comprising Areas C and D.
2. Election Rules and Procedures
	1. Election of Officers
		1. Officers. The President, Vice President, Secretary, and Treasurer will be elected to the Board of Directors by all delegates.
	2. Elections of Representatives
		1. Two At-Large representatives. At-Large Representatives will be elected to the Board of Directors by all delegates.
		2. Two North Region representatives. North Region Representatives will be elected to the Board of Directors by delegates from the North Region.
		3. Two South Region representatives. South Region Representatives will be elected to the Board of Directors by delegates from the South Region.
		4. Area Representatives. Each Area Representative (A, B, C, and D) will be elected to the Board of Directors by delegates from the member academic senates comprising their respective Area academic senates.
	3. Terms of Office
		1. Terms for officers shall be one year.
		2. Terms for representatives shall be two years.
		3. Terms for representatives shall be staggered as follows.
			1. Even-numbered year elections will select:

One At-Large representative

One representative from the North Region

One representative from the South Region

One representative from Area B

One representative from Area C

* + - 1. Odd-numbered year elections will select:

One At-Large representative

One representative from the North Region

One representative from the South Region

One representative from Area A

One representative from Area D

* + 1. The President shall serve no more than two consecutive elected one-year terms (Bylaws, Article III, Section 3). The Vice President, Secretary, and Treasurer shall serve no more than three consecutive elected one-year terms in the same office.
		2. Representatives may serve no more than two consecutive two-year terms in any position.
		3. Assuming a position mid-cycle does not affect these limits.
	1. Schedule
		1. The annual election shall take place on the last day of the Spring Plenary Session.
		2. If there is a vacancy on the Board of Directors, a special election to fill that vacancy may be held on the last day of Plenary Session. Any special election will be held following all regular elections at Plenary Session.
		3. The time at which elections will begin shall be announced in the agenda or schedule. The first election shall not be held earlier than the announced time.
	2. Nominations
		1. Nominations may be made in two ways:
			1. In writing, including email, and delivered to the ASCCC Office;
			2. From the floor during a designated time at Plenary Session. Saturday nominations only occur for positions with no candidates.
		2. Nominations must be accepted by the nominee.
		3. Nominees may be nominated for at most two positions for which they are eligible. In the case that the nominee consents to two nominations during the same Plenary Session, the first election in which the candidate prevails will be the position the candidate subsequently assumes.
		4. The ASCCC office shall provide up-to-date information on elections that indicates open positions and nominees for each position. This information is provided on the ASCCC website as well as on a physical elections information board at Plenary Session.
	3. Delegate Registration
		1. Delegate forms must be submitted to the ASCCC office to be eligible to vote for elections and resolutions.
	4. Elections Procedures
		1. The Elections Chair is appointed by the President and oversees the elections process. They may not be a candidate for any position while serving as Elections Chair.
		2. The order of the elections shall be: President, Vice- President, Secretary, Treasurer, At-Large Representative, North Representative, South Representative, and Area Representatives.
		3. All elections will occur through electronic voting using instant-runoff voting, also called ranked-choice voting on ballots.
			1. The Elections Chair announces each election and the candidates for each position
			2. Each electronic ballot will include the names of all candidates for that position
			3. Delegates rank each candidate with 1 being one’s first choice, 2 being one’s second choice, etcetera.
			4. The Elections Chair announces the results of each election.
		4. Instant runoff elections, also referred to as ranked-choice elections, proceed as follows:
			1. Delegates rank all candidates with their preference, 1 being one’s first choice, 2 being one’s second choice, and so on.
			2. If a candidate wins a majority of the first-choice votes, they are declared the winner.
			3. If no candidates win a first-preference majority, then the candidate with the fewest first-preference votes is eliminated.
			4. All of the second-choice votes from voters whose first choice was eliminated are redistributed to the other candidates.
			5. A new tally is conducted to determine whether any candidate has a majority of the second-round vote.
			6. The steps are repeated until a candidate obtains a majority of voting delegates.
			7. If neither of the final two candidates obtains majority, the candidate with the greater number of 1’s will prevail. If that is tied as well, then the greater number of 2’s, and so forth.
		5. Queries, appeals, and challenges to the elections process must be made at the time of the election before the next election occurs or, in the case of the final election, before elections end.
		6. Any candidate may observe or select someone to observe the election process for elections on which the candidate’s name appears.
		7. Any candidate running unopposed will automatically be elected without action by the delegates.
		8. Records of elections shall be maintained by the ASCCC office until the next election.
1. Vacancies on the Board of Directors
	1. If the Presidency is vacant, the Vice President will become the President.
	2. Vacancies for all other positions on the Board of Directors may be filled by interim appointment by the President. Appointees shall be selected from nominations submitted by eligible Member Academic Senates specified in Sections II.A and II.B of the ASCCC Rules. Nominees must meet the requirements for serving on the Board of Directors as defined in Article IV, Section 2 of the Bylaws.
	3. Any vacancy filled in accordance with these rules shall be filled by election at the next Plenary Session.
2. Recall of a Member of the Board of Directors
3. A proposal to recall an elected member of the Board of Directors must be in the form of a resolution from a Member Academic Senate.
4. The resolution must include a signature of support from 1/3 of the delegates eligible to vote for the Board member being recalled.
5. Upon receipt of the recall resolution, the President shall hold an electronic recall vote within 15 days of receiving the resolution requesting removal. The recall vote will be sent to delegates that are eligible to vote for the Board member being recalled.
6. A two-thirds (2/3) vote of delegates is required for recall.
7. If the recall is approved, then the Board vacancy may be filled in accordance with the section III of these Rules.
8. Relationship between the ASCCC and the Academic Senate Foundation for California Community Colleges (ASFCCC)
9. The Foundation shall exist at the will of the ASCCC Board of Directors.
10. The ASCCC shall serve as the sponsoring association for the Foundation, and any action undertaken by the ASFCCC may be reviewed and discussed by the ASCCC Board of Directors.
11. The Foundation shall report at each regularly scheduled meeting of the ASCCC Board of Directors.
12. The Foundation shall submit an annual fiscal report to the ASCCC Board of Directors.
13. The Foundation may seek and utilize administrative support from the ASCCC.
14. No section of these rules shall be construed to authorize or acknowledge any control by the ASCCC over actions taken by the Foundation or to impose any responsibilities or duties upon the ASCCC of the actions taken by the Foundation or its members during their terms in office.
15. In the event that the ASCCC terminates the Foundation, all the remaining assets and property of the Foundation, after payment of all liabilities and necessary expenses, shall be distributed to such organizations consistent with the purposes stated in its bylaws, and subject to statutory or other legal requirements of the State of California. Such final distribution shall be made by a majority vote of the Foundation Board.
16. Committees
17. The Board of Directors may create committees to address the adopted positions of the ASCCC. Committees have a variety of forms and names, including standing committees, workgroups, task forces, and ad hoc groups.
18. Creation, deletion, and amendments to committees, including membership and charges, require majority vote by the Board of Directors.
19. Review of committees shall take place at least every three years, in alignment with the strategic planning cycle.
20. The ASCCC standing committees and other committees are listed on the ASCCC website.