

EXECUTIVE COMMITTEE MEETING
Friday, December 1, 2017 to Saturday, December 2, 2017
Residence Inn Downtown Marriott, Sacramento

I. ORDER OF BUSINESS

A. Roll Call

President Bruno called the meeting to order at 11:03 a.m. and welcomed members and guests.

C. Aschenbach, R. Beach, D. Davison, R. Eikey, S. Foster, J. Freitas, G. May, L. Parker, C. McKay, C. Roberson, C. Rutan, L. Slattery-Farrell, and J. Stanskas.

Guests: Dan Crump, Council of Chief Librarians, American River College; Alice Perez, Vice Chancellor of Academic Affairs.

B. Approval of the Agenda

MSC (Freitas/Parker) to approve the agenda with the following amendments:

- 1. Add Action Item IV. L. Establishment of ASCCC Latinx Caucus**
- 2. Add Action Item IV. M. Accreditation Institute – Program Addition**

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Dan Crump, library faculty at American River College and member of the Council of Chief Librarians, provided a public comment. On behalf of the Council, Crump expressed the desire to have more involvement with the ASCCC. Bruno, in collaboration with Crump, included in the agenda an item regarding the possibility of creating a librarian liaison position within the ASCCC.

D. Calendar

Members were updated on deadlines.

E. Action Tracking

Members reviewed the Action Tracking and updated the document as necessary.

F. Local Senate Visits

Members updated the local senate visits table.

G. Dinner Arrangements

Members discussed dinner arrangements.

H. One Minute Accomplishment

Each member shared a one-minute accomplishment.

II. CONSENT CALENDAR

- A. November 1, 2017 Meeting Minutes, Davison**
- B. Statistics Survey Related to Resolution 18.02 S16, Rutan**
- C. Reassignment of Resolution 7.01 F16, Freitas**
- D. Support for Students to Attend Plenary, Beach**
- E. Naming of the CTE/Noncredit Collaborative Institute, Slattery-Farrell/Freitas**
- F. ASCCC Monthly Webinars, Aschenbach**
- G. Resolution Assignments F2017, Bruno**

Items A, B, D, and G were pulled from the consent calendar.

MSC (Foster/McKay) to approve the consent calendar as amended.

A. November 1, 2017 Meeting Minutes

Members requested an addition to the minutes at the end of Action Item IV. D. Apprenticeship Minimum Qualifications:

The discussion centered on the effects that action and potential adoption of Resolution 10.01 would have on the ongoing ASCCC efforts to establish relationships with the apprenticeship community.

MSC (Davison/Freitas) to amend the November 1, 2017 minutes.

B. Statistics Survey Related to Resolution 18.02 S16

The committee discussed Resolution 18.02 S16, which requested collecting data on the effectiveness of the statistics placement models.

MSC (Slattery-Farrell/Freitas) to approve the survey as presented.

D. Support for Students to Attend Plenary

This item arose from discussion between an Academic Senate President and an Executive Committee member during the Fall Plenary Session. The discussion stated the importance of student exposure and involvement in professional activities, such as ASCCC events, which could help students grow professionally. The committee discussed the Academic Senate's commitment to student development and considered extending resources and funding, noting that there should also be a level of commitment from the Student Senate of California Community Colleges or local Student Senates with regard to attendance.

The committee discussed ideas such as a student rate for events and inviting students to Saturday's voting during Spring Plenary Sessions. The group agreed that the item should be discussed at the December 13 Budget Committee meeting. In addition, the Relations with Local Senates Committee will discuss whether there are concerns or liabilities for the ASCCC when students attend events.

No action was taken on this item.

G. Resolution Assignments F2017

The following changes were discussed and changes approved on the Resolutions Assignment:

- Resolution 3.02 F17 ESL Equity Impact Caused by Termination of Common Assessment Initiative to be designated to the Equity and Diversity Action Committee.
- Resolution 7.02 F17 Identify and Remove Barriers to Offering Noncredit Distance Education Courses to be designated to the California Community Colleges Curriculum Committee with the Legislative and Advocacy Committee.
- Resolution 7.07 F17 Implementing AB 705 (Irwin, 2017) to Serve the Needs of All Community College Students to be designated to the President.
- Resolution 7.11 F17 Commitment to Reliable English as a Second Language (ESP) Success Date via the Scorecard to be designated to the Basic Skills Committee.
- Resolution 9.01 F17 College Autonomy and Faculty Purview for Determining Meta Majors or Areas of Focus to be designated to the Guided Pathways Task Force.
- Resolution 9.02 F17 Expand System-wide Online Educational Opportunities to be designated to the Online Education Committee.
- Resolution 9.03 F17 Online CTE Programs and Competency-Based Instruction to be designated to the CTE Leadership Committee.
- Resolution 15.01 F17 Aligning Transfer Pathways for the California State University and University of California Systems to be designated to the Vice President with GEAC Chair.
- Resolution 17.01 F17 Faculty Involvement in Scheduling of Courses to be designated to the Relations with Local Senates Committee.
- Resolutions 17.03 F17 Local Senate Purview Over Placement of Apprenticeship Courses within Disciplines to be designated to the Curriculum Committee.
- Resolution 17.07 F17 Effective Shared Governance through Communication and Collaboration to be designated to the President.
- Resolution 17.08 F17 Inclusion of Library Faculty on College Cross-Functional Teams for Guided Pathways and Other Student Success Initiatives to be designated to the Guided Pathways Task Force.
- Resolution 22.01 F17 Ensure Equal Access for All Qualified California Community College Students to College Promise Funds to be designated to the Equity and Diversity Action Committee.

MSC (Rutan/Davison) to approve amendments.

III. REPORTS

A. President's/Executive Director's Report

The Chancellor's Office presented to Chief Executive Officers on the Flex Learning Options for Workers (FLOW) at the Community College League of California (CCLC) conference. Subsequently, a fourth option that utilizes the Online Education Initiative (OEI) was added to the report sent to the Governor. The ASCCC sent a letter to academic senate presidents requesting that local senates provide feedback on the FLOW options to the Chancellor's Office and the Governor. Some local senates submitted feedback directly to the Governor.

Bruno provided an update on the Open Educational Resources (OER) 5-year proposal developed by the ASCCC OER Task Force. ASCCC approached CCLC on advancing the proposal. Bruno will send talking points to the Executive Committee members.

Bruno and May recently attended the legislative forum on transfer presented by The Campaign for College Opportunity. Laura Hope presented and outlined the good work the colleges are doing with Associate Degrees for Transfer (ADT) and provided data to support.

The CCC Regulations Workgroups reconvening in December. This Workgroup is charged with reviewing the efficacy of the 50% law and the FON. The group includes representation from the ASCCC, the Chancellor's Office, the Chief Executive Officers, the Chief Business Officers and the state unions, including Community College Association, California Federation of Teachers, and California Community College Independents. The work began in 2016 but stalled with changes in personnel in the Chancellor's Office as well as the retirement of one of the CEOs.

Bruno attended the CCLC Conference with Stankas and Davison. ASCCC presentations topics included transfer, civic engagement, and streamlining curriculum.

Bruno and Pam Walker visited Solano College to discuss Guided Pathways with faculty, classified staff, and administrators.

Bruno visited Bakersfield College for a Collegiality in Action presentation with members of CCLC. Future CIA presentations will be held at Lassen College and West Valley College.

Eric Skinner of the CCC Chancellor's Office accepted the position of Director of Finance at Sierra College. His new position begins January 1, 2018.

An Executive Director report was not provided.

B. Foundation President's Report

During the Fall Plenary Session Executive Committee meeting, the Foundation Board of Directors unanimously agreed to postpone Foundation elections and to schedule a meeting to discuss the future direction and purpose of the ASCCC Foundation.

The Fall Foundation Fundraiser for victims of the Northern California wildfires is not as successful as hoped. The online fundraiser closed on November 30 and raised less than \$500. The Executive Committee agreed that the fundraiser should remain open for the rest of 2017 and that the Foundation President should create an email to be sent out to all listservs letting people know that they can still contribute to this important cause.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CFT, CIO, FACCC, and the Student Senate.

Shaaron Vogel, FACCC liaison, submitted a written report for the Executive Committee.

IV. ACTION ITEMS

A. Legislation and Government Update

The Executive Committee was updated on recent legislative activities.

CCLC recently extended an invitation to the ASCCC to participate in a joint federal legislative visit with the Chancellor's Office in Washington D.C. on February 2018.

MSC (Davison/Eikey) to authorize two or more members of the Executive Committee to attend a legislative visit to Washington DC.

The committee discussed OER and the possibility of sponsoring legislation.

MSC (Freitas/Aschenbach) to support ASCCC moving forward in OER discussions with the Chancellor's Office, FACCC, and the Community College League of California and to explore sponsoring legislation.

B. Clarifications and Revisions to Local Senate Visit Policies

The committee discussed possible changes to the Local Senate visits policies, which came up during discussions at the Fall Plenary Session. It was noted that providing clarification on the different types of services the ASCCC offers to colleges, such as local senate visits and technical visits, would be beneficial for all involved as there was recent confusion regarding what each type of visit entails.

It was suggested that the ASCCC should update the descriptions on the website outlining cost, scenarios, and services provided and note the type of services included with membership dues. The committee requested that the Relations with

Local Senates Committee discuss the details and bring to the February meeting an agenda item with a revised draft of the policies. The Budget Committee will discuss visit costs and bring back an item to the February Executive Committee as well.

C. Guided Pathways Regional Meetings

The committee discussed holding two Guided Pathways Regional meetings in spring 2018, at a northern and southern California location with tentative dates brought forth for consideration. The committee discussed the idea of conducting the meetings via webinars, but ultimately decided that webinars don't engage as much dialogue as the regional meetings. The group discussed possible content for the meetings. It was suggested that the Guided Pathways Task Force participate in existing ASCCC professional development events (Curriculum Institute, Leadership Institute, etc.) for Guided Pathways expertise. There was concern that there is no Guided Pathways forum specifically for faculty currently planned and that the regional meetings would be very beneficial to faculty. Other ideas included streaming online to colleges that can't attend, holding events during weekdays, or bringing the events directly to college campuses.

MSC (Foster/Aschenbach) to approve further regional discussion; date and format to be determined by the Guided Pathways Task Force.

Action: Guided Pathways Task Force to discuss regional meetings further and bring to a future meeting for further discussion and action.

D. Executive Director Succession Planning

The committee discussed the need to have in place an Executive Director transition plan. The group received training in September that suggested a plan is warranted and many possibilities exist including utilizing a search firm for assistance. The committee determined that a small group of Executive Committee members might develop a plan that includes creating the search committee, conducting research on search firms, gathering ideas, and developing a budget. The group would bring back a plan to the Executive Committee in February. Cheryl Aschenbach and Rebecca Eikey volunteered to serve on the succession committee.

MSC (Freitas/Beach) to create the Executive Director Succession Committee with four officers (President to be ex-officio), plus two volunteer Executive Committee members, whom will conduct the research and provide the committee with a recommendation on a plan moving forward. Timeline to be ready for February meeting to discuss.

Action: Four officers and two volunteer members to conduct research and provide recommendations to the group in February.

E. Chancellor’s Office Apprenticeship Minimum Qualifications Proposal

The ASCCC and the California Apprenticeship Council (CAC), recently discussed apprenticeship minimum qualifications. The CCC Chancellor’s Office brought forward their proposal to the Consultation Council and will bring to the January Board of Governors meeting, without ASCCC input. There were discussions between Executive Committee members and CAC to create an MOU for partnership on these matters in the future. The Executive Committee discussed and provided recommendations for possible next steps. An update will be brought to the January meeting.

F. Future Direction of ASCCC Foundation

During the Fall Plenary Session, the ASCCC Foundation decided to postpone the Foundation elections to determine its future direction. The Executive Committee would like clarification on the Foundation’s direction and determine if it aligns with its original vision. The idea of dissolution was brought up in discussions. Foundation President Rutan would like the Foundation Board to have the opportunity to discuss prior to a final decision by the Executive Committee.

MSC (Aschenbach/Davison) to send back to the Foundation Board for further discussion and then bring recommendation to the Executive Committee meeting in February.

Action: Foundation Board to discuss future direction and provide a recommendation to the Executive Committee in February.

G. New Survey of Supplemental Instruction Programs with 3CSN

The committee discussed whether the Transfer, Articulation, and Student Services (TASSC) Committee should partner with 3CSN to complete a survey of supplemental instruction programs. A few years ago, a resolution was passed directing the ASCCC to provide clarity on supplemental instruction.

Some members didn’t feel that a survey or partnership was necessary, as Guided Pathways touches on these elements and will provide clarification as the conversation expands. The committee determined to delay the survey until further developments occur regarding supplemental instruction. 3CSN has a strong voice, particularly with legislators, and a continued partnership is beneficial for both ASCCC and 3CSN. This item will be further discussed by TASSC and be brought back to the Executive Committee in the future.

H. 2018 Part-Time Faculty Leadership Institute

The Part-time Committee met and discussed the logistics of the institute. Based on feedback received, the Part-Time committee proposed holding the next Part-Time Institute on Friday and Saturday only, as Thursday’s attendance was light. There was concern however, that a Friday-Saturday institute would deter faculty coming in from far away.

The committee discussed charging a small fee and not capping the limit of attendees in comparison to the previous Part-Time Institute, which did not charge a fee as a grant was able to cover registration costs for attendees. Another idea presented was to provide a certain number of free entries to colleges and charge a small fee for each additional faculty member.

The committee discussed continuing the Thursday to Saturday pattern, as Thursday would allow faculty to network via a general session or reception in the evening. Other ideas suggested included having a presentation from a Human Resources professional, providing strategies to part-time faculty members on how to market their skills, and to discuss what colleges are looking for during pre-screening. Potential dates to be considered for the 2018 Part-Time Institute are in late July or early August. The committee and office staff will discuss dates to see what works best regarding availability and space in northern California. If they are not able to secure a venue in the north, they will need to consider southern California.

I. Title 5 Workgroup

The committee discussed the charge of the Educational Policies Committee workgroup on the Title 5 regulations. There is still a need to recruit more people for the workgroup, but responsibilities need further clarification. It was mentioned that it would be beneficial to learn what other ASCCC committees are doing with regard to Title 5. The workgroup suggested they interview CEOs, CSSOs, and CIOs to gather information on what sections of Title 5 they feel should be revised. The committee noted that they would appreciate updates on this workgroup more frequently, but were unsure how to go about obtaining the updates. The group suggested sending out workgroup information via the Executive Committee listserv and then members can forward to their committees.

MSC (Davison/May) to approve direction of the Title 5 Workgroup of the Educational Policies Committee.

J. Board of Governors Nomination Process

The committee reviewed the nomination process and suggested next steps for proceeding and possible improvements to the process. They discussed the idea of retired faculty serving on the Board of Governor. It was suggested that the Standards and Practices Committee review the criteria to determine revisions for better clarity and possibly amend timeline. ASCCC staff does the preliminary screening of applications and will need to be notified of interpretations of criteria on tenured faculty. The application process closes December 15 and interviews will take place in January.

MSC (Rutan/Aschenbach) to leave definition of “Tenured faculty member” up to Officers for new applicants, have Standards and Practices Committee review criteria and timeline for further clarification, and bring forward recommendations to the Executive Committee.

K. Strategic Planning Process 2018-2021

The Executive Committee developed the timeline and process for the 2018-2021 strategic plan. Planning will take place at the January and February meetings, in order to have a strategic plan prepared in March in time for the Area meetings. The January meeting will start with a dinner on Thursday night and continue through Friday and Saturday. The group will decide the meeting structure for February as it nears.

L. Establishment of ASCCC Latinx Caucus

The committee discussed the establishment of an ASCCC Latinx Caucus.

MSC (Slattery-Farrell/Eikey) to recognize the establishment of the ASCCC Latinx Caucus as presented.

M. Accreditation Institute – Program Addition

The committee discussed the Accrediting Commission for Community and Junior Colleges (ACCJC) request for the Accreditation Institute program. They would like a one or two page space in the printed program recognizing faculty that have served on visiting teams, honoring their work, and encouraging other faculty to be part of visiting teams. They are providing a sponsorship to the event, so this would be in addition to sponsorship space in the program. This is, in part, a response to an ASCCC resolution asking for more faculty to join visiting teams. The committee agreed it should be a joint contribution (ASCCC and ACCJC), in order to ensure that it is geared toward honoring faculty and drawing them to join teams.

MSC (Freitas/Slattery-Farrell) to approve the inclusion of a page in the 2018 Accreditation Program, jointly created by ACCJC and ASCCC, that recognizes the faculty that have served on evaluation teams in the past year.

V. DISCUSSION

A. Chancellor’s Office Liaison Report

Alice Perez, Vice Chancellor of Academic Affairs, provided the committee with an update from the CCC Chancellor’s Office.

The AB 705 Implementation Team met on November 21. The compliance due date was extended to fall 2019. The finalized timeline should be posted to the website soon. The next meeting will take place in Long Beach in January 2018.

There is a draft document of the Guided Pathways work plan circulating among the partnership organizations and the CO staff. The workgroup meeting will take place on Monday and the work plan should then be released.

The C-ID System budget went to the Board of Governors and was approved.

B. Board of Governors/Consultation Council

The president and the vice president provided an update on the Board of Governor’s meeting and Consultation Council.

At the Board of Governors meeting, there was discussion regarding Flex Learning Options for Workers (FLOW). The group was supportive of serving that population. The C-ID budget was approved and money should be released soon. Full-time faculty obligation numbers were presented and discussed by the Board of Governors.

At the Consultation Council, there was discussion regarding Guided Pathways, AB 705 implementation, and the Western Governors University model as one of the examples for the FLOW workgroup.

C. Guided Pathways

Members provided an update on the CCC Chancellor's Office Guided Pathways Program and the ASCCC Guided Pathways Task Force. The task force is close to completing their survey for distribution. A lot of focus is on the Guided Pathways Regionals.

D. AB 705 Update

The Executive Committee discussed the CCC Chancellor's Office AB 705 meeting held on November 21 and what is planned for future meetings. There was concern raised at the meeting regarding language and how it will be interpreted. Colleges will need to fully implement guidelines by fall 2019.

E. ADT Course Substitution Paper

The committee reviewed the revised ADT Course Substitution Paper and provided feedback for TASSC. A resolution calling for a position paper will be developed by TASSC for Spring Plenary Session expanding the relationship between ASCCC, CSU, UC, C-ID, and other articulation issues. The ADT Course Substitution Paper presented could be used as a guideline and a resource and may be brought back to a future meeting for action as to next steps for the paper. It was mentioned that this paper could be posted as guidelines for Articulation Officers from Articulation Officers, but also point deans, local senates, etc. to the resource. Beach to amend paper and bring back for action on posting online.

F. Update on Equivalency Toolkit/CCCCO MQ Workgroups Activities

The committee was updated on the workgroup's progress. After several meetings with the CCC Chancellor's Office, it was agreed that the ASCCC and CCCCCO will work together on these matters. Following discussions, three subgroups were established: Equivalency Processes, Discipline Specializations and Matching Industry Credentials to General Education, and Faculty Internships.

G. California Community Colleges Math Task Force

The committee was updated on the work of the California Community Colleges Math Task Force (CCC MTF).

H. ASCCC Service-Training Requirement

The committee discussed the ASCCC service-training requirement. Some members were unaware that this was a requirement for serving on an ASCCC committee. Last year, the committee expressed concerns regarding committee

appointments and ensuring committee members are properly trained on how to represent the ASCCC. It was agreed that this item should be discussed further by the Faculty Development Committee and determine if it is a requirement or recommendation. The Faculty Development Committee will draft verbiage for email, call for nominations, and other documents, as needed.

I. Meeting Debrief

The committee debriefed the meeting and discussed what worked well and where improvements may be made in the future. Suggestions include:

- Placing items on Consent Calendar which don't need discussion.
- Including additional background on certain agenda items for the general public.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Basic Skills Committee, Davison
- ii. Curriculum Committee, Rutan
- iii. Educational Policies Committee, Beach
- iv. Equity and Diversity Action Committee, Davison
- v. Faculty Development Committee, Aschenbach
- vi. Transfer, Articulation and Student Services Committee, Beach

B. Liaison Reports

- i. Adult Education Policy Alignment Committee, Aschenbach
- ii. AMATYC Annual Conference Report, May
- iii. CIO Executive Board Meeting, Rutan
- iv. Online Education Initiative Steering Committee, Aschenbach

C. Senate and Grant Reports

D. Local Senate Visits

- i. Local Senate Visit to Ohlone College, Davison/McKay

VII. ADJOURNMENT

The Executive Committee adjourned at 2:15 p.m.

Closed Session

The Executive Committee entered closed session at 3:00 p.m.

The Executive Committee adjourned from closed session at 5:10 p.m.

The Executive Committee went into closed session to conference with legal counsel.

No reportable action was taken in closed session.

Respectfully submitted by:

Ashley Fisher, Executive Assistant

Dolores Davison, Secretary