



**Thursday, January 12, 2023 to Friday, January 13, 2023**

The Citizen Hotel  
926 J St.  
Sacramento, CA 95814  
Room: Quorum  
[Zoom Link](#)

**January 12, 2023**

8:00 AM - 8:30 AM | Breakfast  
8:30 AM - 12:30 PM | Strategic Planning Session  
12:30 PM - 1:00 PM | Lunch  
1:00 PM - 5:00 PM | Executive Committee Meeting

6:00 PM Dinner TBA

**January 13 2023**

8:00 AM - 9:00 AM | Breakfast  
9:00 AM - 12:00 PM | Executive Committee Meeting  
12:00 PM - 12:30 PM | Lunch  
12:30 PM - 2:00 PM | Executive Committee Meeting

All ASCCC meetings are accessible to those with accommodation needs. A person who needs an accommodation or modification in order to participate in the meeting may make a request by emailing the ASCCC Office at [agendaitem@asccc.org](mailto:agendaitem@asccc.org) no less than five business days prior to the meeting. Providing your request at least five business days before the meeting will help ensure the availability of the requested accommodation. This event will utilize automated closed captioning. If you would like to request a live human closed captioner for any of our offerings, please contact us at [agendaitem@asccc.org](mailto:agendaitem@asccc.org) at least 10 business days in advance.

Public Comments: Members of the public wishing to comment on an agenda item or another topic not on the agenda will be given the opportunity to comment. Public comment will be invited at the end of the Executive Committee discussion on each agenda item. Persons wishing to make a public comment to the Executive Committee on a subject not on the agenda shall address the Executive Committee during the time listed for public comment. Public comments are limited to 3 minutes per individual and 30 minutes per agenda item. Materials for this meeting are found on the [ASCCC Executive Committee Meeting website page](#).

- I. ORDER OF BUSINESS**
  - A. Roll Call**
  - B. Approval of the Agenda**
  - C. Land Acknowledgement**

We begin today by acknowledging that we are holding our gathering on the land of the Nisenan Nations who have lived and continue to live here. We recognize the Nisenan Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Sacramento. As we begin, we thank them for their strength, perseverance and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call Sacramento their home, for their shared struggle to maintain their cultures,

languages, worldview and identities in our diverse City.

**D. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

**E. [Executive Committee Norms, pg.5](#)**

**F. [Calendar, pg.7](#)**

**G. [Local Senate Visits, pg.14](#)**

**H. [Action Tracking and Future Agenda Items, pg.23](#)**

**I. One Minute Executive Committee Member Updates**

**J. President/Executive Director Updates**

**II. CONSENT CALENDAR**

**A. [December 1, 2022, Executive Committee Meeting Minutes](#)**

**B. ASCCC Coaching Model**

**C. March Webinar on 10+1**

**III. ACTION ITEMS**

**A. [Legislative Update – 10 mins., Aschenbach, pg.41](#)**

The Executive Committee will receive a report on the 2022-23 (two-year) legislative session and may consider requested action.

**B. [Noncredit Toolkit Outline – 20 mins., Bean/Howerton, pg.43](#)**

The Executive Committee will review the proposed outline for the Assigned Noncredit Toolkit.

**C. [Noncredit Communication Survey – 20 mins., Bean/Howerton, pg.45](#)**

The Executive Committee will review and approve proposed questions for spring Noncredit Communication Survey.

**D. [Spring 2023 Elections – 15 mins., May/Mica, pg.47](#)**

The Executive Committee will consider for approval the use of an online voting platform for the Spring Elections.

**E. [Spring Plenary Session Planning – 30 mins., May/Mica, pg.49](#)**

The Executive Committee will review and consider for approval the draft program outline of the Spring Plenary Session.

**F. [ASCCC Meeting and Event Dates – 20 mins., May/Mica,pg.59](#)**

The Executive Committee will consider for approval the 2023-24 Meeting and Events Dates calendar.

**G. [Considerations for Online Ed Accessibility Paper – 15 mins., Gillis/Bean,pg.63](#)**

The Executive Committee will discuss and provide direction for the Online Education Committee regarding the paper on accessibility.

**H. [Online Education Committee Spring 2023 Webinar Series – 15 mins., Gillis/Bean,pg.65](#)**

The Executive Committee will provide feedback and approval for the Online Ed Committee Spring 2023 Webinar Series

- I. [\*\*EDAC Brown Bag Webinar #2 – 10 mins., Velez/Chow, pg.67\*\*](#)  
The Executive Committee will review and approve the description and panelists for EDAC's second Brown Bag Webinar.
- J. [\*\*Disciplines List – 15 mins., Reese/Roberson, pg.69\*\*](#)  
The Executive Committee will discuss the Disciplines List process and vote to confirm that process has been followed and that enough evidence exists for debate by the body.
- K. [\*\*Proposed Updates to Policy 40.01 Honoring Faculty Leaders – 15 mins., Reese/Roberson, pg. 73\*\*](#)  
The Executive Committee will discuss and approve amendments to Policy 40.01 Honoring Faculty Leaders.
- L. [\*\*2023 Academic Academy – 20 mins., Parker/Roberson, pg.77\*\*](#)  
The Executive Committee will approve 2023 Academic Academy.

#### IV. DISCUSSION

- A. [\*\*Chancellor's Office Update – 30 mins., May, pg. 79\*\*](#)  
A liaison from the Chancellor's Office will provide Executive Committee members with an update of system-wide issues and projects.
- B. **Oral Reports**
  - i. **Foundation President's Report – 10 mins., Vélez**
  - ii. [\*\*Liaison/Caucus Reports - 5 mins. each, May, pg.81\*\*](#)  
The Executive Committee will receive oral or written reports from liaisons or representatives from partner organizations and ASCCC Caucuses.
- C. [\*\*Local Senates Committee Proposal for Liaison Website and Handbook – 15 mins., Chow/Aschenbach, pg.83\*\*](#)  
The Executive committee will discuss and provide input on the Relations with Local Senates Committee proposals for liaison websites and handbook.
- D. [\*\*2023 Curriculum Institute Draft Topics – 20 mins., Parker/Reese, pg.85\*\*](#)  
The Executive Committee will review and discuss the 2023 Curriculum Institute draft topics.
- E. [\*\*CCC, CSU, and UC Ethnic Studies Core Competencies Comparison Chart – 15 mins., Parker, pg.87\*\*](#)  
The Executive Committee will review and discuss the CCC, CSU, and UC Ethnic Studies Core Competencies Comparison Chart.
- F. [\*\*Title 5 § 55002 Standards and Criteria for Courses – 10 mins., Parker, pg.91\*\*](#)  
The Executive Committee will review and approve the Title 5 § 55002 standards for courses.
- G. [\*\*First Draft Strategic Enrollment Management Paper – 45 mins., Arzola/Curry, pg.97\*\*](#)  
The Executive Committee will review and approve the first draft of the Strategic Enrollment Management Paper.
- H. [\*\*Referred Resolution 01.04 F22 Alternating Area Meeting Days – 15 mins., Reese/Roberson, pg.99\*\*](#)  
The Executive Committee will discuss and provide guidance on ideas for possibly

updating Area meetings processes.

**I. Monthly ASCCC Webinar – 10 mins., Chow/Aschenbach,pg.101**

The Executive Committee will discuss the possibility of scheduling a monthly ASCCC webinar.

**J. Board of Governors/Consultation Council – 15 mins., May, pg.103**

The Executive Committee will receive an update on the recent Board of Governors and Consultation Council meetings.

**K. Meeting Debrief– 15 mins., May, pg.105**

The Executive Committee will have an opportunity to share thoughts on the meeting and provide considerations for potential agenda items to be discussed at future meetings.

**V. **WRITTEN REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)***

**A. Academic Senate and Grant Reports**

- i. Academic Senate for CA Community Colleges Statement of Activities - Income Statement as of September 30, 2022

**B. Standing Committee and Chancellor’s Office Reports**

- i. October CTELC Minutes
- ii. November FLDC Minutes
- iii. October ASCCC Curriculum Committee Minutes
- iv. November CTELC Minutes
- v. September Relations with Local Senates Committee Minutes
- vi. November Noncredit, Pre-transfer, and Continuing Education Committee Minutes
- vii. October Relations with Local Senates Committee Minutes
- viii. October Part-Time Committee Minutes
- ix. October 5C Meeting Minutes
- x. November 5C Meeting Minutes
- xi. November Relations with Local Senate's Committee Minutes
- xii. November TTAC Meeting Minutes

**C. ASCCC Liaison (to other organizations) Reports**

**D. Local Academic Senate Visits**

**VI. ADJOURNMENT**





## ASCCC Executive Committee Norms

We are a collective of diverse educators who honor and celebrate the respective voices and lived experiences of its members in order to engage in authentic abolitionist work.

As an Academic Senate for California Community Colleges Board Member, I commit to the operational principles or expectations that implicitly or explicitly govern my actions:

### AUTHENTICITY

- Speak your discomfort.
- Be honest and genuine.
- Have your actions match your words.

### COLLEGIALITY

- Honor and appreciate experiences, knowledge, and the diversity of our perspectives.
- Provide and accept feedback with humility and respect.
- Commit to learning from and listening to each other, recognizing that multiple viewpoints increase our awareness and understanding.
- Allow others to speak their truth and listen without prejudice.

A

C

HD

SPP

- Share the space/ step up, step back; ensure all voices are heard.
- Be thoughtful, solution-oriented and seek positive outcomes.
- Commit to your roles and responsibilities- be prepared (and be honest if you are not).
- Respect Confidentiality (honor confidential information by not sharing any ASCCC-related matters shared during closed meetings, with other persons or entities who did not attend those meetings).
- Honor the dedication of committee members.
- Think creatively, but don't act impulsively.

- Communicate with respect and humility: recognize personal biases and avoid making assumptions when interacting with others.
- Exercise patience when others challenge your ideas, change their minds, or ask questions.
- Practice grace and gratitude when conflict resolution is needed: be forgiving of yourself and others.

### HONOR AND DEDICATION

### SELF-AWARENESS, PRESENCE, AND PATIENCE





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Calendar

**DESIRED OUTCOME:** The Executive Committee will be informed of upcoming events and deadlines.

**CATEGORY:** OOB

**REQUESTED BY:** Mica

**STAFF REVIEW :** Patricia Carrillo

**Item No:** I.F.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 5 minutes

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action:

Information: X

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

## BACKGROUND

### Upcoming Events and Meetings

**Executive Committee Meeting** – Sonesta Emeryville/ Hybrid- February 3-4, 2023

**Executive Committee Meeting** – Costa Mesa Marriott/Hybrid- March 10-11, 2023

**Executive Committee Meeting** – DoubleTree by Hilton Hotel Anaheim/Hybrid – April 19, 2023

Please see the 2022-2023 Executive Committee Meeting Calendar on the next page for ASCCC Executive Committee meetings and institutes.

### Reminders/Due Dates

#### January 17, 2023

- Agenda items for the February 2-3, 2023 meeting
- Committee reports, if applicable

#### February 21, 2023

- Agenda items for the March 10-11, 2023 meeting
- Committee reports, if applicable

#### March 31, 2023

- Agenda items for the April 19 2023 meeting
- Committee reports, if applicable

### **Rostrum Timeline 2022-23**

<b><u>To ED</u></b>	<b><u>To Editor</u></b>	<b><u>To President</u></b>	<b><u>To Visual Designer</u></b>	<b><u>To Field</u></b>
January 22	January 27	February 3	February 13	February 28
March 5	March 13	March 20	April 3	April 20

### **Academic Papers Timeline 2022-23**

- A. Educational Policies Committee – Enrollment Management (Update) – [R17.03 S2022](#)
- B. Online Education Committee – Accessibility (NEW)
- C. Online Education Committee – Ensuring Effective and Equitable Online Education (Update) – [R13.02 S2022](#)
- D. Data and Research Committee – Optimizing Student Success by Evaluating Placement (NEW) – [R18.01 F2020](#)
- E. Part-time Faculty Committee – Part-time Faculty Equity – [R19.01 S2021](#)

### **Ed Pol: Enrollment Management Paper**

- First Draft of paper to be submitted to February Executive Committee meeting – Due January 17, 2023
- Second Draft of paper to be submitted to March Executive Committee meeting – Due February 14, 2023
- Final Draft to Area Reps for March Area Meetings – March 15, 2023
- Include in Thursday Spring 2023 Resolutions Packet – April 20, 2023

### **Online Ed: Accessibility Paper**

- First Draft of paper to be submitted to January Executive Committee meeting – Due December 16, 2022
- Second Draft of paper to be submitted to February Executive Committee meeting – Due January 17, 2023
- Final Draft to Area Reps for March Area Meetings – March 15, 2023
- Include in Thursday Spring 2023 Resolutions Packet – April 20, 2023

## **Online Ed: Ensuring Effective and Equitable Online Education Paper**

- First Draft was submitted to June 2022 Executive Committee meeting
- Second Draft of paper to be submitted to March Executive Committee meeting – Due February 14, 2023
- Final Draft to Area Reps for March Area Meetings – March 15, 2023
- Include in Thursday Spring 2023 Resolutions Packet – April 20, 2023

## **Data and Research: Optimizing Student Success by Evaluating Placement Paper**

- First Draft of paper to be submitted to February Executive Committee meeting – Due January 17, 2023
- Second Draft of paper to be submitted to March Executive Committee meeting – Due February 14, 2023
- Final Draft to Area Reps for March Area Meetings – March 15, 2023
- Include in Thursday Spring 2023 Resolutions Packet – April 20, 2023

## **Part-time: Part-time Faculty Equity Paper**

Draft Paper outline and survey submitted on May 6, 2022 Executive Committee Meeting  
Timeline TBD

# Academic Senate

2022 - 2023

## Executive Committee Meeting Agenda Deadlines

### Reminder Timeline:

- Agenda Reminder – 7 days prior to agenda items due date
- Agenda Items Due – 7 days prior to agenda packets being due to executive members
- Agenda Packet Posted – 10 days prior to executive meeting

<b>Meeting Dates</b>	<b>Agenda Items Due</b>	<b>Agenda Posted and Mailed</b>
August 11-13, 2022 (Th-Sat)	July 25, 2022	August 1, 2022
September 15-17, 2022 (Th-Sat)	August 29, 2022	September 5, 2022
September 30, 2022	September 13, 2022	September 20, 2022
November 2, 2022	October 14, 2022	October 21, 2022
December 1-2, 2022 (Th-Fri)	November 14, 2022	November 21, 2022
January 12-13, 2023 (Th-Fri)	December 16, 2022	December 23, 2022
February 3-4, 2023	January 17, 2023	January 24, 2023
March 10-11, 2023	February 21, 2023	February 28, 2023
April 19, 2023	March 31, 2023	April 7, 2023
May 10, 2023	April 21, 2023	April 28, 2023
June 2-4, 2023	May 16, 2023	May 23, 2023



**2022-2023 EXECUTIVE COMMITTEE MEETING DATES\***

Meeting Type	Date	Campus Location	Hotel Location	Agenda Deadline
Executive Meeting	August 11-13, 2022 (Th-Sat)		The Mission Inn Riverside, CA Hybrid	July 25, 2022
Executive Meeting	September 15-17, 2022 (Th-Sat)	American River College	The Sheraton Grand Hotel Sacramento, CA Hybrid	August 29, 2022
Executive Meeting	September 30, 2022 (Fri)		Virtual	September 16, 2022
Area Meetings	October 14-15, 2022 (Fri-Sat)		Various Locations or virtual	TBD
Executive Meeting	November 2, 2022 (Wed)		The Sheraton Grand Sacramento, CA Hybrid	October 14, 2022
Executive Meeting	December 1-2, 2022 (Th-Fri)		Westgate Hotel San Diego, CA Hybrid	November 14, 2022
Executive Meeting	January 12-13, 2023 (Th-Fri)		The Citizen Hotel Sacramento, CA Hybrid	December 23, 2022
Executive Meeting	February 3-4, 2023 (Fri-Sat)		Sonesta Emeryville Emeryville, CA Hybrid	January 17, 2023
Executive Meeting	March 10-11, 2023 (Fri-Sat)	Coastline Community College	Marriott Costa Mesa Fountain Valley, CA Hybrid	February 14, 2023
Area Meetings	March 24-25, 2023		Various Locations	TBD
Executive Meeting	April 19, 2023 (Wed)		DoubleTree by Hilton Anaheim Orange, CA Hybrid	March 31, 2023
Executive Meeting	May 10, 2023 (Wed)		Virtual	April 21, 2023
Executive Committee Orientation	June 2-4, 2023 (Fr-Sun)		TBD San Diego, CA Hybrid	May 16, 2023

\*Unless otherwise noted, meetings typically start 11:00 a.m. on the first day and end by 4:00 p.m. on the last day.<sup>1</sup>

<sup>1</sup> Times may be adjusted to accommodate flight schedules to minimize early travel times.

<sup>2</sup> Executive Committee members are not expected to attend these events, other than the Faculty Leadership Institute. +North or South location may changes based on hotel availability.





**2022-2023 ASCCC INSTITUTES AND PLENARY SESSION DATES**

**Approved December 6, 2019 Executive Committee Meeting**

MSC (Aschenbach/Curry) to authorize the office to contract hotels for Fall Plenary Session, Spring Plenary Session, Faculty Leadership Institute, and Curriculum Institute for up to five years in the future, taking into account the area rotation of Plenary Session and to authorize the office to enter into MOUs with partner organizations for institutes dependent on external funding.

MSC (Curry/Aschenbach) to approve the following parameters for selecting event dates: (1) Fall Plenary Session will be held in the first half of November, Spring Plenary Session will be held in April, Faculty Leadership Institute will be held in the first half of June, and Curriculum Institute will be held in the first half of July, and (2) dates are chosen with awareness of holidays, Executive Committee Orientation, and system partner events.

MSC (May/Parker) to reconsider the motion at the December 6-7, 2019, Executive Committee Meeting regarding Faculty Leadership Institute, and allow for all of June to be considered when planning Faculty Leadership Institute.

MSC (Aschenbach/May) to approve a Thursday through Saturday day pattern for Plenary Sessions for the next five academic years.

**Resolution 1.05 F2021**

Resolved, The Academic Senate for California Community Colleges should make remote attendance an option at all ASCCC-organized events, including plenary sessions.

<b>SESSIONS</b>	<b>DATE</b>	<b>LOCATION</b> <b>*All events will, if possible, provide a remote attendance option*</b>
Fall Plenary Session	November 3-5, 2022	The Sheraton Grand Sacramento
Spring Plenary Session	April 20-22, 2023	DoubleTree by Hilton Anaheim/Orange
<b>INSTITUTES</b>	<b>DATE</b>	<b>LOCATION</b> <b>*All events will, if possible, provide a remote attendance option*</b>
Academic Academy	February 16-17, 2023	Virtual
Faculty Leadership Institute	June 14-17, 2023	The Westin San Francisco Airport
Curriculum Institute	July 11-15, 2023	Riverside Convention Center



## 2023 Scheduled Webinars/Regional Meetings

January 30, 2023	12:00 PM - 1:00 PM	CTE Webinar Session
February 2, 2023	12:00 PM - 1:00 PM	CTE Webinar Session
February 10, 2023	9:00 AM - 3:00 PM	Accreditation Meeting
February 24, 2023	12:00 PM - 1:00 PM	CTE Webinar Session
March 6, 2023	9:00 AM - 3:00 PM	CTE Noncredit North & South Regional Workshop
March 20, 2023	9:00 AM - 3:00 PM	CTE Noncredit North & South Regional Workshop
April 11, 2023	12:00 PM - 1:00 PM	CTE Webinar Session
April 21, 2023	12:00 PM - 1:00 PM	CTE Webinar Session
May 8, 2023	12:00 AM - 1:00 PM	CTE Webinar Session

## Local Senate Campus Visits 2019-2022

(LS= member of Local Senates; IN = report submitted; strikeout = planned but not done)

COLLEGE	VISITOR	DATE OF VISIT	REASON
<b>Area A</b>			
American River	Executive Committee	9/15/2022	Executive Committee Meeting
Bakersfield	Cruz, Henderson	2/21/2019	Faculty Diversification Regionals
Butte	Foster	4/3/2021	DEI and Advocacy
Cerro Coso	Henderson	5/8/2019	Cal City Prison Graduation
	Executive Committee	9/6/2019	Executive Committee Meeting
	Stanskas	1/30/2020	Collegiality in Action
	Curry/Gillis	8/19/2021	Governance
	Curry	1/14/2022	Active Learning
Clovis	Aschenbach, May, Curry	9/5/2019	ESL Recoding Regional
	Parker, Chow	11/28/2022	Equity in Curriculum
Columbia			
Cosumnes River	Aschenbach	1/16/2019	Governance
Feather River			
Folsom Lake	May, Mica	11/1/2019	Guided Pathways Regional Meeting
	Aschenbach	11/1/2019	Curriculum Regional Meeting
	Davison	3/22/2022	Collegiality in Action
Fresno	Cruz	1/10/2019	Guided Pathways Convocation
Lake Tahoe	Davison	12/2/2021	Student Centered Listening Tour
Lassen	Stewart	8/12/2020	Local Senate Visit - Equity and Diversity
	Curry, Gillis	1/13/2022	Local Senate Visit - Culturally Responsive Curriculum Redesign
	Davison	11/17/2021	Student Centered Listening Tour
Los Rios CCD	May, Mica, Rother	3/7/2019	Recoding Regional Meeting

	Davison	1/27/2021	Collegiality in Action
	Curry/Gillis	8/17/2021	Governance
	Davison	11/22/2021	Student Centered Listening Tour
Madera	Stanskas, Davison	1/31/2020	Collegiality in Action
	Stewart Jr., Dyer	4/30/2021	Local Senate Visit - Governance
Merced	Aschenbach, Eikey	2/6/2019	Technical Visit – MQs and Equivalency
	Wakim	10/26/2020	Local Senate Visit - OERI
	Reese, Arzola	10/21/2022	Local Senate Visit (Virtual) - Brown Act
Modesto			
Porterville	Aschenbach, Reese	8/18/2022	Local Senate Visit - Faculty 10+1, Governance
Redwoods, College of the			
Reedley	Aschenbach	5/3/2019	CTE Minimum Qualification Toolkit Regional Meeting
	Aschenbach, Chow	4/5/2021	Noncredit
Sacramento City	Parker, Roberson	12/11/2019	CTE / Noncredit Committee Meeting
San Joaquin Delta	Dyer, Aschenbach, May, Stanskas	3/22/2019	Area A Meeting
	Stanskas	9/25/2019	Collegiality in Action
	May, Cruz	2/24/2020	GP Equity
Sequoias, College of the	Fulks, Selden	1/31/2020	Guided Pathways Visit
	Roberson, Bean	5/18/2021	Technical Assistance Visit - Curriculum
Shasta	Dyer	5/29/2020	Local Senate Visit - Governance, Brown Act Compliance
	Aschenbach, Oliver	4/12/2021	Equivalency Processes
	Curry, Bean	2/7/2022	DEIA In Curriculum Outlines of Record
Sierra	Bean, Bruzzese	8/15/2019	Technical Visit - Building Relationships in Governance
	Bean, Foster	9/19/2019	Faculty Leadership Development College
	Aschenbach, Bean, Davison, May, Stanskas	12/3/2019	ICAS
	Davison	10/6/2021	Student Centered Listening Tour
	Velez/Howerton	9/21/2022	Cultural Humility Toolkit
Siskiyou, College of the	Aschenbach	2/25/2020	Assistance Visit Governance

Taft	Aschenbach, Eikey	1/17/2019	Minimum Qualifications
	Stankas	1/29/2020	Collegiality in Action
	Aschenbach	2/4/2021	Local Senate Visit - DEI
	Aschenbach, Foster	4/5/2021	Anti-Racism Education
	May, Velez	8/20/2021	Brown Act
West Hills Coalinga			
West Hills Lemoore			
Woodland College	Curry, Dyer, Roberson, May, Aschenbach	10/11/2019	Area A Meeting
	Stewart, Parker	11/14/2022	ASCCC Accreditation Committee Meeting
Yuba	Cruz, Henderson	2/25/2019	Faculty Diversification Regional
	Donahue	8/14/2019	Guided Pathways Workshop
	Bean, Roberson	10/24/2019	Shared Governance - Technical Assistance
<b>Area B</b>			
Alameda, College of			
Berkeley City	Aschenbach/Chow	8/17/2022	ASCCC IDEAA Efforts and Resources
Cabrillo	Aschenbach, Parker	10/30/2019	Local Senate Visit - Noncredit
	Davison	11/1/2021	Collegiality in Action
	Aschenbach, LaTonya, Bean	10/13/2022	Virtual Local Senate Visit- Noncredit
Cañada	Cruz	5/11/2021	Local Senate Visit - CTE
Chabot	Davison, Roberson	1/31/2019	Governance
	Aschenbach	4/28/2020	IEPI PRT - Virtual
	Curry	3/31/2022	Local Senate Visit - Assigning Courses to the Discipline - Virtual
Chabot – Las Positas District			
Contra Costa	Aschenbach	1/22/2020	Curriculum Visit/Presentation
	Davison	11/2/2020	Collegiality in Action
	Davison	1/19/2021	Local Senate Visit
	May, Gillis	3/11/2022	10+1 Purview/Participatory Governance
DeAnza	Stankas, Davison, Aschenbac, May, Bean, Mica	2/6/2020	ICAS Meeting
	Davison	1/28/2021	Collegiality in Action
	Aschenbach, Velez	6/8/2021	Local Senat Visit - Noncredit
Diablo Valley	May, Rutan	1/22/2019	Noncredit Curriculum

	Davison	11/12/2019	RP Leading Versus Lagging Convening
	Aschenbach, Bean, Stankas	3/1/2021	Local Senate Visit - Equity and Diversity
Evergreen Valley	Curry, Arzola	9/23/2022	Local Senate Visit- Distance Education & 10+1
Foothill	Davison	6/4/2019	Curriculum Committee - CPL
	Foster	10/24/2019	Local Senate Visit - Counseling Service Area Outcome Support
	Aschenbach	2/24/2020	Assistance Visit Governance
	Kaur	9/18/2020	Local Senate Visit - OERI
	Morse	2/5/2021	Collegiality in Action
	Roberson, Bean	5/25/2021	Local Senate Visit - Curriculum
Gavilan	Curry, Chow	5/3/2022	Local Senate Visit - Recent Resolutions and AB 1705
Hartnell	May, Hernandez	4/27/2021	Local Senate Visit - Guided Pathways
	May	6/21/2022	CIA Visit
Laney			
Las Positas			
Los Medanos			
Marin, College of	Eikey	1/15/2019	Minimum Qualifications Equivalency
Mendocino			
Merritt			
Mission	May, Roberson	3/15/2019	Curriculum Regionals
	Cruz	9/26/2019	FACCC SouthBay Advocacy Summit
	Kaur, Dodge	10/15/2020	Local Senate Visit- OERI
Monterey Peninsula	Henderson, Cruz, Davison	3/22/2019	Area B Meeting
	Aschenbach	4/29/2020	Technical Assistance Visit - Virtual
Napa Valley	Curry, May, Parker, Stewart, Bean	6/8/2022	5C Meeting
	May	9/1/2022	CIA Visit
Ohlone	Davison	8/23/2019	Governance/Local Senate
	Cruz, Stankas	1/21/2021	Diversity, Equity, and Inclusion
	Davison	3/11/2021	Collegiality in Action
	Davison	11/8/2021	Student Centered Listening Tour

Peralta CCD	Parker	11/4/2019	Local Senate Visit - Noncredit
San Francisco, City College of	Rutan	2/5/2019	AB 705
	Parker	4/26/2019	FACCC Counselor's Conference
	Curry, Aschenbach	2/26/2021	Governance
San José City	Foster, Bruzzese	8/30/2019	TASSC In-person Meeting
San Jose - Evergreen District	Davison	10/30/2020	Local Senate Visit
	May	3/12/2021	Governance
San Mateo, College of	Stanskas, Davison, Aschenbach, May, Bean, Mica	10/4/2019	ICAS
Santa Rosa Junior	Parker, Curry	11/13/2020	Local Senate Visit - Governance
	Curry	2/19/2021	Governance
	Morse	5/12/2021	Local Senate Visit - Governance
	Aschenbach	8/27/2021	Equivalency
	Curry	11/15/2021	DEIA in Curriculum
	Howerton	10/18/2021	Accreditation/SLO's
	Curry/Bean	1/24/2022	Equity Driven Systems and Policies
	Aschenbach, Parker	2/11/2022	Equivalency and Hiring Processes specific to Ethnic Studies
	Curry/ Gillis	9/29/2022	Guided Pathways
Skyline	May	3/5/2019	Recoding Regional Meeting
	Aschenbach	9/23/2019	AB 705 ESL Recoding Regional
	Aschenbach	12/14/2019	Curriculum Committee Meeting
Solano	Cruz, Davison	10/11/2019	Area B Meeting (Off-site due to PG&E power shut down)
	May	5/13/2021	Local Senate Visit - DEI and Curriculum
	Bean, Kirk	10/12/2021	Equity Minded Hiring
West Valley	May/Bean	3/12/2021	DEI/Curriculum
<b>Area C</b>			
Allan Hancock	Cruz	10/25/2019	Guided Pathways Regional Meeting
Antelope Valley			
Canyons, College of the	May	3/18/2019	Recoding Regional Meeting
	May	9/20/2019	Guided Pathways and Governance



Cerritos	Davison	1/18/2019	FACCC Policy Forum
	Cruz	5/9/2019	Faculty-Employee Diversification Action Planning Session
	May, Parker	10/27/2020	Local Senate Visit - DEI
	Dyer	2/9/2021	Governance
	Curry	11/30/2021	Ethnic Studies and Recent Legislation
Citrus	Eikey, Davison, Bruzzese, Bean	3/23/2019	Area C Meeting
Cuesta	Fulks	11/14/2019	Local Senate Visit, Guided Pathways
	Cruz	11/15/2019	CEO Training, with ACHRO
	Davison/Heard	8/20/2021	CTE Minimum Qualification
East LA			
El Camino			
Compton College	Stankas	2/8/2019	Collegiality in Action
	Aschenbach, May	10/6/2020	Local Senate Visit - Curriculum
	Aschenbach, May	10/20/2020	Local Senate Visit - Curriculum
	Curry	3/29/2021	Local Senate Visit - Governance
	Davison	5/13/2022	Collegiality in Action
Glendale			
LA District	May	10/18/2019	Local Senate Visit - AB 705
	May, Davison, Stewart Jr.	9/25/2020	District Discipline Day
	May	2/26/2021	Local Senate Visit
	May	1/28/2022	Dance Consortium on Legislation
	Davison, May	3/11/2022	District Discipline Day - Legislative Update
LA City			
LA Harbor	Curry	10/15/2020	Local Senate Visit - Governance
LA Mission	Dyer, Velasquez Bean	2/15/2020	Standards and Practice Committee Meeting
LA Pierce	Aschenbach	11/2/2019	Curriculum Regional Meeting
LA Southwest	Roberson, Parker	2/13/2019	RWLS Committee Meeting
	Aschenbach, Roberson, Stankas	2/28/2019	GP and Local Senate Visit
	Executive Committee	3/1/2019	Executive Committee Meeting

	Stanskas	5/9/2019	Collegiality in Action
	Bruzzese, Cruz	1/17/2020	RwLS Committee Meeting
	Executive Committee	3/4/2022	Executive Committee Meeting
LA Trade-Technical			
LA Valley	Davison	10/19/2021	Student Centered Listening Tour
Moorpark	Eikey	5/8/2019	CTE Minimum Qualification Toolkit Regional Meeting
Mt. San Antonio	May	8/1/2019	Senate Governance and Guided Pathways
	Aschenbach/Deyer	6/8/2022	DE regulations and AB 928 GE Pathway
Oxnard			
Pasadena City			
Rio Hondo	Cruz	8/21/2019	Technical Visit - EDI Focus
	Bean, Davison, Donahue, Bruzzese	10/12/2019	Area C Meeting
	Foster, Bruzzese	1/31/2020	TASSC In-person Meeting
	May, Aschenbach, Bean, Parker, Stewart	12/30/2022	ICAS Meeting
Santa Barbara City	Stanskas	1/18/2019	Collegiality in Action
	Morse, Galizio	4/23/2021	Collegiality in Action
Santa Monica			
Ventura			
West LA			
<b>Area D</b>			
Barstow	May, Fulks	3/30/2020	Technical Visit - Guided Pathways
	Curry, Dillon (OERI)	5/10/2022	OER and Equity
Chaffey			
Coastline			
Copper Mountain	Aschenbach	12/1/2021	IEPI
	Gillis	1/27.2022	10+1 Purview and Governance
Crafton Hills	May	10/27/2021	Role of ASCCC
Cuyamaca			
Cypress	May	8/3/2019	GP, Local Senate. Curriculum
	Aschenbach, May	9/11/2019	AB 705 ESL Recoding Regional

Desert, College of the	Rutan, Fulks	1/24/2019	Guided Pathways/AB 705
Fullerton	Taintor, Kaur	11/13/2020	Local Senate Visit - OERI
	Taintor, Kaur, Pilati	11/20/2020	Local Senate Visit - OERI
Golden West			
Grossmont	May	5/13/2019	Curriculum and Guided Pathways
	Chow, Curry	1/29/2021	Governance
	Velez, Roberson	8/18/2022	10+Governance
Imperial Valley	Donahue	11/21/2019	Guided Pathways Regional Meeting
Irvine Valley	May	3/16/2019	Curriculum Regional
Long Beach City	Stanskas, Davison, Aschenbach. May, Bean, Mica	9/12/2019	ICAS
	Gillis	3/11/2022	10+1 Purview/Collegial Consultation
MiraCosta	May, Aschenbach	3/13/2019	Recoding Regional Meeting
	Aschenbach	7/19/2022	Local Senate Visit - Equivalency
	Aschenbach	7/20/2022	Local Senate Visit - IDEAA/Cultural Humility Toolkit
	Aschenbach	9/2/2022	Local Senate Visit - Equivalency Follow up
Moreno Valley	May	2/27/2020	Guided Pathways Visit
Mt. San Jacinto	Rutan	1/30/2019	Chemistry
	May	1/15/2020	Chemistry/Curriculum Visit
	Curry, Oliver	2/19/2021	Governance
	Velez	1/28/2022	Equivalency
Norco	Cruz, Henderson	2/28/2019	Faculty Diversification Regional
	Foster, Rutan, Parker, Stanskas	3/23/2019	Area D Meeting
North Orange - Noncredit	Executive Committee	3/6/2020	Executive Committee Meeting
	May, Howerton	11/16/2021	Identifying Courses/Programs as Vocational and Using Credit for Prior Learning
Orange Coast			

Palo Verde			
Palomar	Stanskas	4/15/2019	Collegiality in Action
	Davison	2/3/2021	Collegiality in Action
	Curry	3/1/2021	Governance, Brown Act
	Velez, Wada	10/3/2022	Local Senate Visit- Brown Act, 10+1, ASCCC Functions
Riverside City	Davison, Stanskas	11/4/2019	Assembly Higher Education Hearing on Faculty Diversification
Saddleback	Rutan	1/30/2019	Noncredit
	Reese, Chow	12/7/2022	Brown Act & Senate Meetings
San Bernardino Valley	Foster, Davison	2/19/2019	Accreditation Committee Meeting
	Dyer, Bruzzese	10/30/2019	Local Senate Visit - Brown Act/Roberts Rules
	May, Mica, Cruz, Donahue	1/30/2020	Guided Pathways Taskforce
	Fulks	8/13/2020	Local Senate Visit - Guided Pathways
	Bean	8/14/2020	Technical Visit--Culturally Responsive Curriculum
	Curry	4/13/2021	Collegiality and the 10+1
	Bean	8/11/2021	Governance
San Diego City	Davison	12/6/2021	Student Centered Listening Tour
	Bean, Stewart	4/3/2022	EDAC Meeting
San Diego Cont. Ed.			
San Diego Mesa	Curry, Donahue	1/16/2020	Educational Policies Committee Meeting
San Diego Miramar			
Santa Ana	Foster, May, Bruzzese	1/25/2019	SLO Symposium
	Bean	8/19/2020	Technical Visit--Culturally Responsive Curriculum
	Aschenbach, Kirk	8/18/2021	Governance, 10+1
Santiago Canyon	Rutan, Parker	1/10/2019	Noncredit Committee Meeting
Southwestern			
Victor Valley	Fulks	11/1/2019	Guided Pathways Regional Meeting
Calbright College	Davison	10/15/2020	Collegiality in Action

Action Tracking as of 9/19/2022							
Action Item	Month Assigned	Year Assigned	Orig. Agenda Item #	Assigned To	Due Date	Status	Description
CCC Advocate Award for Assemblymember Jose Medina	September	2022	IV.H.	ASCCC Office	?	Assigned	ASCCC Office will need to determine when the award can take place. The Awards Handbook noted that this award will be given at a plenary session.



**EXECUTIVE COMMITTEE MEETING**

Thursday, December 1, 2022

Zoom and In Person

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Virginia May, called the meeting to order at 11:00 AM and welcomed members and guests.

C. Aschenbach, M. Bean, J. Arzola, K. Chow, S. Curry, A. Gillis (remote), C. Howerton (remote), K. Mica, L. Parker, E. Reese, C. Roberson, R. Stewart Jr., M. Vélez, and E. Wada.

Liaisons and Guests: Wendy Brill-Wynkoop, President, Faculty Association of California Community Colleges (FACCC) (remote); Darla Cooper, Executive Director, The Research and Planning Group (RP Group); Aisha Lowe, California Community Colleges Chancellor's Office (CCCCO) (remote); Dan Crump, Liaison, Council of Chief Librarians (CCL); Henrietta Hurtado, ASCCC Latinx Caucus (remote); Isabel O'Conner, California Community Colleges Chief Instructional Officers (CCCCIO Group) (remote)

Staff: Patricia Carrillo, Executive Assistant  
Tonya Davis, Director of Administration (Remote)

**B. Approval of the Agenda**

The Executive Committee removed the following items from the consent calendar: II.A. and II.E.

**Roberson/Arzola (MSC) to approve the agenda with the items pulled from consent.**

**C. Land Acknowledgement**

We begin today by acknowledging that we are holding our gathering on the land of the Kumeyaay/Kumiais Nations who have lived and continue to live here. We recognize the Kumeyaay/Kumiais Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call San Diego. As we begin, we thank them for their strength, perseverance, and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call San Diego their home, for their shared struggle to maintain their cultures, languages, worldview, and identities in our diverse City.

**D. Public Comment**

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

**E. Executive Committee Norms, pg. 5**

Members were reminded about the Executive Committee Norms.

**F. Calendar, pg. 7**

Members were updated on deadlines.

The calendar was updated to change the agenda due date for the January Executive Committee meeting, from December 16<sup>th</sup> to December 14<sup>th</sup>.

**G. Local Senate Visits, pg. 15**

Members reviewed the Local Senate Visits document and updated the document as necessary.

**H. Action Tracking and Future Agenda Items, pg. 25**

Members reviewed the Action Tracking document and updated the document as necessary.

**I. One Minute Executive Committee Member Updates**

Members provided one-minute updates.

**J. President/Executive Director Updates**

May provided a [written report](#). May reported on the Fall Plenary Session. Over 150 guests were in attendance in person and over 100 attended virtually. During the event, more than fifty resolutions and amendments were considered resulting in thirty-eight perfected and adopted resolutions, and one withdrawn resolution. May reviewed the proposed CalGETC and General Education pathway. Through resolution [F22 15.01](#), the delegates of the ASCCC voted to endorse the proposed CalGETC and urge that CSU make the Lifelong Learning and Self-Development (LLSD) area a graduation requirement. In addition, three other resolutions—[F22 7.14](#), [F22 09.02](#), and [F22 15.06](#) were adopted to support maintaining LLSD opportunities for community college students. May shared that ICAS will consider the feedback from the academic senates from all three systems in establishing the final CalGETC pathway.

ICAS met on November 30, 2022. All three systems reported support for CalGETC thus far. The University of California system will finalize their position next week. May reported that since general education for transfer is under consideration, the delegates of the ASCCC voted to work with the California Community Colleges Chancellor's Office (CCCCO) to align the general education pathways of the associate degree and the California Community College Baccalaureate Degree with the proposed CalGETC. May added that at the Community College League of California Annual Convention in November, the



CEOs and Trustees voted unanimously on a resolution supporting lifelong learning, self-development, and kinesiology education, and to work with the CCCCCO and ASCCC to continue to provide such opportunities for CCC students.

May reported that discussions continue regarding what constitutes duplications of programs in regard to CCC Baccalaureate Programs. The ASCCC delegates passed resolution [F22 15.05](#) to advocate for a definition of duplication that includes consideration for local unmet workforce needs, regional rather than statewide duplication, and potential impact on place-bound students while acknowledging the different roles and philosophical intentions of each system's baccalaureate degrees, including in preparing students for careers, post graduate education, and on-going research. ASCCC passed a resolution requesting clarifying legislation to AB 927 (Medina, 2021) that would prohibit community colleges from offering a baccalaureate program “*unless or until the objecting segment's concerns have been addressed to the satisfaction of the objectifying segment*”. The Board of Governors will be considering approval of the recently proposed baccalaureate programs during the January 2023 Board of Governors meeting.

May reported that a webinar titled *Representation Matters: How Racial Equity in Recruitment, Hiring, and Retention of Black faculty, Staff and Administrators Advances Equitable Outcomes in Student Achievement* facilitated by the CCCCCO with sponsorship from the ASCCC among other organizations, took place on November 18, 2022. The purpose of the event was to elevate the experiences of Black faculty, staff, and administrators. This event spotlighted equity champions and the tools, resources, and guidance available that support faculty, staff, and administrators' ability to lead change in equity- focused hiring and retention practices while also supporting the cultivation of anti-racist teaching and learning environments. The webinar also included information on the Equal Employment Opportunity Handbook that was recently revised and stressed the urgent need to move in to ensure hiring practices for African Americans are in line with the historic resources and advocacy.

May reported that the search for the next Chancellor of the California Community Colleges is underway. The application deadline is December 8, 2022. Interviews with the finalists will take place with the Board of Governors of the California Community Colleges on January 26-27, 2023, in closed session.

The Chancellor's Office is organizing a series of learning tours at various California Community Colleges to learn from students, faculty, staff, administrators, and trustees about their colleges with a focus on deeply understanding and elevating promising persistence and success strategies. The first tours took place November 8-9, 2022 at Santa Ana College, Santiago Canyon College, and Allan Hancock College. Participants were excited to learn how these colleges are centering their work on the students and to hear from students about their success. The next Tours will take place in spring 2023.

May shared that the Executive Committee will be working on Strategic Planning,

Cultural Humility Training, Spring Plenary Session Planning, and more this coming spring.

Mica provided a [written report](#). Mica reported that the ASCCC office is working on a budget request to the Chancellor's Office for potential funding for activities related to transfer, OER, common course numbering, AA to MA, mental health and trauma informed practices and professional development. The ASCCC finalized the contract with Githens and Associates for the strategic planning sessions. Mica informed members that the office will be closed for the holiday break from December 19 – January 3. Mica announced deadlines for awards. The ASCCC is engaging with cultural humility trainer Allied Path Consulting. Mica reported on legislative meet and greet in Sacramento at Ella Dining room on January 11, 2023 at 5:00 PM. Austin Webster will be holding a training prior to the evening regarding.

## II. CONSENT CALENDAR

### **A. Spring Virtual Part Time Event**

### **B. CTE Webinar Sessions**

### **C. Accreditation Regional Meeting Spring 2023**

## III. ACTION ITEMS

### **A. November 2, Executive Committee Meeting Minutes**

The Executive Committee noted a change to the November 2 minutes to strike the following part of the sentence: The Executive Committee deliberated on the questions posed and agreed to approve the outline with the focus on mathematics, an additional Rostrum article to explain what the DRC is doing regarding resolution F20 18.01, followed with a white paper for spring 2023, ~~and then an official position paper in fall 2023.~~

**Curry/Stewart (MSC) to approve November 2, 2022, Executive Committee Meeting Minutes with changes.**

### **B. ASCCC Accreditation Committee Charge update**

The Executive Committee provided additional changes to the ASCCC Accreditation Committee Charge. The updated charge reads: The Accreditation Committee advises the Academic Senate for California Community Colleges (ASCCC) Executive Committee and statewide faculty on accreditation, continuous quality improvement, and equitable student learning. In collaboration with the Accrediting Commission for Community and Junior Colleges, chief instructional officers, and other system partners, the committee organizes the ASCCC Accreditation Institute and offers professional development and learning opportunities with a focus on faculty roles and effective accreditation practices that promote innovation and social justice.

**Aschenbach/Reese (MSC) to approve the Accreditation Committee charge with proposed changes.**

C. [Legislative Update – 10 mins., Aschenbach, pg.35](#)

Aschenbach provided legislative updates and data regarding new bills to the committee. Aschenbach reported that in February, the ASCCC will hold its Annual Legislative and Advocacy Day. Teams of the Executive Committee and members of the Legislative and Advocacy Committee will conduct visits with legislators and legislative staffers to inform them about the ASCCC, its work on behalf of community college faculty and students, and its priorities. There will be a training in the afternoon prior to the Legislative and Advocacy Day for all participating members. The proposed date for the Legislative and Advocacy Day is Tuesday, February 21, 2023, for the afternoon training and Wednesday, February 22, 2023 for the visits.

Aschenbach reported there are two new resources to highlight: LAO's 23-24 Budget Fiscal Outlook & the system's Multi Year Roadmap. There will be changes in the legislature post-election: new legislators, new committee chairs and committee members, and the change of the Assembly Speaker on June 30, 2023, after the budget process is finished. Aschenbach shared that along with system stakeholders, there was a request to send a letter of support for baccalaureate degrees to the CCC Board of Governors. The letter is being drafted based on our position of support for baccalaureate degrees. There will be a January Meet & Greet for new legislators and staff. Austin Webster will provide a quick training before the meet & greet begins. Webster will be working with Mica to compose a list of legislators and staffers to invite.

**Stewart/Curry (MSC) to approve the February 21-22, 2023 Legislative Advocacy Day.**

D. [Proposal for a Data and Research Committee Webinar Series – 15 mins., Wada, pg.37](#)

The Executive Committee considered for approval the Data and Research Committee's proposed series of webinars. There were three possible ideas for the webinars. First, an introduction to and overview of Datamart and/or other data sources. Second, in partnership with the RP Group, a webinar focusing on methods of data disaggregation and an overview of the Percentage Point Gap-1 (PPG-1) method of measuring disproportionate impact. Third, following-up from the Data and Senates general session at the Fall 2022 Plenary Session, a discussion of the importance of faculty involvement in data discussions with a focus on methods of collecting and analyzing qualitative data. Members suggested a few minor changes.

**Curry/Chow (MSC) to approve the proposal for a Data and Research Committee webinar series.**

E. [Resolutions Assignments Fall 2022 – 20 mins., Mica/May, pg.39](#)

The Executive Committee reviewed and considered the resolutions for assignments. Mica referred to the list developed by the President and Executive Director that contained draft resolution assignments. The resolutions were assigned differently this time, with each resolved statement being assigned to a

specific committee. Committee chairs were encouraged to work together on addressing the resolutions. Members asked about how to best prioritize the new resolutions in light of existing, incomplete resolutions. Mica shared that once the assignments are approved, they will be reflected on the Committee Priorities Spreadsheet.

**Reese/Vélez (MSC) to approve the fall resolution assignments.**

**F. [CTE/Noncredit North and South Regional Workshops – 15 mins., Bean/Roberson, pg.45](#)**

The Executive Committee discussed and considered for approval CTE/Noncredit North and South regional workshops. The proposed dates are March 6, 2023, and March 20, 2023, from 9:00 AM to 3:00 PM. The intent of the regionals is to be held in person only, with the regionals being free to attendees.

**Stewart/ Arzola (MSC) to approve CTE/ Noncredit North and South regional workshops.**

#### **IV. DISCUSSION**

**A. [Chancellor’s Office Update – 30 mins., May, pg.47](#)**

Aisha Lowe, California Community Colleges Chancellors Office (CCCCO) provided an oral report. Lowe reported that the Chancellor’s office was continuing its efforts on Title 5, §55063. The Chancellor’s office has created a workgroup called *Reimagining the PCAH (Program and Course Approval Handbook) How to make it a living virtual PCAH*. There is continuing work being done on what it means to actualize diversity, equity, inclusion, and accessibility (DEIA). The ASCCC and other organizations have been taking that work around to various meetings. There is a 5C subgroup looking at the curriculum approval process due to concerns regarding the length of time it takes to approve the curriculum.

Lowe shared that the Ethnic Studies Task Force is continuing its work. The taskforce was established as a one-year task force but was extended another year. The draft CCC Ethnic Studies Competencies are being vetted through the C-ID process. The currently submitted Baccalaureate Degree Programs (BDP) are being reviewed and will be presented to the CCC Board of Governors for approval during their January meeting. The due date for the next cycle of program submission for the BDP is January 13, 2023. Lowe shared an update regarding the Zero Textbook Cost program (ZTC). Phase two grants are under review by legal counsel and will go out as soon as possible. Phase three grants are still slated to be released in spring of 2023. The Burden Free Instructional Materials Task Force (formerly the ZTC Taskforce) is delaying their first meeting until late January. Lowe reported that Common Course Numbering (CCN) meetings are now hybrid.

Per a mandate in this year’s budget to include the Association of Independent California Colleges and Universities (AICCU) Colleges and universities in Articulation System to Stimulate Inter-institutional Student Transfer (ASSIST), the ASSIST program team is actively engaged in a project to propose changes to public

views as well as backend articulation maintenance features. This work will continue through the academic year with further engagement with key stakeholders as solutions are proposed.

## **B. Oral Reports**

- i. **Foundation President's Report – 10 mins., Vélez**  
Vélez informed the committee that the foundation mixer at the Fall Plenary Session was a success. The foundation raised a total of \$450. There is a Spring Plenary Session mixer being planned. The Giving Tuesday's goal was to raise \$6,000, and the foundation was able to raise a portion of that goal to fund the Innovation Scholarships. The foundation is currently working on an active solicitation campaign. Vélez reminded members that the 10+1 campaign donation form is located on the foundation website.
- ii. **[Liaison/Caucus Reports – 5 mins. Each, May, pg.49](#)**  
The Executive Committee will receive oral or written reports from liaisons or representatives from partner organizations and ASCCC Caucuses.

Isabel O'Connor, CCCCIO provided an oral report. O'Connor reported that the group is currently tracking the recently released memo of AB 1705 and noted that there is still no clear guidance. O'Connor shared that there is a work group looking at a compendium of funding. Omar Torres will connect with the ASCCC regarding joint advocacy on supporting the baccalaureate degree program proposals. The new CIO website is up and running and will be more user friendly going forward.

Darla Cooper (RP Group) provided a [written report](#). Cooper reported that the nominations are open for the 2023 RP Group Awards and Lifetime and Partner Achievement awards. The deadline to submit nominations for the 2023 RP Group Awards has been extended with the new deadline of Thursday, December 8, 2022, at 11:59 PM. Submissions of nominations for the 2023 Lifetime and Partner Achievement Awards are due by Monday, January 23, 2023, at 11:59 PM. The RP Group is conducting an African American Transfer Tipping Point survey. To date, The RP Group has received at least one response from over ninety colleges. The RP Group will host a conference on April 12 through April 14, 2023, at the San Mateo Marriott/San Francisco Airport. Cooper informed members that all are welcome to attend the conference. The theme is *Ownning Equitable Outcomes: Using Research & Planning to Change the Narrative*. The call for proposals is now open and the deadline has been extended to Thursday, December 8, 2022, at 11:59 PM.

Cooper informed members that the next IRPE Equity and Research & Social Justice Collaborative will be on Wednesday, December 21, 2023, from 9:00 AM- 10:30 AM. The discussions will be focused on methods and practices IRPE offices can utilize to foster campus cultures that are able to activate racial equity data and inspire positive change for racially

minoritized students.

Dan Crump (CCL) provided a [written report](#). Crump reported that the CCL has contracted with Elizabeth Bowman, retired library director at Santa Barbara City College, to be the CCL Program Manager for the LSP. The duties of this position are to identify, manage, and monitor CCL's responsibilities and work as a vendor for the LSP program. The CCCCCO is considering a proposal from CCL to use the \$1.5 million in LSP funds that are not allocated to the Ex Libris-contract or staffing support. The hope is to keep the funds for use centrally instead of having them distributed directly to colleges. The LSP Task Force will recommend that the LSP Governance Committee make recommendations regarding LSP policies and spending, specifically OCLC, EZ Prozy, and LibKey.

Crump informed members that CCL President John Taylor, Executive Director Gregg Atkins, and Library Consortium Director Amy Mickelson-Beadle, met with staff from the Foundation for California Community Colleges (FCCC) to discuss preparations for a CCCCCO plan to use the Foundation to negotiate the new Ex Libris contract. Crump provided an update on the EBSCO contract status. Crump informed members that there is an intent to hold a Leadership 101 seminar workshop on March 23, 2023.

Wendy Brill-Wynkoop (FACC) provided a [written report](#). FACCC reported that they received 11 new membership forms and they have donated \$550 to the ASCCC. The following legislative priorities were approved for 2023: academic freedom, undocumented students, enrollment, centralizing part-time faculty healthcare funds, pregnancy/birth leave, and bookstore contracts. Two to three of these bills will be considered.

Brill-Wynkoop shared that FACCC is hiring a Government Relations Director. The 2023 Membership Drive has begun, it will be ongoing from now through June 2023. FACCC has soft launched a new member exclusive online forum called CommUnity. Brill-Wynkoop reported that FACCC will hold a Part-Time Symposium (virtual) on December 9, 2022 in partnership with the ASCCC. There will be a board meeting on January 27, 2023 (virtual). FACCC will hold an Advocacy & Policy Conference on March 19 through March 20, 2023, at the Sheraton Grand in Sacramento.

- C. [Executive Committee Meeting Dates 2023-2024 – 20 mins., May/Mica, pg.51](#)  
The Executive Committee discussed the planning on events and meetings for 2023-2024. The Committee discussed continuing with offering remote options for Executive Committee Meetings. The decision was made to revisit the dates as an action item in January for planning purposes and venues.
- D. [Fall 2022 Plenary Session Debrief – 30 mins., May/Mica, pg.55](#)



The Executive Committee discussed the most recently held Fall Plenary Session and discussed ways in which to improve future events. The Committee discussed what they would like carried over to the Spring Plenary Session. The decision was made to create a draft program for Spring Plenary.

**E. [Board of Governors/Consultation Council – 15 mins., May, pg.57](#)**

The Executive Committee was given information from President May regarding the Board of Governors/Consultation Council. May reported that there is intent to re-bench the faculty obligation number (FON). They will be looking at new student enrollments as well as new funding to inform re-benching the FON. May shared that the BoG reviewed the board appointments for the FCCC. The BoG also elected their new officers and President for 2023: Amy Costa, President, and Hildegard Aguinaldo, Vice President. May indicated that the 2024 BoG meeting dates have been established. May discussed the BoG Energy and Sustainability Award program. California Community Colleges proposed Bachelor's Degree Program presentations and how they do not duplicate.

Vice President Aschenbach briefly summarized the short consultation council meeting.

**F. [Meeting Debrief – 15 mins., May, pg.59](#)**

**V. WRITTEN REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Academic Senate and Grant Reports**

**B. Standing Committee and Chancellor's Office Reports**

- i. California Community Colleges Curriculum Committee  
September Meeting Minutes
- ii. FLDC Meeting Minutes November
- iii. ACCE Fall Virtual Conference
- iv. Accreditation Committee Meeting Summary September 2, 2022
- v. Accreditation Committee Meeting Summary September 19, 2022
- vi. Accreditation Committee Meeting Summary October 17, 2022
- vii. Accreditation Committee Meeting Summary November 14, 2022
- viii. California Community Colleges BDP Steering Committee Notes  
July 20, 2022
- ix. California Community Colleges BDP Committee Notes August 17, 2022
- x. California Community Colleges BDP Committee Notes  
September 16, 2022
- xi. BDP Workgroup Meeting #2 September 28, 2022
- xii. CCBA June Meeting Minutes
- xiii. Data and Research Committee Meeting Minutes October 11, 2022
- xiv. Data and Research Committee Meeting Minutes October 27, 2022
- xv. LAC August Meeting Minutes
- xvi. CTE Leadership September Meeting Minutes
- xvii. Noncredit, Pre-transfer, and Continuing Education Committee  
September Meeting Minutes
- xviii. RSFAC September Meeting Minutes



- xix. RSFAC October Meeting Minutes
- xx. ASCCC Curriculum Committee Meeting Minutes
- xxi. ASCCC TASSC Meeting Minutes

**C. ASCCC Liaison (to other organizations) Reports**  
**Local Academic Senate Visits**

**VI. ADJOURNMENT (4:24)**

Respectfully Submitted by:  
Patricia Carrillo, ASCCC Executive Assistant  
Krystinne Mica, ASCCC Executive Director  
LaTonya Parker, ASCCC Secretary



## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023  
**SUBJECT:** Update to ASCCC Coaching Model  
**DESIRED OUTCOME:** The Executive Committee will review and may approve the attached ASCCC Coaching Model plan  
**CATEGORY:** Consent  
**REQUESTED BY:** Ginni May/Krystinne Mica  
**STAFF REVIEW:** Patricia Carrillo

**Item No:** II.B.

**Attachment:** Yes

**Urgent:**

**Time Requested:**

### TYPE OF BOARD CONSIDERATION

Consent/Routine: X

First Reading:

Action:

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

In November 2020, and again in November 2022, the ASCCC Executive Committee was provided draft versions of the ASCCC Coaching Model. During the most recent November meeting, the Executive Committee provided suggested changes to the coaching model including clarification in the section where the president makes appointments for coaches, as well concerns regarding cost and compensation to coaches, and questions on how to ensure colleges have a minimum or range for compensation for coaches.

Based on these recommendations, the Executive Director and President made significant changes to the document to provide clarity on the process, as well as to address the concerns of the Executive Committee.

The Executive Committee is being asked to review and approve the attached version of the ASCCC Coaching Model.



## **ASCCC Coach: Long-term Support for Local Academic Senates**

*December 5, 2022 Revision*

The Academic senate for California Community Colleges (ASCCC) has long provided support to local academic senates in governance through resolutions, papers and publications, presentations at ASCCC events, and other professional development opportunities at local colleges. One major support the ASCCC provides to local academic senates takes the form of the local visits. Executive Committee members and members of the ASCCC standing committees visit local academic senates to listen and advise on a variety of issues including governance, curriculum, guided pathways, or other areas pertaining to curriculum and academic standards in education code and academic and professional matters in title 5 regulations.

The ASCCC also engages with other stakeholder groups to do more focused sessions, such as with the Community College League of California with Collegiality in Action visits. Generally, one or two stand-alone visits provides the information and support local academic senate leaders need, often in partnership with their local governing board and administrative team to move forward in resolving issues and effecting change in their academic senates, colleges, and districts. However, there may be situations when one or two visits are insufficient to make the lasting changes required or reach an identified goal. In those cases, an ASCCC coach may be more effective to achieve desired results and provide the support local academic senates need to work through areas of growth at the college and reduce conflict.

### **ASCCC Coaching Model Plan**

The ASCCC Coaching Model Plan provides local academic senates and possibly their governing boards and administrative teams sustained expertise and support from the ASCCC to assist in resolving ongoing local issues. In order for colleges to request assistance from an ASCCC Coach, they must have already participated in a [Collegiality in Action \(CIA\) visit](#).

**To request an ASCCC Coach:** The local academic senate president, or another local academic senate leader in collaboration with the academic senate president, requests assistance from the ASCCC by emailing [info@asccc.org](mailto:info@asccc.org) or completing the online [Request Services Form](#). Areas of assistance could include but are not limited to: governance, equity, curriculum, accreditation, guided pathways, faculty diversification, pre-transfer reforms, noncredit, OER, academic freedom, and union/academic senate relations.

Once the request has been received, the ASCCC President and ASCCC Executive Director will review the request and determine whether additional information is needed from the college to move forward with the request. The ASCCC President and ASCCC Executive Director will

contact the academic senate president or designee to confirm the request and gather any needed additional information to help inform the type of coaching for the college, as well as to determine who, if anyone, would be an appropriate ASCCC representative to serve as an ASCCC Coach.

**The ASCCC reserves the right to turn down a coaching request if resources and time allotted would not allow for a service to be fulfilled within the requested timeframe.**

***Identification of a Possible ASCCC Coach.*** The ASCCC President and ASCCC Executive Director will confer and determine who to appoint as the ASCCC Coach to proceed with the coaching request. In identifying an ASCCC Coach, the ASCCC President and ASCCC Executive Director may consider content expertise, equity and cultural competencies, dialogue facilitation, conflict facilitation and resolution experience, as well as other factors that would make the assigned ASCCC Coach successful in coaching the college given the ongoing challenges identified. The ASCCC President will use discretion to determine the pool of appropriate representatives, using either current or past ASCCC Executive Committee members, past ASCCC presidents, or other faculty members that have served the ASCCC.

In addition, factors for determining the ASCCC Coach such as the length of time for the coaching and the amount of contact needed with the college (whether weekly, monthly, or otherwise), are also considered. Once a potential coach is identified, the ASCCC President and ASCCC Executive Director will communicate the request to the potential coach to determine if that person is willing and able to participate in the coaching request.

***Appointment of ASCCC Coach and Next Steps.*** The ASCCC President will appoint the ASCCC Coach to the college. Once an appointment has been confirmed, the ASCCC Coach will work with the college to determine the approach and service, that will best meet the needs of the college. This may include, but is not limited to:

1. Providing a deeper analysis into the issue by holding separate meetings with faculty who may have different perspectives.
2. Providing a presentation overview on the role of the local academic senate and academic senate leaders, and faculty roles as they pertain to the issue at hand.
3. Facilitating dialogue with faculty, local academic senates, the local academic senate executive team, or others to discuss findings, analyses, and possible actions to address issues.
4. Following up with a written report to the local academic senate on key issues, recommendations on addressing the issues, and suggestions on who might be responsible for implementing solutions.

Once the ASCCC Coach and college have agreed to the types of services that will be included in the coaching service, then a contract will be formalized by the ASCCC Coach detailing the services to be included and will submit the contract to the ASCCC President and ASCCC Executive Director. The contract must also include the length of time of the coaching activities to the college (e.g. 3 months, 6 months, 1-year, etc) with a start and end date, as well as an

estimate of the number of hours the ASCCC Coach anticipates it will take to complete the agreed upon coaching service.

The ASCCC Coach will provide reports to the ASCCC President and ASCCC Executive Director, at least monthly or as needed.

**Compensation of Coaches.** To the extent possible, the ASCCC would like to keep the costs of the coaching service to the college to be as reasonable as possible and as equitable as possible for the college and the ASCCC Coach.

The college will pay the ASCCC for the services rendered by the ASCCC Coach. In determining compensation for the coaches, the ASCCC Coach and any assigned partner organization will jointly determine the compensation for the coaches. The college will pay the ASCCC upfront and the ASCCC will distribute payment to the ASCCC Coach monthly.

Travel and accommodations for the ASCCC Coach will be covered by the college. The ASCCC will reimburse the ASCCC Coach for travel and travel related costs and will bill the college in whole, no later than 30 days after the end of the contract.

**Other considerations.** In some cases, it may be beneficial for the ASCCC to partner with another organization such as the California Community Colleges chief instructional officers (CCCCIO), chief student service officers Association (CSSOA), the Community College League of California (CCLC), or collective bargaining colleagues, as well as the Student Senate for California Community Colleges (SSCCC) to address issues that impact more than just the local academic senate, such as processes or relationship with local college administration, classified professionals, union, or students. These issues may fall within the 10+1, subject to participatory governance, or are shared with bargaining units.

In those cases, the ASCCC President or ASCCC Executive Director would reach out to their counterpart at the appropriate organization to determine if they would be willing to assist. In doing so, the partner organization would contact the appropriate representative at the local college to ensure that the support is welcome. If the partner organization agrees, then the above process would be followed with the partner organization as well as the ASCCC, and be advised of all progress with the college with the following adaptations:

1. Coaching appointments will include the appointed ASCCC Coach and partner organization coach
2. Facilitated dialogue would occur separately with faculty, classified professionals, administrators, students, or trustees to identify issues and obtain various perspectives and interests.
3. Coaches would write a report including an outline of the issues and various interests and perspectives, an analysis of the issues, and recommendations on possible actions to address the issues.
4. Leaders of both organizations will be apprised of all the information, plans, activities, and results from the coaching team.

5. Compensation for both ASCCC Coach and partner organization coach will be negotiated together to jointly determine compensation.

**Compensation for the partner organization will be handled by the partner organization and not the ASCCC.**



## ASCCC Executive Committee Agenda Item

**Month:** January    **Year:** 2023

**SUBJECT:** March Webinar on 10+1

**DESIRED OUTCOME:** Approval of March

**CATEGORY:** Consent Calendar

**REQUESTED BY:** Chow/Aschenbach

**STAFF REVIEW:** Patricia Carrillo

**Item No:** II.C.

**Attachment:** no

**Urgent:** Yes

**Time Requested:** N/A

**TYPE OF BOARD CONSIDERATION**

Consent/Routine: X

First Reading:

Action:

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Relations with Local Senates Committee requests ASCCC Executive Committee approval for a webinar to be held via Zoom:

Date: Monday, March 6, 12:00-1:00 PM

Topic/Title: Discussion of 10+1 purview in practice for Academic Senates

For Academic Senate leaders, exercising 10+1 purview in practice may generate differences of perspective/opinion as to what falls under 10+1, particularly in campuswide shared governance, and what the representation and the role of Academic Senate should be, and how to effectively manage and guide Academic Senate discussion and timely decision-making that is transparent and IDEAA (inclusion, diversity, equity, accessibility, anti-racism) centered. Join us for a quick review of 10+1 resources that may be helpful and bring your questions to discuss.







## ASCCC Executive Committee Agenda Item

**Month:** Jan    **Year:** 2023

**SUBJECT:** Legislative Update

**DESIRED OUTCOME:** The Executive Committee will receive a legislation update and may consider requested action.

**CATEGORY:** Action

**REQUESTED BY:** Aschenbach

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.A.

**Attachment:** No

**Urgent:** No

**Time Requested:** 15 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

### BACKGROUND

**California State Budget:**

- [Legislative Analyst’s Office 23-24 Budget Fiscal Outlook for Schools and Community Colleges](#) (November 16, 2022)
- [Joint Analysis of the Enacted 2022-2023 Budget](#) (July 1, 2022)
- Chancellor’s Office [Budget News](#) webpage
  - 2022-2023 California Community Colleges [Compendium of Allocations and Resources](#) (September 27, 2022)
  - Board of Governors [2023-2024 System Budget Request](#)
- Chancellor’s Office Annual Budget Workshop [Webinar Recording](#) (August 25, 2022)
- [Department of Finance Trailer Bill Language](#)

**NEW** [2023 Legislative Calendar](#)

- January 4 - Legislature reconvenes
- January 10 - Governor’s January budget deadline
- January 11 \*\*ASCCC Legislative Meet & Greet\*\*
- January 20 – Last day to submit bill requests to Office of Legislative Counsel
- February 17 – Last day for bills to be introduced
- February 22 \*\*ASCCC Legislative Advocacy Day\*\* (training on Feb. 21)
- March 30-April 10 – Legislature Spring Recess
- April 28 – Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house
- May 5 – Last day for policy committees to hear and report to the Floor non-fiscal bills introduced in their house
- May 12 – Last day for policy committees to meet prior to June 5
- May 19 – Last day for fiscal committees to meet; Last day for fiscal committees to hear and report to the Floor bills introduced in their house
- June 2 – Last day for each house to pass bills introduced in that house

- June 15 – Budget Bill must be passed by midnight

#### Useful Websites:

- [Multi-Year Roadmap Between the Newsom Administration and the California Community Colleges](#) (May 2022)
- [ASCCC Legislative Updates](#): Role of ASCCC in legislative advocacy, ASCCC positions on legislation, and ASCCC legislative reports.
- [California Legislative Information](#): Landing page for searches of California codes, past legislation, current bills, and more.
- [Legislative Analyst's Office \(LAO\)](#): The LAO provides fiscal and policy advice to the legislature and develops nonpartisan analyses of the state budget.
- [California Department of Finance](#): The Department of Finance provides fiscal policy advice to the Governor. Website includes links to trailer bill language and legislative analyses. **\*Look here for info about Governor's January Budget!**
- [Glossary of Legislative Terms](#): Part of the California Legislative Information website.
- Assembly [Daily File](#) and [Daily History](#) & Senate [Daily File](#) and [Daily Summary](#): The Daily Files are the agendas of Assembly and Senate business for each day. The Daily History/Summary is produced each day after each House has met and includes specific actions taken on legislation.
- **NEW** Legislative Rosters: [Assemblymembers](#), [Senators](#), [Find Your Representative](#)
- **NEW** Legislative Committees: [Assembly Higher Education](#), [Senate Education](#), Assembly Budget [Subcommittee 2 Education Finance](#), [Senate Budget](#)

#### **NEW** Stakeholder Organizations: Legislative Positions and Bill Tracking Pages

- Chancellor's Office [Tracked Legislation](#)
- Community College League of California (CCLC) [Bill Tracking](#)
- Faculty Association of California Community Colleges (FACCC) [Legislative Priorities](#) and [Current Legislation](#) (not reflective of 23-24 legislative session as of 12/13/22)
- Community College Association (CCA) [Legislative and Political Action](#)
- California Federation of Teachers (CFT) [Legislative Updates](#)



## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Noncredit Toolkit Outline

**DESIRED OUTCOME:** The Executive Committee will review the proposed outline for the assigned Noncredit Toolkit.

**CATEGORY:** Action

**REQUESTED BY:** Michelle Bean/Christopher Howerton

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.B.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 20 minutes

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action: X

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Noncredit, Pre-transfer, and Continuing Education Committee chairs seek feedback and approval for the outline of the toolkit called for in the second resolved in [Resolution F22 01.02](#): Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning.

### DRAFT

## Noncredit Toolkit Outline

Who is the AUDIENCE?

- Faculty leaders and noncredit allies

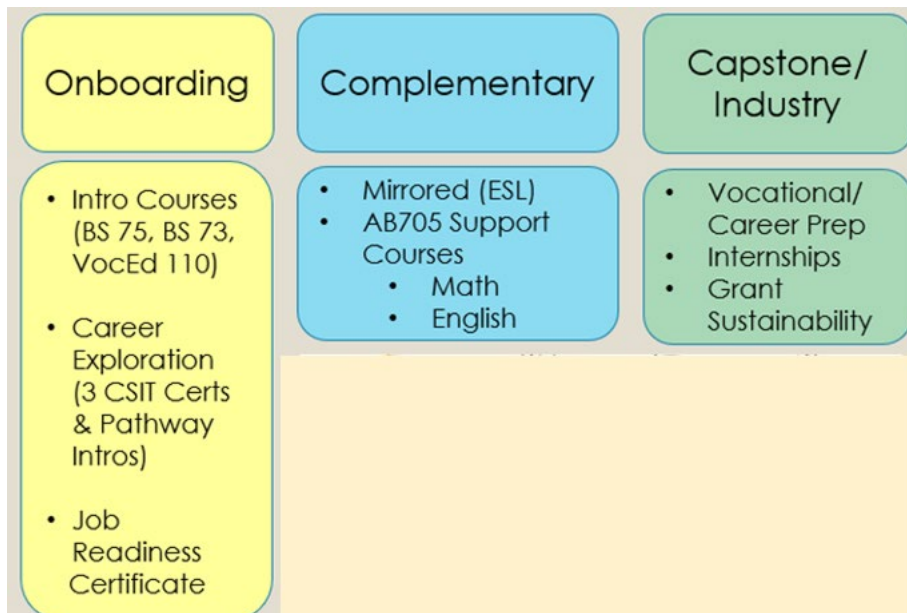
What's the OBJECTIVE?

- To tell the stories of noncredit students and instructors to frame noncredit awareness and advocacy
- To provide tools for how to advocate and bring awareness for noncredit programs and pathways:
  - Framing the need and dispelling myths
  - Creating personas and marketing locally
  - Addressing the challenges, the bias, and preparing to reframe for opportunities

## TOOLKIT SECTIONS

- I. DISPELLING THE MYTHS
  - A. What is Noncredit?
  - B. History of Noncredit
  
- II. PERSONAS
  - A. Stories of Students Taking Noncredit (3–5 personas)
    1. Who is the noncredit student?
    2. Why are students taking noncredit courses?
    3. How long is the journey of the noncredit students?
  
  - B. Story of the Noncredit Instructor
    1. The role of the noncredit instructor
    2. Experiences of being *othered*
  
- III. TOOLS (infographics—including directions on how to use the tools)
  - A. Buckets of noncredit (see sample below)
  - B. Movement through curriculum/noncredit touch points
  - C. Template for pathways

Sample bucket infographic:





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Noncredit Communication Survey

**DESIRED OUTCOME:** The Executive Committee will review and approve proposed questions for a spring Noncredit Communication Survey.

**CATEGORY:** Action

**REQUESTED BY:** Michelle Bean/Christopher Howerton

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.C.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 20 minutes

TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action: X

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

The Noncredit, Pre-transfer, and Continuing Education Committee created a short survey to be distributed to local academic senates and noncredit faculty inquiring about the use of noncredit liaisons and preferred methods of receiving communication from ASCCC to support future noncredit learning opportunities.

Proposed date of survey release to the field: January 20–February 1, 2023

### Noncredit Communication Survey

**Directions:** This brief survey focuses on gathering information regarding noncredit liaisons at local colleges and preferred methods of communication with the Academic Senate for California Community Colleges (ASCCC), so that we may improve the support ASCCC provides noncredit faculty and noncredit liaisons to ASCCC.

This survey should take 3-5 minutes to complete. One submission per college please.

1. Your name
2. Your college
3. Your role or position at your college
4. What is the approximate percentage of noncredit offered at your college?
  - a. 75%-100%
  - b. 50%-74%
  - c. 25%-49%

- d. 0%-24%
  - e. Not sure
5. Has your local academic senate identified an ASCCC noncredit liaison?
- a. Yes
  - b. No
  - c. Not sure
6. How often does the topic of noncredit emerge as an agenda item or in discussion with your local academic senate?
- a. Never
  - b. Rarely
  - c. Sometimes
  - d. Often
7. Does your local academic senate have a standing item or an identified individual who provides updates to faculty on emerging noncredit issues/concerns/opportunities?
- a. Yes
  - b. No
  - c. Not sure
8. Which methods would your academic senate or your ASCCC noncredit liaison prefer to receive information about noncredit updates? (you may choose more than one)
- a. Email to local academic senate president and noncredit liaison listservs
  - b. Periodic newsletters sent to local academic senate presidents and noncredit liaisons
  - c. Webinars open to all
  - d. Coffee hours (informal for noncredit liaisons)
  - e. Other ways or other contacts? (open ended) \_\_\_\_\_
9. Is there an individual at your college we can follow-up with regarding noncredit?
- a. Name \_\_\_\_\_
  - b. Email \_\_\_\_\_



## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Spring 2023 Elections

**DESIRED OUTCOME:** The Executive Committee will consider for approval the use of an online voting platform for the spring elections.

**CATEGORY:** Action

**REQUESTED BY:** Ginni May/Krystinne Mica

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.D.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 15 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Because of the COVID-19 pandemic, the ASCCC over the last three election cycles (2020, 2021, and 2022) has had to adjust the way elections were held. In 2020 and 2021, the declared state of emergency for California allowed the ASCCC to hold the elections separately from the spring plenary session, which is specifically called for in the ASCCC rules:

...elections “shall take place on the last day of the Spring Plenary Session.” (Article I.D.1. Schedule).

In 2022, California’s state of emergency was lifted and the ASCCC Executive Director engaged legal counsel to determine how the ASCCC can move forward with elections for that cycle. During the January 2022 Executive Committee meeting, the Executive Committee elected to schedule the elections voting during the Saturday of the plenary session and elected to continue using an online platform to conduct voting.

The current elections procedures outlined in the ASCCC Rules, still allude to the ballots being distributed as written ballots (Section I.G.). In order to deviate away from the existing Rules, the Executive Committee is being asked to approve the use of an online voting software, such as RankedVote, to conduct voting for spring 2023.

**For additional background information**, the following notes are provided from the December 7, 2021 meeting of the Executive Director and legal counsel regarding elections:

- Once the Executive Order is lifted, the ASCCC cannot invoke CCC Section 7140(m), as the state will no longer be in a declared state of emergency.

- Because of this, the ASCCC must follow the Rules as written and conduct elections during the spring plenary session.
- Attendees, whether in-person or online must use the same voting tool (whether it's E-ballot, written, etc) to conduct voting.





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Spring Plenary Session Planning

**DESIRED OUTCOME:** The Executive Committee will review and consider for approval the draft program outline of the spring plenary session.

**CATEGORY:** Action

**REQUESTED BY:** Ginni May/Krystinne Mica

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.E.

**Attachment:** Yes

**Urgent:** Yes

**Time Requested:** 30 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

The Executive Committee will discuss the preliminary outline for the upcoming 2023 Spring Plenary Session, to be held hybrid on April 20-22, 2023. As a reminder, at the Executive Committee’s December 2021 meeting, the Executive Committee decided on the top 3 priorities for professional development events:

1. Access
2. Engagement
3. Impact

During our Fall Plenary Session, the ASCCC tried new ways to implement the session, including:

1. An increase in general session offerings that were fully hybrid
2. A new submission format for the Resolutions
3. An online program and at-a-glance handout
4. Use of OWLs for the breakout rooms for Area Meetings

The Executive Committee will discuss potential breakout and general session topics and ideas, and will discuss and consider the theme for the plenary session. The Executive Committee will consider for approval the proposed outline for the spring plenary program as well as the theme for the plenary session.

### Spring Plenary Session Timeline

Discuss plenary theme, potential number of general sessions & breakouts, and audio-visual logistics at the January Executive Committee Meeting (**Submit Agenda Item by December 14, 2022**).

Draft papers due for readings **January 17, 2023** for discussion at February Executive Committee Meeting.

Program Outline due **January 17, 2023** for discussion at February Executive Committee Meeting.

Possible Breakout Topics due to Ginni/Krystinne by **January 17, 2023** for discussion at February Executive Committee Meeting

Draft papers due for readings **February 14, 2023** for discussion at March Executive Committee Meeting.

Pre-session resolutions due to Resolutions Chair – **February 1 - 17, 2023**, for discussion at March Executive Committee Meeting.

Approval of all presenters due to Ginni/Krystinne **March 10, 2023**.

Final Draft Papers to Area Reps for March Area Meetings – **March 15, 2023**.

Pre-session Resolutions packet out to the field by **March 17, 2023**.

Breakout sessions final titles, descriptions, and approved presenters due to Ginni/Krystinne **March 17, 2022**

Hotel room block expires **March 20, 2023**.

Area Meetings | **Area A & B March 24, 2023, Area C & D March 25, 2023**

Deadline for Area Meetings resolutions to Resolutions Chair: **within 24-hours after the end of the Area Meeting (Resolutions Handbook, pg. 27)**.

Elections: Call for Nominations for the ASCCC Executive Committee sent out **March 27, 2023**.

Event Graphics and Sample Badge Data to Kleertech (Badge Vendor) by **March 30, 2023**.

Review and book Staff and Executive Committee flights to SNA (Orange County) **March 30, 2023**.

**Plenary Resolutions Packet sent to the field: April 7, 2023.**

Nearly final program to Executive Committee to proofread and confirm sessions are accurate March 30, 2023 to confirm with Krystinne and Ginni **by April 3, 2023**.

AV and any event supply needs to Tonya by **April 3, 2023**.

Final Program to Events Team by **April 3, 2023**.

Events Team to host (2) Presenter Training Sessions, **Monday, April 3, 2023** and **Wednesday, April 5, 2023**. The presenter training session is a mandatory training and presenters must participate in a training session prior to the start of the Institute. Training sessions are intended to guide presenters through the Zoom Events Hub and to address any questions regarding the virtual event.

Final At-a-Glance Program to print **April 7, 2023**.

In-Person (online) registration ends and final badge/attendee data to Kleertech - **April 12, 2023**.

Zoom Events Hub live, Program and Materials posted to ASCCC website **April 13, 2023**.

Delegate Certification Form due **April 17, 2023**.

New resolution due using <https://tinyurl.com/ASCCCResolutions> by 2:45 pm on **Thursday, April 20, 2023**

Amendments and urgent resolutions due using <https://tinyurl.com/ASCCCResolutions> by 1:00 pm on **Friday, April 21, 2023**

## **2023 Spring Plenary Program**

### **THEME**

#### **Map of Hotel**

#### **COVID-19 Safety**

#### **President's Welcome - NEED LETTER**

#### **Land Acknowledgement**

We acknowledge that this important work is taking place throughout the unceded territory of California, home to nearly 200 tribal nations. We acknowledge and honor the original inhabitants of our various regions. A land acknowledgment is a critical step towards working with native communities to secure meaningful partnership and inclusion in the stewardship and protection of their cultural resources and homelands.

We begin today by acknowledging that we are holding our gathering on the land of the \_\_\_\_ Nations who have lived and continue to live here. We recognize the \_\_\_\_ Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call \_\_\_\_\_. As we begin, we thank them for their strength, perseverance, and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call \_\_\_\_ their home, for their shared struggle to maintain their cultures, languages, worldview, and identities in our diverse City.

#### **Mission**

As the official voice of California community college faculty in academic and professional matters, the Academic Senate for California Community Colleges (ASCCC) is committed to advancing inclusion, diversity, equity, anti-racism, accessibility, student learning, and student success. The ASCCC acts to:

- Empower faculty to engage in local and statewide dialog and take action for continued improvement of teaching, learning, and faculty participation in governance
- Lead and advocate proactively for the development of policies, processes, and practices
- Include diverse faculty, perspectives, and experiences that represent our student populations
- Develop faculty as local and statewide leaders through personal and professional development
- Engage faculty and system partners through collegial consultation

#### **Values Statement**

#### **LEADERSHIP**

The ASCCC champions and models the effective leadership role of faculty at their colleges and at the state level, promotes the inclusion of leaders from various backgrounds and experiences in order to represent all faculty, and fosters faculty participation in governance to effect change and promote student success. The Academic Senate facilitates and supports the development of faculty leaders. The ASCCC is respectful and reflective in its work and relationships and expects accountability from its leaders. In all its activities, the ASCCC adheres to the highest professional ethics and standards.

## **EMPOWERMENT**

The ASCCC empowers faculty from diverse backgrounds and experiences, promoting actions resulting in inclusion, diversity, equity, anti-racism, and accessibility through its publications, resources, activities, policies, and presentations. The ASCCC collaborates with other statewide organizations, and with administrators, trustees, students, classified professionals, and others, to develop and maintain effective relationships. The ASCCC believes that collaboration with others and faculty engagement improve professional decisions made locally and at the state level.

## **VOICE**

The ASCCC asserts faculty primacy in academic and professional matters as established in statute and regulation and incorporates diverse perspectives as a means of reaching reasoned and beneficial results. The ASCCC is the official voice of the California community college faculty in statewide consultation and decision making regarding academic and professional matters and, through leadership and empowerment, endeavors to make each local senate the voice of the faculty in college and district consultation and decision making. The ASCCC values discourse and deliberation which result in the enhancement of inclusion, diversity, equity, anti-racism, and accessibility in achieving and centers its work on student success.

## **Guidelines for Dialogue**

1. Be true to yourself. We want to create an atmosphere for open, honest exchange.
2. Commit to learning from each other. Listen to each other and acknowledge that we all come from different backgrounds, skills, interests, abilities, and values. We realize that it is these very differences that will increase our awareness and understanding through this process.
3. Acknowledge each other's experiences. We will not devalue people for their experiences, lack of experiences, or differences in interpretation of those experiences.
4. Trust that others are doing the best they can. We will try not to 'freeze people in time' but leave space for everyone to learn and change through our interactions with one another.
5. Challenge the idea and not the person. If we wish to challenge something that has been said, we will challenge the idea or the practice referred to, not the individual sharing this idea or practice.

6. Speak your discomfort. If something is bothering you and you are open to sharing, please share it with the group. Often our emotional reactions to this process offer the most valuable learning opportunities.

7. Step Up, Step Back. Be mindful of taking up much more space than others. On the same note, empower yourself to speak up when others are dominating the conversation.

(adapted from the University of Michigan Program on Intergroup Relations, IGR)

## Table of Contents

Wednesday, April 19, 2023    **Executive Committee Meeting**

Thursday, April 20, 2023

8:00 a.m. to 9:00 a.m.    **Registration Opens**

8:00 a.m.    **Breakfast**

8:00 a.m. to 9:00 a.m.    **Coffee Networking: Meet and Greet and New Delegate Session**

Relations with Local Senates Committee

Join members from the Relations with Local Senates Committee (and other ASCCC committees) for coffee and an opportunity to meet other plenary session attendees and to discuss upcoming plenary breakout sessions.

9:15 a.m. to 10:15 a.m.    **First General Session**

**Call to Order** Ginni May, ASCCC President

**Adoption of Procedures** Cheryl Aschenbach, ASCCC Vice President

**Foundation Report** Manuel Vélez, ASFCCC President

**State of the Senate** Ginni May, ASCCC President

10:20 a.m. to 11:20 a.m.    **Second General Session**

11:25 a.m. to 12:30 p.m.    **Third General Session**

LUNCH 12:30 p.m. to 1:30 p.m.

12:30 p.m. - 12:45 p.m.    **Elections Nominations** Elections Chair

12:45 p.m. to 1:00 p.m.    **Honorary Resolution Presentation**

1:00 p.m. to 2:00 p.m.    **First Breakout Sessions**

1. Breakout 1 - in person

2. Breakout 2 - in person
3. Breakout 3 - in person
4. Breakout 4 - in person
5. Breakout 5 - online
6. Breakout 6 - online

2:45p **Resolutions and Amendments Due**

2:00 p.m. to 2:15 p.m.            Snack Break/Coffee Break

2:15 p.m. to 3:15 p.m.            **Second Breakout Sessions**

1. Breakout 1 - in person
2. Breakout 2 - in person
3. Breakout 3 - in person
4. Breakout 4 - in person
5. Breakout 5 - online
6. Breakout 6 - online

3:30p - 4:30p                        **Fourth General Session**

3:30 p.m.            **In-Person Rooms Open for Caucuses**

Caucus members may request to use an open breakout room by going to the registration desk and speaking with an ASCCC Office Staff member.

5:00 p.m. to 6:00 p.m.            **Candidate Information Session**

Elections Chair

All individuals who are considering running for the ASCCC Executive Committee are highly encouraged to attend this event.

4:45 p.m. to 5:30 p.m.            **Resolutions and Amendments - Mandatory for Contacts**

This is a mandatory session for those plenary session attendees who submitted a resolution or amendment at the plenary session. The contact for the submitted resolution or amendment must attend this meeting in order for the Resolutions Committee to consider adding it to the packet for the following day.

6:00 p.m. to 7:00 p.m.            **Networking/Social Hour??**

Friday, April 21, 2023

7:00 a.m. to 8:00 a.m.           **Morning Activity??**

8:00 a.m. to 9:00 a.m.           **Registration Opens/Breakfast**

8:00 a.m. to 9:00 a.m.           **Disciplines List 2nd Hearing**

9:15 a.m. to 10:15 a.m.          **Fifth General Session**

10:30 a.m. to 12:00 p.m.       **Area Meetings**

This four-area grouping is the formal basis for local senate representation to the Executive Committee of the Academic Senate for California Community Colleges. The groups discuss matters of concern to their areas as well as review proposed resolutions to be voted on during session.

Area A: Stephanie Curry

Area B: Karen Chow

Area C: Erik Reese

Area D: Manuel Velez

LUNCH 12:00 p.m. to 1:00 p.m

12:45 p.m. to 1:00 p.m. **Honorary Resolution Presentation**

**Regina Stanback-Stroud Diversity Award Presentation**

1:00 p.m.           **Amendments and Urgent Resolutions DUE**

1:00 p.m. to 2:00 p.m.           **Third Breakout Sessions**

1. Breakout 1 - in person
2. Breakout 2 - in person
3. Breakout 3 - in person
4. Breakout 4 - in person
5. Breakout 5 - online
6. Breakout 6 - online

2:15 p.m.           **In-Person Rooms Open for Caucuses**

Caucus members may request to use an open breakout room by going to the registration desk and speaking with an ASCCC Office Staff member.

2:15 p.m. to 2:30 p.m.          **Snack Break**

2:30 p.m. to 3:30 p.m.                   **Sixth General Session**

3:45p.m. to 4:45 p.m.                   **Seventh General Session**

Elections Speeches??

Elections Chair

1:15 p.m. to 2:15 p.m. p.m.                   **Amendments and Urgent Resolutions - Mandatory for Contacts**

This is a mandatory session for those plenary session attendees who submitted an amendment or urgent resolution at the plenary session. The contact for the submitted amendment must attend this meeting in order for the Resolutions Committee to consider adding it to the packet for voting day.

5:00 p.m. to 6:00 p.m.                   **Officers Candidate Forum**

Come and interact with candidates for president, vice president, secretary, and treasurer. This opportunity allows you to ask questions, clarify information on the candidate statements, or hear about how these individuals will continue to move the ASCCC forward in its current climate.

6:00 p.m. to 6:30 pm.                   **Executive Committee Meeting**

This is a closed session meeting of the ASCCC Executive Committee to discuss urgent resolutions.

7:00 p.m. to 10:00 p.m.                   **President’s Reception and Dance**

We invite attendees to join us for hors d’oeuvres and networking with colleagues. A no-host bar will be available. Come and enjoy the libations and celebrate the work that you do with fellow colleagues at this open-to-all networking event.

Saturday, April 21, 2023

7:00 a.m. to 8:00 a.m.                   Breakfast

Technical Help for RankedVote

8:00 a.m. to 8:30 a.m.                   Test Voting

Come early and make sure to test out your equipment before the elections voting takes place at 8:30 a.m.

8:30 a.m.                   **Eighth General Session**

**Elections Voting Begins**



Upon the conclusion of the Elections, there will be a 15-minute break. Following the break, Resolutions voting will commence no earlier than 10:00 a.m.

**Resolutions Voting Begins**

LUNCH 12:00 p.m. to 12:45 p.m

**Secretary's Report**

**Treasurer's Report**

**Special Elections Speeches (if needed)**

12:45 p.m. to 2:30 p.m.      Eighth General Session continues

**Presenters**

**Executive Committee**

**Office Team**





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** ASCCC Meeting and Event Dates  
2023-2024

**DESIRED OUTCOME:** The Executive Committee will consider for approval the 2023-24 Meeting and Event Dates calendar.

**CATEGORY:** Action

**REQUESTED BY:** Krystinne Mica, Ginni May

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.F.

Attachment: Yes

Urgent: No

Time Requested: 20 minutes

TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action: X

Information/Discussion:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

The Executive Committee will consider for approval the updated events and meetings calendar for 2023-24 academic year. The Executive Committee, during the December 2022 meeting, provided the following suggestions:

- Hold Accreditation Institute virtually in fall 2023 because of the release of ACCJC's new standards in June 2023
- Hold Academic Academy in fall 2023 as a hybrid event
- Opt for the later November dates for the Fall Plenary Session
- Opt for the later June dates for the Faculty Leadership Institute



**2023-2024 PROPOSED ASCCC INSTITUTES AND PLENARY SESSION DATES**

**Approved December 6, 2019 Executive Committee Meeting**

MSC (Aschenbach/Curry) to authorize the office to contract hotels for Fall Plenary Session, Spring Plenary Session, Faculty Leadership Institute, and Curriculum Institute for up to five years in the future, taking into account the area rotation of Plenary Session and to authorize the office to enter into MOUs with partner organizations for institutes dependent on external funding.

MSC (Curry/Aschenbach) to approve the following parameters for selecting event dates: (1) Fall Plenary Session will be held in the first half of November, Spring Plenary Session will be held in April, Faculty Leadership Institute will be held in the first half of June, and Curriculum Institute will be held in the first half of July, and (2) dates are chosen with awareness of holidays, Executive Committee Orientation, and system partner events.

MSC (May/Parker) to reconsider the motion at the December 6-7, 2019, Executive Committee Meeting regarding Faculty Leadership Institute, and allow for all of June to be considered when planning Faculty Leadership Institute.

MSC (Aschenbach/May) to approve a Thursday through Saturday day pattern for Plenary Sessions for the next five academic years.

**Resolution 1.05 F2021**

Resolved, The Academic Senate for California Community Colleges should make remote attendance an option at all ASCCC-organized events, including plenary sessions.

<b>SESSIONS</b>	<b>PROPOSED DATE</b>	<b>LOCATION</b> <b>*All events will, if possible, provide a remote attendance option*</b>
Fall Plenary Session	November 16-18, 2023**	SOUTH
Spring Plenary Session	April 18-20, 2024**	NORTH
<b>INSTITUTES</b>	<b>PROPOSED DATE</b>	<b>LOCATION</b> <b>*All events will, if possible, provide a remote attendance option*</b>
Curriculum Institute	<b>July 10-13, 2024 (scheduled date)</b>	Pasadena Convention Center
Academic Academy	September 28-29, 2023	Hybrid
Accreditation Institute	October 5-6, 2023 OR October 19-20, 2023 (after 2023 ACCJC standards are released)	Virtual
Faculty Leadership Institute	June 20-22, 2024	SOUTH

\*\* These dates potentially avoid overlapping with Umoja’s Conference in November, RP’s spring conference, CCCAOE Spring Conference. APAHE 2024 not yet released, CCCIO not yet released. Juneteenth is on June 19, 2024.



**2023-2024 PROPOSED EXECUTIVE COMMITTEE MEETING DATES\***

Meeting Type	Proposed Date	Campus Location	Hotel Location + remote option	Agenda Deadline
Executive Meeting	August 17-19, 2023		South + remote option	TBD
Executive Meeting	September 15-16, 2023	AREA B	North + remote option	TBD
Executive Meeting	October 13, 2023		Virtual	
Area Meetings	October 27-28, 2023		Various Locations or virtual	TBD
Executive Meeting	November 15, 2023		SOUTH	TBD
Executive Meeting (Th/Fri)	December 14-15, 2023		North + remote option	TBD
Executive Meeting (Th/Fri)	January 11-12, 2024		South + remote option	TBD
Executive Meeting	February 9-10, 2024		North + remote option	TBD
Executive Meeting	March 8-9, 2024	AREA C	South + remote option	TBD
Area Meetings	March 22-23, 2024		Various Locations	TBD
Executive Meeting	April 17, 2024		NORTH	
Executive Meeting	May 10, 2024		Virtual?	TBD
Executive Committee/ Orientation	June 7-9, 2024		TBD by President	TBD

\*Unless otherwise noted, meetings typically start 11:00 a.m. on Friday and end by 4:00 p.m. on Saturday.<sup>1</sup>

<sup>1</sup> Times may be adjusted to accommodate flight schedules to minimize early travel times.

<sup>2</sup> Executive Committee members are not expected to attend these events, other than the Faculty Leadership Institute. +North or South location may change based on hotel availability.





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Considerations for Online Ed  
Accessibility Paper

**DESIRED OUTCOME:** The Executive Committee will discuss and provide direction for the Online Education Committee regarding the paper on accessibility.

**CATEGORY:** Action

**REQUESTED BY:** Amber Gillis & Michelle Bean

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.G.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 15 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

The Executive Committee approved a draft outline for an accessibility paper at its June 2022 meeting. Additionally, the Executive Committee approved a timeline for all papers, including the accessibility paper at its August 2022 meeting. However, as the Online Education Committee continues its work on revising the [“Ensuring An Effective Online Program: A Faculty Perspective,”](#) per Resolution [13.02](#), ahead of the spring 2023 Plenary session, there are a few considerations that the Online Education Committee would like to bring forward to the Executive Committee regarding the approved outline for the accessibility paper:

1. Part of Resolution 13.02 asks the ASCCC to focus specifically on the “clarification of the differences between accommodations (as referenced in [Section 504 of the Rehabilitation Act](#)) and accessibility (as referenced in Section 508 of the Rehabilitation Act), as these definitions relate to faculty fulfilling their responsibility as educators in all modalities;” therefore, would it be appropriate to draft another position paper on accessibility at this time when we are already including these clarifications in the existing ASCCC position paper for the spring 2023 plenary session?
2. Resolution 13.02 also asks the ASCCC to “also develop other resources as appropriate,” so would a webinar series, Rostrum articles, and work on an accessibility Canvas repository based on the 2021-2022 Online Education Committee’s accessibility outline be more favorable and useful to the body over an accessibility paper?
3. Considering the aforementioned paper on accessibility, should it be the Executive Committee’s desire to continue to proceed with a paper, should this paper to be a position paper or a white paper?

4. Pending the result of consideration number three, would the Executive Committee be amenable to a revised timeline to complete any papers on accessibility in the spring 2023 semester *after* the completion of the required update of the “Ensuring An Effective Online Program: A Faculty Perspective,” given that the paper on accessibility is not directed by the body through the resolution process at this time?





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Online Education Committee Spring 2023 Webinar Series

**DESIRED OUTCOME:** The Executive Committee will provide feedback and approval for the Online Ed Committee Spring 2023 Webinar Series

**CATEGORY:**

**REQUESTED BY:** Amber Gillis & Michelle Bean

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.H.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 5-10 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

As part of Resolution [13.02](#), the Online Education Committee has been charged with, “develop[ing] other resources as appropriate,” to support faculty in their accessibility efforts; therefore, the committee would like to host a series of webinars on a variety of topics related to accessibility, including, but not limited to the topics of:

1. Universal Design,
2. Faculty challenges and roadblocks in meeting student accessibility needs, and
3. Conversations about:
  - a. the “clarification of the differences between accommodations (as referenced in [Section 504 of the Rehabilitation Act](#)) and accessibility (as referenced in [Section 508 of the Rehabilitation Act](#))”<sup>1</sup> and
  - b. seeing Sections 504 and 508 as opportunities for student success and not just a matter of compliance.

These webinars work to fulfill the Online Education Committee charge, Resolution 13.02, as well as supports the ASCCC’s IDEAA foundational framework. Furthermore, the Online Education Committee asks the Executive Committee to review the following dates, times, and tentative topics (some topics forthcoming) and provide any relevant feedback, recommendations, and finally, an approval of the aforementioned.

<sup>1</sup> [Resolution 13.02: Faculty Responsibility for Equitable, Accessible Learning Environments](#)

Tentative Webinar Dates and Times (Topics and Order TBA)

DATE: Monday, February 13, 2023      TIME: 11:00am – 12:00pm  
LOCATION: ZOOM      LEAD(S): TBA

DATE: Monday, March 13, 2023      TIME: 11:00am – 12:00pm  
LOCATION: ZOOM      LEAD(S): TBA

DATE: Monday, April 10, 2023      TIME: 11:00am – 12:00pm  
LOCATION: ZOOM      LEAD(S): TBA

DATE: Monday, May 22, 2023      TIME: 11:00am – 12:00pm  
LOCATION: ZOOM      LEAD(S): TBA



## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** EDAC Brown Bag Webinar #2

**DESIRED OUTCOME:** The Executive Committee will review and approve the description and panelists for EDAC’s second brown bag webinar

**CATEGORY:** Action

**REQUESTED BY:** Manuel Velez and Karen Chow

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.I.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 10 minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

EDAC, in collaboration with the Asian Pacific Islander Caucus, will be presenting the second in our Brown Bag webinar series, entitled “Recognizing the Full Humanity of Our Asian and Pacific Islander Student Communities in the California Community Colleges”

This webinar is scheduled for Tuesday, February 7<sup>th</sup> from 12:30 – 2:00PM and will be presented via Zoom.

Title: Recognizing the Full Humanity of Our Asian and Pacific Islander Student Communities in the California Community Colleges

Moderators:

Bethany Tasaka, San Bernardino Valley College

Karen Chow, ASCCC Area B Representative

Description: Students who identify as Asian and Pacific Islander make up around 13% of California Community College students and Asians are the fastest growing ethnic group in California since 2011, growing an additional 25% statewide. After the pandemic, Asians also experienced an explosive increase in racially motivated incidents. These increases should motivate us as faculty and as campuses to look at what we can do to support our Asian and Pacific Islander student communities. During this webinar, we will discuss some issues currently facing Asian and Pacific Islander students, and pedagogical and student services strategies and supports that you can take back to your campus.





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Disciplines List Process 2023

**DESIRED OUTCOME:** The Executive Committee will discuss the Disciplines List process and vote to confirm that process has been followed and that enough evidence exists for debate by the body

**CATEGORY:** Action Items

**REQUESTED BY:** Erik Reese & Carrie Roberson

**Item No:** III.J.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 15 min

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

**STAFF REVIEW:** Patricia Carrillo

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Updates to the Minimum Qualifications for Faculty and Administrators in California Community Colleges occur through the Disciplines List revision process that is facilitated by the Standards and Practices Committee on behalf of the ASCCC. The yearlong process is briefly summarized as:

- Feb: Distribution of process to the field
- Sep: Proposals due by Sep 30
- Oct: Proposals distributed to field, discussed at Area Meetings
- Nov: Disciplines List Hearing at Fall Plenary Session
- Jan/Feb: Submission to Executive Committee for confirmation that process was followed
- Mar: Discussion at Area Meetings
- Apr: Disciplines List Hearing at Spring Plenary Session and vote on proposals via resolutions process
- Jul: Submission to Board of Governors for approval

Additional details are available on the [ASCCC Disciplines List website](#) and in the [Disciplines List Handbook](#).

**ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES**  
**DISCIPLINES LIST REVISION PROPOSALS**  
*Spring 2023*

**Information for Proposed Disciplines List Changes**

- *Italics* indicate a proposed addition — ~~Strikeout~~ indicated a proposed deletion
- Representing from testimonies may be “individual”, “department”, “senate”, or other professional organization

**Role of the Executive Committee**

The Executive Committee confirms that the process has been followed and that sufficient evidence exists for the proposal to be debated by the body.

**REVISIONS TO DISCIPLINES REQUIRING A MASTER’S DEGREE**

**PROPOSAL #1:**

Proposed Revision Discipline: Ethnic Studies

Organization: Folsom Lake College Academic Senate

Current Minimum Qualifications:

Master’s in the ethnic studies field

**OR**

A master’s in American Studies/Ethnicity, Latino Studies, La Raza Studies, Central American Studies, Latin American Studies, Cross Cultural Studies, Race and Ethnic Relations, Asian-American Studies, or African-American Studies

**OR** the equivalent

**OR** see Interdisciplinary Studies

Proposed Change:

~~Master’s in the ethnic studies field~~

~~**OR**~~

~~A m Master’s in American Studies/Ethnicity, African American/Black/Africana Studies or Latino Studies, La Raza Studies, Central American Studies, Latin American Studies,~~

~~Cross Cultural Studies, Race and Ethnic Relations, Chicana/o Studies, or Asian-American~~ Asian American Studies, or ~~African-American Studies~~ Indian/Native American Studies

**OR**

*Master's in Ethnic Studies*

**OR** the equivalent

~~**OR** see Interdisciplinary Studies~~

Proposed Change Would Read:

Master's in African American/Black/Africana Studies or Latino Studies, La Raza Studies, Chicana/o Studies, or Asian American Studies, or Native American/American Indian Studies

**OR**

Master's in Ethnic Studies

**OR** the equivalent

**COULD BE WRITTEN AS:**

Master's in African American Studies, Black Studies, Africana Studies, Latino Studies, La Raza Studies, Chicana/o Studies, Asian American Studies, Native American Studies, or American Indian Studies

**OR**

Master's in Ethnic Studies

**OR** the equivalent

Rationale: Update language in existing discipline for accuracy and consistency with the four core autonomous disciplines that make up Ethnic Studies, two of which were recently added to the disciplines list (Asian American Studies and Native American/American Indian Studies).

[Resolution 09.07 S21](#) "Defining Ethnic Studies and its Four Core Disciplines" states that "...ethnic studies is defined as an interdisciplinary and comparative study of race, ethnicity, and culture in the United States, with specific emphasis on four historically defined racialized core

groups—Native Americans, African Americans, Asian Americans and Pacific Islanders, and Latina and Latino Americans...”. In addition, AB 1460 defines Ethnic Studies as consisting of only four core autonomous disciplines, consistent with the above. For complete details see the [full Ethnic Studies proposal](#).

Testimonies: Testimonies can be in the form of written email, letters sent to the ASCCC Office, or oral testimonies made by individuals at the 2022 Fall Plenary Session. The following testimonies were all submitted at the disciplines list hearing at the 2022 Fall Plenary Session.

Name	Discipline	College	Representing	Position	Testimony
Manuel Velez	Chicana/o Studies	San Diego Mesa College	department	support	
Carlos Guerrero	Chicano Studies	Los Angeles City College	department	support	
Alisa Shubb	Communication	Los Rios Community College District	district academic senate	support	
Eric Wada	Biology	Folsom Lake College	local senate	support	





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Proposed Updates to Policy 40.01  
Honoring Faculty Leaders

**DESIRED OUTCOME:** The Executive Committee  
will discuss and approve amendments to Policy  
40.01 Honoring Faculty Leaders

**CATEGORY:** Action Items

**REQUESTED BY:** Erik Reese & Carrie Roberson

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.K.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 15 min

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action: X

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Policy 40.01 Honoring Faculty Leaders has been updated by S&P for clarity and to align with current practice. Main updates are:

- Honorary Resolution from the Executive Committee
  - Clarifies that these requests come to the Executive Committee for vote:
    - Majority vote to verify criteria are met; or
    - Two-thirds vote for exemption from criteria
- Recognition of Service Awards (formerly Certificate of Appreciation)
  - Split into two types of recipients:
    - Former Executive Committee Members
      - Automatically receive an award facilitated by the Executive Director
    - Other Honorees
      - Two-thirds vote by Executive Committee

# 40.01 Honoring Faculty Leaders

The Executive Committee may in some cases decide to honor faculty or other individuals who have served the ASCCC by supporting the mission and vision of the organization through a variety of capacities (e.g., committee member, Executive Committee member, advisory group).

The following are ways that the ASCCC or the Executive Committee can confer honors:

## Resolution Conferring Senator Emeritus Status

Individuals that have been granted senator emeritus status are entitled to special recognition at ASCCC events, free issues of the ASCCC *Rostrum*, and free registration at all ASCCC plenary sessions.

If the Executive Committee or other faculty members working through their Area, determine that a faculty member should be honored as emeritus, the following criteria will be considered:

1. The faculty member must have formally submitted retirement paperwork to the member's college's or district's human resources office, be a retired community college faculty member, or be deceased.
2. The faculty member must have completed at least five years of service on ASCCC committees, as an ASCCC appointee to statewide or Chancellor's office bodies, as an ASCCC appointee for special projects, or any combination of direct service to the ASCCC thereof.
3. The faculty member must be recognized for exceptional contributions supporting the aims and functions of the ASCCC.

## Honorary Resolution from the Executive Committee

Former Executive Committee members who meet specific criteria will be honored with a special resolution crafted by the Executive Committee. In addition, former Executive Committee members who do not meet the specific criteria or other individuals, either faculty or non-faculty, who have demonstrated an outstanding commitment to the mission and vision of ASCCC may also receive a special resolution at the discretion of the Executive Committee. Such a resolution is honorary, is not subject to the standard resolutions process restrictions, and may be granted posthumously.

The criteria according to which former Executive Committee members shall be honored with an honorary resolution for their service on the Executive Committee and to the ASCCC is as follows:

1. A minimum of two full years of service on the Executive Committee.
2. Any combination of three aspects of the following:
  1. Served as chair of at least two ASCCC standing committees or task forces or of a state-level special project or body as an ASCCC appointee;

2. Authored at least three articles published in the Rostrum;
3. Participated in the authorship of a published ASCCC paper;
4. Led the presentation and planning of an ASCCC institute.

~~Former Executive Committee members who do not meet the above criteria to be honored with an honorary resolution shall be recognized with a Certificate of Appreciation. Additionally, for former Executive Committee members who do not meet the above criteria but for whom an honorary resolution might be considered, the following process for exemption from criteria is available:~~

~~A majority vote of Executive Committee members is required to verify meeting the criteria.~~

~~Procedure for honoring former Executive Committee members or other individuals who have contributed to ASCCC but do not meet the above criteria:~~

~~The following process for exemption from criteria is available for former Executive Committee members or other individuals who have contributed to the ASCCC who do not meet the above criteria but for whom an honorary resolution might be considered:~~

1. A request to honor the proposed honoree will be forwarded to the ASCCC Standards and Practices Committee with a written rationale. The committee will consider the request and forward a recommendation to the Executive Committee. The Standards and Practices Committee may request additional support for the proposal if necessary.
2. The recommendation of the Standards and Practices Committee must be agendaized for action at a regular meeting of the Executive Committee.
3. A two-thirds vote ~~of 75%~~ of the Executive Committee members present is required to pass the motion for recognition.

### ~~Certificate of Appreciation~~ Recognition of Service Award

~~For cases in which the service of an individual merits an honor but does not meet the criteria for an honorary resolution and is not granted an exception to the criteria, the ASCCC Executive Committee may confer a certificate of appreciation. Such a certificate will include standard language developed by the Standards and Practices Committee, will be signed by the ASCCC President and the ASCCC Executive Director, and may be presented to the recipient as a printed and framed document at an ASCCC plenary session or other event.~~

~~*Former Executive Committee Members:*~~

~~A former Executive Committee member that does not meet the criteria for an honorary resolution and is not granted an exemption to the criteria will receive a Recognition of Service Award. These awards are presented to the individual at an Executive Committee meeting, other event, or mailed to the recipient as determined by the Executive Director. Any member of the Executive Committee may submit a recommendation for conferral of a Recognition of Service Award to the Executive Director.~~

Other Honorees:

~~Certificates of appreciation are approved and conferred by the Executive Committee and are not subject to a plenary session vote. A proposal for conferral of a certificate of appreciation may be submitted to the ASCCC Executive Director by any member of the ASCCC Executive Committee. Proposed conferrals of certificates of appreciation must be agendaized at a meeting of the Executive Committee and must receive a vote of 75% of Executive Committee members present for approval.~~

An individual that does not meet the criteria for an honorary resolution and is not granted an exemption to the criteria may receive a Recognition of Service Award. Recognition of Service Awards are conferred by the Executive Committee though an agenda item at an Executive Committee Meeting and requires a two-thirds vote of Executive Committee members present. These awards are presented to the individual at an Executive Committee meeting, other event, or mailed to the recipient as determined by the Executive Director. Any member of the Executive Committee may submit a recommendation for conferral of a Recognition of Service Award to the Executive Director.

### **Honoring ASCCC Past Presidents**

ASCCC Past Presidents who maintain their faculty status are entitled to special recognition at Senate events and free registration at all Academic Senate Plenary Sessions.

### **Recognition through the Standard Resolutions Process**

Individuals that do not meet any of the above requirements may be recognized through the standard resolution process.

Recipients of any of these honors may be eligible for additional awards throughout or after their term of service within the California Community College system.

*Approved by ASCCC Executive Committee ~~January 2022~~ June 2021*



## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** 2023 Academic Academy

**DESIRED OUTCOME:** The Executive Committee will approve the 2023 Academic Academy program.

**CATEGORY:** Action

**REQUESTED BY:** Parker/Roberson

**STAFF REVIEW:** Patricia Carrillo

**Item No:** III.L.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 20 Minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action: X

Information:

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

2023 Academic Academy Theme: **Trauma-Informed Leadership Practices in Education**

<https://www.asccc.org/events/2023-academic-academy-virtual-event>

Description: Feeling exhausted and overwhelmed? Concerned about your students, too? Are you just too busy to take care of yourself and your students? Both students and educators are experiencing stress and trauma as a result of the pandemic and other traumatic experiences. The global pandemic has exacerbated and increased the need for mental health awareness, support, and education. Join us for this interactive, restorative academy where you will learn about the effects of vicarious trauma, the foundations of trauma informed teaching and learning, and educator well-being.

Virtual two half-day event: February 16–17, 2023

Academic Academy Program Outline (DRAFT ATTACHED): Each day will have different content in the same structure.





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Chancellors Office Liaison Discussion

**DESIRED OUTCOME:** The Executive Committee will receive an update on systemwide issues and projects from a liaison from the Chancellors Office.

**CATEGORY:** Reports

**REQUESTED BY:** May

**STAFF REVIEW :** Patricia Carrillo

**Item No:** IV.A.

**Attachment:** No    **Urgent:** No

**Time Requested:** 30 minutes

### **TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information: X

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

A Chancellor’s Office representative will bring items of interest regarding Chancellor’s Office activities to the Executive Committee for information, updates, and discussion. No action will be taken by the Executive Committee on any of these items.







## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Liaison/Caucus Reports

**DESIRED OUTCOME:** The Executive Committee will receive oral or written reports from liaisons or representatives from partner organizations and ASCCC Caucuses.

**CATEGORY:** Discussion

**REQUESTED BY:** May

**STAFF REVIEW :** Patricia Carrillo

**Item No:** IV.B.

**Attachment:** No

**Urgent:** No

**Time Requested:** 5 minutes

**TYPE OF BOARD**

**CONSIDERATION** Consent/

Routine:

First Reading:

Action:

Information: X

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Invited partner organizations and ASCCC Caucuses include, but are not limited to: Association of Community and Continuing Education (ACCE), ASCCC Caucuses: Asian Pacific Islander Caucus, Black Caucus, Latinx Caucus, LGBTQIA+ Caucus, Small or Rural College Caucus, Womxn’s Caucus, California Association of Administration of Justice Educators (CAAJE), Community College Association(CCA), Council of Chief Librarians (CCL),California Community Colleges Chief Instructional Officers(CCCCIO), Chief Student Services Officer Association (CSSOA), Faculty Association for California Community Colleges(FACCC), The RP Group, and the Student Senate for California Community Colleges (SSCCC).





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Relations with Local Senates  
Committee proposals for liaison websites and handbook.

**DESIRED OUTCOME:** The Executive Committee will discuss provide input on Relations with Local Senates Committee proposals for Liaison websites & handbook.

**CATEGORY:** Discussion

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.C.

**Attachment:** No

**Urgent:** Yes

**Time Requested:** 15 minutes

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading: X

Action:

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Proposed framework for updates to Liaison homepage and each individual Liaison webpage:

#### Proposed framework for Liaisons general page:

##### 1. WHAT is a Liaison?

An ASCCC Liaison is/are a local Academic Senate’s point person or point people that could focus in that Liaison topic and keep information about that topic flowing to and from their local academic senate and ASCCC... (short elevator-pitch length description)

##### 2. WHY does ASCCC have Liaisons?

Brief history of how and why current Liaisons were established, maybe list/link the Resolution that established each Liaison

##### 3. HOW can serving as a Liaison Can Help Your College & HOW can serving as a Liaison help develop faculty leadership-- ( pitch for both AS leaders and potential liaisons)

- Leadership development: good way to promote why it’s important to serve. How does it potentially strengthen shared governance at local college
- Community-building: Connect with other regional faculty leaders in this topic area
- Impact -- Help local colleges and Senate stay on top of Liaison topic news and issues
- Influence-- Being “in the know” about Liaison topic and serving as campus “expert” in this area
- Advocacy-- serve as advocate for campus in this area & help give input to ASCCC and CCCCCO from local college

##### 4. WHAT do Liaisons do?

List of suggested potential roles, and emphasize that it is up to local Academic Senate to determine the roles of each of their Liaisons

##### 5. WHO can serve as a Liaison & WHY?

Any faculty can serve, with parameters determined by local Academic Senate

- Resume builder?
- Leadership/expertise development
- What do you get out of it? Input-giving opportunity to ASCCC. May be asked to participate in ASCCC webinars, regional meetings, surveys, etc.

**6. LIST of all the current Liaison positions**

Links to each Liaison webpage

**7. RECOMMENDATIONS from ASCCC for how to compensate Liaisons**

Suggestions for funding sources to look into (outside of OER Liaison which has funding and requirements from OERI)

**Proposed consistent framework for each Liaison webpage :**

**1. ROLES (potential, determined by local Academic Senate) of Liaison**

Time commitment/length of term

Roles (bullet points of suggested roles)

**2, Link to listserv signup**

**3. Current/hot topics in Liaison Area**

Engage Liaisons and ASCCC Committees to contribute and update these as needed

**4. Corresponding ASCCC Committee (list their charge, link webpage)**

**5. Other CCCC committees/task forces, and partner organizations (link webpages where they exist)**

**6. Other ASCCC Resources that may be helpful for Liaison Area (title, link webpages)**

**7. Links to & How to Search Resolutions, Rostrum Articles**

tips to find resolutions & articles related to Liaison topic

**8. Embedded links to:**

**Rostrum article “Liaising with the ASCCC”**

**OER stipend information**

**ASCCC info contact form**

It is also suggested by RvLS Committee that:

- 1) each Liaison webpage serve as the “Handbook” for each Liaison that exists as a “living editable/updatable” resource rather than a static PDF document.
- 2) there should be a formal ASCCC point person or entity (e.g. ASCCC Committee) for each of the Liaison Areas, with stated expectations of the point persons/entity in terms of communications to and engagement with Liaisons, including updating “current/hot topics” on Liaison homepage, sending information out to listserv, soliciting Liaison feedback/input



## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023 **SUBJECT:**

2023 Curriculum Institute (CI) Draft Topics

**DESIRED OUTCOME:** The Executive

Committee will review and discuss the 2023  
CI draft topics.

**CATEGORY:** Discussion

**REQUESTED BY:** Parker/Reese

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.D.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 20 Minutes

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information: X

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

The Academic Senate for California Curriculum Committee has reviewed 2022 CI survey results and has begun the planning for the 2023 CI. The committee is proposing the attached topics for review and discussion. The list **is not** exhaustive. The committee looks forward to collaborations with the Chancellor’s Office Curriculum Committee, ASCCCs Committees and other collaborators to finalize topics and presenters February – March, 2023.

## Curriculum Insitute 2023 Draft Schedule

### Wednesday July 12, 2023

P1 Chairs  
 P1 Administrators  
 P1 Professionals/Specialists  
 P1 Articulation Officers

P2 Curriculum Mixer

### Thursday July 13, 2023

G1 Welcome/State of Curriculum  
 G2 CCCC Curriculum Updates

B1a [Academic Freedom in Curriculum](#)  
 B1b [DEI in Curriculum: Model Principles and Practices](#)  
 B1c [Noncredit Basics](#)  
 B1d [Updated Work Experience Regulations](#)  
 B1e Lounge/Mixer  
  
 B2a [Brown Act Basics](#)  
 B2b [Accounting Methods for Credit and Noncredit](#)  
 B2c [Updates to the PCAH](#)  
 B2d [Rising Scholars](#)  
 B2e CO Q&A General? CO Follow-Up

Reception is Thu evening

Lounge/Roundtables/Mixer

Audiences/Strands:

[Basics](#)

[IDEAA](#)

[Curriculum Specialists](#)

[CIO's, yes we mean you!](#)

[Choose your own adventure](#)

### Friday July 14, 2023

G3 AB928, CCC GE, CCC baccalaureate GE  
 G4 Student Panel--GE and Student Perspectives

B3a [Open Educational Resources](#)  
 B3b [Curricular Accreditation Requirements \(Catalog, etc\)](#)  
 B3c [Trauma Informed Curriculum](#)  
 B3d Transfer Deep Dive/General Session Follow-up  
 B3e Lounge/Mixer  
  
 B4a [Ethnic Studies--CCC Core Competencies](#)  
 B4b [Parliamentary Procedure](#)  
 B4c  
 B4d [Collaboration Between Curriculum and Articulation to Support Student Transfer](#)  
 B4e Roundtables--facilitated/structured

### Saturday July 15, 2023

G5 Legislation and Curriculum

B5a [GP, Integrated Planning](#)  
 B5b [Distance Education in the COR](#)  
 B5c [CCC Baccalaureate Degrees Through an IDEAA Lens: Addressing Curricular and Practical Questions](#)  
 B5d [CO COCI Q&A Listening Session](#)  
 B5e Legislative Follow-Up

#### NOTE:

P Pre-session

G General Session

B Breakout Session



## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023  
**SUBJECT:** CCC, CSU, and UC Ethnic Studies  
Core Competencies Comparison Chart  
**DESIRED OUTCOME:** The Executive Committee  
will review the CCC, CSU, and UC Ethnic  
Studies Core Competencies Comparison Chart.  
**CATEGORY:** Discussion Item  
**REQUESTED BY:** Parker

**Item No:** IV.E.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:** 15 Minutes

### **TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information: X

**STAFF REVIEW:** Patricia Carrillo

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

The California Community Colleges Chancellor's Office Ethnic Studies Core Competencies Subgroup Developed the Draft Comparison Chart Attached.

The core competencies are undergoing a vetting process through the ASCCC Course Identification Numbering System (C-ID) review process this fall 2022. Upon completion of the C-ID review process, the Chancellor's Office will formally disseminate the CCC ethnic studies core competencies to all CCCs. No final decision has been made on the official place CCC ethnic studies core competencies will "live" but leaning towards senates' websites. This remains to be determined.

## CCC, CSU, and UC Ethnic Studies Core Competencies Comparison Chart

(Updated 12/9/22)

CSU Area F	UC Area 7	CCC Recommendations
Analyze and articulate concepts such as race and racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, and anti-racism as analyzed in any one or more of the following: Native American Studies, African American Studies, Asian American Studies, and Latina and Latino American Studies.	Analyze and articulate concepts such as race and racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, antiblackness, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, exploitation colonialism, xenophobia, intersectionality, and anti-racism as studied in any one or more of the above-mentioned fields.	Critically examine and articulate concepts such as race and racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, antiblackness, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, exploitation colonialism, xenophobia, intersectionality, and anti-racism as studied in any one or more of the core four disciplines (Native American Studies, African American Studies, Asian American Studies, and Chicana/o/x/é or Latina/o/x/é Studies).
Apply theory and knowledge produced by Native American, African American, Asian American, and/or Latina and Latino American communities to describe the critical events, histories, cultures, intellectual traditions, contributions, lived-experiences and social struggles of those groups with a particular emphasis on agency and group-affirmation.	Apply theory and knowledge produced by the communities centered in the above-mentioned critical race and ethnic studies fields to understand the critical events, histories, cultures, intellectual traditions, contributions, lived-experiences and social struggles of those groups with a particular emphasis on subjection or subject formation, agency and group-affirmation.	Apply theory and knowledge produced by the one or more of the core four disciplines (i.e., Native American Studies, Chicana/o/x/é or Latina/o/x/é Studies, African American Studies, Asian American Studies) that describes an understanding of epistemologies, critical events, histories, cultures, cultural identity, cultural philosophies, intellectual traditions, contributions, lived-experiences, generational trauma, and social struggles of those groups with a particular emphasis on systemic oppression, identity formation, agency and group-affirmation.
Critically analyze the intersection of race and racism as they relate to class, gender, sexuality, religion, spirituality, national origin, immigration status, ability, tribal citizenship, sovereignty, language, and/or age in Native American, African American, Asian American, and/or Latina and Latino American communities.	Critically analyze the intersection of race and racism as they relate to class, gender, sexuality, religion, spirituality, national origin, immigration status, ability, tribal citizenship, sovereignty, language, and/or age in the communities of the above-mentioned Populations.	Critically analyze the intersection of race, racism, and white supremacy as they relate to class, gender, sexuality, sexual orientation, social status, religion, spirituality, national origin, immigration status, ability, tribal citizenship, sovereignty, language, and/or age, in Native American, African American, Asian American, Chicana/o/x/é or Latina/o/x/é Studies communities in the United States.



<p>Explain and assess how struggle, resistance, racial and social justice, solidarity, and liberation, as experienced, enacted, and studied by Native Americans, African Americans, Asian Americans and/or Latina and Latino Americans are relevant to current and structural issues such as communal, national, international, and transnational politics as, for example, in immigration, reparations, settler-colonialism, multiculturalism, language policies.</p>	<p>Critically situate, in historical context, how struggle, resistance, racial and social justice, solidarity, and liberation, as experienced and enacted by the above-mentioned Populations are relevant to current and structural issues. Such issues may be communal, national, international, and transnational politics, for example, in immigration, reparations, settler colonialism, multiculturalism, language policies.</p>	<p>Critically examine, in historical and intersectional context, how struggle, resistance, and the quest for justice (racial, social, educational, political, economic, etc.), solidarity, and liberation, as experienced and enacted by Native American Studies, Chicana/o/x/é or Latina/o/x/é Studies, African American Studies, Asian American Studies as people of color in the United States, are relevant to current and structural issues. Such issues may be communal, national, international, and transnational politics for example, in immigration, reparations, settler-colonialism, multiculturalism, language policies.</p>
<p>Describe and actively engage with anti-racist and anti-colonial issues and the practices and movements in Native American, African American, Asian American and/or Latina and Latino communities to build a just and equitable society.</p>	<p>Describe and engage with anti-racist, abolitionist, and anti-colonial thought, issues, practices, and movements in communities of the above-mentioned Populations seeking a more just and equitable society.</p>	<p>Describe and actively engage with anti-racist, abolitionist, anti-colonial, and anti-imperial thought, issues, practices, and movements in Native American Studies, Chicana/o/x/é or Latina/o/x/é Studies, African American Studies, Asian American Studies as people of color in the United States seeking to build a just and equitable society.</p>





## ASCCC Executive Committee Agenda Item

**Month:** January

**Year:** 2023

**SUBJECT:** Title 5 § 55002 Standards and Criteria for Courses

**DESIRED OUTCOME:** The Executive Committee will review and provide feedback on the changes to the Title 5 § 55002 Standards and Criteria for Courses

**CATEGORY:** Discussion Item

**REQUESTED BY:** Parker

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.F.

**Attachment:** Yes (1)

**Urgent:** No

**Time Requested:**

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action:

Information: X

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Title 5 section 55002 California Community Colleges Chancellors Office Curriculum Committee Diversity, Equity and Inclusion Work group recommendations.

## Title 5 § 55002 Standards and Criteria for Courses

(a) Degree-Applicable Credit Course. A degree-applicable credit course is a course which has been designated as appropriate to the associate degree in accordance with the requirements of section 55062, and which has been recommended by the college and/or district curriculum committee and approved by the district governing board as a collegiate course meeting the needs of the students.

(1) Curriculum Committee. The college and/or district curriculum committee recommending the course shall be established by the mutual agreement of the college and/or district administration and the academic senate. The committee shall be either a committee of the academic senate or a committee that includes faculty and is otherwise comprised in a way that is mutually agreeable to the college and/or district administration and the academic senate.

(2) Standards for Approval. The college and/or district curriculum committee shall recommend approval of the course for associate degree credit if it meets the following standards:

(A) Diversity, Equity, Inclusion, and Anti-racism. The course treats subject matter with a culturally responsive approach that supports diversity, equity mindedness, inclusion, and anti-racism in ways appropriate to the discipline and course content.

~~(A)~~ (B) Grading Policy. The course provides for measurement of student performance in terms of the stated course objectives and culminates in a formal, permanently recorded grade based upon uniform standards in accordance with section 55023. The grade is based on demonstrated proficiency in subject matter and the ability to demonstrate that proficiency, at least in part, by means of essays, or, in courses where the curriculum committee deems them to be appropriate, by problem solving exercises or skills demonstrations by students.

~~(B)~~ (C) Units. The course grants units of credit in a manner consistent with the provisions of section 55002.5. The course outline of record shall record the total number of hours in each instructional category specified in governing board policy, the total number of expected outside-of-class hours, and the total student learning hours used to calculate the award of credit.

~~(C)~~ (D) Intensity. The course treats subject matter with a scope and intensity that requires students to study independently outside-of-class time.

~~(D)~~ (E) Prerequisites and Corequisites. Except as provided in section 55522, when the college and/or district curriculum committee determines, based on a review of the course outline of record, that a student would be highly unlikely to receive a satisfactory grade unless the student has knowledge or skills not taught in the course, then the course shall require prerequisites or corequisites (credit or noncredit) that are established, reviewed, and applied in accordance with the requirements of this article.

~~(E)~~ (F) Basic Skills Requirements. If success in the course is dependent upon communication or computation skills, then the course shall require, consistent with the provisions of this article, as prerequisites or corequisites eligibility for enrollment in associate degree credit courses in English and/or mathematics, respectively.

~~(F)~~ (G) Difficulty. The course work calls for critical thinking and the understanding and application of concepts determined by the curriculum committee to be at college level.

~~(G)~~ (H) Level. The course requires learning skills and a vocabulary that the curriculum committee deems appropriate for a college course.

(3) Course Outline of Record. The course is described in a course outline of record that shall be maintained in the official college files and made available to each instructor. The course shall integrate diversity, equity, inclusion, and anti-racism throughout the course outline of record. The course outline of record shall specify the unit value, the expected number of contact hours, outside-of-class hours, and total student learning hours for the course as a whole; the prerequisites, corequisites, or advisories on recommended preparation (if any) for the course; the catalog description, objectives, and content in terms of a specific body of knowledge. The course outline of record shall also specify types or provide examples of required reading and writing assignments, other outside-of-class assignments, instructional methodology, and methods of evaluation.

(4) Conduct of Course. Each section of the course is to be taught by a qualified instructor in accordance with a set of objectives and with other specifications defined in the course outline of record.

(5) Repetition. Repeated enrollment is allowed only in accordance with the provisions of article 4 of subchapter 1 of chapter 6 (commencing with section 54040), and section 58161.

(b) Nondegree-Applicable Credit Course. A credit course designated by the governing board as not applicable to the associate degree is a course which, at a minimum, is recommended by the college and/or district curriculum committee (the committee described and established under subdivision (a)(1) of this section) and is approved by the district governing board.

(1) Types of Courses. Nondegree-applicable credit courses are:

(A) nondegree-applicable basic skills courses as defined in subdivision (u) of section 55000;

(B) courses designed to enable students to succeed in degree-applicable credit courses (including, but not limited to, college orientation and guidance courses, and discipline-specific preparatory courses such as biology, history, or electronics) that integrate basic skills instruction throughout and assign grades partly upon the demonstrated mastery of those skills;

(C) precollegiate career technical preparation courses designed to provide foundation skills for students preparing for entry into degree-applicable credit career technical courses or programs;

(D) essential career technical instruction for which meeting the standards of subdivision (a) is neither necessary nor required.

(2) Standards for Approval. The college and/or district curriculum committee shall recommend approval of the course on the basis of the standards which follow.

(A) Diversity, Equity, Inclusion, and Anti-racism. The course treats subject matter with a culturally responsive approach that supports diversity, equity mindedness, inclusion, and anti-racism in ways appropriate to the discipline and course content.

~~(A)~~ (B) Grading Policy. The course provides for measurement of student performance in terms of the stated course objectives and culminates in a formal, permanently recorded grade based upon uniform standards in accordance with section 55023. The grade is based on demonstrated proficiency in the subject matter and the ability to demonstrate that proficiency, at least in part, by means of written expression that may include essays, or, in courses where the curriculum committee deems them to be appropriate, by problem solving exercises or skills demonstrations by students.

~~(B)~~ (C) Units. The course grants units of credit in a manner consistent with the provisions of section 55002.5. The course outline of record shall record the total number of hours in each instructional category specified in governing board policy, the total number of expected outside-of-class hours, and the total student learning hours used to calculate the award of credit.

~~(C)~~ (D) Intensity. The course provides instruction in critical thinking and generally treats subject matter with a scope and intensity that prepares students to study independently outside-of-class time and includes reading and writing assignments and homework. In particular, the assignments will be sufficiently rigorous that students successfully completing each such course, or sequence of required courses, will have acquired the skills necessary to successfully complete degree-applicable work.

~~(D)~~ (E) Prerequisites and corequisites. When the college and/or district curriculum committee deems appropriate, the course may require prerequisites or corequisites (credit or noncredit) for the course that are established, reviewed, and applied in accordance with this article.

(3) Course Outline of Record. The course is described in a course outline of record that shall be maintained in the official college files and made available to each instructor. The course shall integrate diversity, equity, inclusion, and anti-racism throughout the course outline of record. The course outline of record shall specify the unit value, the expected number of contact hours, outside-of-class hours, and total student learning hours for the course as a whole; the prerequisites, corequisites, or advisories on recommended preparation (if any) for the course; the catalog description, objectives, and content in terms of a specific body of knowledge. The course outline of record shall

also specify types or provide examples of required reading and writing assignments, other outside-of-class assignments, instructional methodology, and methods of evaluation.

(4) Conduct of Course. All sections of the course are to be taught by a qualified instructor in accordance with a set of objectives and with other specifications defined in the course outline of record.

(5) Repetition. Repeated enrollment is allowed only in accordance with the provisions of article 4 of subchapter 1 of chapter 6 (commencing with section 54040), and section 58161.

(c) Noncredit Course. A noncredit course is a course which, at a minimum, is recommended by the college and/or district curriculum committee (the committee described and established under subdivision (a)(1) of this section) and approved by the district governing board as a course meeting the needs of enrolled students.

(1) Standards for Approval. The college and/or district curriculum committee shall recommend approval of the course if the course treats subject matter with a culturally responsive approach that supports diversity, equity mindedness, inclusion, and anti-racism in ways appropriate to the discipline and course content and uses resource materials, teaching methods, and standards of attendance and achievement that the committee deems appropriate for the enrolled students. In order to be eligible for state apportionment, such courses must be approved by the Chancellor pursuant to article 2 (commencing with section 55150) of subchapter 2 of this chapter and satisfy the requirements of section 58160 and other applicable provisions of chapter 9 (commencing with section 58000) of this division.

(2) Course Outline of Record. The course is described in a course outline of record that shall be maintained in the official college files and made available to each instructor. The course shall integrate diversity, equity, inclusion, and anti-racism throughout the course outline of record. The course outline of record shall specify the number of contact hours normally required for a student to complete the course, the catalog description, the objectives, contents in terms of a specific body of knowledge, instructional methodology, examples of assignments and/or activities, and methods of evaluation.

(3) Conduct of Course. All sections of the course are to be taught by a qualified instructor in accordance with the set of objectives and other specifications defined in the course outline of record.

(4) Repetition. Repeated enrollment is allowed only in accordance with provisions of article 4 of subchapter 1 of chapter 6 (commencing with section 54040), and section 58161.

(5) Prerequisites and corequisites. When the college and/or district curriculum committee deems appropriate, a noncredit course may serve as a prerequisite or

corequisite for a credit course as established, reviewed, and applied in accordance with this article.

(d) Community Services Offering. A community services offering must meet the following minimum requirements:

(1) is approved by the district governing board;

(2) is designed for the physical, mental, moral, economic, or civic development of persons enrolled therein;

(3) provides subject matter content, resource materials, and teaching methods which the district governing board deems appropriate for the enrolled students;

(4) is conducted in accordance with a predetermined strategy or plan;

(5) is open to all members of the community willing to pay fees to cover the cost of the offering; and

(6) may not be claimed for apportionment purposes.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

DRAFT





## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** First Draft Strategic Enrollment Management Paper

**DESIRED OUTCOME:** The Executive Committee will review the first draft of the strategic enrollment management paper.

**CATEGORY:** Discussion

**REQUESTED BY:** Juan Arzola and Stephanie

**STAFF REVIEW :** Patricia Carrillo

**Item No:** IV.G.

**Attachment:** Yes (1)

**Urgent:** Yes

**Time Requested:** 45 minutes

### **TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading: X

Action:

Information:

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*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

Per [resolution 17.01](#) (Guided Pathways, Strategic Enrollment Management, and Program Planning—Fall 2018), the Educational Policies Committee seeks feedback, through a first read, from the Executive Committee on the direction of the strategic enrollment management paper. In particular, the Education Policies Committee would like guidance on the approach it is using to build on the still relevant foundational information included in the 2009 paper ([Enrollment Management Revisited](#)); yet, shifting the focus of the current paper to discuss strategic enrollment management in the current California community colleges system environment.

\*Draft will be sent by December 30<sup>th</sup>, 2022.





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Referred Resolution 01.04 F22

Alternating Area Meeting Days

**DESIRED OUTCOME:** The Executive Committee will discuss and provide guidance on ideas for possibly updating area meetings processes

**CATEGORY:** Discussion Items

**REQUESTED BY:** Erik Reese & Carrie Roberson

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.H.

**Attachment:** No

**Urgent:** No

**Time Requested:** 15 min

**TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information/Discussion: X

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

Resolution 01.04 F22 Alternating Area Meeting Days from the 2022 Fall Plenary Session was referred to the Executive Committee to research feasibility and report back information by the 2023 Spring Plenary Session.

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#### 01.04 F22 Alternating Area Meeting Days

Whereas, The Academic Senate for California Community Colleges Area A and Area B meetings have been consistently held on a Friday, and the Area C and Area D meetings have been consistently held on a Saturday; and

Whereas, Saturday is often outside of the traditional work week;

Resolved, That the Academic Senate for California Community Colleges, beginning with the spring 2023 term, hold the Area C and Area D meetings on a Friday and hold the Area A and Area B meetings on a Saturday every spring term; and

Resolved, That the Academic Senate for California Community Colleges, beginning with the fall 2023 term, hold the Area C and Area D meetings on a Saturday and hold the Area A and Area B meetings on a Friday every fall term.

Contact: Pablo Martin, San Diego Miramar College, Area D

M/S/R: Referred to the Executive Committee to research feasibility and report back information by 2023 Spring Plenary Session.

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The Standards and Practices Committee discussed various options, pros and cons, and other items to consider regarding Area Meetings and would like guidance from the Executive Committee on avenues for further exploration. The discussion included:

- Will future area meetings be in person, hybrid, or virtual only?
  - Flexibility of virtual/hybrid versus in person relationship building
  - If virtual could combine areas (e.g., just a north and south meeting)
  - Area C is fairly compact so easier to gather in person compared to some other areas
- Logistics of President and Vice President visiting meetings
  - If all four officers each attend a meeting, then all area meetings could be simultaneous (e.g., all on Fri)
- What days are most convenient for folks?
- Each area discusses and decides
- Survey faculty for input
  - What do we want to know?
    - Convenient days/times, modality, ...
- Standardization of times
- Efficiency/streamlining of meetings
  - Only discuss resolutions for which there are questions of clarity/intent



## ASCCC Executive Committee Agenda Item

**Month:** January **Year:** 2023

**SUBJECT:** Monthly ASCCC Webinar

**DESIRED OUTCOME:** The Executive Committee will discuss the possibility of scheduling a monthly ASCCC webinar.

**CATEGORY:** Discussion

**REQUESTED BY:** Chow/Aschenbach

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.I.

**Attachment:** No

**Urgent:** No

**Time Requested:** 10 minutes

### **TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information:

---

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

Relations with Local Senates Committee proposes that ASCCC to hold a monthly webinar on a specific day/time (e.g. 3<sup>rd</sup> Wednesday of the month from 12:00-1:30) that would become a consistent regular time for ASCCC to share timely information/updates, delve deeper into the use/application of a toolkit or resource, invite guest speakers, address an academic & professional matters topic/issue, answer questions, etc. This monthly webinar would not preclude committees scheduling webinars for topics within their scope as has been recent practice, but would elevate one opportunity a month for ASCCC leadership to share information and provide timely updates. For spring semester, examples of topics could include AB1111, baccalaureate programs, AB928 and general education, and equity in CORs. Topics could be designated by ASCCC leadership a month in advance and assigned to or coordinated with ASCCC Exec members for presentation.





## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Board of Governors/Consultation Council

**DESIRED OUTCOME:** The Executive Committee will receive an update on the recent Board of Governors and Consultation Council Meetings.

**CATEGORY:** Discussion

**REQUESTED BY:** May/Aschenbach

**STAFF REVIEW :** Patricia Carrillo

**Item No:** IV.J.

**Attachment:** No

**Urgent:** No

**Time Requested:** 20 minutes

### TYPE OF BOARD CONSIDERATION

Consent/Routine:

First Reading:

Action:

Information: X

---

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### BACKGROUND

President May and Vice President Aschenbach will highlight the recent Board of Governors and Consultation meetings. Members are requested to review the agendas and summary notes (website links below) and come prepared to ask questions.

Full agendas and meeting summaries are available online at:

Board of Governors:

<https://www.cccco.edu/About-Us/Board-of-Governors/Meeting-schedule-minutes-and-agendas>

Consultation Council:

<https://www.cccco.edu/About-Us/Consultation-Council/agendas-and-minutes>







## ASCCC Executive Committee Agenda Item

**Month:** January      **Year:** 2023

**SUBJECT:** Meeting Debrief

**DESIRED OUTCOME:** The Executive Committee will have an opportunity to share thoughts on the meeting and provide considerations for potential agenda items to be discussed at future meetings.

**CATEGORY:** Discussion

**REQUESTED BY:** May

**STAFF REVIEW:** Patricia Carrillo

**Item No:** IV.K.

**Attachment:** No

**Urgent:** No

**Time Requested:** m

### **TYPE OF BOARD CONSIDERATION**

Consent/Routine:

First Reading:

Action:

Information: X

---

*Please note: Staff will complete the grey areas. Staff will review your item and provide additional resources to inform the Executive Committee discussion.*

### **BACKGROUND**

Members may use this opportunity to share thoughts on the meeting, to confirm assignments, events, or other efforts scheduled during the next month, and to identify potential future agenda items or projects based on items discussed during the meeting.

Academic Senate for CA Community Colleges  
Statement of Activities -Income Stmt  
As of September 30, 2022

	Year To Date 09/30/2022	Year 06/30/2022
	Actual	Budget
<b>Income Statement</b>		
<b>Revenue</b>		
Membership Dues	471,728.91	472,000.00
Program Fees		
Fall Session	5,665.00	195,000.00
Spring Session	0.00	195,000.00
Curriculum Institute	270,975.00	260,150.00
Faculty Leadership Institute	0.00	81,250.00
Academic Academy	0.00	60,000.00
Total Program Fees	<u>276,640.00</u>	<u>791,400.00</u>
Grant Revenue		
State Grants		
Governor's Grant	1,000,000.00	1,111,000.00
C-ID	242,602.71	685,000.00
OER	325,380.13	1,121,641.25
Rising Scholars	26,652.63	100,000.00
Total State Grants	<u>1,594,635.47</u>	<u>3,017,641.25</u>
District Grants	33,511.46	132,000.00
Total Grant Revenue	<u>1,628,146.93</u>	<u>3,149,641.25</u>
Other Income	17,791.78	27,500.00
Total Revenue	<u>2,394,307.62</u>	<u>4,440,541.25</u>
<b>Expenses</b>		
<b>Executive</b>		
Executive Reassign Time	277,567.46	300,000.00
Executive Activities	62,024.95	220,000.00
Total Executive	<u>338,092.41</u>	<u>520,000.00</u>
Liaison	17,039.85	104,000.00
<b>Grant Expenses</b>		
Initiatives Reassign Time	195,661.83	250,000.00
Grant Meetings-Rising Scholars	652.63	180,000.00
Stipends		
Stipends, Senate	0.00	0.00
Stipends, C-ID	20,760.00	99,000.95
Stipends, OER	138,727.00	492,286.76
Stipends - Rising Scholars	21,000.00	100,000.00
Total Stipends	<u>181,987.00</u>	<u>691,287.71</u>
Total Grant Expenses	<u>378,301.46</u>	<u>1,121,287.71</u>
<b>Programs</b>		
Plenary Session		

Fall Session	1,357.50	149,500.00
Spring Session	0.00	149,500.00
Total Plenary Session	<u>1,357.50</u>	<u>299,000.00</u>
Institutes		
Academic Academy	0.00	15,000.00
Accreditation Institute	0.00	15,000.00
Curriculum Institute	219,352.67	234,375.00
Faculty Leadership	8,306.18	120,000.00
Part-Time Faculty Leadership Institute	0.00	15,000.00
Career and Noncredit Event	0.00	68,000.00
Cal OER Conference	10,599.08	0.00
Total Institutes	<u>238,257.93</u>	<u>467,375.00</u>
Pubs, Marketing, Tech, Services	29,142.21	159,500.00
Total Programs	<u>268,757.64</u>	<u>925,875.00</u>
Salaries and Benefits		
Staff Salaries	128,910.53	708,200.00
Staff Salaries OER	40,290.59	142,400.00
Staff Salaries, C-ID	41,535.41	142,400.00
Instructional Salaries Grants	0.00	109,200.00
Staff Training/Development	7,497.75	25,000.00
Benefits- Health	33,049.16	165,000.00
Defined Benefit Retirement Plan	49,721.91	106,500.00
Payroll Processing	715.00	7,000.00
Payroll Taxes - Employer	3,786.75	27,500.00
Total -Salaries and Benefits	<u>305,507.10</u>	<u>1,433,200.00</u>
Nonpersonnel	70,401.01	219,093.39
Total Expenses	<u>1,378,099.47</u>	<u>4,323,456.10</u>
Total Income Statement	<u>1,016,208.15</u>	<u>117,085.15</u>

Ending  
)/2023  
Variance YTD

(271.09)

(189,335.00)

(195,000.00)

10,825.00

(81,250.00)

(60,000.00)

(514,760.00)

(111,000.00)

(442,397.29)

(796,261.12)

(73,347.37)

(1,423,005.78)

(98,488.54)

(1,521,494.32)

(9,708.22)

(2,046,233.63)

(22,432.54)

(157,975.05)

(181,907.59)

(86,960.15)

(54,338.17)

(179,347.37)

0.00

(78,240.95)

(353,559.76)

(79,000.00)

(509,300.71)

(742,986.25)

(148,142.50)  
(149,500.00)  
(297,642.50)

(15,000.00)  
(15,000.00)  
(15,022.33)  
(111,693.82)  
(15,000.00)  
(68,000.00)  
10,599.08  
(229,117.07)  
(130,357.79)  
(657,117.36)

(579,289.47)  
(102,109.41)  
(100,864.59)  
(109,200.00)  
(17,502.25)  
(131,950.84)  
(56,778.09)  
(6,285.00)  
(23,713.25)  
(1,127,692.90)

(148,692.38)  
(2,945,356.63)  
899,123.00



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## STANDARDS AND PRACTICES

2022-10-10

TIME 2:00pm-3:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

## AGENDA

I. Meeting started @ 2:00pm- dialogue

II. Call to Order @ 2:04pm

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 <sup>nd</sup> Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	

III. Adoption of the Agenda- no changes, approved by consensus

IV. Minutes Volunteer- Carrie Roberson, 2<sup>nd</sup> Chair

- V. Adoption of the [Minutes for 2022-09-26](#)- Darcie motion , Tamara second- approved by unanimous consent
  
- VI. Chair opened the floor for any questions about Standards and Practices Committee. Discussed Google Drive with information and documents, potential for asynchronous work.
  - a. [S&P website](#)
  - b. [Committee Guidelines](#)
  - c. Information overload in the [livebinder](#)
  - d. [Google shared S&P folder](#)
  - e. Committee Charge (see top of agenda)
  - f. Awards, policies, procedures, and practices
  - g. Rostrum articles once a semester and possible ASCCC position papers
  - h. Presenting at Plenary, institutes, or other ASCCC events
  
- VII. Chair showed committee DRAFT document: [S&P Projects, Priorities, and Workflow Tracking](#)
  - a. Chair reviewed each priority to determine rank order going forward
  
- VIII. Committee discussion of Current Projects:
  - a. Review of proposed Disciplines List—[Ethnic Studies](#) and consideration for language to clarify intent of Ethnic Studies “field” in Minimum Qualifications handbook, committee members provided suggestions and clarification. Further discussion around Equivalency committee dynamics were discussed.
  - b. Chair announced that Exemplary Program Award call was sent out and further shared
    - i. Current timeline: Due Nov 6, Sent to readers Nov 11, Next S&P Nov 16, Selection due Dec 4
    - ii. Discussed process for reviewing ideas for meeting deadline. Plan will be based on number of applications received.
  - c. Consider process for Bylaws and Elections Rules Updates. Committee discussed roles and responsibilities of ASCCC representatives, inclusivity of part-time faculty, other. Information will be used to inform Fall 2022 Plenary session breakout and committee work going forward. Committee agreed to get initial comments/feedback/edits by October 21<sup>st</sup> for initial pass of documents.
  - d. Chair reviewed each of the following documents:
    - i. [ASCCC Bylaws](#)
    - ii. [Academic Senate Rules](#)
    - iii. [Elections page](#) and procedures
    - iv. [Exec member position responsibilities](#)
  - e. Chair discussed Honorary resolutions and other honorary awards
    - i. Future goal is to align documentation ([Policy 40.01](#)) and practices
  - f. Chair reviewed the nomination process for faculty seats on the Board of Governors
  - g. Branding (Ongoing reminder)—Update documents to match ASCCC branding

- IX. Chair reviewed Future Projects
  - a. Facilitate awards process (S&P members are readers)
    - i. [Exemplary Program Award](#)—Due Nov 2
    - ii. [Hayward Award](#)—Due Dec 18
    - iii. [Regina Stanback Stroud Diversity Award](#)—Due Feb 5
  - b. Rostrum Ideas
    - i. Single course equivalency & Ethnic Studies
    - ii. Committee discussed ideas for voice into S&P at ASCCC level
  - c. Resolution Ideas
    - i. Considerations for Instant Run-Off, rank voting. Maybe survey to the field, review event evaluations, other for further guidance.
- X. Other Topics / Future Agenda Items- nothing noted at this time
- XI. Announcements
  - a. Events
    - i. Area Meetings – Oct 14-15, 2022
    - ii. Executive Committee Meeting (Hybrid) – Nov 2, 2022 (Sacramento)
    - iii. 2022 Fall Plenary (Hybrid) – Nov 3-5, 2022 (Sacramento)
    - iv. Executive Committee Meeting—Dec 1-2, 2022 (San Diego)
  - b. Resources
    - i. [Email listserv sign-up](#)
- XII. Adjournment- meeting adjourned at 3:30pm

#### **Status of Previous Action Items**

- A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).
  - a. Honorary Resolutions





**ACADEMIC SENATE**  
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**STANDARDS AND PRACTICES**

**2022-11-16**

**TIME 2:00pm-3:30pm**

**ZOOM INFORMATION**

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

**Meeting ID: 891 2013 1193 (Passcode: 695206)**

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The Standards and Practices Committee is committed to:

Conducting the Disciplines List revision process.

Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.

Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.

Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.

Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

**MINUTES**

I. Call to Order and Roll Call

<b>Name</b>	<b>Present (X)</b>
Erik Reese—Chair	X
Carrie Roberson—2 <sup>nd</sup> Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	

II. Adoption of the Agenda-

- a. Motion, Darcie - Second, Tamara
- b. MSC

III. Minutes Volunteer- Carrie Roberson, 2nd Chair

- IV. Adoption of the [Minutes for 2022-10-10](#)
  - a. Motion, Tamara- Second, Cynthia
  - b. MSC
  
- V. Standards and Practices Resources
  - a. [Google shared S&P folder](#)
  - b. [S&P website](#)
  - c. [Committee Guidelines](#)
  - d. Information overload in the [livebinder](#)
  
- VI. [S&P Projects, Priorities, and Workflow Tracking](#)
  - a. Chair reviewed how to access information and solicited input if this is a good mechanism to have access to info. Committee agreed that the links are helpful.
  
- VII. Current Projects
  - a. Exemplary Program Award
    - i. Current timeline: Due Nov 6, Sent to readers Nov 14, Next S&P Nov 16, Scores due Dec 4
    - ii. Send spreadsheet with scores to [krystinne@asccc.org](mailto:krystinne@asccc.org) by Dec 4
    - iii. [Google drive](#) with rubric, scoring sheet, and applications

Chair reviewed expectations and process for the awards. Committee members shared effective practices for scoring. Discussion ensued around the rankings and issues related to missing components of the rubric (ex- connection to Theme). The theme is typically broad, but this round was very specific which is not addressed in the scoring rubric. Committee members shared concerns with the applications not being aligned to the theme. Theme addresses both curriculum and Ethnic Studies, and they are absent in the majority of the applications. Can this be a teaching moment/opportunity? Committee discussed the options for S&P: pull those that do not meet initial criteria, or grade all with overall ranking that are addressed through the rubric. Due to the ASCCC S&P process, the committee must move forward and make a determination on what to do with the applications that have been received that did follow process. Final consideration was to not award an award at all this year as not enough applications qualified according to the theme.

Committee determined: Move to not give an award this year as not enough applications qualified according to the theme.

Moved by Darcie, seconded by Carrie  
 MSC (unanimous)

- b. Scheduling Spring 2023 meetings

Committee will bring schedules to the December meeting to determine spring meeting dates and times.

- c. Disciplines List—[Ethnic Studies](#)

- i. Disciplines list hearing Fri Nov 4 at Plenary summary

Committee was provided an update on the ASCCC F22 Plenary session on the Disciplines List Hearing. Committee member questioned the use of the hyphen in African and Asian American Studies. Committee discussed the need for an overhaul of the Min Quals handbook in general.

- d. Honorary resolutions and other honorary awards

i. [Policy 40.01 Honoring Faculty Leaders proposed updates](#)

Consideration for clean up so that policy, practice, and intentions align. Initial work by Chair and Executive Director is brought for discussion today to complete and clarify some details.

Chair reviewed the proposed changes with the committee members. Committee members shared ideas to support the changes. Minor modifications and updates were included in the DRAFT presented (and available in the S&P Google Drive).

Motion, Tamara- Second, Sable to accept the updates

MSC

The revised document will be brought to the Executive Committee for approval

Meeting was adjourned with items below not discussed at this meeting

e. Bylaws and Elections Rules Updates

i. [ASCCC Bylaws](#)

ii. [Academic Senate Rules](#)

iii. [Elections page](#)

iv. [Plenary presentation](#)

v. Survey the field?

1. What do we want to know?

2. What questions would address this?

f. Clarification of roles of North/South/At-Large Representatives

i. [Exec member position responsibilities](#)

g. Review the nomination process for faculty seats on the Board of Governors

h. Branding (Ongoing reminder)—Update documents to match ASCCC branding

VIII. Future Projects

a. Facilitate awards process (S&P members are readers)

i. [Hayward Award](#)—Due Dec 18

ii. [Regina Stanback Stroud Diversity Award](#)—Due Feb 5

b. Rostrum Ideas

i. Single course equivalency & Ethnic Studies

ii. Voice into S&P at ASCCC level

c. Resolution Ideas

IX. Other Topics / Future Agenda Items

X. Announcements

a. Future S&P Meetings

i. Wed Dec 14 1-2:30pm

b. Events

i. Executive Committee Meeting (Hybrid) – Dec 1-2, 2022 (San Diego)

c. Resources

i. [Email listserv sign-up](#)

XI. Adjournment

**Status of Previous Action Items**

**A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc)

- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).
  - a. Nov Rostrum article on statewide awards

# CCCCO Assessment Advisory Committee (AAC) Meeting Report

Submitted by Christopher Howerton, ASCCC North Rep & Erik Reese, ASCCC Area C Rep

December 8, 2022

9:00 am-4:00 pm

- Set-up
  - Reminder not to use chat since under Bagley-Keene Act and public is not able to view
- Call to Order and Roll Call conducted to ensure quorum
  - Began at 9:08am
- Information and Reports:
  - Item 1.1: Assessment Review Criteria and Process (Dr. Jessica Jonson and Dr. Maria Liveri)
    - Brief review of criteria and process/documentation for assessment: validity, reliability, fairness, administration of the exams, accommodations, scoring
    - Details are in the [Standards for Assessment Instrument Review: English as a Second Language](#)
  - Item 1.2: Review Mock-up Test One (Dr. Jessica Jonson and Dr. Maria Oliveri)
    - Read through mock-up test 1 individually and then criteria were assigned to pairs for more detailed review
    - Each component was discussed with the entire committee
    - Overall incomplete so likely not approved
    - First example is not well developed
    - Assessment is a rather intricate and nuanced process
  - Item 1.3: Review Mock-up Test Two (Dr. Jessica Jonson and Dr. Maria Oliveri)
    - Parallel exercises and discussion for the second example that is more developed
  - Timeline/Next Steps:
    - Feb 1: submissions from colleges due
    - Mar 3: Buros reviews and provides colleges their report
    - Mar 17: colleges respond to Buros' report
    - Mar 31: Buros responds to college responses, revises reports if needed
    - Apr 3: AAC sent materials to review
    - Apr 17 & 18: AAC reviews submissions and makes recommendations
    - May 5: Buros send final reports to CCCCCO
    - May or July Board of Governors for final approval
- Action
  - Item 2.1: Approval of a Proposal to Allow Colleges a One-Time Conditional Probationary Approval Status for Local Assessments (Dr. Aisha Lowe)
    - This item provides a 5<sup>th</sup> category just “below” probationary with details to be determined by the committee later, defining the details, with the option to grant this status or not
    - MSC (Craig/Loris) unanimously approved after some discussion
- Public Forum
- Adjournment at 3:33pm
  - References: [CCCCO Assessment Advisory Committee website](#)



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## CTE Leadership Committee

November 17<sup>th</sup>, 2022

1:30pm – 3:00pm

**ZOOM**

**MEETING URL:** <https://cccconfer.zoom.us/j/88453096062>

**MEETING ID:** 889 7766 2032

### Meeting Summary

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#### Call to Order

- Welcome/ Attendance  
Present: Carrie Roberson, Lynn Shaw, Eugene Mahmoud, Armine Javadyn, Doug Sallade, Debbie Vanschoelandt,  
Absent: Amber Gillis, Bernie Rodriguez, Shelley Eckvahl, Dr. Laura Manyweather
- Notetaker: Carrie Roberson
- Approval of the Agenda: updates to the Announcement, approved by consensus

#### Approval of Minutes

- 10.27.2022 CTELC Meeting Summary: approved by consensus

#### Committee Priorities for 2022-2023

- [Assigned Resolutions](#)
- Assigned Tasks
  - Career/Noncredit, Pre-transfer, Continuing Education Regionals
  - TBD: March 6<sup>th</sup>, March 20<sup>th</sup> (9:00am – 3:00pm)
  - Seeking host colleges \*info for host TBD
  - Regional meeting(s) [PLANNING DOCUMENT](#)

Chair reviewed the changes since the last meeting pertaining to tentative regional dates and process for approval by ASCCC Executive Committee. Chair reviewed documents and requests for hosting colleges, DRAFT outlines for the day, committee expectations. Committee members contributed to ideas around the planning and logistics.

#### CTELC [Actions & Outcomes](#)

- [DRAFT](#) CTE Liaison Memo  
Committee reviewed DRAFT liaison memo and made updates and changes. Suggestion was made to include a feature component in each memo as well as visual images to make it more appealing.
- [DRAFT](#) All Things CTE: Communication/ Connection/ Collaboration webinar sessions  
Committee reviewed tentative webinar sessions timelines and discussed expectations and roles of leads. Committee had discussion around whether the webinar sessions should have a topic to each one and it was determined to bring this back to our next meeting after the first webinar session is conducted and maybe we can get feedback from those participants. Minor updates and changes to the title (rearrange).

- Next steps?

Committee members will review the dates/times and determine who will lead the future sessions, TBD at next meeting.

#### Announcements

- ASCCC Events
- [CCCAOE Leadership Academy 2023 Level 1.0](#) - Chair informed committee of this opportunity and shared that Carrie and Lynn will be presenting at this event on CTE Curriculum.
- CA Engineering Liaison Council- Eugene Mahmoud reported on these efforts. Chair indicated to send information into ASCCC to share broadly.
- ATE Project- Eugene Mahmoud shared information about this project, including funding and intent. Future information will be shared at a later date.

#### Future agenda items

- Regional meeting planning session date(s)

Chair asked committee members to send ideas for future agenda items at any time!

#### Adjournment: 2:52pm

### Status of Previous Action Items

#### In Progress:

#### Completed:



## Faculty Leadership Development Committee

DATE: Wednesday November 22, 2022

TIME: 3:00pm – 4:30pm

**FLDC Charge:** *The Faculty Leadership Development Committee creates resources to assist local academic senates in the development and implementation of policies that ensure faculty primacy in faculty leadership and professional development. The committee assesses the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional and leadership development activities at a statewide level. The committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies; faculty professionalism and leadership development; innovations in teaching and learning; and other topics related to academic and professional matters. The committee advocates for funding, resource allocation, and a commitment to faculty development activities focused on equity-minded practices and student success*

## Meeting Minutes

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(\* notes present)

**Members:** \* Christopher Howerton (chair), \*Manuel Vélez (2<sup>nd</sup> Chair), Suman Mudunuri, \*Anna Nicholas, Miryan Nogueira, Kathy Osburn, Heather Paul, \*Elizabeth Walker

**Guests:**

### Meeting started at 3:08pm

- 1) Committee Member Check-in and “one-minute accomplishments”
  - 2) Procedural
    - a. Adoption of Agenda
    - b. Process of Minutes and committee review expectations
  - 3) Scheduled Future Meetings Reminder
    - a. FALL 2022 MEETING DATES AND TIMES
      - ~~August 29, 2022 (Monday) 11:00am – 12:30pm~~
      - ~~September 27, 2022 (Tuesday) 3:00pm – 4:30pm~~
      - ~~October 26, 2022 (Wednesday) 11:00am – 12:30pm~~
      - November 22, 2022 (Tuesday) 3:00pm - 4:30pm
      - December - TBD if needed
    - b. SPRING 2023 MEETING DATES AND TIMES
      - **To Be Determined by Committee during this meeting – It was decided that the chair will send out a poll to the entire committee to set spring dates as a number of committee members were unable to attend this meeting due to the holiday week.**
  - 4) Announcements – these announcements were made available for the committee
    - a. [Upcoming ASCCC Events](#)
      - Executive Committee Meeting – San Diego, December 1-2, 2021
    - b. [ASCCC Calendar](#)
- 1) [Fall 2022 ASCCC Plenary – Debrief/Report Out](#) – **The committee did not discuss this formally, however,**



some informal conversation about our committee's BO session on supporting diverse senate leaders and some of the great conversation from the session regarding "pushback" and challenges to serve as a faculty leader were discussed as a possible future Rostrum Article.

- 5) **FELA (Faculty Empowerment Leadership Academy)** - The chair updated the committee on the number of applicants for mentors and mentees. In a future meeting the committee will consider recommendation for a recruitment timeline where Mentor's are recruited first, with time to develop a quality pool prior to recruitment for mentees. This would allow the committee to be transparent for the realistic number of mentee acceptances for the cohort and may allow the mentors to rank desired mentees for pairing. The rubric used for this cycle will be reviewed during a future meeting.
- a. **Update on timeline and recruitment and selection of participants.** - The chair shared the draft cohort convenings agendas with planned discussion topics, structure, and intended shared resources for review by committee.
    - [Rubric Used by selection committee](#)
  - b. **Set dates** for Cohort Convenings. Zoom session with breakout room option. Need to consider content, length of session, and possible dates
    - One in Fall 2022
      1. December (Introduction cohort convening) – **DECEMBER 19 (10-12)**
    - Two in Spring
      1. Late Feb/Early March (mid-way check in convening) – **FEB 24 (10-12) focus on Leadership styles, emergence, challenges, and self-assessment tools**
      2. May (Near completion wrap-up convening) – **May 19 (1 hour)**
  - c. Need to develop – Not discussed at this meeting
    - Contract/Goal Template with connection to IDEAA and list of proposed activities
    - [Reading list or resources to be sent to cohort](#)
    - Summary Template
- 6) Future Agenda Topics
- a. [Possible Rostrum Articles](#) (next submission is January 2023) – Several committee members are interested. Will need to set a working session and draft document.
  - b. [Finalize dates and structure of FELA Cohort Convenings – See above](#)
  - c. [Reading/Resource materials for FELA Cohort](#) – ongoing, but initial list established with links.
  - d. Other Topics?
- 7) Adjournment – **Meeting adjourned at 4:15pm**

### **Status of Previous Action Items**

#### **A. In Progress**

- a. [Rostrum Article](#)
- b. Review FELA selection Rubrics
- c. Form Templates for FELA
- d. Reading/Resource list for FELA – in progress and on shared document

#### **B. Completed**

- a. Update FELA Timeline. Including the recruitment of participants, expectations for completion, and review of letters.
- b. Update FELA application forms (google forms)
- c. Fall 2022 Plenary BO Session
- d. Set Dates for the FELA Cohort Convenings, structure and topics identified



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**CURRICULUM COMMITTEE**

<https://www.asccc.org/directory/curriculum-committee>

**Time: Oct 17, 2022 02:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://rccd-edu.zoom.us/j/85826720620?pwd=eCtBTHdrSVh2c1MybkxzZi91ZGsvUT09>**

**Meeting ID: 858 2672 0620**

**Passcode: 414153**

One tap mobile

+16694449171, 85826720620#, \*414153# US

+16699006833, 85826720620#, \*414153# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

Meeting ID: 858 2672 0620

Passcode: 414153

Find your local number: <https://rccd-edu.zoom.us/j/85826720620?pwd=eCtBTHdrSVh2c1MybkxzZi91ZGsvUT09>

Join by SIP

85826720620@zoomcrc.com

## MINUTES

*The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review, implementation, and assessment of all aspects of curriculum both at the college and state level. The committee distributes information through institutes and other forms of professional development, the website, and listservs, as well as senate publications. Under the direction of the president, the chair and/or members of the Curriculum Committee provide technical assistance to local college curriculum committees, academic senates, and the faculty in general. Note: Resolution 15.03 S94 charged the Senate with appointing a library science member and noted past recommendations to the Senate to appoint a counselor, articulation officer, vocational education and basic skills faculty.*

---

- I. Call to Order and Adoption of the Agenda  
MSC (Adrienne/Sarah)-unanimous
  
- II. Roll Call  
LaTonya Parker Chair  
Erik Reese 2<sup>nd</sup> Chair  
Sarah Harris Curriculum & Outcomes Assessment Coordinator  
Nili Kirschner Sociology  
Anthony Merritt Black Studies  
Eric J. Narveson History  
Guillermo Castilla, Physics and Mathematics  
Adrienne Brown Counseling

Went around for a check in and sharing of recent activities and how we are doing overall

- III. Approval of Minutes 9/8/2022  
[https://www.asccc.org/sites/default/files/minutes/ASCCC\\_Curriculum\\_Committee\\_Minutes\\_2022-09-08.v2.pdf](https://www.asccc.org/sites/default/files/minutes/ASCCC_Curriculum_Committee_Minutes_2022-09-08.v2.pdf)

In the future will include the minutes as part of the consent/adoption of the agenda  
MSC (Adrienne/Erik)

- IV. Action: Adoption of Norms
  - a. [Executive Committee Norms](#)

Reviewed the ASCCC Executive Committee Norms to create an inclusive, safe space for this work

Asked for any additions either now or in the future

Adoption of the norms

MSC (Sarah/Adrienne) unanimously approved

Will include these in future agendas as a reminder

- V. Assigned Task(s)
  - i. Curriculum Institute to be held **July 12-15, 2023** at Riverside Convention Center

<https://www.livebinders.com/b/2403154>

Flight and Travel Request: <https://www.asccc.org/content/flight-and-travel-request>

Committee members are responsible for flight arrangements and to follow up with Travel Reimbursement.

By submitting this request for travel in an official capacity for the Academic Senate for California Community Colleges (ASCCC), I

acknowledge that non-refundable travel arrangements may be made. I also acknowledge that I may be financially responsible for any costs due to updates, time changes or cancellations not initiated by the ASCCC.

You can always make your own travel and lodging arrangements. However, please note that the Academic Senate will only reimburse you for the amount of the most economical means of transportation and lodging.

Submission of request within two weeks of travel date cannot be guaranteed.

ASCCC Committee Chairs Role in Planning for Events/Institutes and Other Information

<https://www.asccc.org/sites/default/files/V.%20D.%20%281%29%20ASCCC%20Committee%20Chairs%20Role%20in%20Planning%20for%20Events%20gm.pdf>

Chair reviewed dates for Curriculum Institute and requested folks make travel requests well in advance

Also discussed possible ways to work on all of these items, meeting in small groups, etc.

ii. **Action/Discussion Items:**

1. Curriculum Institute Planning

a. [Curriculum Institute Check List](#)

Goal to have a skeleton program in December

May move to electronic programs and not have printed materials

b. [2023 Curriculum Institute Blurb](#)

c. [Theme: Delivering on the Promise of Higher Education through California Community Colleges Curriculum](#)

Exec made minor updates to the theme: Delivering on the Promise of Higher Education Through Curriculum: The Mission of the Community Colleges

Committee appreciated moving forward, accepting the relatively minor updates to the theme

d. [2022 Curriculum Institute Program](#)

i. WEDNESDAY

Pre-Sessions 1:00 PM - 4:00 PM

ii. THURSDAY

General Session 1 9:00 AM - 10:15 AM

Breakout Session 1 10:30 AM - 11:45 AM

General Session 2 12:45 PM - 2:00 PM

Breakout Session 2 2:15 PM - 3:30 PM

General Session 3 3:45 PM - 5:00 PM

iii. FRIDAY

Breakout Session 3 9:00 AM - 10:15 AM

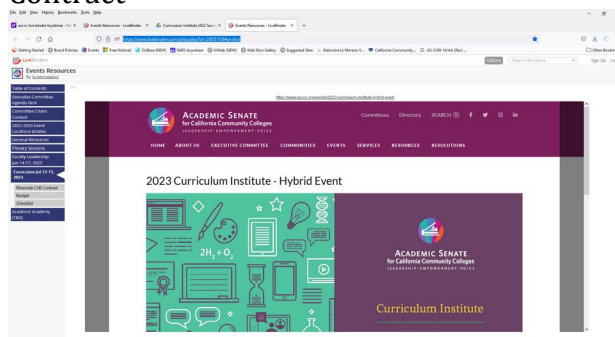
Breakout Session 4 10:45 AM - 12:00 PM

General Session 4 12:45 PM - 2:00 PM  
Breakout Session 5 2:15 PM - 3:30 PM  
General Session 5 3:45 PM - 5:00 PM

iv. SATURDAY  
Breakout Session  
General Session

e. 2022 Curriculum Institute Survey  
[https://drive.google.com/file/d/1s\\_qT5x-5R5Ylaf4OLAfZ-OW30F31GTj0/view?usp=sharing](https://drive.google.com/file/d/1s_qT5x-5R5Ylaf4OLAfZ-OW30F31GTj0/view?usp=sharing)

f. Riverside Convention Center Contract  
<https://www.livebinders.com/play/play?id=2403154#anchor>  
Go to: Curriculum Jul 12-15, 2022 and click Riverside CVB Contract



g. Begin Building Program for CI dates **Wed. Jul 12 2023, 9am - Sat. Jul 15 2023 12:00pm**

i. General Sessions & Breakouts

1. Last Year Pre-Sessions

- a. New, Newer, or Aspiring Curriculum Chairs
- b. New or Newer Curriculum Administrators
- c. New or Newer Curriculum Professionals/Specialists
- d. New or Newer Articulation Officers
- e. Curriculum Champions

Discussion on the fact that regularly there are new folks, chairs rotate, etc.  
Also some that are more experienced that attend pre-session as well

2. Last Year 6 General Session & 6 Breakout Session
3. Number of attendees for 2022 CI - **593** (this includes all presenters except for Exec presenters)

284 virtual

309 in-person

394 Wednesday pre-session

20 Number of Part-time faculty in

attendance: 20 (6 in-person, 14<sup>125</sup>)

virtual)

How to increase participation with part-time faculty? Perhaps collaborate with the Part-time Committee

ii. Topics

- Get the 411: Course Identification Numbering System (C-ID) and AB 1111 (Berman, 2021) Common Course Numbering
- Title 5 Regulations on the Associate Degree and the Future of Competency Statements
- Curriculum and Legislation (AB 705/1705)
- Catalog Requirements and Other Curriculum Related Accreditation Requirements
- California Community Colleges Baccalaureate Degrees Through an IDEAA Lens: Addressing Curricular and Practical Questions
- Accounting Methods for Credit and Noncredit (including support courses)
- Brown Act and Parliamentary Procedure
- Collaboration between Curriculum and Articulation to Support Student Transfer
- Curriculum Basics
- Noncredit Basics
- Rising Scholars and Curriculum
- Cross Listing and Hyflex?

Topics listed roughly as ranked by attendees

Last year had a shared spreadsheet of topics, general and breakout sessions, etc.

Possible topics discussion:

- General education
- Course numbering (general session)
- Also want AB928 and local GE
- Updated work experience regulations
- Brown Act and Parliamentary Procedure
  - Feedback from session: One suggestion to split up those topics into two
  - Different days, not back-to-back
  - Could wrap Parliamentary procedure into new people threads
    - How to have an effective meeting
- Trauma Informed Curriculum
  - Student panel
- Distance Education and Hyflex
- Accreditation—new accreditation standards
- Academic Freedom in Curriculum—facilitated space
- Updates on the PCAH
- Ethnic Studies and Cross Listing or other Ethnic Studies related
  - Statewide level Ethnic Studies and Curriculum
  - Note: 2021 session: Light the Fire! Embedding Ethnic Studies at the Local College
- Guided Pathways, social determinants of success, integrated planning
  - What is curriculum's role in the statewide conversation?
- ~~Student perspective that GE courses are boring and unimpactful~~ → related to holistic

- review of GE
  - Cultural responsiveness
  - Asking students what draws you to a class? What excites you?
- Giving students a general session and breakout session to incorporate the student voice
  - Students have their own curriculum
- What does the latest research say about learning?
  - RP Group; CUE;
  - Research driven/leaning theory—Instructional Designers are trained in these practices
    - Helen Graves, head of CVC badging
  - How do adults learn stuff?
- Elevating the part-time voice in Curriculum
  - Maybe a webinar or listening session prior to Curriculum Institute

Last year used a Google sheet to help coordinate and ranked them via voting

- [SharePoint document](#). Thank you Sarah!

Idea of having tracks could be useful (foundational versus more complex)

Some curriculum specialists did not feel many sessions related to or focused on their role

-Coding, PCAH, more guidance from CO, COCI

Work with CO about how they want to participate so they feel welcome

-Partner with folks with good facilitation skills

-CO staff have been attacked in the past; treat them respectfully

Institute not designed for actually writing curriculum

Pre-sessions are focused on specific groups; request to remove “Champions”

Share and chat sessions were difficult in a hybrid format

-Request an in-person Curriculum Lounge

#### h. Possible Presenters List

Bring names to next meeting of possible speakers

Helpful to approve folks early as possible presenters

- John Freitas to present for AOs
- Curriculum Committee and 5C members

#### i. Discussion: Increase Part-time Faculty Participation

LaTonya will connect with part-time Committee Chair to increase part-time participation in Curriculum Institute

Connect with Foundation for scholarships for part-time faculty

Is it possible to provide discounts for part-time faculty?

Perhaps listening session in the Spring to inform part-time focused Curriculum Institute session

Feb or Mar, maybe week of Feb 27<sup>th</sup>

#### j. Discussion: California Community Colleges Student Involvement

Chair to reach out to student senate to save the date and begin thinking about who will participate on student panels, confirmation of topics

k. Discussion: Workflow Process; Technology (New Platform); & Creating a Sense of Belonging (1<sup>st</sup> Time Attendees)

Discussed new Zoom Events platform and issues getting into the recent area meetings  
 Could think about offering same presentation more than once, for example in person only and online only

iii. Rostrum Articles

Editorial Guidelines for the Rostrum

<https://asccc.org/sites/default/files/Editorial%20Guidelines%20for%20the%20Rostrum.pdf>

Rostrum Timeline 2022-23

To:	Executive Director	Editor	President	Visual Designer	The Field
	September 18	September 26	October 3	October 11	November 2
	January 22	January 27	February 3	February 13	February 28
	March 5	March 13	March 20	April 3	April 20

Resolutions: Look up dates for committee resolutions for 2023 Spring Plenary

VI. Plenary Planning or Report

a. SAVE THE DATE! Fall 2022 ASCCC Plenary November 3-5, 2022

- i. Request institutional attendance support early.
- ii. Breakout Sessions
- iii. 2022 Fall Plenary
  - AV and event supply needs to Tonya by Sunday, October 2
  - Draft breakout/general session titles due to Ginni and Krystinne by Sunday, October 2
  - Pre-session Resolutions packet out to the field by October 7
  - Request for approval of presenters (all) due to Ginni and Krystinne by Tuesday, October 11
  - Deadline for Area Meeting resolutions to Resolutions Chair by October 14/October 15
  - Final Breakout/General session titles, descriptions, and approved presenters due to Ginni and Krystinne by Sunday, **October 16**
  - Final Program disseminated to Executive Committee members to confirm their sessions by **Monday, October 17**
  - Executive Committee members confirm their sessions and presenters by **Wednesday, October 19**
  - Final program posted to website by Thursday, October 27

I. Status of Previous Action Items

a. Assigned Resolutions (strikethroughs indicate completed resolutions)

- i. 09.01 2022 Spring Curriculum [Definition and Guidance for Cross-Listing Courses](#)



Chair will investigate this resolution for possible action from Curriculum Committee and/or topics for Curriculum Institute

- ii. 09.02 2022 Spring Curriculum [Co-Requisites and Pre-Requisites of Intermediate Algebra and Articulation and C-ID Alignment](#)
- iii. 09.03 2022 Spring Curriculum [Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs](#)
- i. Resource: <https://linktr.ee/ascccresolutions>

Previous Curriculum Committee Assigned Resolution

- ii. 09.02 2020 Fall Curriculum Update Paper on Local Curriculum Committees <https://www.asccc.org/resolutions/update-paper-local-curriculum-committees>
- iii. Resource: <https://linktr.ee/ascccresolutions>
  - 1. [https://www.asccc.org/sites/default/files/publications/Curriculum\\_0.pdf](https://www.asccc.org/sites/default/files/publications/Curriculum_0.pdf)

II. Announcements/Resources

- a. Events <https://www.asccc.org/calendar/list/events>  
Upcoming Events and Meetings
  - Executive Committee Meeting – Sacramento/Hybrid – November 2, 2021
  - 2022 Fall Plenary – Sacramento/Hybrid – November 3-5, 2022
- b. August 2022 President’s Update <http://createsend.com/t/y-D6790827D8CAC7C92540EF23F30FEDED>
- c. Curriculum Resource: <https://www.ccccurriculum.net/>

III. Meeting Dates:

~~Thur. Sept 8 2:15pm-4:15pm~~  
Mon Oct 17 2:00pm-4:00pm  
Mon Nov 14 2:00pm-4:00pm  
Mon Dec 12 2:00pm-4:00pm  
**Spring 2023**  
Mon Jan 23 2:00pm-4:00pm  
Mon Feb 27 2:00pm-4:00pm  
Mon Mar 13 2:00pm-4:00pm  
Mon Apr 10 2:00pm-4:00pm  
Mon May 22 2:00pm-4:00pm  
Mon Jun 5 2:00pm-4:00pm  
Mon Jun 26 2:00pm-4:00pm

IV. General Discussion

V. Adjournment

**Status of Previous Action Items**

**A. In Progress** (include details about pending items such as resolutions, papers, *Rostrum*<sup>139</sup>)

etc.)

- a. Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs
  - i. <https://www.asccc.org/sites/default/files/minutes/California%20Community%20College%20General%20Education%20v2.pdf>

**B. Completed** (include a list of those items that have been completed as a way to build the end of year report).

- a. California Community Colleges Association for Occupational Education Conference attendance and presentations
  - i. <https://cccae.org/professional-development/fall-conference-2022/>

b. ASCCC General Education, CalGETC and AB 928 Webinars Series

Monday, Sept 12, 2022 (9-10:30am) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 13 (3-4:30pm) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 27 (12-1:30pm) Role of local Academic Senates and Curriculum Committees in regard to general education

Wednesday, Sept 28 (2-3:30pm) Role of Articulation in Transfer in regard to general education

Monday Oct 3, 2022 (9-10:30am) Addressing the impact of CalGETC, as proposed on local colleges, programs and course and students

Thursday Oct 6, 2022 (2-3:30) Addressing the impact of CalGETC, as proposed on local colleges, programs, courses and student



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## CTE Leadership Committee

October 27<sup>th</sup>, 2022

1:30pm – 3:00pm

ZOOM

MEETING URL: <https://cccconfer.zoom.us/j/88977662032>

MEETING ID: 889 7766 2032

US: [+16699006833](tel:+16699006833), [81373245813#](tel:+16694449171) or [+16694449171](tel:+16694449171), [81373245813#](tel:+16694449171)

## Meeting Summary

### ATTENDEES:

Carrie Roberson, Chair; Amber Gillis, 2<sup>nd</sup> Chair; Armine Javadyan; Laura Manyweather; Eva Nicasio Mercier; Bernardo (Bernie) Rodriguez; Doug Sallade.

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#### Call to Order

- Welcome/ Attendance – Members shared personal and professional goals for the remainder of the 2022 calendar year.
- Notetaker – Amber Gillis; will look for another
- Approval of the Agenda – No additional additions to the agenda; approved by consensus.

#### Approval of Minutes

- 9.29.2022 CTELC Meeting Summary – Correction to Armine's name; approved by consensus.

#### Committee Priorities for 2022-2023

- Assigned Resolutions – Reviewed resolutions and tasks of the committee that fulfill these resolutions.
- Assigned Tasks
  - Career/Noncredit Education Institute Update: The chair provided an update regarding the meeting that the chair and co-chair had with the ASCCC office regarding the status of the CNEI institute. The chair presented the idea of hosting in-person regional meetings and asked for initial thoughts from the committee members. Additional considerations are timing, locations, and manpower. Armine: March 31 might not be a good idea because LACCD are on spring break and representatives are not likely to attend. Chair: Regarding location/college hosting: We would need a college that could potentially host up to 120 people for a general session plus rooms for smaller breakouts. Committee members would not be obligated to attend both (or all) regional meetings. The ASCCC would cover travel expenses for committee members to participate. Armine: I can look into hosting the regional at my college because we are the main CTE college in our district.

Bernie: We can start with two locations and then each year transition to different colleges where these colleges can showcase their own CTE programs. Amber: We have discussed with folks about taking this opportunity to connect with colleges to highlight their programs and to build momentum around some of these CTE programs. We also do have money set aside for CTE and NC events. Bernie: This is a great opportunity to help other colleges and administrators to see how other colleges are making CTE programs work and could motivate them to further support their own local CTE programs. Armine: I will reach out to my folks at LATTC to see if March 17<sup>th</sup> will work for them. We should also consider making these event as hybrid as possible. Chair: Making regionals hybrid is a little tricky because we won't have the manpower to Our focus for the regionals is to make them "high-touch" versus "high-tech." We are observing the resolution to keep our events hybrid as much as possible; however, the cost of regionals are significantly low cost versus a conference that is high cost and could inhibit attendance.

- CTE/Noncredit Regionals- TBD: March 17<sup>th</sup>, ~~March 31st~~

#### CTELC Actions & Outcomes

- Determine committee actions/outcomes for 2022-2023
  - Chair: I have been working with Lynn Shaw regarding some webinars for CTE. The OERI team is committed to working with us to create some CTE OER-specific. The committee pulled together a working document to list and prioritize working tasks for the 2022-2023 academic year. Discussion ensued regarding various topics and what might be involved work and commitment-wise for the committee. The committee members then deliberated on what tasks the committee would focus on. Discussed dates and times for fall 2022 webinars. See attached table and document.
- Rostrums – Committees will write these over the course of the year, and we should consider topics for our committee due in January and March.
- Resolutions – Our committee can collaborate with the Rising Scholars committee to draft a resolution for formally-incarcerated CTE students and job placement.

#### Announcements

- [ASCCC Events](#)
- [Application for Statewide Service](#)
- CCCCCO Workforce Development listserv- public review of the *Draft California State Plan for Career and Technical Education (CTE)* Please follow [California Workforce Pathways - General Information \(CA Dept of Education\)](#) to review the Draft California State Plan for Career Technical Education and submit comments. The public comment period will be open until Thursday, November 17, 2022, at 5:00 p.m. Pacific time. During the open public comment period, written comments can be submitted to the California Department of Education, by email at [CTESP2022@cde.ca.gov](mailto:CTESP2022@cde.ca.gov).

#### Future agenda items

#### Adjournment

 **In Progress:**

 **Completed:**



## Education Policies Committee Meeting

Wednesday, August 31<sup>st</sup>, 2022

3:30 p.m. – 4:30 p.m.

The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required, and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

### Attendees:

Juan Arzola – 1 <sup>st</sup> Chair	Stephanie Curry – 2nd	Maria Figueroa-Chacon
Julie Clark	Lorraine Slattery	Christie Dam
Carlos Guerrero	Chantal Lamourelle	Matais Pouncil, CIO
Student Leader TBD		

## MINUTES

### I. Call to Order and Roll Call

The meeting was called to order at 3:34pm and attendance was taken

### II. Land Acknowledgement –

Chair Juan Arzola read and recognized the land acknowledgement and asked committee members to review to see if there needs to be any updates.

We acknowledge that our campuses are located on unceded territories of Yokuts, Miwuk, Gabrieleno, Serrano, Cahuilla, and Luiseno peoples, who have continuously lived upon this land since time immemorial. We recognize the historic discrimination and violence inflicted upon Indigenous peoples in California and the Americas, including their forced removal from ancestral lands, and the deliberate and systematic destruction of their communities and culture. We have a responsibility to oppose all forms of individual and institutionalized racism toward all people but especially toward Indigenous peoples in which discrimination has occurred through the omission and silencing of Indigenous voices. We embrace our position as educators to collectively learn how to actively address settler colonial legacies. We honor Indigenous peoples—past, present, and future—here and around the world.

### III. Adoption of agenda, volunteer minutes taker, and [Google Shared Folder 2022 – 2023](#).

The agenda for the meeting was adopted by consensus and Stephanie will take minutes. Chair Juan Arzola shared and reviewed with the committee the Google Folder with resources for the committee including agendas, minutes, documents, resolutions, rostrums and the committee paper drafts.

IV. Introductions  
Committee members were introduced and shared their experiences, roles in their colleges and goals for this year on the Ed Policy Committee.

V. Committee Overview  
The committee reviewed documents for ASCCC Committees. Committee discussed need to bring in diverse voices to ASCCC Committees. Juan recommended each committee member share opportunities through the Application for Statewide Service.

- A. Committee Charge
- B. [Committee Member Guidelines](#)
- C. [Contact Information Form](#)

VI. Set meeting norms and social agreements  
Committee members broke into groups and discussed these questions and then shared out the discussion with the entire group. Juan summarized the discussion and will share this in the Google folder committee norms.

Five-minute group [activity](#)

- a. How do you want this committee to work together/ What do you expect of each other?
- b. What do you need from us as chair and second chair

Committee members broke into groups and discussed these questions and then shared out the discussion with the entire group. Juan summarized the discussion and will share this in the Google folder committee norms.

Proposed Norms

- Share information and workload
- Follow through with actions
- Facilitate the committee work
- Ask for help
- Be open-minded
- Be accountable

VII. Establish future meeting dates  
A Doodle poll will be developed based on the results collected from your responses to the final question of [Contact Information form](#).  
Committee members were asked to fill out the Contact Information form soon. Juan will use the information in this form for scheduling future meetings.

VIII. 2022 – 2023 Educational Policies Committee Goals and Priorities.  
The committee discussed current priorities of the committee assigned by the ASCCC President and the Executive Director. Particular attention was focused on the Enrollment Management Paper with the goal of completion of the paper for the Spring 2023 Plenary. In paper want to address the moment in time but also focus on policies, practices and procedures that support faculty role in enrollment management. Concerns from faculty over arbitrary goals from CCCCO or administrators. Juan will send out email asking for ideas for rostrum articles, resolutions or other topics for discussions.

- A. [Education Policies Committee updated priority spreadsheet](#)
- B. Activities carried over from last year's committee
  - 1. Papers:
    - a. [2009 Enrollment management update](#)
- C. Rostrum articles
  - 1. Carried over from last year's committee
    - a. [Administrator retreat rights for faculty \(done\)](#)
    - b. [Effective Practices That Support the Transfer of Students Who Repeat Courses to Alleviate Substandard Grades \(done\)](#)
    - c. [Evaluating Language Proficiency for IGETC, UC Transfer \(done\)](#)
    - d. [Student Academic Dishonesty \(not done\)](#)
  - 2. Ideas for this year
    - a. Academic freedom, equity, and antiracism?
    - b. Others?
- D. Resolutions
  - 1. Due September 12
  - 2. Ideas?

IX. Announcements

Committee members heard about upcoming events from the ASCCC.

- A. Fall 2022 Plenary
  - 1. November 3 – 5 Sacramento
  - 2. Breakout session topics due September 6
  - 3. Presenters and session descriptions due October 1
- B. Check for upcoming events at [here](#)
  - 1. Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges to donate
- C. [Application for Statewide Service](#)

X. Closing Comments

A. In Progress Review

Juan will keep the committee updated with progress reports each meeting.

B. Any other final comments or suggestions?

Carlos suggested a breakout or webinar on Faculty Role in Enrollment Management.

XI. Adjournment

The committee adjourned the meeting at 4:37pm





**Education Policies Committee Meeting**  
**Wednesday, September 21<sup>st</sup>, 2022**  
**12:00 p.m. – 1:00 p.m.**

The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required, and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

**MINUTES**

I. Call to Order and Roll Call:

The meeting was called to order at 12:05pm and attendance was taken.

Juan Arzola – 1 <sup>st</sup> Chair	Stephanie Curry – 2nd	Maria Figueroa
Julie Clark	<del>Lorraine Slattery</del>	Christie Dam
Carlos Guerrero	Chantal Lamourelle	Matais Pouncil, CIO
Student Leader TBD		

II. Land Acknowledgement –

Chair Juan Arzola read the land acknowledgement and asked for input on the statement

*We acknowledge that our campuses are located on unceded territories of Yokuts, Miwuk, Gabrielino, Tongva, Serrano, Cahuilla, and Luiseno peoples, who have continuously lived upon this land since time immemorial. We recognize the historic discrimination and violence inflicted upon Indigenous peoples in California and the Americas, including their forced removal from ancestral lands, and the deliberate and systematic destruction of their communities and culture. We have a responsibility to oppose all forms of individual and institutionalized racism toward all people but especially toward Indigenous peoples in which discrimination has occurred through the omission and silencing of Indigenous voices. We embrace our position as educators to collectively learn how to actively address settler colonial legacies. We honor Indigenous peoples—past, present, and future—here and around the world.*

III. Adoption of agenda, volunteer minutes taker, and [Google Shared Folder 2022 – 2023](#).

The agenda and minutes were approved by consensus. Stephanie will take minutes.

IV. Meeting norms and social agreements

The committee norms were reviewed. The norms were created at the previous meeting

- Share information and workload
- Follow through with actions
- Facilitate the committee work

- Ask for help
- Be open-minded
- Be accountable

V. 2022 – 2023 Educational Policies Committee Goals and Priorities.

[2009 Enrollment management update](#)

The committee discussed the intent and goals for the updated enrollment management paper. The committee reviewed the outline from last years committee and discussed any needed changes. The Committee review the current drafts from last year. This work can be used as a foundation for the work of this years committee. Committee member volunteered to start working on sections

Part I- Juan, Carlos

Part II- Stephanie, Julie, Carlos, Maria, Christie

Part III- Juan, Maria, Chantel

Part IV- Stephanie, Julie

Part V- Chantel, Christie

Part VI- Matias, Juan

The committee has a goal of a first draft for Exec in January 2023. Groups agreed to meet to do this work between meetings

Timeline for completion 2022-2023

- October- research and outlining
- November- drafty draft
- December- review draft
- January- first draft for Exec Committee
- February-make any recommended changes from Exec Committee
- March- final version ready for Spring 2023 Plenary

Recommend check in times at meetings in Oct, Nov and Dec for section writers. Perhaps a 15-minute breakout for groups

Committee may have an in-person meeting to work on paper in Fall 2022

A. Rostrum articles

The previous years committee recommended a rostrum article last year on Student Academic Dishonesty. This committee may continue work on this article

The committee also had an opportunity to suggest ideas for future Rostrum Articles

1. Ideas for this year
  - a. Academic freedom, equity, and antiracism?
  - b. Others?

VI. Announcements

Juan shared announcements about upcoming ASCCC events.

A. Fall 2022 Plenary

1. November 3 – 5 Sacramento
2. Theme: Centering Authentic Voices and Lived Experiences in 10+1 (To be finalized at Sept. 30<sup>th</sup> ASCCC Executive Board meeting)
3. Presenters and session descriptions due October 1

B. Check for upcoming events at [here](#)

VII. Adjournment

The meeting adjourned at 1:05pm

**In Progress**

- Enrollment management paper rewrite
- Student Academic Dishonesty rostrum paper

**Completed Tasks:**

- Established meeting norms and social agreements



**Education Policies Committee Meeting**  
**Wednesday, October 19<sup>th</sup>, 2022**  
**12:00 p.m. – 1:00 p.m.**

The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required, and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

**MINUTES**

I. Call to Order and Roll Call:

The meeting was called to order at 12:04.

Juan Arzola – 1 <sup>st</sup> Chair	Stephanie Curry – 2nd	<del>Maria Figueroa</del>
<del>Julie Clark</del>	Lorraine Slattery	Christie Dam
Carlos Guerrero	Chantal Lamourelle	Matais Pouncil, CIO
<del>Justin Maung, SSCCC Rep</del>		

II. Land Acknowledgement –

We acknowledge that our campuses are located on unceded territories of Yokuts, Miwuk, Gabrielino, Tongva, Serrano, Cahuilla, and Luiseno peoples, who have continuously lived upon this land since time immemorial. We recognize the historic discrimination and violence inflicted upon Indigenous peoples in California and the Americas, including their forced removal from ancestral lands, and the deliberate and systematic destruction of their communities and culture. We have a responsibility to oppose all forms of individual and institutionalized racism toward all people but especially toward Indigenous peoples in which discrimination has occurred through the omission and silencing of Indigenous voices. We embrace our position as educators to collectively learn how to actively address settler colonial legacies. We honor Indigenous peoples—past, present, and future—here and around the world.

III. Adoption of agenda, volunteer minutes taker, and [Google Shared Folder 2022 – 2023](#).  
Stephanie will take minutes

IV. Meeting norms and social agreements

The norms were reviewed

- Share information and workload
- Follow through with actions
- Facilitate the committee work

- Ask for help
- Be open-minded
- Be accountable

V. 2022 – 2023 Educational Policies Committee Goals and Priorities.

A. [2009 Enrollment management update](#)

The committee suggested that the paper become a true update rather than a new paper.

Juan will transform the 2009 paper to a Google Drive. Committee members will be asked to review the paper, make edits on areas that need updating and add new sections aligned to assignments from previous outline.

VI. Announcements

Juan shared the upcoming events and opportunities through ASCCC

A. Fall 2022 Plenary

1. November 3 – 5 Sacramento
2. Theme: Centering Authentic Voices and Lived Experiences in 10+1

B. Check for upcoming events at [here](#)

1. Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges to donate

C. Application for Statewide Service- Juan asked committee members to share this application with colleagues.

VII. Closing Comments

Members discussed having an in-person meeting in mid-December to finalize draft. Juan will send out email to committee members to see availability of dates, times and locations.

VIII. Adjournment

The committee adjourned at 12:35pm

**In Progress**

- Enrollment management paper rewrite
- Student Academic Dishonesty rostrum paper

**Completed Tasks:**

- Established meeting norms and social agreements



**Education Policies Committee Meeting**  
**Wednesday, November 16<sup>th</sup>, 2022**  
**12:00 p.m. – 1:00 p.m.**

The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required, and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

**Minutes**

I. Call to Order and Roll Call:

The meeting was called to order at 12:05pm

Attendance was taken

Juan Arzola – 1 <sup>st</sup> Chair	Stephanie Curry – 2nd	Maria Figueroa
Julie Clark	<del>Lorraine Slattery</del>	Christie Dam
Carlos Guerrero	Chantal Lamourelle	Matais Pouncil, CIO
Justin Maung, SSCCC Rep		

II. Land Acknowledgement –

Juan read the land acknowledgement.

We acknowledge that our campuses are located on unceded territories of Yokuts, Miwuk, Gabrielino, Tongva, Serrano, Cahuilla, and Luiseno peoples, who have continuously lived upon this land since time immemorial. We recognize the historic discrimination and violence inflicted upon Indigenous peoples in California and the Americas, including their forced removal from ancestral lands, and the deliberate and systematic destruction of their communities and culture. We have a responsibility to oppose all forms of individual and institutionalized racism toward all people but especially toward Indigenous peoples in which discrimination has occurred through the omission and silencing of Indigenous voices. We embrace our position as educators to collectively learn how to actively address settler colonial legacies. We honor Indigenous peoples—past, present, and future—here and around the world.

III. Adoption of agenda, volunteer minutes taker, and [Google Shared Folder 2022 – 2023](#).

The agenda was adopted by consensus. Minutes were shared with the committee from the October meeting and members were asked to review and send any updates. Stephanie will take minutes.

IV. Meeting norms and social agreements

The committee centered in the meeting norms and agreements.

- Share information and workload

- Follow through with actions
- Facilitate the committee work
- Ask for help
- Be open-minded
- Be accountable

V. [2009 Enrollment management update](#)

Today's focus was on the progress of the 2009 paper update. The committee discussed progress on the draft.

New Assignments

- Part 1: Juan, Carlos (lead), Matias
- Part 2: Stephanie (lead), Carlos, Julie, Christie
- Part 3: Juan, Maria (lead), Chantel
- Part 4: Stephane and Julie (lead)
- Part 5: Chantel (lead), Christie, Juan and Matias

Leads are asked to coordinate work on the draft over the next month. Complete in suggesting mode and lead will walk through the changes.

Set online work day for December 14. Committee members are encouraged to jump in and out on that workday to complete sections.

VI. Other Educational Policies Committee Matters

A. Rostrum articles

a. [Student Academic Dishonesty](#)

Juan asked for volunteers to work on Rostrum for Spring. Juan will coordinate and Stephanie can help.

2. Ideas for this year

- a. Academic freedom, equity, and antiracism. This may be a topic for a Spring Rostrum. Importance on legislation for Academic Freedom. Perhaps work with Leg and Advocacy committee. Perhaps an ASCCC Adoption of Academic Freedom.

b. Others?

B. Resolutions

1. Ideas?

VII. Announcements

A. Check for upcoming events at [here](#)

- 1. Amazon Smile ([smile.amazon.com](http://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges to donate

B. [Application for Statewide Service](#)

VIII. Closing Comments

A. Any other final comments or suggestions?

IX. Adjournment

The committee adjourned at 1:02pm.

**In Progress**

- Enrollment management paper rewrite

- Student Academic Dishonesty rostrum paper

**Completed Tasks:**

- Established meeting norms and social agreements





**Education Policies Committee Meeting**  
**Wednesday, December 14<sup>th</sup>, 2022**  
**12:00 p.m. – 1:00 p.m.**

The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required, and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

**Minutes**

- I. Call to Order and Roll Call:  
The meeting was called to order at 12:05pm

Juan Arzola – 1 <sup>st</sup> Chair	Stephanie Curry – 2nd	<del>Maria Figueroa</del>
Julie Clark	<del>Lorraine Slattery</del>	Christie Dam
Carlos Guerrero	<del>Chantal Lamourelle</del>	Matais Pouncil, CIO
Justin Maung, SSGCC Rep		

- II. Land Acknowledgement –  
The land acknowledgment was read by committee chair Juan Arzola

We acknowledge that our campuses are located on unceded territories of Yokuts, Miwuk, Gabrielino, Tongva, Serrano, Cahuilla, and Luiseno peoples, who have continuously lived upon this land since time immemorial. We recognize the historic discrimination and violence inflicted upon Indigenous peoples in California and the Americas, including their forced removal from ancestral lands, and the deliberate and systematic destruction of their communities and culture. We have a responsibility to oppose all forms of individual and institutionalized racism toward all people but especially toward Indigenous peoples in which discrimination has occurred through the omission and silencing of Indigenous voices. We embrace our position as educators to collectively learn how to actively address settler colonial legacies. We honor Indigenous peoples—past, present, and future—here and around the world.

- III. Adoption of agenda, volunteer minutes taker, and [Google Shared Folder 2022 – 2023](#).  
The agenda was approved by consensus. Stephanie will take minutes.

- IV. [2009 Enrollment management update](#)  
The committee reviewed the current draft of the paper. The committee reviewed each section. Discussed moving sections and overarching direction of Strategic Enrollment Management. Groups will review until December 28<sup>th</sup> and then Juan and Stephanie will

download on the 29<sup>th</sup> and create a clean copy for ASCCC Exec review at the January Meeting. Juan will put in an agenda item for the January Meeting.

V. Other Educational Policies Committee Matters

A. Rostrum articles

- a. Student Academic Dishonesty- Juan is working on a draft
- b. Academic freedom: A need for legal definition? - Juan and Cheryl will work on an article. Carlos suggested look at articles on court response from appellate court Florida case addressing academic freedom.

B. Resolutions

1. Committee was asked to brainstorm ideas for resolutions for the Spring 2022 Plenary. Do we need one on Academic Freedom definition for Title 5?
2. Juan will bring back resolutions assigned to committee from Fall 2022 to January Meeting

VI. Announcements

A. Check for upcoming events

1. 2023 Spring Plenary Session: April 20, 2023 – April 22, 2023, 8:00 am – 12:00pm  
If the paper is going forward may have a breakout on Enrollment Management to support paper resolution.
2. 2023 Spring Area Meetings: March 24, 2023 & March 25, 2023, 9:00 am – 4:00 pm

B. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate

C. [Application for Statewide Service- encouraged members to share](#)

VII. Closing Comments

Committee expressed support and thanks to all members.

VIII. Adjournment

Then committee adjourned at 12:53pm

**In Progress**

- Enrollment management paper rewrite
- Student Academic Dishonesty rostrum paper
- Academic Freedom rostrum paper—joint project with Legislative Advocacy Committee

**Completed Tasks:**

- Established meeting norms and social agreements



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## Relations With Local Senates Committee

Monday, October 24, 2022

9:30-11:30 am

Minutes

**Zoom Meeting**

[Join Zoom Meeting](#)

One tap                    US: +14086380968,,85296891477# or +16694449171,,85296891477#  
mobile:

Meeting    <https://fhda-edu.zoom.us/j/85296891477?pwd=OVISU1NLbjlpaC8zRC8yeS9xUENPQT09&from=addon>  
URL:

Meeting                    852 9689 1477  
ID:

Passco                    936980  
de:

Charge: The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. The committee is interested in cultivating and maintaining a climate where equity and mutual respect are both intrinsic and explicit by valuing individuals and groups from all backgrounds, demographics, and experiences. Its overall purpose is to provide an opportunity to share local and state challenges, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members are conversant with and promote pertinent statutes and strategies for effective and inclusive academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

I. Members Roll Call:

Karen Chow—Chair present	Felipe Agredano present	Kandace Knudson present
Cheryl Aschenbach—2 <sup>nd</sup> Chair present	Howard Eskew present	Katie Krolkowski present
Davena Burns-Peter present	Lisa Cox Romain present	

**Members, please submit your Contact Info—** [Google Form](#)

II. Call to Order and Agenda Adoption—agenda adopted

III. Approval of [September 22 Minutes](#) (thank you, Cheryl!) Lisa Cox Romain added to the minutes as being present for that meeting.

**IV. Minutes Volunteer: Kandace will take notes**

V. Shout Outs, Affirmations, and Lean-in

A. Thank you all for promptly responding to requests/emails

VI. Committee Monthly Meetings Going Forward (may schedule additional as needed, for instance if needed to finish articles/papers before deadline):

Zooms have been scheduled & sent to committee members (all 9:30-11:30 AM Mondays):

[October 24, 2022](#)

[November 14, 2022](#)

[December 12, 2022](#)

[January 9, 2023](#)

[February 13, 2023](#)

[March 13, 2023](#)

[April 10, 2023](#)

[May 8, 2023](#)

VII. Committee Goals and Priorities

A. Review [Committee Priorities list](#)

1. [ASCCC Liaisons website](#)-- committee work in ensuring that all liaison pages have uniformity and sufficient information, working links, etc. to be useful resources to liaisons

a. Feedback about the liaisons pages:

i. CTE linked page has no content

ii. OER liaison receives a stipend because the OERI funds it. No other liaisons receive a stipend.

iii. Lots of text on the homepage—replace with nuts and bolts. Summaries are nice. Make it more user-friendly like the ASCCC homepage (e.g. with tiles). Add the liaisons page to the Resources or Services menus. Include Rostrum article but don't lead with it. Convert page to introduction/overview. Need more guidance for all liaisons, per one committee member who has been acting as a liaison and seeking guidance, e.g. what liaisons can do to support their local senates. Perhaps listserv for liaisons. Maybe a coffee hour for liaisons—a format that has been successful recently. Who at ASCCC is “in charge” of liaisons? The new liaisons need a point

person to reach out from ASCCC to synthesize what info gets distributed, etc.--leadership from the ASCCC level. Perhaps specific ASCCC committees can act as leadership for these liaisons. What does the ASCCC want from the liaisons? Is there a desire for feedback to the ASCCC? (What can we do to support guided pathways liaisons, as funding dries up and efforts evolve at campuses). Perhaps this committee can facilitate some supportive work for liaisons.

- iv. **Motion with a second: there should be a formal ASCCC point person or entity for each of the liaison positions (committee and committee chair/co-chair); duties should be assigned to these points, e.g. address questions, facilitate community of liaisons).**
- v. Looking at each of the liaison pages. We will propose a format for these pages and ask that ASCCC “corresponding” committees/point people take interest in owning/updating these individual pages
- vi. these pages need to be updated with language that is more appealing and descriptive of what the liaison will need. These descriptions will also help campus presidents assign liaisons.
- vii. Suggested format for pages in FAQ format pitched to senate leaders and liaison candidates: Why be a liaison, how, roles/what, who, current hot topics in the liaison area. Kate volunteered to draft a new CTE page as an example. Lisa and Kandace will help Karen with a new drafted main page. Rostrum articles could focus on each liaison area.

2. IDEAA Liaison Handbook

B. Review [Local Senates Not Visited since 2019 or before spreadsheet](#) --identified campuses that have NOT had local Senate visit since BEFORE 2019 (yellow highlight), as well as since 2019 (green highlight)

- 1. Need to outreach to these campuses (prioritize Yellow first, then Green) to offer ASCCC local visit services/topics.
- 2. [Latest September 2022 Master list of all CCCs and local visits made 2019-2022](#)

C. For Your Information about the larger picture of ASCCC goals: [ASCCC Strategic Plan](#)

**D. Committee Work Plan (Discuss and Approve):**

- 1. By November: Work on contacting Local Academic Senate Presidents about scheduling local senate visit. [DRAFTED OUTREACH LETTER](#)
- a. Input from committee on letter: great letter! covers important topics and good reminder. The committee members made suggestions for minor editions, including a space for customizing the letters. Each committee member will have a caseload that will include their own campus. Add that the visits are at no cost and available via in-person or teleconference. Best time to send? May r late spring is usually when leadership changes occur, but for this letter, we will aim to send out this fall.
- b.
  - 2. Starting January: Webinars--schedule more “Coffee Chats With Local Senate Leaders”. Maybe incorporate “Special Guests” (ASCCC committee chairs, welcome other AS leaders to share topics to discuss?)
  - 3. Ongoing this year: Work on Support for Liaisons (website, resources, messaging/collaboration with other ASCCC Committees to push information out)

4. Ongoing this year: Rostrum Articles (maybe articles about each Liaison position, current potential issues/topics?)

VIII. [Fall Plenary November 3-5, 2022](#)

A. Our committee has submitted Resolution 17.01 in the [Resolutions Packet](#). Davena is now the contact, since Howard can no longer attend Plenary

B. Our Plenary Breakout:

Title: **Liaisons: How can they serve local Senates and ASCCC, and what resources exist for them?**

Presenters:

Karen Chow, ASCCC Area B Representative & ASCCC Relations With Local Senates

Cheryl Aschenbach, ASCCC Vice President & ASCCC Relations With Local Senates

Felipe Agredano, East Los Angeles College & ASCCC Relations With Local Senates Committee

**Updated Breakout description:**

There are now eight faculty ASCCC liaison positions for local senates established through the ASCCC resolution process for these areas: Career Technical Education (CTE), Guided Pathways, IDEAA (inclusion, diversity, equity, accessibility and anti-racism), Legislative, Noncredit, Open Educational Resources (OER), Part-Time Faculty, and Rising Scholars. There is also a resolution in the Fall 22 Plenary packet to establish a new liaison for Equitable Placement and Student Success. These liaisons can serve as point persons to assist in the dissemination of information relative to the area of focus for the local academic senates and between ASCCC and local faculty. Working in consultation with local academic senate presidents, liaisons can help keep information flowing to and from faculty, and potentially others as well such as students, classifieds, administrators, the governing board, and bargaining units. Come learn more about liaisons, what resources exist, share ideas, and give feedback on how to better support liaisons.

(See above discussion about liaison pages for suggestions that will be discussed at this plenary session).

IX. *Rostrum* Articles Deadlines:

**September 18, 2022** for final publication to the field November 2, 2022

**January 22, 2023** for final publication to the field February 28, 2023

**March 5, 2023** for final publication to the field April 20, 2023

**[IDEAS for potential Rostrum articles?](#)**

**1. Review past Rostrum articles about Liaisons:**

- a. <https://asccc.org/content/establishing-cte-legislative-and-noncredit-liaison-positions>
- b. <https://asccc.org/content/faculty-leadership-institute-legislative-pre-session-and-liaisons>
- c. <https://asccc.org/content/importance-designated-cte-liaisons-local-senates>
- d.

X. Announcements

- A. Check for upcoming events at [here](#)
  - Fall Plenary (November 3-5)
- B. [Application for Statewide Service](#)
- C. Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges

- XI. Closing Comments
  - A. Upcoming Fall meetings of this Committee
  - B. Any other final comments or suggestions?

- XII. Adjournment

### **In Progress:**

- Review of Liaisons websites
- Review Local Senates Visits list to note CCCs who have not recently requested local senate visits & Draft letter to send to local AS Presidents (Letter must be approved by our committee and then ASCCC President & ED (possibly Exec?) before being sent)
- F22 Plenary Breakout on Liaisons

### **Completed Tasks:**

- Resolution 17.01 F22 drafted and in Resolutions packet for Fall Plenary

### **Committee Expectations: What do we expect of each other?**

Be aware of your own capacity--take ownership and follow-through on what you promise.

Be accountable

Communicate

Active Participation--Show up

Kindness

Respect:

- Respect each other's time - respond in a timely manner
- Respect each other's opinions. Be professional - disagreement is okay but use professional language. Disagree with ideas, not people
- Don't negate others' experiences

Practice Self-Awareness, Presence, and Patience

- Be mindful of your own possible assumptions or biases, reflect on them, and set them aside. Forgive someone if they fall short or express bias.
- Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
- Forgive yourself if you need to stop, rewind, and change your mind.
- Practice patience when others dig deeper or change their minds.
- Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
- Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.

Collegiality, Criticism, and Feedback

- Honor experience, knowledge, and the diversity of our perspectives
- Critique, with respect and humility, not maliciousness
- Support others to find a positive way to express concerns or conflict and to find resolution.
- Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
- Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

## 1. What do we expect of the Committee Chair?

Be the Facilitator

Set Agenda & include items requested by committee members

Keep the focus of the committee - move the agenda forward

Set clear outcomes and takeaways

Set clear timeline and calendar of meetings with a sufficient lead time

Document committee's work/actions

Be the Liaison between committee and ASCCC Executive Committee

Plan in-person meeting for committee members who can/are interested in participating, when it is safe/approved to do so (travel and incidentals expenses for participating committee members are reimbursed by ASCCC)

XIII. **Please submit your Contact Info—** [Google Form](#)





# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## Relations With Local Senates Committee

Monday, October 24, 2022

9:30-11:30 am

Minutes

**Zoom Meeting**

[Join Zoom Meeting](#)

One tap                    US: +14086380968,,85296891477# or +16694449171,,85296891477#  
mobile:

Meeting    <https://fhda-edu.zoom.us/j/85296891477?pwd=OVISU1NLbjlpaC8zRC8yeS9xUENPQT09&from=addon>  
URL:

Meeting                    852 9689 1477  
ID:

Passco                    936980  
de:

Charge: The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. The committee is interested in cultivating and maintaining a climate where equity and mutual respect are both intrinsic and explicit by valuing individuals and groups from all backgrounds, demographics, and experiences. Its overall purpose is to provide an opportunity to share local and state challenges, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members are conversant with and promote pertinent statutes and strategies for effective and inclusive academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

I. Members Roll Call:

Karen Chow—Chair present	Felipe Agredano present	Kandace Knudson present
Cheryl Aschenbach—2 <sup>nd</sup> Chair present	Howard Eskew present	Katie Krolkowski present
Davena Burns-Peter present	Lisa Cox Romain present	

**Members, please submit your Contact Info—** [Google Form](#)

II. Call to Order and Agenda Adoption—agenda adopted

III. Approval of [September 22 Minutes](#) (thank you, Cheryl!) Lisa Cox Romain added to the minutes as being present for that meeting.

**IV. Minutes Volunteer: Kandace will take notes**

V. Shout Outs, Affirmations, and Lean-in

A. Thank you all for promptly responding to requests/emails

VI. Committee Monthly Meetings Going Forward (may schedule additional as needed, for instance if needed to finish articles/papers before deadline):

Zooms have been scheduled & sent to committee members (all 9:30-11:30 AM Mondays):

[October 24, 2022](#)

[November 14, 2022](#)

[December 12, 2022](#)

[January 9, 2023](#)

[February 13, 2023](#)

[March 13, 2023](#)

[April 10, 2023](#)

[May 8, 2023](#)

VII. Committee Goals and Priorities

A. Review [Committee Priorities list](#)

1. [ASCCC Liaisons website](#)-- committee work in ensuring that all liaison pages have uniformity and sufficient information, working links, etc. to be useful resources to liaisons

a. Feedback about the liaisons pages:

i. CTE linked page has no content

ii. OER liaison receives a stipend because the OERI funds it. No other liaisons receive a stipend.

iii. Lots of text on the homepage—replace with nuts and bolts. Summaries are nice. Make it more user-friendly like the ASCCC homepage (e.g. with tiles). Add the liaisons page to the Resources or Services menus. Include Rostrum article but don't lead with it. Convert page to introduction/overview. Need more guidance for all liaisons, per one committee member who has been acting as a liaison and seeking guidance, e.g. what liaisons can do to support their local senates. Perhaps listserv for liaisons. Maybe a coffee hour for liaisons—a format that has been successful recently. Who at ASCCC is “in charge” of liaisons? The new liaisons need a point

person to reach out from ASCCC to synthesize what info gets distributed, etc.--leadership from the ASCCC level. Perhaps specific ASCCC committees can act as leadership for these liaisons. What does the ASCCC want from the liaisons? Is there a desire for feedback to the ASCCC? (What can we do to support guided pathways liaisons, as funding dries up and efforts evolve at campuses). Perhaps this committee can facilitate some supportive work for liaisons.

- iv. **Motion with a second: there should be a formal ASCCC point person or entity for each of the liaison positions (committee and committee chair/co-chair); duties should be assigned to these points, e.g. address questions, facilitate community of liaisons).**
- v. Looking at each of the liaison pages. We will propose a format for these pages and ask that ASCCC “corresponding” committees/point people take interest in owning/updating these individual pages
- vi. these pages need to be updated with language that is more appealing and descriptive of what the liaison will need. These descriptions will also help campus presidents assign liaisons.
- vii. Suggested format for pages in FAQ format pitched to senate leaders and liaison candidates: Why be a liaison, how, roles/what, who, current hot topics in the liaison area. Kate volunteered to draft a new CTE page as an example. Lisa and Kandace will help Karen with a new drafted main page. Rostrum articles could focus on each liaison area.

2. IDEAA Liaison Handbook

B. Review [Local Senates Not Visited since 2019 or before spreadsheet](#) --identified campuses that have NOT had local Senate visit since BEFORE 2019 (yellow highlight), as well as since 2019 (green highlight)

- 1. Need to outreach to these campuses (prioritize Yellow first, then Green) to offer ASCCC local visit services/topics.
- 2. [Latest September 2022 Master list of all CCCs and local visits made 2019-2022](#)

C. For Your Information about the larger picture of ASCCC goals: [ASCCC Strategic Plan](#)

**D. Committee Work Plan (Discuss and Approve):**

- 1. By November: Work on contacting Local Academic Senate Presidents about scheduling local senate visit. [DRAFTED OUTREACH LETTER](#)
- a. Input from committee on letter: great letter! covers important topics and good reminder. The committee members made suggestions for minor editions, including a space for customizing the letters. Each committee member will have a caseload that will include their own campus. Add that the visits are at no cost and available via in-person or teleconference. Best time to send? May r late spring is usually when leadership changes occur, but for this letter, we will aim to send out this fall.
- b.
  - 2. Starting January: Webinars--schedule more “Coffee Chats With Local Senate Leaders”. Maybe incorporate “Special Guests” (ASCCC committee chairs, welcome other AS leaders to share topics to discuss?)
  - 3. Ongoing this year: Work on Support for Liaisons (website, resources, messaging/collaboration with other ASCCC Committees to push information out)

4. Ongoing this year: Rostrum Articles (maybe articles about each Liaison position, current potential issues/topics?)

VIII. [Fall Plenary November 3-5, 2022](#)

A. Our committee has submitted Resolution 17.01 in the [Resolutions Packet](#). Davena is now the contact, since Howard can no longer attend Plenary

B. Our Plenary Breakout:

Title: **Liaisons: How can they serve local Senates and ASCCC, and what resources exist for them?**

Presenters:

Karen Chow, ASCCC Area B Representative & ASCCC Relations With Local Senates

Cheryl Aschenbach, ASCCC Vice President & ASCCC Relations With Local Senates

Felipe Agredano, East Los Angeles College & ASCCC Relations With Local Senates Committee

**Updated Breakout description:**

There are now eight faculty ASCCC liaison positions for local senates established through the ASCCC resolution process for these areas: Career Technical Education (CTE), Guided Pathways, IDEAA (inclusion, diversity, equity, accessibility and anti-racism), Legislative, Noncredit, Open Educational Resources (OER), Part-Time Faculty, and Rising Scholars. There is also a resolution in the Fall 22 Plenary packet to establish a new liaison for Equitable Placement and Student Success. These liaisons can serve as point persons to assist in the dissemination of information relative to the area of focus for the local academic senates and between ASCCC and local faculty. Working in consultation with local academic senate presidents, liaisons can help keep information flowing to and from faculty, and potentially others as well such as students, classifieds, administrators, the governing board, and bargaining units. Come learn more about liaisons, what resources exist, share ideas, and give feedback on how to better support liaisons.

(See above discussion about liaison pages for suggestions that will be discussed at this plenary session).

IX. *Rostrum* Articles Deadlines:

**September 18, 2022** for final publication to the field November 2, 2022

**January 22, 2023** for final publication to the field February 28, 2023

**March 5, 2023** for final publication to the field April 20, 2023

**[IDEAS for potential Rostrum articles?](#)**

**1. Review past Rostrum articles about Liaisons:**

- a. <https://asccc.org/content/establishing-cte-legislative-and-noncredit-liaison-positions>
- b. <https://asccc.org/content/faculty-leadership-institute-legislative-pre-session-and-liaisons>
- c. <https://asccc.org/content/importance-designated-cte-liaisons-local-senates>
- d.

X. Announcements

- A. Check for upcoming events at [here](#)
  - Fall Plenary (November 3-5)
- B. [Application for Statewide Service](#)
- C. Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges

- XI. Closing Comments
  - A. Upcoming Fall meetings of this Committee
  - B. Any other final comments or suggestions?

- XII. Adjournment

### **In Progress:**

- Review of Liaisons websites
- Review Local Senates Visits list to note CCCs who have not recently requested local senate visits & Draft letter to send to local AS Presidents (Letter must be approved by our committee and then ASCCC President & ED (possibly Exec?) before being sent)
- F22 Plenary Breakout on Liaisons

### **Completed Tasks:**

- Resolution 17.01 F22 drafted and in Resolutions packet for Fall Plenary

### **Committee Expectations: What do we expect of each other?**

Be aware of your own capacity--take ownership and follow-through on what you promise.

Be accountable

Communicate

Active Participation--Show up

Kindness

Respect:

- Respect each other's time - respond in a timely manner
- Respect each other's opinions. Be professional - disagreement is okay but use professional language. Disagree with ideas, not people
- Don't negate others' experiences

Practice Self-Awareness, Presence, and Patience

- Be mindful of your own possible assumptions or biases, reflect on them, and set them aside. Forgive someone if they fall short or express bias.
- Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
- Forgive yourself if you need to stop, rewind, and change your mind.
- Practice patience when others dig deeper or change their minds.
- Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
- Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.

Collegiality, Criticism, and Feedback

- Honor experience, knowledge, and the diversity of our perspectives
- Critique, with respect and humility, not maliciousness
- Support others to find a positive way to express concerns or conflict and to find resolution.
- Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
- Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

## 1. What do we expect of the Committee Chair?

Be the Facilitator

Set Agenda & include items requested by committee members

Keep the focus of the committee - move the agenda forward

Set clear outcomes and takeaways

Set clear timeline and calendar of meetings with a sufficient lead time

Document committee's work/actions

Be the Liaison between committee and ASCCC Executive Committee

Plan in-person meeting for committee members who can/are interested in participating, when it is safe/approved to do so (travel and incidentals expenses for participating committee members are reimbursed by ASCCC)

XIII. **Please submit your Contact Info—** [Google Form](#)



## Noncredit, Pre-transfer, and Continuing Education Committee

**Monday, November 28, 2022**  
**9:00 a.m.—10:30 a.m.**

### Meeting Summary

Meeting called to order at 9:10 a.m.

I. Call to Order and Roll Call (\*notes present)

Michelle Bean—Chair*	Maryanne Galindo*	Carolina Kussoy
Christopher Howerton—2 <sup>nd</sup> Chair*	Janue Johnson*	Liliana Martinez
Leticia Barajas *	Nadia Khan*	Luciano Morales

II. Shout-outs, Affirmations, and Connection

- A. Maryanne rocked ACCE fall conference event!
- B. Leticia and Maryanne crushed it at plenary.
- C. You all are amazing—we passed our resolution!
- D. Others: Committee members shared about their recent holiday experience and food. The chair also took this opportunity to provide a thoughtful land acknowledgement. Janue shared her practice during a recent conference and the importance of decolonization and the impact of land acknowledgement. Leticia shared that there is interest in the potential for noncredit within her district and supports ASCCC activities and advocacy for noncredit.

III. Community Agreements: The committee affirms our agreements below:

- A. Honor each other’s stories without judgment and create a shared space.
- B. Uplift the stories and spirit of noncredit and shifting the narrative that noncredit and continuing education is “less than.”
- C. Advocacy for regulatory change and awareness of noncredit and continuing education on a local and statewide level.
- D. Provide reminders, tools, agendas, minutes, and help navigating the system to the group.

IV. Adoption of Agenda

- A. [Google Shared Folder \(October Meeting Summary\)](#)
- B. Minutes Volunteer: Christopher will draft the meeting summary in our shared document for committee review.

V. Goals and Priorities (our [WORK PLAN](#)—check for your assignments) -- The committee reviewed our active work plan with the following updates:

- A. Toolkit Report Out (Nadia)-- The committee reviewed a draft outline of the toolkit. The chair shared the ASCCC timeline/process of ASCCC Exec review for this toolkit development. The aim is to bring the draft timeline and proposed noncredit survey to the January 2023 ASCCC executive committee meeting for 1st read. The toolkit could be a foundation document that could be added upon with different levels of advocacy based on the intended audiences. There

- was some suggestion to highlight the “tools” (e.g., templates -multiple examples, suggested structures, linked resources)
- B. Spanish CORs (Luciano): We are waiting for a legal opinion as we explore our options. Leticia Barajas provided the following MOU [CCCCO - Provision of Instruction in Languages Other than English Legal Opinion O 06-10](#) (September 8, 2006) – a sample guide by LACCD may be discussed in one of our future committee meetings. Possible topic for an upcoming regional session.
  - C. Plenary Breakout Highlights (Leticia and Maryanne): The session was well attended, many attendees were new to noncredit and were looking for suggestions on how to increase the role of noncredit locally.
  - D. [Resolutions](#)
    - 1. Toolkit (01.02)- See notes above – in process.
    - 2. Attendance Accounting (07.13) – chair shared the continued push to update accounting manual with the passage of this resolution and the presidents awareness in continuing to work with CIOs and CO.
  - E. Upcoming Conferences and Regionals
    - 1. Spring ACCE Conference Partnership Ideas (Maryanne)– not fully discussed but will follow-up.
    - 2. Collaboration CTELC on [Regionals](#): March 6 and March 20 – committee members are asked to hold these dates. More information to be shared following approval of dates by Executive board at December meeting. The following information will be discussed at our December meeting:
      - a. Volunteers for North and South regions
        - 1) College host(s)
        - 2) Presentations/Breakout Sessions
      - b. Planning Day: January 17 (hold date)- Possible in-person planning meeting with ASCCC CTE Committee.
        - 1) In-person—volunteer host?
        - 2) Ideas for structure and tailored liaison training?
        - 3) Survey feedback (Christopher)
        - 4) Noncredit post AB 1705
- VI. Updates
- A. ACCE Fall Virtual Conference Highlights–shared by chair during affirmations.
  - B. CAEP- California Adult Education Program Update: February 2023–briefly mentioned.
  - C. [Compendium of Allocations](#)– This document was shared with committee members.
- VII. *Rostrum* Articles - in process, not discussed during this meeting.
- A. Due January 22 and March 5
    - 1. Shifting the Noncredit Narrative—with San Diego Continuing Ed (Janue)
    - 2. Other ideas?
- VIII. Next Monthly Meeting: December 19, 2022 at 1:30—3:00 p.m. – time will be changed to 9am-10:30am. Committee members are asked to bring calendars to set spring meeting dates for spring.
- IX. Announcements - not discussed but shared in the agenda for information.
- A. ACCE Annual Conference (virtual):  
March 2, 2023 at 12:00 p.m.--4:45 p.m.--March 3, 2023 at 9:00 a.m.—3:00 p.m.  
\$125 for members/ \$175 for non-members
  - B. Check for upcoming ASCCC events at [here](#)
  - C. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate
  - D. [Application for Statewide Service](#)—share with colleagues



- X. Closing Comments—chair checked in with members and all gave thumbs up.
  - A. In Progress Review
  - B. Any other final comments or suggestions—none.
  
- XI. Adjournment - Meeting adjourned 10:46 a.m.

**In Progress:**

*Rostrum* article on changing the narrative around noncredit education  
Noncredit Toolkit

**Completed Tasks:**

Plenary Breakout Session Leveraging Noncredit Education for Equitable Student Opportunities  
Resolution 01.02 F22 Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning  
ACCE Report at ASCCC Executive Meetings



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## Relations With Local Senates Committee

Monday, November 14, 2022

9:30-11:30 am

Minutes

Zoom Meeting

[Join Zoom Meeting](#)

Meeting URL: <https://fhda-edu.zoom.us/j/87439987233?pwd=UG1JNDRnZnNxBK0JUOEJ1ZmsxTTM0Zz09&from=addon>

Charge: The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. The committee is interested in cultivating and maintaining a climate where equity and mutual respect are both intrinsic and explicit by valuing individuals and groups from all backgrounds, demographics, and experiences. Its overall purpose is to provide an opportunity to share local and state challenges, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members are conversant with and promote pertinent statutes and strategies for effective and inclusive academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

I. Members Roll Call:

Karen Chow—Chair present	Felipe Agredano	Kandace Knudson present
Cheryl Aschenbach—2 <sup>nd</sup> Chair	Howard Eskew present	Katie Krolkowski present
Davena Burns-Peter present	Lisa Cox Romain present	

**Members, please submit your Contact Info—** [Google Form](#)

- II. Call to Order and Agenda Adoption—agenda adopted
- III. Approval of [October 24 Minutes](#) (thank you Kandace notetaker!)

**IV. Minutes Volunteer: Kandace**

V. Shout Outs, Affirmations, and Lean-in

- A. Coffee Chats/Check Ins With Local Leaders Webinars completed on 10/17, 10/18, 10/27, 10/28. Thank you Cheryl, Davina, Kandace, Felipe, Lisa, for participating! Great conversations about statewide issues (AB 1111 Common Course Numbering and 928 CalGETC) and local issues (reassigned time for AS Presidents, dual enrollment, district academic senate president role)
  - 1. These are great for people to be part of a community
  - 2. A survey will be created for participants to solicit feedback and suggestions for future chats. Maybe we could use the poll in zoom
  - 3. Is there a need to have these coffee chats be more directed? Perhaps have a few topics for discussion like a “pocket workshop” in case the participants don’t have a lot of questions. Participants could have a survey ahead of time with a list of topics to choose from such as what to do in trustee meetings, how to avoid burnout, how to choose and recruit volunteers, how to run meetings. Since the ASCCC has so much available already, maybe the host can be sort of like a librarian and refer folks to and use those resources.
- B. Fall Plenary was great!
- C. [Updated Fall 22 Resolutions](#) have now been posted to ASCCC website. Our committee’s Resolution 17.01 with two friendly amendments (17.01.01 and 17.01.02, p. 55 of [packet of resolutions debated on Saturday 11/5](#)) on establishing Equitable Placement and Student Success Liaison PASSED-- so we now have 9 ASCCC Liaison positions. Davina did a great job being our contact for this resolution and shepherding it through!
- D. [Liaison Breakout](#) facilitated by Karen, Cheryl, Felipe generated good discussion from about 15 in-person participants (in person breakout only)

VI. Committee Goals and Priorities

- A. Review [Committee Priorities list](#) (not in any particular order of priority)
  - 1. Review [Local Senates Not Visited since 2019 or before spreadsheet](#) --identified campuses that have NOT had local Senate visit since BEFORE 2019 (yellow highlight), as well as since 2019 (green highlight)-- total of 61 campuses
    - 1. Need to outreach to these campuses (prioritize Yellow first, then Green) to offer ASCCC local visit services/topics.
    - 2. Latest list of local Senate visits made can be found in Executive Committee’s latest posted agenda (currently October 2022)
    - 3. Looked at the drafted letter: [DRAFTED OUTREACH LETTER](#)
      - a. Suggested revisions to letter: simplify it, mention the coffee chats. We will send the letters out to our ~7 campuses by the end of this week. Once we send the letter, add that info to the spreadsheet:

when we sent it and to whom. Do we need to copy someone?

Karen will follow up and email us.

2. [ASCCC Liaisons website](#)-- committee work in ensuring that all liaison pages have uniformity and sufficient information, working links, etc. to be useful resources to liaisons.
3. Karen debriefed the group about how the plenary visit went and the feedback received. Lots of inconsistencies in compensation across campuses. Greater purposes of college service and service to students should be a way to recruit liaisons, especially for those who may have become uninvolved.
4. Leadership vacuum in liaison-campus-ASCCC relationship: address with Two-way listservs might be a good method for liaisons. We should recommend that the committees in the areas of liaisons take a leadership role for their liaisons and help liaisons know what to do with the info that comes out of the committees. They could help frame the info with "intentionality."
  - a. Work to be done on the liaisons pages:
    - i. Lisa and Kandace will help Karen with a new drafted main page. Karen will meet with Lisa and Kandace next week.

VI. Meeting adjourned at 11:31

VII. *Rostrum* Articles Deadlines:

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IX. Closing Comments

A. Upcoming Fall meetings of this Committee

B. Any other final comments or suggestions?

X. Adjournment

**In Progress:**

- Review of Liaisons websites
- Review Local Senates Visits list to note CCCs who have not recently requested local senate visits Send approved letter to local AS Presidents

- F22 Plenary Breakout on Liaisons

### **Completed Tasks:**

- Resolution 17.01 F22 drafted and passed at Fall 22 Plenary
- Coffee Chats/Check Ins With Local Leaders Webinars completed on 10/17, 10/18, 10/27, 10/28
- Plenary Breakout on Liaisons

### **Committee Monthly Meetings Going Forward (may schedule additional as needed, for instance if needed to finish articles/papers before deadline):**

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# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## ASCCC Part-Time Faculty Committee

October 17, 2022

**Attendees:** Attendees: Stephanie Curry, Robert L. Stewart Jr. Anastasia Zavodny, Lorraine Levy, Sujatha Venkataraman, Elbina Rafizadeh, Ian Colmer,

**Guests:** Gina Lam, ASCCC

### MINUTES

---

#### I. Call to Order and Adoption of the Agenda

The meeting was called to order at 9:04am and the agenda and minutes were approved by consensus.

#### II. Part-Time Paper Survey

The committee reviewed the survey created by last years committee to support the writing of the paper on Part-Time Faculty Equity. There are concerns that the survey may be too long. Committee members worked with Gina Lam ASCCC Research Associate in reviewing questions. Discussion topics included

- Narrowing down questions to those needed for paper data
- Looking at other sources including recent CCCCCO survey on Professional Development
- Survey logistics including prioritizing order or questions and how much of a survey needs to be completed to be counted in the data.

Stephanie will post the survey draft in the committee's shared Google Folder and committee members were asked to review the survey in light of the data needs for the paper.

Stephanie will send links and a reminder out to committee members.

Next meeting the committee will finalize the survey and plan for distribution.

#### III. Adjournment

The committee adjourned at 9:02am.

### Status of Previous Action Items

#### A. In Progress (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

- Part-Time Faculty Paper
- Part-Time Faculty Survey Revision
- Presentation at FACCC Part Time Faculty Symposium (December 9, 2022)

#### B. Completed (include a list of those items that have been completed as a way to build the end of year report).



**Educational Services and Support Division  
California Community Colleges Curriculum Committee (5C)**

October 28, 2022  
9:00 AM – 12:00 PM  
Zoom

**2022-2023 5C Membership**

**ASCCC:** LaTonya Parker (co-chair), Michelle Bean, Robert L. Stewart Jr., Karen Chow, John Freitas, Sharon Sampson, Amber Gillis, Meridith Selden, **4CS:** Lesley Agostino, **CCCCIO:** Kelly Fowler (co-chair), Marshall Fullbright, Jennifer Vega-La Serna, Erik Shearer, **CCCCO:** Raul Arambula, Aisha Lowe, **ACCE:** Madelyn Arballo, **CCCCSSO:** Alketa Wojcik, Christopher Sweeten, **SSCCC:** Marcello Garbo **CCCAOE:** Maniphone Dickerson

**Minutes**

1. Welcome and Check-in (co-chairs)

The attendees were welcomed

2. Agenda (attachment) and Minute (attachment) Approval

Agenda and minutes were approved

3. Constituency Reports (co-chairs & all)

**CCCAOE:**

- Had a great turn out, 680 attendees at Conference October 4<sup>th</sup> La Mirage Palm Springs Focus DEI
- Executive Director resigned, will be looking for replacement, lots of funding available

**4CS:**

- waiting for big 3 will have more once better announced to the field

**CCCCSSO:**

- Looking at rebranding to be inclusive
- Director will be retiring soon, change in near future.
- Fall symposium CSSO's taking place.
- Great conversations currently in plans for spring conference

**SSCCC:**

- Assessing how SSSCCC can have meaning full contributions in the work of this committee



## **ASCCC:**

- Curriculum institute planning -Riverside Convention Center July 13- 15,2023
- Happy and pleased with CC transfer patterns aligned with pathways
- Fall 2022 Plenary Session Nov 3- Nov 5 2022 the theme of the plenary session is “Centering Authentic Voices and Lived Experiences in 10+1.”
  - Resolution Packet <https://www.asccc.org/resolutions-fall-2022>
- Planning continues for the 2023 Curriculum Institute July 12-15, at the Riverside Convention Center in Riverside, California

## **CCCCIO:**

- Conference took place last week, Advancing Leadership Institute for Instructional VPs in Equitable Education (ALIVE) training on the technical skills and knowledge required to succeed in the operations of the CIO role with diversity, equity, and inclusion (DEI) topics relevant to community colleges and their students.

### 4. PCAH and Technical Manual Update

Both the Handbook and Technical Manual are being sent to the Chancellor’s Office Communications department Monday 10/31/2022 for final edits and publishing disbursement approval. Current Final draft being forward to workgroup.

### 5. Debrief last 5C meeting (Aisha)

Committee discussed how they valued the face-to-face meeting at the Chancellor’s Office. It was a great opportunity for those that were able to travel to meet in person. Productive meeting and good point of seeing the work done and how to continue to move the work forward.

### 6. Unified GE: Implications for Regulations (ASCCC President, Ginny May)

ASCC President provided in-depth the information located in the following weblinks:

- a. <https://asccc.org/sites/default/files/2022-10/General%20Education%20Pathways%20final.pdf>
- b. <https://asccc.org/sites/default/files/2022-10/FAQ%20AB928%20and%20General%20Education%20final%20R.pdf>
- c. <https://asccc.org/resolutions/clarify-and-strengthen-ethnic-studies-general-education-requirement>

### 7. Workgroup Updates:

- a. DEI In COR and DEI Framework Implementation  
Reviewing last year tool  
Radical Hope: Ted Talk  
[https://www.ted.com/talks/titus\\_kaphar\\_can\\_art\\_amend\\_history?utm\\_campaign=tedspread&utm\\_medium=referral&utm\\_source=tedcomshare](https://www.ted.com/talks/titus_kaphar_can_art_amend_history?utm_campaign=tedspread&utm_medium=referral&utm_source=tedcomshare)
- b. Associate Degree regulations  
Pending passing of regulations

c. Re-imagining the PCAH

Specific task in sections of the PCAH have been listed on a spreadsheet along with other areas of completing such assignments.

d. Local Curriculum Approval Process

Clarification on the goal of this workgroup was requested. Slide #5 provided a clear goal with the following listed:

- Understand and analyze current local processes.
- Understand the limitations of ed code and title 5.
- Propose guidance to streamline and simplify local processes.

8. CCCCO Updates (Aisha) VC Aisha Lowe Not present

- a. AB 928- ASCCC President covered in earlier presentation
- b. AB 1111 (CCN) – no update provided
- c. Equitable Placement & Completion-no update provided

d. BDP

- Per General Counsel update, recommendations being presented to BOG at the November Meeting.

9. General Comments

- Closed meeting with general comments

10. Future Meeting Dates:

- a. November 18, 2022, 9:00am-12:00pm virtual
- b. December 9, 2022, 9:00am-12:00pm virtual
- c. January 27, 2023, 9:00am-12:00pm virtual
- d. February 24, 2023, 9:00am-12:00pm virtual
- e. March 24, 2023, 9:00am-12:00pm virtual
- f. April 28, 2023, 9:00am-12:00pm In-person meeting in San Diego/Grossmont College hosting
- g. May 19, 2023; 10:00am-3:00pm virtual
- h. June 9, 2023, 9:00am-12:00pm virtual



Educational Services and Support Division  
**California Community Colleges Curriculum Committee (5C)**  
**November 18, 2022**  
9:00 AM – 12:00 PM  
**Zoom**  
**Minutes**

**2022-2023 5C Membership**

**ASCCC:** ~~LaTonya Parker~~ (co-chair), Michelle Bean, Robert L. Stewart Jr., Karen Chow, John Freitas, Sharon Sampson, Amber Gillis, Meridith Selden **4CS:** Lesley Agostino **CCCCIO:** ~~Kelly Fowler~~ (co-chair), Marshall Fullbright, Jennifer Vega La Serna, Erik Shearer **CCCCO:** Raul Arambula, Aisha Lowe **ACCE:** Madelyn Arballo **CCCCSSO:** Alketa Wojcik, Christopher Sweeten **SSCCC:** Marcello Garbo, Kyle Landrum **CCCAOE:** Maniphone Dickerson

1. Welcome and Check-in (co-chairs)

The attendees were welcomed

2. Agenda (attachment) and Minutes (attachment) Approval

Agenda Approval: J. Freitas/ K.Chow

Minutes Approval: L.Agostino / J.Freitas

3. Constituency Reports (co-chairs & all)

a. 4CS

b. ACCE

c. SSSCC

d. CCCCCIO

e. CCCCCSSOO

- Preparing to submit equity plans
- Fraudulence patterns in our system slowing verification process and delays
- Discussion OEI in all aspects
- Preparing for March conference, call for proposals are out

f. ASCCC

- Fall Plenary took place November 3-5
- Fall 2022 ASCCC Resolution Packets may be found: <https://asccc.org/resolutions-fall-2022>
- Big topics are:
  - Request to support common course numbering
  - Zero Textbook Cost
  - Section 53200 on title 5 add language of equity and inclusion
  - Request for increase in library staff to meet students' needs

- Promise Grant
- Establish regulations according to student ratio
- 928 lifelong learning
- Accreditation and workshops

g. CCCAOE

- Online conference had 250 attendees
- Working on Leadership Academy
- Working on Spring advocacy taking place in April
- Ex-Director took other position, revamping position, and filling vacancy

4. Debrief last 5C meeting

- Meeting was described as efficient to the point resulting in ending early making it a double positive.

5. Ethnic Studies core competencies

- Not present item moved to December meeting
- Copy of core competencies will be provided prior to the December meeting

6. Workgroup Updates:

➤ **DEI In COR and DEI Framework Implementation**

- Had first meeting November 8<sup>th</sup>, next meeting scheduled on December 7<sup>th</sup>
- Reviewed Moving the Needle article in detail
- Thought of ways provide a toolkit for field to evaluate COR
- Provide different levels within the toolkit for college to connect to the appropriate step in the process
- Provide modules with sections that include equity principles, guiding questions and tools for implementation
- Include the goal of making the conversations long term and create institutional framework building sustainability
- Look at existing tools from other colleges and other groups that include rubrics
- Considering having something like Canvas models or what was done in curriculum
- Handout with a matrix as another option
- Canvas shell with supportive documents is strongly approved
- Discussed where these tools would live and was proposed to have on 5C Webpage on Chancellor's Office website with open access.
- Group agreed having DEI link on 5C webpage on the Chancellor's Office website ( Dean Raul Arambula to create the link)

➤ **Associate Degree Regulations**

- In holding pattern until result of resolution regarding education pattern moves forward

Everyone was brought up to speed with a detailed presentation covering:

- Incorporation Ethnic Studies into Competency requirements Graduation Requirements is a result of a re-write and work being done in the following
- § 55060. Philosophy and Criteria for Associate Degree has changes in language
- § 55061. General Education Areas of Study major area that needs to be updated
  - Statement of Competencies has become duplicative as resolution passed including it the Gen Ed pattern- language will need to be revised and included in Gen Ed area

Working on the flow separating things out with a clear layout reorganized and restructured:

- Approval and elements of curriculum design § 55062.
- When a student is awarded, AA Degree has its own section § 55063
  - Feedback was provided on new language regarding 2.0 related to classes required for the degree-concerns of how a transcript would transfer and the process of the calculation
  - Other things being considered is units and residency that need changes
- New GE pattern was shared for new Associates Degrees moving forward 18 min units increase to 21
  - Difference is that it takes imbeds competencies into standard general education areas
  - Adds ethnic studies as a general education area
- Colleges may still require over 21 units for a specific program
- Restructure of title 5 must match these new changes to new General Education pattern.
- Recommendation to develop competencies areas to regulatory process.
  - This may be something already provided by the other systems that will be confirmed before spending time on this.
- Catalog rights was another topic in regulations
- Residency as a district was discussed and is something the Chancellor's Office confirmed is something that can be looked at.
- Discussion of what faculty will be needed to meet the needs of this new GE requirement and a study needed to determine future positions needed at each campus.

➤ **Re-imagining the PCAH**

- Specific task in relation to the work needed in Re-imagining the PCAH were identified as well as the person(s) responsible for each:

Task	Person(s) Responsible	Status
Add section/language for W E	Lesley, Madelyn	
Review and update Credit Hour Description area	Erik, Amber 😊	
Adding headers to the PCAH to distinguish between sections in the document (i.e. Credit vs. Noncredit)	Marcello, Amber	
Revisit language to make the PCAH more user friendly (not so technical)	All	
<b>I</b> Checklist for course or program submission to alleviate possible errors. Also to include any Title 5 language changes.	John, Amber, Erik, Raul	
Making the PCAH more accessible online - perhaps moving into sections on the CO's website.	Raul, Meridith Have a conversation about what this might look like online and make a recommendation to the CO.	
<b>Other Items for Consideration (Time Pending)</b>		
Possible PCAH name change.		3, 5
More technical or clearer areas around process (yay for technical manual)		
Appendix - CB Codes		66
Examples/best practices for submissions (noncredit areas in particular)		Tech manual ?
How to submit for cross listing in COCI (not mirrored content).		Tech manual ?
Credit for Prior Learning		6 5

➤ **Local Curriculum Approval Process**

- Workgroup went over the goals
- Identified the external process may cause of process slow down/delay
  - Example provided was the fact the regional consortium meet once a month and any documentation must be submitted 6 weeks in advance
  - Colleges use different tools or platforms that cause a standard process not an option to work for all. Discussion of a possible survey to identify the different platforms being used was discussed.

## 7. CCCCCO Updates (Aisha)

### ➤ **AB 928**

- IGETC proposal and intersegmental committee in process December 7<sup>th</sup> next meeting
- Automating ADT enrolment- CC working on legislation
- Working on a plan of action to make all the needed changes in relation to GE pattern----catalog, assessment etc.
- Reality the system will have big time work to implement these changes for GE Pattern implementation provide resources, timelines etc....
- Specific goals with legislation- study-work groups instead of the big meetings that don't take place often---small groups to do sub-group work—prior to presenting to larger group

### ➤ **AB 1111 (CCN)**

- Taskforce launched 2<sup>nd</sup> meeting scheduled for November 29<sup>th</sup> with virtual option.
- Initial meeting covered role of taskforce and getting to know each other

### ➤ **Equitable Placement & Completion**

- John Hetts and VC Aisha have been working on:
  - Validation of practices
  - Improvement plans from colleges submitted

#### 3 Options

- Moved away from remedial education
- Make transition by fall of 2022
- We are generally moving but will not be eliminating remedial education and show evidence of meeting standard of 705 with data
- Collecting 115 individual memos provide overview were each college falls based on the top 3 options and then the data is included were they fall
- Ends with implications of 1705 and grant source funding
- The designing of grant program/funding/delivery/timeline
- College specific feedback embedded in the grant
- Grant Memo to the field
- ESL assessment due February will provide feedback
- 2<sup>nd</sup> vendor assessments
- 1<sup>st</sup> round propose at least at the minimum getting probation approval---giving an additional year—grace period of one year

### ➤ **BDP**

- Presented update to BOG at last meeting – 3 remaining programs Monday was hold up of segmental agreements for feather river
- **Moorpark and Sand Diego City** ----- program with the CSU counterparts- CSU wants Moorpark to change the name of program San Diego City agree to notify them if substantial change of program
- **Office of general Counsel drafting agreements :**
  - **San Diego City** likely to agree since natural process to provide notification of a change regardless

- **Moorpark** – changing program name is not most likely to take place.
- **Feather River-** CSU had evidence of content base duplication ---Chancellor’s Office doesn’t see evidence of duplication
  - BOG has been notified they may have to approve Feather River despite CSU objections
- Prior closed out 6 programs approved---provided approvals level –
- CSU passed a resolution -per AB927 that would give them right to override our approval of BDP programs
- Making it clear we are trying to align with the Governors/State of California educational and work needs
- Discussion from our CC were a local University stating they don’t have capacity for Nursing students so even if a program was duplicate the need exists as they are at capacity
- Main goal is for the community colleges to be successful in BA programs

8. General Comments

- Having a member of Fiscal at the 5C meetings was requested
- A school asked if they could push 1111 back a year-plan
  - VC states create a plan and present the plan of action and can’t be done

9. Future Meeting Dates:

Made correction to meeting time for April 28<sup>th</sup> and May 19<sup>th</sup>

- December 9, 2022, 9:00am-12:00pm virtual
- January 27, 2023, 9:00am-12:00pm virtual
- February 24, 2023, 9:00am-12:00pm virtual
- March 24, 2023, 9:00am-12:00pm virtual
- April 28, 2023, ~~9:00am-12:00pm~~ 10:00am – 3:00pm **In-person** meeting in **San Diego/Grossmont College hosting**
- May 19, 2023; ~~10:00am-3:00pm~~ 9:00am-12:00pm virtual
- June 9, 2023, 9:00am-12:00pm virtual





# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## Relations with Local Senates Committee

Monday, September 12, 2022

9:30-11:30 am

### Zoom Meeting MINUTES

Charge: The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. The committee is interested in cultivating and maintaining a climate where equity and mutual respect are both intrinsic and explicit by valuing individuals and groups from all backgrounds, demographics, and experiences. Its overall purpose is to provide an opportunity to share local and state challenges, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members are conversant with and promote pertinent statutes and strategies for effective and inclusive academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

I. Members Roll Call (all members present):

Karen Chow—Chair	Felipe Agredano	Kandace Knudson
Cheryl Aschenbach—2 <sup>nd</sup> Chair	Howard Eskew	Katie Krolkowski
Davena Burns-Peter	Dr. Lisa Cox Romain	

II. Karen called the meeting to order. Members introduced themselves. Agenda was adopted.

III. Minutes: Cheryl volunteered to take minutes

IV. Shout Outs, Affirmations, and Lean-in

A. Thank you all for promptly responding to requests like Doodle

B. Introduction activity: Members already introduced themselves, so Karen encouraged folks to share their top concerns or questions related to Academic Senate.

C. Karen encouraged members to review expectations of each other and of her as chair that have been developed as she’s chaired other committees and to propose additions if they see anything missing.

1. **What do we expect of each other?**

- Be aware of your own capacity--take ownership and follow-through on what you promise.
- Be accountable
- Communicate
- Active Participation--Show up
- Kindness
- Respect:
  - Respect each other’s time - respond in a timely manner

- o Respect each other's opinions. Be professional - disagreement is okay but use professional language. Disagree with ideas, not people
- o Don't negate others' experiences
- Practice Self-Awareness, Presence, and Patience
  - o Be mindful of your own possible assumptions or biases, reflect on them, and set them aside.
  - o Forgive someone if they fall short or express bias.
  - o Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
  - o Forgive yourself if you need to stop, rewind, and change your mind.
  - o Practice patience when others dig deeper or change their minds.
  - o Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
  - o Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.
- Collegiality, Criticism, and Feedback
  - o Honor experience, knowledge, and the diversity of our perspectives
  - o Critique, with respect and humility, not maliciousness
  - o Support others to find a positive way to express concerns or conflict and to find resolution.
  - o Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
  - o Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

2. What do we expect of the Committee Chair?

- Be the Facilitator
- Set Agenda & include items requested by committee members
- Keep the focus of the committee - move the agenda forward
- Set clear outcomes and takeaways
- Set clear timeline and calendar of meetings with a sufficient lead time
- Document committee's work/actions
- Be the Liaison between committee and ASCCC Executive Committee
- Plan in-person meeting for committee members who can/are interested in participating, when it is safe/approved to do so (travel and incidentals expenses for participating committee members are reimbursed by ASCCC)

V. **Please submit your Contact Info—** [Google Form](#)

Karen asked members to complete the contact form.

VI. Schedule of Monthly Meetings: Karen and committee members set these meeting dates:

October 24, 2022 9:30AM-11:30AM via Zoom  
 November 14, 2022 9:30AM-11:30AM via Zoom  
 December 12, 2022 9:30AM-11:30AM via Zoom  
 January 9, 2023 9:30AM-11:30AM via Zoom

February 13, 2023 9:30AM-11:30AM via Zoom  
March 13, 2023 9:30AM-11:30AM via Zoom  
April 10, 2023 9:30AM-11:30AM via Zoom  
May 8, 2023 9:30AM-11:30AM via Zoom

VII. Current Committee documents/files are online in two places:

A. RvLS [Google Shared Folder](#)

B. [ASCCC Relations with Local Senates Committee website:](#)  
<https://asccc.org/directory/relations-local-senates-committee>

VIII. Committee Goals and Priorities

Discussion was held relative to liaisons and local senate visits. It was suggested that as part of liaison efforts that we provide guidance for how local senate leaders can be intentional in their liaison appointments and develop structures for liaisons to report to faculty and back to academic senate.

A. Review [Committee Priorities list](#)

1. [ASCCC Liaisons website](#)-- committee work in ensuring that all liaison pages have uniformity and sufficient information, working links, etc. to be useful resources to liaisons
2. IDEAA Liaison Handbook

B. Review [Local Senates Not Visited since 2019 or before spreadsheet](#) --identified campuses that have NOT had local Senate visit since BEFORE 2019 (yellow highlight), as well as since 2019 (green highlight)

1. Need to outreach to these campuses (prioritize Yellow first, then Green) to offer ASCCC local visit services/topics
2. [Latest September 2022 Master list of all CCCs and local visits made 2019-2022](#)

C. For Your Information about the larger picture of ASCCC goals: [ASCCC Strategic Plan](#)

D. Develop committee work plan

IX. [Fall Plenary November 3-5, 2022](#)

A. Theme: TBD at Sept. 15-16 Exec Comm Meeting

B. Ideas on increasing participation

C. Break-out topics

D. **DEADLINE to submit Plenary break-out topics:**

1. Approval of outside presenters due to Ginni/Krystinne: **October 1, 2022**
2. Presenters list and breakout sessions descriptions due to Krystinne **October 7, 2022**
3. Suggestion for a breakout generated by the discussion about supporting implementation and utilization of liaisons: "LIAISONS - what are they for, what should they be doing? How can they help me as an AS president? How can they make a local senate more connected to statewide work? (could combine with .. I'm a liaison - now what?"

E. **DEADLINE to submit Resolutions to Resolutions Chair from Committee for discussion at Area Meetings: September 12 (TODAY!)**

1. [Potential Resolution on "Establishing an English & Math Success Liaison"](#). Members took action to forward the resolution on behalf of the committee (Eskew/Knudson, MSC)
2. Other potential resolutions? None were suggested.

F. Resolutions can be brought to Area meetings, but they would not be from our committee as the resolution contact/author

- X. *Rostrum* Articles Deadlines:  
**September 18, 2022** for final publication to the field November 2, 2022  
**January 22, 2023** for final publication to the field February 28, 2023  
**March 5, 2023** for final publication to the field April 20, 2023

**IDEAS for potential *Rostrum* articles?**

**1. Review past *Rostrum* articles about Liaisons:**

- a. <https://asccc.org/content/establishing-cte-legislative-and-noncredit-liaison-positions>
- b. <https://asccc.org/content/faculty-leadership-institute-legislative-pre-session-and-liaisons>
- c. <https://asccc.org/content/importance-designated-cte-liaisons-local-senates>
- d.

XI. Announcements

- A. Check for upcoming events at [here](#)
  - Area Meetings (October 14 & 15)
  - Fall Plenary (November 3-5)
- B. [Application for Statewide Service](#)
- C. Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges

XII. Closing Comments

- A. Upcoming Fall meetings of this Committee
- B. Any other final comments or suggestions?

XIII. Adjournment at 11:29

**In Progress:**

- Review of Liaisons websites
- Review Local Senates Visits list to note CCCs who have not recently requested local senate visits
- Resolution 17.01 F22 drafted and in Resolutions packet for Fall Plenary

**Completed Tasks:**

# Telecommunications and Technology Advisory Committee (TTAC)

## Meeting Summary

November 17, 2022

Location: Zoom

Submitted by Michelle Velasquez Bean

### Agenda and Welcome

Meeting started at 1:03 p.m. Melissa Taylor and Jennifer Coleman led the meeting, as Chairs Lundy-Wagner and Perlas were at the CCLC conference.

Reminded committee of the Vision to inform our work:

### The *Vision* + Digital Equity

*Anyone in California seeking a postsecondary education, regardless of what they look like, where they live, time since high school, and their preferred education modality should have on-demand access.*



### Common System ERP

The Systemwide Architecture Committee (SAC) membership (a subcommittee of TTAC) discussed the pros and cons of common ERP in the previous month. Two potential options for consideration were discussed:

Option 1: Use a vendor hosted SaaS product (Software as a Service). All 73 districts and 116 colleges can leverage the same product across the state, supported by the agency.

Option 2: Local ERP Cloud product. Districts can have locally managed ERP System, (recommend to move in Cloud environment). All the local implementation uses a commonly defined Data Dictionary and Common Data model defined at the System level

TTAC members shared the following:

Model what was done to discuss and implement the Canvas adoption statewide. Broad stakeholders and constituency engagement is needed. Targeted reach out to staff and faculty is needed.

Decide and communicate why this is good for the students. What is the clear goal and vision? How do we support this across the state? And we need to communicate the value of local colleges making the decision in their own time.

What would be the implementation plan and how to address the pain points? How to mitigate and address impacts of risk—Jory Hadsell shared a case study: <https://cvc.edu/wp-content/uploads/2022/05/FINAL-Common-LMS-Case-Study-2022.pdf>.

Suggestion of an Option 3: Add description of all acronyms and definitions.

A pro is that this would make us less security vulnerable.

Example for pro: Covid Block Grants have required data reporting on part-time health benefits but not all colleges have that ability to get that info, so a non-siloed approach to data housing would be a pro for things like this.

Chancellor's Office is building from past work with both short- and longer-term strategies that include:

Facilitate and inclusive approach to systemwide engagement on this topic. The goal is to gauge understanding, assess buy-in or lack thereof, clarify technological reality (discussed briefly in Consultation Council).

Leverage the Tech Center and agency work with Ellucian to draft Service Level Agreements (or MOUs) to standardize business practices, which should help reduce local burden for data management and reporting.

- Example: Ellucian has no plan to update MIS elements as the system needs. For example, with needed changes to CCCApply, Ellucian has no incentive to update for us. Common ERP would alleviate this need or the practice of colleges negotiating individually.

Chancellor's Office contracted with Accenture to research possible models and implementation targets; no technology vendor selected for the product or will be until there is clarity on the problems to be addressed or not in this work. John Hetts noted that there is an ask by CO for budget allocation and preparing and doing ground work to prepare for possible allocation.

**Question:** How do we create continuity of a dashboard and a cross enrollment process with system partners CSU and UC? Answer: Both CSU and UC have some degree of a common, systemwide ERP and the CCC does not. As such, this question may be too far ahead given the immature technology infrastructure the system is currently dealing with.

### CVC Course Exchange Implementation Progress

Marina Aminy presented an overview of the CVC exchange enrollment process and data (tracker: <https://cvc.edu/exchange-implementation-board/>):

105 consortium agreements  
80 college implemented cross enrollment  
88 financial aid agreements  
23 teaching colleges currently (12 districts)

### Cybersecurity Self-assessment Update

Reviewed self-assessment that all districts completed.  
Discussed pain points and strategies moving forward.

### Local Technology Committee

How do we leverage local tech committees?

Butte College committee model was shared.

### Data Dashboards and CCC Data

CO goal of standardized reporting by 2023.

David Kendall shared examples (Lost Rios dashboard).

Erik Cooper provided description of new CC Transitions Dashboard.

Cradle to Career dashboard will come online in a year and would make CalPass obsolete. It will include public access on most elements with detailed queries available for local researchers.

John Hetts shared that CalPass/DSP is being underused. **Question:** Is this investment worthwhile, given the utility? What should the CO consider before decommissioning dashboards?

Faculty asked to be sure that ASCCC and the Data Research Committee are kept informed.

### TTAC Survey

Melissa Taylor shared responses.

Will work on TTAC member onboarding process for future.

Possible in-person retreat in spring; would be a two-day event to accommodate travel.

Send Melissa any topic ideas for retreat or next meeting (January 19).

**Membership homework:** Get info/feedback on how to maximize local tech committees.