



APPROVED EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, April 19, 2017

I. ORDER OF BUSINESS

A. Roll Call

President Bruno called the meeting to order at 12:35 p.m. and welcomed members and guests.

J. Adams, C. Aschenbach, R. Beach, D. Davison, A. Foster, S. Foster, J. Freitas, G. May, C. McKay, C. Rutan, C. Smith, L. Slattery-Farrell, and J. Stankas.

Liaisons Present: Courtney Cooper, SSCCC; Shaaron Vogel, FACCC Liaison; and Pam Walker, Chancellor's Office.

Guests: Jaima Bennett, Golden West College; Dan Crump, American River College; David Morse, Long Beach City College; Leigh Anne Shaw, Skyline College; and Adam Wetsman, Rio Hondo College (incoming FACCC President).

Staff: Annie Wilcox-Barlettani, ASCCC

B. Approval of the Agenda

Item V. E. Incentive Based Funding Model for Strong Workforce Program from the 17% Committee was added to the agenda.

MSC (A. Foster/McKay) to approve the agenda as amended.

C. Public Comment

No public comment was made.

D. Calendar

Adams noted that a succession planning consultation has been invited to facilitate a conversation on Thursday prior to the September Executive Committee meeting. By consensus the September 8 - 9, 2017, meeting will be extended and begin on Thursday, September 7, 2017.

E. Action Tracking

The Executive Committee members were updated on the current information noted on the Action Tracking sheet and were reminded to review and update prior to the next Executive Committee meeting.

F. Local Senate Visits

Members updated the Local Senates Visits tracking sheet.

Adams noted that the Executive Committee members have made 35 visits during the 2016 -17 academic year, which includes the Executive Committee meetings.

G. One-minute Accomplishment

The Executive Committee members and other participants shared a one-minute accomplishment from the past month.

H. Dinner Arrangements

Members discussed dinner arrangements.

II. CONSENT CALENDAR

A. March 3-4, 2017, Meeting Minutes

B. C-ID Work Plan

C. ASCCC Participation in the 2018 SLO Symposium

MSC (Rutan/Beach) to approve removing Items A. and C. from the Consent Calendar.

Item II. A. March 3-4, 2017, Minutes

The March minutes' state that Ian Walton is the current Vice Chair of the ACCJC, when in fact he was the elected Vice Chair for the ACCJC. Members asked that the minutes be updated with Ian Walton's corrected position. It was noted that this is a non-substantial change and normally would not require the item to be removed from the Consent Calendar. In addition, Item IV. L. was also modified to clarify why the Executive Director's evaluation was postponed one year.

Action

The minutes will be corrected and posted on the website.

Item II. C. A. ASCCC Participation in the 2018 SLO Symposium

Members discussed continuing the partnership with the Student Learning Outcomes (SLO) Symposium and a proposal for the presentations from the recent symposium to be available publically. After the recent event, attendees requested that the presentations be made available in a formal capacity. Jarek Janio, the SLO Symposium coordinator, asked President Bruno if the Executive Committee would be interested in endorsing and/or publishing the information.

Members discussed various options to accommodate the request and raised concerns about philosophical differences between the positions of the ASCCC and those that were presented at the symposium as well as the potential of an increase in workload. In reference to publishing the information, it was proposed that the Executive Committee create a special addition of the *Rostrum* and requested that President Bruno advise Janio that the Executive Committee is not

prepared to endorse the information without further vetting.

MSC (Slattery-Farrell/ Freitas) to approve partnering with Jarek Janio to hold the fifth Annual SLO Symposium. The partnership would include name, advertisement, planning, presentations, and staff assistance with registration and other logistics.

Action

- The ASCCC will work with Jarek Janio to hold the 5th Annual SLO Symposium; and
- Bruno will contact Jarek Janio suggesting that the ASCCC create a special addition of the *Rostrum* and share with him that the Executive Committee is not yet prepared to endorse the presentations or information provided until further information can be explored.

III. REPORTS

A. President's/Executive Director's Report

President's Report – Julie Bruno

President Bruno clarified that the rumor regarding the termination of the Common Assessment Initiative (CAI) is unsubstantiated. The Chancellor's Office will continue to move forward with a forensic examination of the CAI that will take 45 days to complete. The ASCCC will be called in to discuss the results and next steps at the Chancellor's Office once the examination has been completed.

Bruno briefed members on the guided pathways trailer bill language which will provide \$150 million for the California community colleges. Bruno participated in a forum with legislative staff on guided pathways. Linda Collins from Career Ladders Project facilitated the forum, which was sponsored by Campaign for College Opportunity and the Edge Coalition. The presentation included faculty members from Skyline College and Sierra College. The forum drew a number of staffers and included the Legislative Analyst's Office (LAO) who voiced concerned with how the funds will be spent.

Conversations are still taking place with the Chancellor's Office regarding the rollout of the \$150 million and its structure. Ten percent of the funding will be utilized to support college efforts in addition to the funding from the Institutional Effectiveness Partnership Initiative (IEPI) for professional development. The Chancellor's Office is looking at a five-year plan, which includes the development of a Guided Pathways Applied Solutions Kit (ASK) and regional workshops this fall. The Chancellor's Office has contracted a partnership with the RP Group regarding the Guided Pathways ASKs. It will include primarily faculty who will be the leads on the partnership, along with RP Group's Coordinator.

Bruno noted that no funding was provided in this year's budget for hiring or for

the plan on creating a pathway for the CCC students to return to the campuses to teach. However, conversations with Faculty Association of California Community Colleges (FACCC) and the Chancellor's Office regarding next steps for improving faculty diversify faculty continue.

Bruno returned to the Intersegmental Curriculum Workshop (ICW) last week where discussions took place on Math 110 and the Statway Pilot Program. She noted that the Math 110 descriptor, based on the vetting process, will continue to have intermediate algebra but the Math FDRG also added language "or any CSU accepted statistics pathway curriculum prerequisite". With this change, nine disciplines determined that the change would significantly impact their TMC. It was noted, however, that research by C-ID staff found that only two majors would be impacted and CSU identified seven. Thus, ICW approved adding language to these nine disciplines that states that competency in intermediate algebra is a requirement to receiving an ADT in the specific major. The Course Identification Program (C-ID) will be developing FAQs to clarify any questions surrounding Math 110 and the Statway Pilot Program.

The Intersegmental Committee of Academic Senates (ICAS) Legislative Advocacy Day occurred on April 3, 2017. Good discussions transpired between ICAS and legislators and staff members. During the debrief, ICAS decided they need to be proactive in their communications with legislators if more funding is desired and will need to include a proposal during those conversations. It was also determined that ICAS needs to hold regular forums on educational issues.

Bruno noted that she attended the Accrediting Commission for Community and Junior Colleges (ACCJC) conference with Rutan. A common item of feedback from the attendees was having more communication with the commissioners. She shared that she is now serving on the nominating committee for ACCJC.

Bruno and Stanskas attended the Advisory Committee on Legislation held by the Community College League of California. The priorities remain to be the Proposition 98 statutory split, bonding capital outlay project, and Integrated Library System that supports access for all students.

Executive Director's Report – Julie Adams

Adams reminded members that she continues to oversee C-ID with the absence of Mica. Users groups will begin to test the new C-ID technology in May and June with the hopes to launch in late June. C-ID is continuously working with the Butte Tech Center and ASCCC Creative Director. In addition, Adams is working with the Curriculum Director, Amanda Paske, on preparing for the C-ID and ICW meetings.

Adams followed up with one of the director's of A²Mend after their successful event. There was an increased faculty participation in this year's event, which might be due to the partnership with the ASCCC. A²Mend would like to gain

partner with the ASCCC for next year's conference. More information will be provided to members at the June Executive Committee meeting.

Adams attended the ASCCC Taskforce on Open Educational Resources (OER). The Chancellor's Office is considering a conference and regional workshops on OER. The item will be brought back to the ASCCC to discuss the partnership.

Adams noted that the Chancellor's Office is interviewing selected individuals regarding the vision for California community colleges and the system in general. Adams was interviewed for 45 minutes.

Adams attended the Minimum Qualifications Apprenticeship workshop. She noted that J. Freitas did an exceptional job.

Lastly, in Goold's absence Adams chaired the recent Part-Time Committee meeting in order to create a draft program for the upcoming August event.

B. Foundation President's Report

May reminded members that the Spring Fling will be taking place on Friday during the 2017 Spring Plenary Session. May added that we have received a large number of raffle items which are now posted on the website for attendees to review. May asked that members encourage attendees to buy raffle tickets.

C. Chief Instructional Officer Liaison Report

No report was provided by the CCC Chief Instructional Officers.

D. Liaison Oral Reports

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CFT, FACCC, and the Student Senate.

Courtney Cooper, Student Senate President for the Student Senate for California Community Colleges (SSCCC) provided members with an update on recent events. The SSCCC is happy to announce their Memorandum of Understanding was signed by Chancellor's Office. The SSCCC is now looking into the fiduciary agent and are expecting \$140k in the first year and will receive \$400k by the second year.

Cooper reported that the SSCCC General Assembly will take place in Ontario, May 5 -7, 2017, and invited members to attend if they are in the area. The SSCCC is partnering with the California Community College Student Affairs Association and will be holding 30 breakout sessions. There are over 500 students registered, and 100 advisors are expected to attend. She noted that students are required to travel with their advisors to this event.

Legislatively, the SSCCC Legislative Affairs Committee reorganized and created

a tiered policy to avoid having to bring proposal back to the SSCCC board for approval. The SSCCC has taken a position on 71 bills and are co-sponsoring 6 to 7 bills with other constituents (e.g. FACCC) to prioritize bills focused on undocumented students, veterans, and more.

Cooper announced she will be graduating this year and will be starting as a senior at one of the three colleges where she was accepted. She noted that law and advocacy is her major and would like to return to the community colleges in the future as a professor.

Shaaron Vogel, President of the Faculty Association of California Community Colleges (FACCC), updated members with recent events. Vogel reported that FACCC's March AP Conference was successful with many attendees expressing their desire to become more engaged on a state level. Additionally, FACCC will hold their Counselor Conference on Saturday, April 22, 2017, in Los Angeles and expect a large turnout with more than 225 registrants.

FACCC has three legislative proposals (bills) that are moving forward. Appropriations will likely hear one bill because it has funding implications.

FACCC will host their retreat in June and introduced Adam Wetsman of Rio Hondo College as their new President.

IV. ACTION ITEMS

A. Legislative Update

Members were updated on the recent state and federal legislation and reviewed a number of bills.

B. Faculty Leadership Institute

Members discussed the program for the Faculty Leadership Institute and breakout sessions for the June 15 – 17, 2017, event.

MSC (Rutan/Freitas) to approve the adoption of the Faculty Leadership Institute program as presented.

Action

Members to email the breakout topics they are interested in participating on to Adams by Friday, April 28, 2017.

C. Part-Time Faculty Committee Summer Institute Program Draft Outline

The Executive Committee reviewed and provided feedback on the draft Part-time Faculty Committee Summer Institute program scheduled to take place August 3 – 5, 2017, in Anaheim. The program has four tracks: pedagogy, online, personal and professional development, and leadership.

Members suggested that attendees bring their curriculum vitae, letters of recommendations, and other materials that they would like to have reviewed by presenters during a breakout session.

MSC (Freitas/May) to approve the draft program outline for the Part-time Faculty Committee Summer Institute.

Action

Adams will bring the ideas and suggestions made to the PT Faculty Leadership Summer Institute program back to the committee to incorporate into the program. The final draft program will be brought back to the June meeting for consideration for approval.

D. Response to the Academic Senate of California State University (ASCSU) Quantitative Reasoning Task Force Report and Recommendations

Members discussed the results of the survey and draft response to the ASCSU in regards to the ASCSU Quantitative Reasoning Task Force Report and Recommendations. During the Fall 2016 Plenary Session, Resolution 15.01 was passed to take steps in order to respond appropriately. A survey was created and sent out to all 113 California community colleges senate presidents, requesting that it be disseminated to the faculty at their colleges. Feedback has since been received and the results showed overall support for the recommendations and report.

Members agreed upon the response drafted for the ASCSU and asked that they share the response in a breakout session during the Plenary Session.

MSC (A. Foster/Slattery-Farrell) to approve the draft response to the ASCSU as presented.

Action

President Bruno to notify the CSU Academic Senate of the ASCCC's response to the ASCSU Quantitative Reasoning Task Force Report and Recommendations.

E. Credit Apprenticeship Minimum Qualifications

Members were briefed on the recent outcomes of the Apprenticeship Minimum Qualifications Work Group meeting regarding the California Apprenticeship Council's (CAC) recommendation to significantly change the credit apprenticeship minimum qualifications in Title 5 §53413. Since minimum qualifications are the purview of the ASCCC, the Chancellor's Office has asked the Senate to work with apprenticeship faculty on the proposed changes to the MQs. The ASCCC identified apprenticeship faculty to participate on a task force to discuss the CAC proposal and further refine it if necessary. The task force met in April and proposed modifications to the CAC proposal, which were included in the agenda item. There was some confusion with the ASCCC proposal and the Chancellor's Office perspective of the conversation, particularly related to the

emergency hiring process.

Members shared their concerns with the addition made to the already agreed upon proposal and confirmed that the addition of the emergency minimum qualifications process should not replace the already existing Title 5 language.

MSC (Smith/May) to approve the original proposal prepared by ASCCC Apprenticeship Task Force and to move forward with the original proposal.

Action

Freitas to bring forward the decision made by the ASCCC Executive Committee to the Apprenticeship Task Force and the Chancellor's Office.

F. Instructional Design and Innovation Institute (IDII)

The Executive Committee discussed whether or not the ASCCC should hold the Instructional Design and Innovation Institute Conference again next year. This year's conference anticipated 300 guests; however, only 89 people attended the event in March. The ASCCC incurred a slippage from the hotel of approximately \$26,000. It has been determined that there could be many reasons why the attendance was low, including conflict with other professional development activities, location, topics, and more. Some attendees of the conference shared that the event lacked what the name suggested, instructional design and innovation.

Members shared their concerns about moving forward and holding another IDII event next year. The proposed options were to focus only on the instructional design portion or not hold the event all. Members suggested that the event not be held next year and to watch to see what professional development niche the ASCCC might fill. In addition, it was suggested to possibly hold another summit during the allotted time for IDII (e.g., noncredit summit) or to possibly make certain events smaller in order to save on cost and financial loss.

By consensus, members agreed that the conversation should be continued and suggested discussion in June, along with professional development and regional meetings.

Action

The item will return to the June meeting for further discussion.

G. Online Education Initiative Peer Review

Aschenbach informed members that currently OEI has a process for peer review of courses submitted for the Online Course Exchange. Recently OEI management

proposed modifications to the current process. One of the changes would include the peer review process to be approved solely by the local academic senate, which would circumvent approval by the ASCCC.

Members raised concerns with the suggested modifications by OEI management. It was noted that the peer review process was built on the Board of Governors Standing Order, which clearly requires OEI (and other Chancellor's Office groups) to work through the ASCCC for faculty appointments.

MSC (Smith/S.Foster) to approve reaffirming the ASCCC commitment to the current process as stated in the OEI charter.

Action

Aschenbach will bring the ASCCC action to their proposed modifications to the OEI Peer Review process to the OEI management.

V. DISCUSSION

A. Chancellor's Office Liaison Report

Pam Walker, Vice Chancellor of Educational Services, provided the Executive Committee with an update on the Chancellor's Office recent system-wide issues and projects. Walker thanked Executive Committee members for their significant work on the Streamlining Curriculum process. The work done in collaboration with CIOs will change the way curriculum is handled both locally and at the state level.

Chancellor's Office Academic Affairs Division has approved 34 new ADTs and 47 non-substantial change proposals for the month of March, bringing the total of active ADTs to 2,211.

The Chancellor's Office continues to have conversations with CSU regarding Statway and has reiterated that the articulation team has control of the pilot until 2019.

B. Board of Governors/Consultation Council

Bruno reported that the Hayward Awards took place at the March Board of Governors (BoG) meeting. The award winners addressed the BoG members and shared information about their programs. The Strategic Vision process interviews are taking place at the Chancellor's Office. The strategic vision will provide clear goals for the California Community College System and provide recommendations for how to accomplish the goals over the next five years. The resulting document will be provided to the Chancellor and BoG in July. BoG members were provided with a legislative and immigration policy update and the SSCCC presented their Memorandum of Understanding with the Chancellor to the board.

Consultation Council

The Council members were provided with an accreditation update. The item is now a reoccurring item for the Consultation Council meetings. The Chancellor's Office provided an update on their partnerships and efforts to support centralized procurement. This effort allows for bulk purchases to be made, which includes Microsoft Word packages that are given to the colleges. Some Consultation Council members questioned having the Institutional Effective division lead the Guided Pathways program and stated that it may not be the best Chancellor's Office Division to lead the program.

C. Final Session Planning

Members discussed the final details of the Spring Plenary Session.

D. Budget Performance

Members discussed the ASCCC budget performance which will be provided to the delegates and other attendees during the Spring Plenary. Adams reviewed the budget in detail and noted that the ASCCC budgeted for a \$110k loss in 2016 - 2017. It is now is projected that there may only be \$47k to \$48k loss. A tentative budget will be provided to Executive Committee members at the June meeting for members to consider for approval and the final budget at the August Executive Committee meeting.

E. Incentive Based Funding model for Strong Workforce Program from the 17% Committee

Slattery-Farrell was appointed, with Past President Jane Patton, to the 17% Committee, which was formed to look at the 17% Strong Workforce funding that the legislature demanded would be based on performance. The Committee was comprised of practitioners, employers, and other experts, including CEOs and CIOs, to provide recommendations on the incentive funding model. Using research from other states that have implemented incentive funding models and extensive data modeling using data from California community colleges, the group evaluated options in the context of the core values associated with the Strong Workforce Program and developed the best model based on this research.

The metrics considered small and rural colleges to minimize effects on colleges in implementation, equity so that students were not disproportionately affected, and other issues to ensure colleges were able to stabilize the 83% funding allocation. The committee does not anticipate that the 17% will increase. The metrics are based on completion data as well as the Strong Workforce Program and WIOA, which legislation required. While the committee tried to ensure that colleges would not be harmed, some colleges will not receive funding and others will. It was noted that noncredit was not included in the funding because of restrictions with Perkins indicators; however, noncredit is still part of the discussion. The metrics are planned to begin in Fall 2017.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. ASCCC Standing & Task Force Committee Minutes

- i. Basic Skills Minutes 10.24.16 and 11.28.16, Aschenbach
- ii. Educational Policies Committee, May
- iii. Equity and Diversity Action Committee, Beach
- iv. History of the ASCCC Project Task Force Minutes 2.01.17 and 3.01.17, Morse
- v. Noncredit Committee Minutes 10.31.16, 12.08.16, and 11.28.16, Aschenbach
- vi. Standards and Practices Committee, Freitas

B. Liaison Reports

- i. Basic Skills Advisory Committee Minutes 11.08.16 and 1.25.17, Aschenbach
- ii. Cooperating Agencies Foster Youth Educational Support, Fulton
- iii. Credit for Prior Learning Meeting Minutes, Davison/Smith
- iv. Education Planning Initiative Steering Committee, Dumont
- v. Faculty Association for California Community Colleges, Crump/Freitas
- vi. General Education Advisory Committee, May
- vii. Institutional Effectiveness Partnership Initiative Integrated Planning Workgroup Report, North
- viii. Institutional Effectiveness Partnership Initiative P3 Workgroup Meeting Minutes 12.02.16, 1.20.17, and 3.10.17, May/Lee
- ix. Online Education Initiative Steering Committee Meeting Minutes 10.14.16 and 12.09.16, Aschenbach
- x. Student Services Portal Steering Committee, Dumont

C. Local Senate Visit Report

- i. Mission College Visit Report, Davison/Freitas
- ii. Peralta Community College District, May/Evett

D. Information

- i. Meeting Dates 2017-18 Finalized, Adams

VII. ADJOURNMENT

The meeting was adjourned at 5:19 p.m.

Respectfully Submitted By:

Julie Adams, Executive Director
Dolores Davison, Secretary