

Friday, December 7, 2018 to Saturday, December 8, 2018

[Residence Inn Sacramento Downtown](#)

1121 15th Street
Sacramento, CA 95814
Meeting Room: Capitol Room

Friday, December 7, 2018

10:30 a.m. to 12:00 p.m. Executive Committee Meeting
12:00 p.m. to 12:30 p.m. Lunch
12:30 p.m. to 4:30 p.m. Executive Committee Meeting
4:30 to 5:30 p.m. Closed Session
6:00 p.m. to 8:00 p.m. Dinner

[Zocalo](#)

1801 Capitol Ave, Sacramento, CA 95811

Saturday, December 8, 2018

8:00 a.m. to 9:00 a.m. Breakfast, Hotel Lobby
9:00 a.m. to 11:00 a.m. Executive Committee Meeting
11:00 a.m. to 11:30 a.m. Lunch

All ASCCC meetings are accessible to those with special accommodation needs. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by emailing the Senate at agendaitem@asccc.org or contacting April Lonero at (916) 445-4753 x103 no less than five working days prior to the meeting. Providing your request at least five business days before the meeting will help ensure availability of the requested accommodation.

Public Comments: A written request to address the Executive Committee shall be made on the form provided at the meeting. Public testimony will be invited at the beginning of the Executive Committee discussion on each agenda item. Persons wishing to make a presentation to the Executive Committee on a subject not on the agenda shall address the Executive Committee during the time listed for public comment. Public comments are limited to 3 minutes per individual and 30 minutes per agenda item. Materials for this meeting are found on the Senate website at: http://www.asccc.org/executive_committee/meetings.

- I. ORDER OF BUSINESS**
 - A. Roll Call**
 - B. Approval of the Agenda**
 - C. Public Comment**

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.
 - D. Executive Committee Norms, pg. 5**
 - E. Calendar, pg. 7**
 - F. Action Tracking, pg. 13**
 - G. Local Senate Visits, pg. 15**
 - H. Dinner Arrangements**

- I. One Minute Check-In**

- II. CONSENT CALENDAR**
 - A. October 31, 2018 Meeting Minutes, Rutan, forthcoming**
 - B. Resolution Assignments F2018, Stankas/Dyer, pg. 23**

- III. REPORTS**
 - A. President’s Report – 20 mins., Stankas**
 - B. Foundation President’s Report – 10 mins., Aschenbach**
 - C. Liaison Oral Reports (*please keep report to 5 mins., each*)**
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

- IV. ACTION ITEMS**
 - A. Legislative Report – 15 mins., Davison, pg. 25**
The Executive Committee will review the end-of-cycle legislative report.
 - B. AB 705 Update – 30 mins., Stankas, pg. 35**
The Executive Committee will receive an update on the AB 705 implementation at the Chancellor’s Office.
 - i. Title 5 Changes to Implement AB 705 – May, pg. 37**
The Executive Committee will be updated on possible Title 5 Changes being recommended by California Community Colleges Curriculum Committee (5C) to Implement AB 705 and provide direction as needed.
 - C. Faculty Diversification – 35 mins., Stankas, pg. 39**
The Executive Committee will be updated on Faculty Diversification in the system and discuss future direction.
 - i. 2019 Faculty Hiring Regionals – Cruz/Henderson, pg. 41**
The Executive Committee will review and consider for approval the Faculty Hiring Regionals outline.
 - D. Strong Workforce Program Recommendations – 25 mins., Stankas, pg. 43**
The Executive Committee will be updated on the Strong Workforce Program Recommendations and discuss future direction.
 - E. CCC Guided Pathways Award Program – 10 mins., Stankas, pg. 45**
The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program and discuss future direction.
 - F. MQRTF Report and Recommendations – 10 mins., May, pg. 47**
The Executive Committee will consider endorsing the MQRTF Report and Recommendations.
 - G. ASCCC Event Evaluations – 10 mins., Rutan/Mica, pg. 49**
The Executive Committee will consider for approval the use of a surveying mechanism for all ASCCC institutes and Plenary Sessions.
 - H. 2019 SLO Symposium Program Draft – 15 mins., Janio/May, pg. 51**
The Executive Committee will provide feedback and consider for approval the draft of the SLO Symposium program.
 - I. Hiring Priorities Criteria Survey – 10 mins., Cruz/Eikey/Parker, pg. 53**
The Executive Committee will review and consider for approval the draft Hiring Priorities Criteria Survey and timeline, and receive a Faculty Development

Committee update.

J. Spring Plenary Planning – 20 mins., Stankas/Mica, pg. 57

The Executive Committee will discuss and consider for approval a theme for 2019 Spring plenary Session and begin planning for the 50th year celebration at Plenary.

K. Combining Accounting Policies and Procedures Document – 5 mins., Mica, pg. 61

The Executive Committee will consider for approval the combining of the Accounting Procedures and Accounting Policies into one document.

L. ACCJC Accreditation Conference Breakouts – 25 mins., Foster, pg. 63

The Executive Committee will consider for approval breakout sessions for the ACCJC Accreditation Conference.

i. Accreditation Breakout on Guided Pathways – Davison/Roberson, pg. 67

The Executive Committee will consider for approval a Guided Pathways breakout for submission to the ACCJC for the ACCJC Conference in April 2019.

M. “The Faculty Role in Planning and Budgeting” Paper Outline – 10 mins., Foster, pg. 69

The Executive Committee will provide feedback and consider for approval the outline for the paper on Budget Processes.

V. DISCUSSION

A. Chancellor’s Office Liaison Report – 45 mins. pg. 75

A liaison from the Chancellor’s Office will provide Executive Committee members with an update of system-wide issues and projects.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 77

The Executive Committee will receive an update on the recent Board of Governors and Consultation meetings.

C. Meeting Debrief – 15 mins., Stankas, pg. 79

The Executive Committee will debrief the meeting to assess what is working well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

i. Guided Pathways Task Force, Roberson, pg. 81

ii. Equity and Diversity Action Committee, Henderson, pg. 89

iii. Faculty Development Committee, Cruz, pg. 153

iv. Online Education Committee, Dyer, pg. 157

v. Standards and Practices Committee, Eikay, pg. 161

vi. Transfer, Articulation, and Student Services Committee, McKay, pg. 167

B. Liaison Reports

C. Senate and Grant Reports

D. Local Senate Visits

VII. ADJOURNMENT

Executive Committee Community Norms

Approved February 2-3, 2018

Authenticity

- Commit to being your authentic, truthful self.
- Be honest. Speak truth as you see it and ensure that your words and actions match.
- Allow others to speak their truth and listen without prejudice as they do.
- Listen with respect as others speak. Be informed by what they say.
- Be open to outlying opinions or ideas and share the air to allow time for others to speak.

Practice Self-Awareness, Presence, and Patience

- Be mindful of your own possible assumptions or biases, reflect on them, and set them aside. Forgive someone if they fall short or express bias.
- Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
- Forgive yourself if you need to stop, rewind, and change your mind.
- Practice patience when others dig deeper or change their minds.
- Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
- Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.

Collegiality, Criticism, and Feedback

- Honor experience, knowledge, and the diversity of our perspectives
- Critique, with respect and humility, not maliciousness
- When an issue or conflict arises, engage individuals directly to resolve the issue or conflict.
- Support others to find a positive way to express concerns or conflict and to find resolution.
- Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
- Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

Honor the Space and the Dedication of The Committee

- Give thought and attention to innovative ideas during a meeting and avoid making rapid decisions or reacting to an idea too quickly or derisively.
- Establish clarity between what comments should be kept in confidence and what can be expressed outside the meeting. Respect that shared expectation of privacy.
- Acknowledge and celebrate the work of all of the Executive Committee members and Staff
- Praise publicly and provide constructive criticism and other critique privately.



Executive Committee Agenda Item

SUBJECT: Calendar •Upcoming 2018-2019 Events •Reminders/Due Dates		Month: December	Year: 2018
		Item No: I. E.	
		Attachment: Yes (2)	
DESIRED OUTCOME:	Inform the Executive Committee of upcoming events and deadlines.	Urgent: No	
CATEGORY:	Order of Business	Time Requested: 5 mins.	
REQUESTED BY:	April Lonerero	TYPE OF BOARD CONSIDERATION:	
STAFF REVIEW ¹ :	April Lonerero	Consent/Routine	
		First Reading	
		Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

Upcoming Events and Meetings

- **Executive Committee Meeting** – Riverside – January 11-12, 2019
- **2019 Student Learning Outcomes (SLO) Symposium** – Santa Ana – January 25, 2019
- **Executive Committee Meeting** – Oakland – February 1-2, 2019
- **2019 Part-Time Faculty Institute** – Newport Beach – February 21-23, 2019

Please see the 2018-2019 Executive Committee Meeting Calendar on the next page for August 2018 – June 2019 ASCCC executive committee meetings and institutes.

Reminders/Due Dates

December 14, 2018

- Agenda items for January 11-12 meeting
- Reports
- Action Tracking Updates

January 15, 2018

- Agenda items for February 1-2 meeting
- Reports
- Action Tracking Updates

SLO Symposium

- December 14, 2018 – Final program draft due for January reading
- January 4, 2019 – Final program due to Krystinne
- January 14, 2019 – Final program to printer

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

- January 14, 2019 – AV and Supply needs to office
- January 18, 2019 – Materials posted to the ASCCC website

Part-Time Faculty Institute

- December 1, 2018 – Presenter List due to Krystinne and John
- December 14, 2018 – Final program draft due for January reading
- January 21, 2019 – Final program due to Krystinne
- February 1, 2019 – Final program to printer

Rostrum Timeline

To Krystinne	To David	To John	To Rita	To the Field
January 7	January 14	January 21	January 28	February 15
March 4	March 11	March 18	March 25	April 10

Academic Senate

2018 - 2019

Executive Committee Meeting Agenda Deadlines

Reminder Timeline:

- Agenda Reminder – 2 weeks prior to agenda items due date
- Agenda Items Due – 7 days prior to agenda packets being due to executive members
- Agenda Packet Due – 10 days prior to executive meeting

Meeting Dates	Agenda Items Due	Agenda Posted and Mailed
August 9 – 11, 2018	July 23, 2018	July 30, 2018
September 7 – 8, 2018	August 21, 2018	August 28, 2018
September 28 -29, 2018	September 11, 2018	September 18, 2018
October 31, 2018	October 11, 2018	October 19, 2018
December 7 – 8, 2018	November 20, 2018	November 27, 2018
January 11 – 12, 2019	December 14, 2018	December 21, 2018
February 1 – 2, 2019	January 15, 2019	January 22, 2019
March 1 – 2, 2019	February 12, 2019	February 19, 2019
April 10, 2019	March 22, 2019	March 29, 2019
June 7 – 9, 2019	May 21, 2019	May 28, 2019

2018-2019 EXECUTIVE COMMITTEE MEETING DATES

*Meeting will typically be on Friday's from 11:00 a.m. to 6:00 p.m. and Saturday's from 8:30 a.m. to 4:00 p.m.¹

Meeting Type	Proposed Date	Campus Location	Hotel Location	Agenda Deadline
Executive Meeting	August 9 – 11, 2018		Mission Inn, Riverside CA	July 23, 2018
Executive Meeting	September 7-8, 2018	Area B Gavilan College	Residence Inn San Jose Airport, San Jose CA	August 21, 2018
Executive Meeting	September 28 – 29, 2018		Sheraton San Diego Mission Valley, San Diego CA	September 11, 2018
Area Meetings	October 12 -13, 2018		Various Locations	
Executive Meeting	October 31, 2018		Irvine Marriott	October 12, 2018
Fall Plenary Session	November 1 – 3, 2018		Irvine Marriott	
Executive Meeting	December 7 – 8, 2018		Residence Inn Sacramento Downtown, Sacramento CA	November 20, 2018
Executive Meeting	January 11 – 12, 2019		Mission Inn, Riverside CA	December 14, 2018
Executive Meeting	February 1 - 2, 2019		Oakland Marriott City Center, Oakland CA	January 15, 2019
Executive Meeting	March 1 -2, 2019	Area C LA Southwest	DoubleTree Hotel LAX – EL Segundo	February 12, 2019
Area Meetings	March 22 – 23, 2019		Various Locations	
Executive Meeting	April 10, 2019		Westin San Francisco Airport, Millbrae CA	March 22, 2019
Spring Plenary Session	April 11 – 13, 2019		Westin San Francisco Airport, Millbrae CA	
Executive Committee/Orientation	June 7-9, 2019		The Pines Resort, Bass Lake CA	May 21, 2019
EVENTS				
Event Type²	Date		Hotel Location⁺	
Part-Time Faculty Institute	August 2 – 4, 2018		Westin San Francisco Airport	
Academic Academy	September 14-15, 2018		Embassy Suites South San Francisco	
Fall Plenary Session	November 1-3, 2018		Irvine Marriott	
SLO Symposium	January 25-26, 2018		Santa Ana College	
Part-Time Faculty Institute (2019)	February 21-23, 2019		Newport Beach Marriott Hotel & Spa	
Spring Plenary Session	April 11-13, 2019		Westin San Francisco Airport	
Accreditation Institute (with ACCJC)	April 29 – May 3, 2019		Hyatt San Francisco Airport	
Career and Noncredit Institute	April 25-27, 2019		DoubleTree by Hilton San Diego Mission Valley	San Diego
Faculty Leadership Institute	June 13-15, 2019		Sheraton Grand	Sacramento
Curriculum Institute	July 10-13, 2019		Hyatt San Francisco Airport	

¹ Times may be adjusted to accommodate flight schedules to minimize early travel times.

² Executive Committee members are not expected to attend these events, other than the Faculty Leadership Institute.

+North or South location may changes based on hotel availability.

2018-2019 REGIONAL MEETINGS DATES

- *September 20, 2018 – Fall AB 705 Regional South
- *October 6, 2018 – Fall AB 705 Regional North
- *November 16/17, 2018 – Fall Curriculum Regional North/South
- *February 21/25/28, 2019 – Spring Faculty Diversification Hiring Regionals

*Approved

	Action Item	Month Assigned	Year Assigned	Orig. Agenda Item #	Assigned To	Due Date	Complete/In complete	Month Complete	Year Complete	Status/Notes
	SB 967 Student Safety: Sexual Assault	November	2014	V. E.	Henderson	December	In Progress			The committee has identified a contact in the CCCCO's Legal Affairs office to work on this item. The current EDAC chair will pass this information on to the next EDAC chair.
	Outline for Revision of the 2009 Noncredit Instruction Paper	May	2016	IV. E.	Rutan	February & March	In Progress			Once modifications have been made to the outline a resolution for adoption of the paper is expected to be presented at the 2016 Spring Plenary. Paper will return to a future meeting for first reading. Paper is postponed until Fall. A breakout will be held in spring to report on the delay and to get feedback.
	Institutional Effectiveness Partnership Initiative	March	2017	IV. P.	Stanskas	Spring/Summer	N/A			The Operational Committee will agendize this policy.
	ASCCC Professional Development	June	2017	IV. L	Cruz	September	Complete	October	annual plan 2018	10/18 the plan will be presented to the Exec. Committee in October. 17-18 The FDC will discuss at its first meeting topics for the PDC, review the Professional Development Plan, and make recommendations for future professional development activities.
	Executive Committee Participation at Events	June	2017	IV.M	Standards and Practices Committee	September	Assigned			A policy will be brought back to a future meeting for consideration for approval. The policy is on the September 8 - 9 agenda for consideration. The policy will go to the Operational Committee for revision based on recommendations at the September 8th Executive Committee meeting.
	Committee Priorities	August	2017	IV. D.	Committee Chairs	November	Assigned			Committee chairs will provide the Executive Director and President with an update of the committee priorities after the first meeting of the standing committee or task force.
	Executive Director Succession Planning	December 1-2	2017	IV. D.	Stanskas	February 2018	In Progress			Four officers and two volunteer members to conduct research and provide recommendations to the group in February. Group also needs to make edits to the ED job description and bring to February meeting for review, discussion, and possible action.
	"Effective Practices for Online Tutoring" Paper	March	2018	IV. O.	McKay	Summer 2018	Assigned			Transfer, Articulation, and Student Services Committee is to bring a recommendation to the Committee on how to best disseminate this information.
	Part Time Faculty Regional Meeting Planning	March	2018	IV. R.	Rutan	May 2018	Assigned			The Part-time Committee will bring back a recommendation of dates, locations, and topics to the May Executive Committee meeting for approval.
	Revise Publication Policies	March	2018	IV. U.	Davison	Fall 2018	In Progress			Davison to revise the publication policies and bring forth to the Executive Committee
	Review and Revise Executive Committee Policy 40.00	March	2018	IV. W.	Eikey	Fall 2018	Complete	September	2018	The Standards and Practices Committee to review and revise Executive Committee Policy 40.00 for discussion at a future Executive Committee meeting.
	Leadership Academy	June	2018	IV. D.	Standing Committee	Spring 2019	Assigned			The Committee is to bring recommendation regarding the Leadership Academy.
	SLO Symposium	June	2018	IV. G.	Ad Hoc Committee	Spring 2019	In Progress			The Ad Hoc Committee will develop the SLO Symposium with the current event partner.
	Awards Handbook	August	2018	IV. I.	Standards and Practices Committee	October 2018	In Progress			The Committee is to bring an updated Awards Handbook based on conversations
	Recommendations for CPL Advisory Group	September 28-29	2018	IV. F.	Aschenbach, McKay, Davison	January 2018	Assigned			Aschenbach, McKay, and Davison to develop ASCCC recommendations on next

LOCAL SENATE CAMPUS VISITS 2016 – 2019

(LS= member of Local Senates; IN = report submitted; ~~strikeout~~ = planned but not done)

COLLEGE	VISITOR	DATE OF VISIT	VISITOR	DATE OF VISIT	NOTES
AREA A					
American River	Executive Committee Meeting	9/30/2016	May	9/21/2018	1. AB 705 Presentation with Network for Equity in Math Education
Bakersfield	Bruno	11/28/2017			1. Collegiality in Action
Butte	Goold/Davison/ Aschenbach/ Freitas	10/13/2016	Davison; Executive Committee	05/12/2017 03/02/2018	1. Butte Chico Center/ Curriculum Streamlining Workshop 2. Executive Committee Meeting
Cerro Coso					
Clovis	Davison	8/29/2016	Davison	05/3/2017	1. IEPI PRT 2. Member/Curriculum Streamlining Workshop
Columbia					
Cosumnes River	Rutan/May	10/06/2018	Beach/Parker	03/08/2018	1. AB 705 Regional 2. TASC Regional
Feather River			Beach	3/11-14/2018	1. ACCJC Team Visit
Folsom Lake	May/Goold/ Aschenbach Goold	10/14/2016 11/22/2016	Aschenbach/Rutan	11/17/2017	1. Area A meeting 2. Discipline Conversation 3. Curriculum Regional – North
Fresno					
Lake Tahoe					
Lassen	Bruno	4/25/2018			1. Collegiality in Action
Merced	Aschenbach	4/27/2017			1. PDC Visit for Julie Clark
Modesto	May	3/2017			1. Area A Meeting
Porterville					
Redwoods, College of the					

Reedley					
Sacramento City	Beach, A. Foster, Smith	2/19/2017	Freitas/Slattery-Farrell/Stanskas	04/03/2018	1. Diversity in Hiring Regional Meeting 2. CTE MQ Workgroup Faculty Meeting
San Joaquin Delta	Smith	11/18/2016	Rutan	1/29-30/2018	1. Formerly Incarcerated Regional Mtg. 2. Curriculum Visit
Sequoias, College of the	Dyer, Davison, May, Roberson	10/12/2018			1. Area A Meeting
Shasta					
Sierra	Freitas/May	10/4/2017	May/Aschenbach/Bruno/Roberson	10/13/2017	1. 10+1 2. Area A Meeting
Siskiyou, College of the					
Taft					
West Hills Coalinga					
West Hills Lemoore					
Woodland College	Freitas/Rutan/Foster/Adams	10/28/2016	Beach/Parker Davison/Foster May	02/10/2018 04/06/2018 5/30/2018	1. MQ North Regional 2. TASC Committee Meeting 3. EDAC Regionals 4. MQRFT Meeting
Yuba					
AREA B					
Alameda, College of	Bruno	11/21/2016	Aschenbach	10/20/2017	1. Collegiality in Action; ISF (CTE Regional)
Berkeley City					
Cabrillo	Davison May/Aschenbach	4/28/2017 10/05/2018	Bruno	2/5/2018	1. Curriculum Streamlining Workshop 2. Collegiality in Action 3. Curriculum Certificates
Cañada	Rutan	02/09/2018			1. Curriculum Technical Assistance
Chabot	Smith	3/21/2017	Bruno/Davison Davison	 9/13/2018	1. Area B Meeting 2. 3. FACCC Meeting
Chabot – Las Positas	Davison	5/23/2017			1. Curriculum Streamlining

District					Workshop
Contra Costa					
DeAnza			Cruz	10/12/2018	1. Area B Meeting
Diablo Valley					
Evergreen Valley	Roberson, Eikey, Beach, May	5/12/2018	Parker, Cruz, Eikey	9/19/2018	1. Guided Pathways Regional Meeting 2. Faculty Development Committee Meeting
Foothill	Executive Committee Meeting	3/3/2017			
Gavilan	Executive Committee	9/6-7/2018			1. Executive Committee Meeting
Hartnell					
Laney	May	3/6/2017	Corrina Evett Stanskas	8/28/2018	1. District (PCCD) Enrollment Mgmt. 2. Peralta District Collegiality in Action
Las Positas	May	9/16/2016	May	8/16/2018	1. SLO vs. Objectives 2. CLCCD Speaker at Convocation
Los Medanos					
Marin, College of	Davison	3/17/2017	Davison	9/15/2017	1. Curriculum Streamlining 2. OER Regional
Mendocino	Bruno	9/22/2017			1. Collegiality in Action
Merritt	Davison	3/17/2017			1. Curriculum Streamlining
Mission	Davison/Freitas	12/08/2016			1. Local Visit
Monterey Peninsula	Freitas/Bruno	11/10/2016	McKay	02/07/2018	1. Local Visit 2. IEPI PRT
Napa Valley	Beach	11/14/2016			1. IEPI RPT Team Member
Ohlone	McKay/Davison	10/19/2017	Stanskas	9/26/2018	1. Local Senate Visit 2. Collegiality in Action
San Francisco, City College of	Davison	3/8/2017			1. Technical Curriculum
San José City	Davison	5/24/2017	Rutan/May	5/18/2018	1. Curriculum Streamlining Workshop 2. Curriculum Regional
San Mateo, College of	McKay/Rutan	10/12/2018			1. AB 705 Workshop

Santa Rosa Junior	Beach	12/21/2016	May/Roberson	1/24/2018	<ol style="list-style-type: none"> 1. EDAC Strategic Plan Meeting 2. MQ 3. GP Resource Team 4. Area B Meeting 5. Tech Visit-Gov and Consultation
	Slattery-Farrell/Foster	3/10/2017	McKay	3/23/2018	
	Aschenbach	10/03/2018			
Skyline	Davison/Beach/LSF/McKay/Crump	10/21/2016	John Stankas; McKay/Davison	1/25/2017 10/13/2017	<ol style="list-style-type: none"> 1. Curriculum Regional Meeting 2. BDP Articulation 3. Area B Meeting
Solano	Stankas/McKay/Smith/Davison	10/14/2016	Rutan; Foster/Davison	2/16/2017 10/27/2017	<ol style="list-style-type: none"> 1. Area B Meeting 2. BDP Accreditation 3. EDAC Regional
West Valley	Davison	11/8/2016	Bruno	2/6/2018	<ol style="list-style-type: none"> 1. Local Senate Visit 2. Noncredit Asst. (Zoom w/WVC Noncredit Task Force) 3. Collegiality in Action 4. Local Senate Accreditation 5. WEDPAC/EDAC Tour
	Aschenbach	12/07/2016	Davison	8/24/2018	
	Aschenbach/Davison/May/McKay	10/24/2018			

AREA C					
Allan Hancock					
Antelope Valley	Freitas/Slattery-Farrell	11/29/2016			<ol style="list-style-type: none"> 1. Equivalency Toolkit MQ Workgroups
Canyons, College of the	Freitas/Stankas	10/21/2016	Davison	10/5-6/2017	<ol style="list-style-type: none"> 1. MQ & Equivalencies Presentations 2. Civic Engagement Summit 3. Resolutions Committee Mtg. 4. Tech Visit, Advisory Committees
	Aschenbach	10/18/18	May/Roberson/Eikey	12/18/2017	
Cerritos	Rutan/May	5/19/2018			<ol style="list-style-type: none"> 1. Curriculum Regional
Citrus	Roberson	8/23/2018			<ol style="list-style-type: none"> 1. Guided Pathways Visit
Cuesta					
East LA	Freitas/Foster/Bruno	3/25/2017	Davison		<ol style="list-style-type: none"> 1. Area C 2. Mini PRT
El Camino	Executive Committee	2/3/2017	Freitas	10/20/2017	<ol style="list-style-type: none"> 1. Governance

	Meeting		May/Roberson	1/18/2018	2. Presentation for ECC PRIDE P.D. Meeting 3. GP Resource Team
Compton College	May/Roberson	8/25/2017			1. Guided Pathways
Glendale	Rutan/Foster Aschenbach	9/24/2016 12/08/2016	Freitas/Slattery- Farrell/Stanskas	6/9/2017	1. Accreditation Committee Mtg. 2. Noncredit Committee Mtg. 3. Area C Meeting
			Freitas/Eikey/Bruno	3/24/2018	
LA District	Davison	3/10/2017			1. Curriculum Workshop
LA City	Rutan	9/22/2017	McKay/Freitas	1/5/2018	1. LACCD District Academic Senate Summit 2. Online Education Committee Mtg. 3. TASC Regional
			Beach	3/9/2018	
LA Harbor	Rutan	5/5/2017			1. TOP Code Alignment
LA Mission					
LA Pierce	Roberson	8/23/2018			1. Guided Pathways Visit
LA Southwest					
LA Trade-Technical	Smith	10/21/2016			1. Formerly Incarcerated Regional Meeting
LA Valley	Rutan/Aschenbach	12/9/2017	Rutan/Aschenbach	3/17/2018	1. Curriculum Committee Meeting 2. Curriculum Committee Meeting
Moorpark	Freitas/Stanskas/Eike y	10/14/2017			1. Area C Meeting
Mt. San Antonio	Davison/LSF/ Aschenbach/Beach/ Rutan Davison	10/22/2016 2/23/2017	Davison/Rutan/Beach Curriculum Committee Meeting	2/25/2017	1. Curriculum Regionals 2. Dual Enrollment Toolkit
			Aschenbach	6/7/2017, 7/19/2018	3. Curriculum Assistance
Oxnard					
Pasadena City	Foster/Freitas	11/15/2016	Roberson, Beach,	5/11/2018	1. Area C Meeting

			Eikey, May		2. Guided Pathways Regional Meeting
Rio Hondo					
Santa Barbara City					
Santa Monica	McKay	9/14/2018			1. Equity and Diversity Action Committee
Ventura	Freitas	4/2/2016	Freitas/Beach	1/18/2018	1. Area C Meeting 2. Noncredit Presentation
West LA					

AREA D					
Barstow	Rutan/Stankas/ S. Foster/Beach/ Slattery-Farrell	3/25/2017	Slattery- Farrell/Stankas	8/29/2017	1. Area D Meeting 2. Technical Visit
Chaffey	Slattery- Farrell/Freitas/S. Foster	3/10/2017	Slattery- Farrell/Aschenbach Beach/Eikey	10/21/2017 12/13/2017	1. MQ Regional 2. CTE Regional 3. Educational Policies Committee Mtg.
Coastline					
Copper Mountain					
Crafton Hills			Rutan/Beach/Foster/ Parker/Slattery- Farrell/Stankas	03/24/2018	1. Area D Meeting
Cuyamaca					
Cypress	Freitas/Stankas	1/20/2017			
Desert, College of the					
Fullerton	Beach	9/20-21/2016	Davison/Foster	10/28/2017	1. SLO Presentation 2. EDAC Regional
Golden West					
Grossmont	May/Eikey	4/30/2018			1. Governance
Imperial Valley	Beach	4/7/2017			1. Governance Presentation
Irvine Valley	Davison/Rutan	5/15/2017			1. Curriculum Streamlining Workshop

Long Beach City	Davison/Rutan	4/26/2017	Aschenbach/Rutan	11/18/2017	1. Curriculum Streamlining Workshop
			Beach/Pilati	03/23/2018	2. Curriculum Regional – South
	Foster/Davison	10/16/2018			3. Guided Pathways
					4. Accreditation Committee
MiraCosta	Foster/Freitas	8/10/2017	May/Beach	9/28/2016	1. Educational Policies
Moreno Valley	McKay/Stanskas	1/27/2017	Executive Committee	9/29-30/2017	1. Online Education Committee
					2. Executive Committee Meeting
Mt. San Jacinto	Foster	11/17/2017			1. SI Institute
Norco	Davison/Slattery-Farrell/Eikey/Aschenbach	1/11/2018			1. RwLS Meeting
North Orange - Noncredit					
Orange Coast	Aschenbach	2/09/2018	Beach/Pilati	3/16/2018	1. SLO Symposium
			Rutan/Parker/Foster/Davison	10/13/2018	2. Guided Pathways
					3. Area D Meeting
Palo Verde	Rutan	8/31/2017			1. Top Code Alignment
Palomar	Aschenbach/McKay	12/03/2016			1. Noncredit South Regional Meeting
Riverside City	Freitas/Stanskas/Slattery-Farrell	10/29/2016	Davison/Rutan	5/30/2017	1. MQ South Regional Meeting
					2. Curriculum Streamlining Workshop
Saddleback	Davison	3/15/2017			1. Curriculum Tech Visit
San Bernardino Valley	Executive Committee	9/9/2016	Rutan	5/11/2018	1. Executive Committee Meeting
			Rutan	9/20/2018	2. AB 705 Implementation
			Beach	1/19/2018	3. AB 705 Regional
San Diego City					1. FACCC Board
San Diego Cont. Ed.	Rutan/Slattery-Farrell Smith	10/15/2016 11/19/2016	Stanskas/A. Foster Foster/Davison	5/2/2017	1. Area D Meeting
					2. Top Code Alignment
					3. Tech. Visit
					4. PT Faculty Meeting
San Diego Mesa	Davison/Rutan	5/22/2017	May	9/22/2018	1. Curriculum Streamlining Workshop
					2. MQRTF Meeting

San Diego Miramar	Bruno	5/1/2018			1. Collegiality in Action
Santa Ana	Beach	8/23/2017			1. Presentation on Role of Local ASCCC Senates Governance
Santiago Canyon	Davison/Beach/Rutan	12/8/2017			1. Basic Skills Committee Meeting
Southwestern	Rutan	12/12/2016	Beach/A.Foster/Smith	2/10/2017	1. TOP Code Alignment
	Davison/Stanskas	9/17-18/2018	Davison/Foster/Beach	04/07/2018	2. Board of Governors and Trustee for California Online CCD 3. Diversity in Faculty Hiring Regional Mtg. 4. EDAC Regional
Victor Valley					



Executive Committee Agenda Item

SUBJECT: Resolution Assignments F2018		Month: December	Year: 2018
		Item No: II. B.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the resolution assignments from the 2018 Fall Plenary Session.	Urgent: Yes	
		Time Requested:	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stanskas/Geoffrey Dyer	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

Immediately following each plenary session, the Resolutions Committee chair is required to bring forward the resolutions for assignment to individuals or groups. Specifically, the resolution’s manual states,

The President and Executive Director meet to develop a list of draft resolution assignments to Senate committees, task forces or appropriate individuals. At the first Executive Committee meeting following the plenary session, the Resolutions Chair submits an agenda item for first reading and action of the draft resolution assignments and the resolutions referred by the body at plenary session. The Resolutions Committee will provide the Executive Committee with recommendations on how to dispose of the referred resolutions. The Executive Committee will approve the resolution assignments and act on the recommended dispositions of the referred resolutions and make assignments as appropriate to complete the tasks included in the referral instructions. Prior to the next plenary session, the Resolutions Chair will monitor the work on the referred resolutions and ensure that any revised resolutions are submitted to the Executive Committee in time for review and recommendation to Area meetings per the timeline assigned in the referral.

The President has suggested assignments for the resolutions as noted on the attached spreadsheet. The Executive Committee will consider for approval these resolution assignments.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

#	ADOPTED RESOLUTIONS	Assignment
1.01	F18 Academic Senate for the California Online Community College	President
1.02	F18 Adopt the Guided Pathways Glossary of Terms	Executive Committee
1.03	F18 Academic Freedom: ASCCC and Local Senate Recommendations	Relations with Local Senates
1.04	F18 Preventing Duplication of Programs by California Online Community College	Curriculum Committee
1.05	F18 Faculty Role in the California Online Community College	President
3.01	F18 Non-binary Gender Option on CCCApply	Telecommunications and Technology Advisory Committee (TTAC)
4.01	F18 ASSIST Oversight and Implementation	C-ID/President
5.01	F18 Metrics and Coding Cleanup	Curriculum Committee
5.02	F18 Identify and Report Costs of AB 705 (Irwin, 2017)	Relations with Local Senates
5.03	F18 Develop Resources with Guidance Relevant to the Student Centered Funding Formula	Educational Policies Committee
7.01	F18 Redefine the Faculty Obligation Number to Include Noncredit Faculty	Noncredit Committee
7.02	F18 Concerns Regarding the California Online Community College	President
7.03	F18 Improving Participatory Governance with the Chancellor of the California Community Colleges	President
8.01	F18 Using Multiple Measures in addition to High School Grade Point Average for Student Assessment and Placement Practices	Basic Skills Committee
9.01	F18 Degree and Certificate Awards in Response to the New Funding Formula...	Curriculum Committee
9.02	F18 Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes	Curriculum Committee/Noncredit Committee
9.03	F18 Local Adoption of the California Virtual Campus – Online Education Initiative Course Design Rubric	Online Education Committee
9.04	F18 Flexibility in Local Curriculum Submission Deadlines as Related to the Implementation of AB 705 (Irwin, 2017)	Curriculum Committee
13.01	F18 Provide Sufficient Resources and Adequate Support for AB 705 (Irwin, 2017) Implementation	President
15.01	F18 Support for University of California Associate Degrees for Transfer in Physics and Chemistry	C-ID
15.02	F18 Approval and Backdating of CSU Area C2 and IGETC Area 3B Submissions of Advanced ESL Coursework for Fall 2018	Basic Skills Committee/Curriculum Committee
17.01	F18 Guided Pathways, Strategic Enrollment Management, and Program Planning..	Educational Policies Committee
17.02	F18 Establish Local Open Educational Resources Liaisons	OER Task Force
17.03	F18 Maintaining Academic Rigor in Support of Student Success	President
18.01	F18 Guided Self-Placement	Guided Pathways Task Force
19.01	F18 Encourage Dialog about Equivalency Practices	Relations with Local Senates



Executive Committee Agenda Item

SUBJECT: Legislative Report		Month: December	Year: 2018
		Item No: IV. A.	
		Attachment: Yes (3)	
DESIRED OUTCOME:	The Executive Committee will review the end-of-cycle legislative report.	Urgent: Yes	
		Time Requested: 15 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Dolores Davison	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The 2017-18 California Legislative cycle officially ended on 30 September 2018, with all bills either signed or vetoed by Governor Brown. The enclosed report reviews the legislative cycle.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

2018 Enacted Legislation

For the full text of bills listed below, visit <https://leginfo.legislature.ca.gov/>. Unless otherwise noted, chaptered bills take effect on January 1, 2019.

Assembly Bills

AB 1786 (Cervantes) Academic credit for prior learning experience

AB 1786 requires the Chancellor, by March 31, 2019, to establish an initiative to expand the use of credit for prior learning at California Community Colleges. The initiative will identify best practices, locate and collect available resources, and provide professional development. The Chancellor is required to submit a report to Legislature by January 1, 2020.

AB 1858 (Calderon) Student financial aid: Financial Aid Shopping Sheet

AB 1858 adds a provision to the Donahoe Higher Education Act that requires public and private California colleges and universities to use the Financial Aid Shopping Sheet as developed by the U.S. Department of Education. It also requires the California Student Aid Commission to develop, in consultation with the Bureau for Private Postsecondary Education, a similar form in the event that the Shopping Sheet is no longer available. Finally, it specifies that the form shall provide information including grant and scholarship opportunities and net costs associated with attendance at a college or university.

AB 1805 (Irwin) Community colleges: Placement policies

As a condition for receiving funding, pursuant to the Student Equity and Achievement Program, this bill requires a community college to provide public notice of its policies regarding the placement of students. Notice information must include a college's placement policies regarding: 1) threshold scores required on specified assessments; 2) requisite grades in specific high school courses, and 3) recommendations by an instructor or counselor. This bill requires each college to report their student placement policies, results, and information concerning justifications for students placed in below transfer-level math and English courses to the Chancellor's Office annually. The measure also requires the Chancellor's Office to publicly post outcome data or make this information available upon request.

AB 2248 (McCarty) Student financial aid: Cal Grant program

AB 2248 requires the California Student Aid Commission and higher education institutions awarding Cal Grants to notify students of the four-year limit for Cal Grant awards and the need to take 15 units per semester or 30 units per year to complete a

degree in four years. AB 2248 also requires notification to occur as part of an initial or the renewal of a Cal Grant award, a new student orientation, a financial aid recipient's annual registration, and in cases where a student registers online for fewer than 15 units.

AB 2850 (Rubio) Nurse assistant training programs: online or distance learning

AB 2850 authorizes the 60 hours of required classroom training for certified nurse assistants to be offered through online or distance learning classes. Requires that online or distance learning classes be approved by the Department of Public Health.

AB 2894 (Gloria) Students called to active duty during term

AB 2894 provides that, subject to applicable federal, state, and institutional refund and withdrawal policies, when a student is called to active military duty during an academic term, the student may:

- Choose to withdraw from the institution with a full refund.
- Choose to request that the instructor assign a grade for the course based on the work the student has completed, if at least 75% of the term has been completed. Instructor has final decision to grant such a request.
- If the faculty member assigns a grade of Incomplete for the student's coursework, the student has a minimum of 4 weeks after returning to the institution to complete the course requirements, as prescribed.

AB 3101 (Carrillo) Community colleges: CCC Apply

AB 3101 requires the Chancellor, on or before July 31, 2019, to revise the CCC Apply application and enrollment process, only asking students to submit data required by the federal government, or which is necessary as determined by the Chancellor. AB 3101 also creates an exemption for students seeking to enroll exclusively in noncredit courses at a community college from the residency classification requirements.

Senate Bills

SB 183 (Lara) Educational equity: immigration status

SB 183 would add immigration status as a covered basis under the Equity in Higher Education Act. This bill specifically references immigration status as a protected class from discrimination in California's public higher education segments.

SB 577 (Dodd) Community College Teacher Credentialing Partnership Pilot Program

SB 577 establishes the California Community College (CCC) Teacher Credentialing Partnership Pilot Program that awards \$500,000 grants each to three collaboratives. It requires the collaboratives to have one or more teacher-credentialing higher education

institutions, with a physical presence in this state, collaborating with one or more community colleges to offer teacher-credential degree programs on community college campuses. Awarding of these grants is contingent upon funding provided for this purpose in the annual budget.

SB 972 (Portantino) Student ID cards: suicide prevention hotline telephone number

SB 972, commencing July 1, 2019, requires a campus of the California Community Colleges that issues student identification cards to include the National Suicide Prevention Lifeline telephone number on the back of the card. One district has indicated that it will incur \$75 in one-time costs to add the phone number on all student ID cards. Colleges that have non-compliant cards are allowed to use those until new cards are made.

SB 1071 (Roth) California Community Colleges: credit for prior military education

SB 1071 requires, by September 1, 2019, the Chancellor in collaboration with the Academic Senate to develop a consistent policy to award military personnel and veterans who have an official Joint Services Transcript course credit for California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, or local community college general education requirements. The bill also requires, by December 31, 2020, each community college district to have a policy consistent with the policy developed by the Chancellor.

SB 1348 (Pan) Allied health professional clinical programs: reporting

SB 1348 requires the Chancellor's Office to collect information from allied health programs on clinical placements. This bill seeks to use the information on clinical placements to determine the scope of the problem of community colleges losing clinical placement spots at hospitals to for profit colleges.

SB 1406 (Hill): Community college baccalaureate degree pilot program

SB 1406 extends Baccalaureate Degree Pilot Program by repealing the requirement in current law that calls for a student participating in a program to complete his or her degree program by the end of the 2022-23 academic year. This bill requires a participant to commence his or her degree program by the beginning of the 2022-23 academic year, and extends the July 1, 2023, inoperative date and the January 1, 2026 repeal date by three years. Finally, the bill changes the due date for the Legislative Analyst's final evaluation report from July 1, 2022 to July 1, 2021.

SB 1412 (Bradford) Applicants for employment: criminal history

SB 1412 requires employers to only consider convictions relevant to the job that an applicant is applying for when using a criminal background check.



October 22, 2018

STATE POLICY AND ADVOCACY OVERVIEW

The California Legislature adjourned for the 2017-18 Legislative Session on August 31, 2018, and the Governor was required to act on approved Legislation by September 30, 2018. The Governmental Relations Division has identified 67 bills signed by Governor Brown that have a direct or indirect effect on the Chancellor's Office, California Community Colleges, and/or California students. The attached document, entitled "2018 Enacted Legislation" summarizes each of these bills.

In addition to monitoring and engaging in policy bills, during the months of September and October the Government Relations Division participated in a number of activities, including:

- ***The Institute for College Access & Success (TICAS) on October 2, 2018, held a convening on "Financial Aid for California's Future" that focused on strengthening the reach and efficacy of need-based financial aid in California.*** The convening included preliminary findings of TICAS-commissioned policy papers on the strategy, design and administration of financial aid programs and small group discussions and reports. Attendees included representatives from all segments of higher education in California and their associated student associations, California Student Aid Commission, Senate and Assembly budget, Appropriations and Higher Education policy committees, and educational policy and advocacy organizations. In closing remarks, TICAS organizers acknowledged agreement among attendees that California's higher education access and affordability goals are no longer served by the current financial aid system and that reform efforts must use the total costs of attendance in determining need-based financial aid awards. Assistant Vice Chancellor, State & Federal Relations, Tracy Thomas attended the event on behalf of the California Community Colleges.
- ***The Foundation for California Community Colleges, in partnership with Immigrants Rising, hosted the first in a series of regional meetings of the Dreamer Project.*** Through a series of regional meetings and a statewide survey, the Dreamer Project will collect data and opinions about how our community colleges currently serve undocumented students, and will culminate in a report to the Chancellor's Office in January about promising practices and challenges in better serving this student population. The first meeting took place on October 9, 2018, at Berkeley City College. Additional meetings are scheduled for Mt. San Antonio College, San Diego City College and Fresno City College. The Governmental Relations Division will provide an update on legislative matters affecting Dreamers at each of the regional meetings.
- ***The California Undocumented Higher Education Coalition on October 19, 2018, hosted a state Capitol briefing in coordination with the California Community Colleges' "Undocumented Student Week of Action" to discuss the obstacles undocumented students face and the opportunities for state policymakers to help them achieve their college dreams.*** Speaker organizations included The Campaign for College Opportunity, Mexican American Legal Defense and Education Fund, Coalition for Humane Immigrants' Rights Los Angeles, and the UC Immigrant Legal Services Center. Assistant Vice Chancellor, State & Federal Relations, Tracy Thomas welcomed representatives from the legislative offices and committees, higher education

student groups, and immigrants' rights organization and provided an overview of "Undocumented Student Week of Action" as part the California Community Colleges commitment to undocumented students.

Undocumented Student Week of Action Update

The California Community Colleges Board of Governors declared October 15-19, 2018 as "Undocumented Students Week of Action". In taking this public action, the Board made a clear statement of support for undocumented students and congressional actions that create new pathways to citizenship and permanently maintain the DACA (Deferred Action for Childhood Arrivals) program.

Of the 114 campuses in the California Community College system, preliminary information indicates that at least 80 colleges participated at some level with "Undocumented Students Week of Action". Most campuses organized their schedule around a series of five webinars, each webinar focusing on a specific topic, developed and presented by Immigrants Rising. Webinar topics included Paying for College, Know Your Rights, Explore Entrepreneurship, Prioritize Mental Wellness, and Advocate with Art. Creative activities related to each webinar topic also became part of each college's Week of Action schedule.

Examples of such activities include:

- Financial aid workshops that provided opportunities for undocumented students to ask additional questions in Spanish and English following the "Paying for College" webinar;
- Discussion groups on recommended videos and movies following the "Advocate with Art" webinar;
- To enhance the experience of the "Explore Entrepreneurship" webinar, several colleges hosted transfer and resource fairs;
- Colleges hosted legal clinics and training sessions with community experts on immigration enforcement policies after the "Know Your Rights" webinar;
- Other colleges hosted luncheons or other events after the "Prioritize Mental Wellness" webinar where students learned how to access free mental health services in a social, non-threatening environment.

The statewide advocacy campaign, led by the Community College League of California and the Student Senate for California Community Colleges, linked to the "Undocumented Student Week of Action" includes five components. First, at special campus events students were encouraged to complete postcards that ask the Congress to take immediate and permanent action to codify the DACA program and create a pathway to citizenship. Students also met with congressional members in their district offices. The third component, a statewide electronic social media campaign via Tweet, Facebook, and Instagram by community college students, conveys clear messaging in support of undocumented students, the DACA program, and new pathways to citizenship. Finally, students at many campuses organized voter registration drives as part of their activities for the week.

In the coming weeks, additional information will be collected and shared about Week of Action activities.

ADVOCATES LIST SERVE

If you have not already subscribed to the Government Relations listserv, where information is routinely distributed, you are welcome to join. To subscribe, send an e-mail to

LISTSERV@LISTSERV.CCCNEXT.NET and put SUBSCRIBE ADVOCATES in the body of a BLANK, NON-HTML e-mail. NO SUBJECT OR SIGNATURES.

October 22, 2018

FEDERAL RELATIONS OVERVIEW

Federal Government Relations Consultant, Connie Myers, continues to raise the profile of the California Community Colleges in Washington D.C. During the months of September and October, Ms. Myers participated in, and represented the system at, a number of higher education activities and events, including:

- *Excelencia in Education's Briefing* with the Bill & Melinda Gates Foundation and other numerous partners; Excelencia announced a phase one plan for the Seal and the Ladder of Engagement. The purpose of the Seal is to facilitate institutional change to close equity gaps, significantly increase Latino student completion, and assist Latino students in making postsecondary education choices.
- Jobs for the Future (JFF) and Higher Learning Advocates' National Press Club panel discussion, *Paving New Pathways: Today's Students, New Credentials, and the Next HEA*. The event covered the landscape of alternative delivery pathways, what it means to provide quality assurance, and the barriers and opportunities for policy, including, the Higher Education Act, that will ensure alternative pathways to best serve today's students and meet the needs of an ever-changing workforce.
- Generation Progress and Higher Ed, Not Debt, and the Roosevelt Institute's release of the third iteration of the interactive *Mapping Student Debt Project*. These latest maps reveal the average student debt burden and corresponding labor market strength for every zip code in the United States.
- *Committee for Education Funding's 2018 Annual Legislative Conference and Dinner Gala*. The legislative conference topics included "History of Education Funding: US and International Comparisons" and "Evidence of the Importance of Investing along the Education Continuum."
- *California State Society's Annual Back to College Night*, with Honorary Chairman Ed Royce and Honorary Vice Chairman Jim Costa.

CONGRESSIONAL UPDATE

Both the Senate and the House of Representatives are in recess. On September 28, the House recessed until after the election. On October 11, the Senate recessed until November 13.

- **Title IX** □ On October 12, Senate HELP Committee Ranking Member Patty Murray (D-WA) sent a letter to USED Secretary DeVos urging her to postpone the rulemaking process for Title IX regulations in order to "address the concerns voiced by students, parents, and school personnel." Senator Murray and her colleagues wrote that the draft regulations, which have been leaked, would "weaken responsibility for colleges to address sexual assault." The letter is [here](#).
- **Public Service Loan Forgiveness Program** □ On October 17, House Education and the Workforce Committee Ranking Member Bobby Scott (D-VA) and Senate Health, Education, Labor, and Pensions (HELP) Committee Ranking Member Patty Murray (D-WA), along with 150 Democratic members of Congress, sent a letter to U.S. Department of Education (USED) Secretary Betsy DeVos urging her to release information on how the Department has implemented the Public

Service Loan Forgiveness (PSLF) program. The Members reference a Government Accountability Office (GAO) report indicating that more than 99% of borrowers applying for PSLF have been denied. The letter is [here](#). A press release is [here](#). The GAO report is [here](#).

ADMINISTRATIVE UPDATE

- **California wins Open Textbook grant award** □ US Department of Education (USDE) awarded \$4.9 million to the University of California, Davis (UC Davis) for a pilot program to develop free, open textbooks in targeted subjects. UC Davis will lead a consortium of 12 campuses, which includes a number of California Community Colleges that will create open textbooks targeted toward "high-enrollment courses," such as, Chemistry, as well as Career and Technical Education (CTE) fields. The pilot program's consortium includes UC Davis, the University of Arkansas, Little Rock (AR), Saint Mary's College (IN), Prince George Community College (MD), Hope College (MI), American River College (CA), Contra Costa College (CA), Cosumnes River College (CA), Diablo Valley College (CA), Folsom Lake College (CA), Los Medanos College (CA), and Sacramento City College (CA). The California State University system is also a partner.
- **Negotiated Rulemaking on "Accreditation and Innovation"** □ The (USDE) has announced Negotiated Rulemaking to make changes to the regulations for the programs authorized by Title IV of the Higher Education Act of 1965, as amended, in 2018-2019. Nominations for negotiators to serve on the committees are due on or before November 15, 2018. The proposed topics for this negotiation relate to the core function of accreditation, state authorization issues, the definition of a credit hour, direct assessment programs, competency-based education, as well as the clarification of requirements for and improvement of outcomes for Teacher Education Assistance for College and Higher Education (TEACH) Grant Recipients, among other topics.
 - On January 14-16, February 19-22, and March 25-28, from 9:00 am to 5:00 pm, the Accreditation and Innovation negotiated rulemaking committee will meet in Washington, D.C. USED will publish a separate notice in the *Federal Register* to announce the location of the meetings. The rulemaking committee announcement is [here](#).
 - On January 17-18, February 12-13, and March 11-12, from 9:00 am to 5:00 pm, the Distance Learning and Educational Innovation Subcommittee for the Accreditation and Innovation rulemaking committee will meet in Washington, D.C. USED will publish a separate notice in the *Federal Register* to announce the location of the meetings. The rulemaking committee announcement is [here](#).
- **President Establishes National Council for the American Worker** □ President Trump issued an Executive Order (EO) establishing the National Council for the American Worker, a federal interagency body designed to increase job training opportunities for students and workers through education, skills-based training, and other means of workforce development. The Council will be co-chaired by the U.S. Secretaries of Commerce and Labor, the Assistant to the President for Domestic Policy, and the Advisor to the President overseeing the Office of Economic Initiatives. The EO also established an American Workforce Policy Advisory Board comprising up to 25 members to be appointed by the President from the private sector, employers, educational institutions, and states to offer diverse perspectives on how the Federal Government can improve education and training for American Workers.
- **Immigration policy changes** □ Noncitizens who seek adjustment of status or a visa, or who are applicants for admission, must establish that they are not likely at any time to become a public

charge, unless Congress has expressly exempted them from this ground of inadmissibility or has otherwise permitted them to seek a waiver of inadmissibility. On October 10, the U.S. Department of Homeland Security (DHS) published in the *Federal Register* its notice to prescribe changes to its determination of immigration status based on an individual's likelihood to become a public charge. The Administration is considering public benefits involved with programs such as Supplemental Security Income (SSI), Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Section 8 Housing Choice Voucher Program, Section 8 Project-Based Rental Assistance, and non-cash benefits such as Medicaid and CHIP. The notice will accept comments until December 10. The notice is [here](#).



Executive Committee Agenda Item

SUBJECT: AB 705 Update		Month: December	Year: 2018
		Item No: IV. B.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will receive an update on the AB 705 implementation at the Chancellor's Office.	Urgent: No	
		Time Requested: 30 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stanskas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will be updated on the status of the workgroup and the implementation of AB 705.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Title 5 Changes to Implement AB 705		Month: December	Year: 2018
		Item No: IV. B. i.	
		Attachment: Yes, forthcoming	
DESIRED OUTCOME:	The Executive Committee will be informed of possible Title 5 Changes being recommended by 5C to Implement AB 705 and provide direction if needed.	Urgent: No	
		Time Requested: 30 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Virginia May	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Information	

Please note: Staff will complete the grey areas.

BACKGROUND:

The California Community Colleges Curriculum Committee (5C) is responsible for the development and revision of all Title 5 Regulations related to curriculum and instruction. The ASCCC has 8 representatives that serve on 5C, which includes the faculty co-chair.

The Executive Vice Chancellor of Educational Services and Support provided draft Title 5 changes on § 55522 to the 5C Co-chairs on November 1, 2018. 5C met November 9, 2018 to consider those draft changes as well as possible changes to §§ 55002, 55003, and 55063.

The Executive Committee will be informed about the possible changes coming through 5C that will be sent through the well-established consultative process, and will provide direction if needed.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Faculty Diversification		Month: December	Year: 2018
		Item No: IV. C.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on Faculty Diversification in the system and discuss future direction.	Urgent: No	
		Time Requested: 35 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonerio	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will be updated on Faculty Diversification and discuss future direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Faculty Development Committee/Equity and Diversity Action Committee - 2019 Faculty Hiring Regionals		Month: December	Year: 2018
		Item No: IV. C. i.	
		Attachment: Yes, forthcoming	
DESIRED OUTCOME:	The Executive Committee will review and consider for approval the Faculty Hiring Regionals outline, <i>An Equitable Approach to Increasing Student Success</i> .	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Mayra Cruz /Silvester Henderson	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	x
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND: *The members of the Faculty Development and Equity and Diversity Action Committees are planning the 2019 Faculty Hiring Regionals, An Equitable Approach to Increasing Student Success, to take place on February 21st at Bakersfield College, February 25th location TBD, and February 28th at Norco College. The committees will hold a joint planning session on November 29th, 2-6pm at Sacramento City College. The Chairs will provide an update.*

Program Description:

Faculty diversity is a critical component in the support of student success, and each California community college has a responsibility to develop a workforce that reflects the diversity of its community and is best prepared to serve the college’s specific student populations. At this event titled: "An Equitable Hiring Approach to Increasing Student Success", the Academic Senate for California Community Colleges Equity Diversity and Action Committee and Faculty Development Committee will present important considerations for conversations on faculty hiring, including ways to diversify and expand hiring pools and reshape search processes to focus on candidates who understand and are committed to our students. By highlighting the importance of cultural sensitivity and appreciation as well as instructional excellence, along with considering the specific needs of our local student populations and communities, we can promote both student success and faculty diversity, two concepts that not only are not in opposition but that in reality are linked to each other. Topics to be discussed will include recruiting and diversifying applicant pools, hiring committee processes and structures, hiring criteria, using equivalency processes effectively, and more. Attendees will engage in hands-on exercises to develop equity-focused and student-focused interview questions that they can take back to their colleges. Join us for this important discussion as we all work to increase student success by promoting greater faculty diversity and a focus on understanding and serving students.

Program Goals:

1. Explore how to achieve the racial and ethnic diversification of faculty.
2. Examine hiring processes and procedures from an equity lens.
3. Examining systems for implicit bias and unconscious design flaws.

Program Outcome: Participants will end the day with an action plan to transform or improve their local hiring committee policy, processes and procedures.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Strong Workforce Program Recommendations		Month: December	Year: 2018
		Item No: IV. D.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on the Strong Workforce Program Recommendations and discuss future direction.	Urgent: No	
		Time Requested: 25 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonerio	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will be updated on the Strong Workforce Program Recommendations and discuss future direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: CCC Guided Pathways Award Program		Month: December	Year: 2018
		Item No: IV. E.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program and discuss future direction.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Academic Senate for California Community Colleges, in partnership with the Chancellor’s Office, Career Ladders Project and the Research and Planning Group, is leading the effort to support guided pathways implementation at local colleges.

The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program as well as the efforts of the ASCCC Guided Pathways Task Force and discuss/provide future direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: MQRTF Report and Recommendations		Month: December	Year: 2018
		Item No: IV. F.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider endorsing the MQRTF Report and Recommendations.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Virginia May	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Information	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Mathematics and Quantitative Reasoning Task Force (MQRTF) was formed during the fall 2017 in partnership with the California Mathematics Council of Community Colleges and the California Mathematics Council of Community Colleges-South to examine mathematics and quantitative reasoning education in response to AB 705.

The ASCCC endorsed the [MQRTF Recommendations – Part I](#) including a proposal to draft pre-transfer level C-ID Mathematics descriptors during the ASCCC 2018 Spring Plenary Session through [Resolution 9.02 S18](#).

The [MQRTF Report and Recommendations](#), the second document from this task force describes the work completed by the task force and provides considerations and recommendations on mathematics and quantitative reasoning education for both SLAM and B-STEM fields as colleges move forward with implementation of AB 705.

The MQRTF has completed their charge.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: ASCCC Event Evaluations		Month: December	Year: 2018
		Item No: IV. G.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval the use of a surveying mechanism for all ASCCC institutes and Plenary Sessions.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Craig Rutan/Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Events Committee members discussed at their September 2017 meeting the possible elimination of evaluation/surveys that are distributed to attendees of all large ASCCC events, including institutes and Plenary Sessions. The section of the meeting minutes are included below:

I. Evaluations

A. The committee discussed the effectiveness of evaluations sent out via Survey Monkey. It was noted that the evaluation questions are not particularly useful in planning future institutes as attendee participation is minimal. Members discussed providing attendees with a paper form evaluation. Chairs would provide enough content for surveys to be created in advance and have ready to disseminate on the last day of the event. Additional ideas included; an incentivized program to increase survey responses (example: complimentary registration to an event upon completion of survey). A recommendation to the Executive Committee should be made to discontinue use of the Survey Monkey based on lack of effectiveness.

The Events Committee during this year’s meeting discussed bringing back the evaluations and requests the Executive Committee to discuss and either approve the continued use of evaluations or discontinue this process.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: 2019 SLO Symposium Program Draft		Month: December	Year: 2018
		Item No: IV. H.	
		Attachment: Yes, forthcoming	
DESIRED OUTCOME:	The Executive Committee will provide feedback and consider for approval the SLO Symposium program draft.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Jarek Janio/Virginia May	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND: The 2019 SLO Symposium is scheduled for January 25, 2019 at Santa Ana College.

The purpose of the SLO Symposium is to provide a forum for faculty, administrator and researchers from community colleges to share their practices in SLO assessment. Breakout session topics include effective practices in SLO assessment, data analysis and program improvement. General session is devoted to an open panel discussion focused on questions and answers from the audience. Keynote speaker this year is David Marshall from California State University, San Bernardino who is going to represent National Institute for Learning Outcomes Assessment (NILOA). Dr. Marshall is going to talk about improving student learning outcomes for a betterment of the student learning experience.

The Executive Committee is being asked to review, provide feedback, and approve the attached program.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Faculty Development Committee – Hiring Priorities Criteria Survey		Month: December	Year: 2018
		Item No: IV. I.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will review and consider for approval the draft Hiring Priorities Criteria Survey and timeline. The Committee will receive a Faculty Development Committee update.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Mayra Cruz /Rebecca Eikey/LaTonya Parker	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND: *To meet FDC Workplan objective 2.1, **Increase leadership development opportunities to prepare diverse faculty to participate**, under the Mutually Agreed Upon Criteria for Setting Hiring Priorities Campus-wide strategy, the committee will conduct a survey on the current hiring priorities criteria used by local colleges to set hiring priorities and disseminate information.*

The proposed timeline:

- November 14th Draft survey*
- November 21st Faculty Development Committee to review the draft survey and finalize*
- December 7-8 Present draft survey for discussion at the Executive Committee level and approve*
- December 20 Prepare the survey for distribution with ASCCC staff*
- Mid January 2019 Work with ASCCC staff to distribute the survey*
- Early February FCD and ASCCC staff to review survey results*
- March 1st & 2nd Report on the survey results at the ASCCC Executive Committee meeting*
- End of March Disseminate information/Plenary breakout*

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

**ASCCC Faculty Development Committee
Faculty Hiring Criteria Survey**

The Academic Senate for California Community Colleges Faculty Development Committee is collecting information on local college's criteria for setting hiring priorities which complies with Education Code section 87360:

(a) In establishing hiring criteria for faculty and administrators, district governing boards shall, no later than July 1, 1990, develop criteria that include a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

(b) No later than July 1, 1990, hiring criteria, policies, and procedures for new faculty members shall be developed and agreed upon jointly by representatives of the governing board, and the academic senate, and approved by the governing board.

(c) Until a joint agreement is reached and approved pursuant to subdivision (b), the existing district process in existence on January 1, 1989, shall remain in effect. (Added by Stats. 1988, Ch. 973, Sec. 28. Operative July 1, 1990, pursuant to Sec. 70(d) of Ch. 973.)

Please answer the following questions.

1. Are you in a multi-college district or single-college district? Multi/Single
2. Do you have board policies and procedures for hiring faculty? Yes/No
3. Do you have a set written criteria for establishing hiring priorities? *Yes No*
If yes, describe the criteria for establishing hiring priorities.
4. Does your local Academic Senate know the criteria for establishing hiring priorities? *Yes No*
5. What are the indicators established to create the criteria for establishing hiring priorities?
Check all that apply.
 - Enrollment trends within the department (enrollment management)
 - Budgeting
 - funding formula
 - resource allocation model
 - FT/PT (% of Full-Time) Faculty
 - # sections
 - Productivity
 - Program Review
 - Student success rate
 - Student transfer rate

- Projected growth in transfer level courses
- Student retention rate
- CTE employment trends
- Student support projected needs
- Technology needs
- Faculty diversity needs
- Student achievement disparities
- Consideration of student demographics and diversity
- Other: _____

6. How often is the criteria for establishing hiring priorities updated? *Check one.*

Annually

Every two years

Every three years (aligned to Program Review)

7. Who updates the criteria for establishing hiring priorities? *Check one.*

Academic Senate as a whole

Committee of the Academic Senate

Instructional- Planning and Budget Committee

Administrator (Vice-President/Chief Instruction Officer or College President)

8. Does your college measure the relationship between hiring practices and student success and equity? *Yes/No, if Yes go to 9.*

9. Please describe how your college measures the relationship between hiring practices and student success and equity, including both qualitative and quantitative methods.

Thank you!

Proposed Timeline:

November 14th	Draft survey
November 21st	Faculty Development Committee to review the draft survey and finalize
December 7-8	Present draft survey for discussion at the Executive Committee level and approve
December 20	Prepare the survey for distribution with ASCCC staff
Mid January 2019	Work with ASCCC staff to distribute the survey
Early February	FCD and ASCCC staff to review survey results
March 1st & 2nd	Report on the survey results at the ASCCC Executive Committee meeting
End of March	Disseminate information/Plenary breakout



Executive Committee Agenda Item

SUBJECT: Spring Plenary Planning		Month: December	Year: 2018
		Item No: IV. J.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will discuss and consider for approval a theme for 2019 Spring Plenary Session and begin planning for the 50 th year celebration at Plenary.	Urgent: Yes	
		Time Requested: 20 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stanskas/Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Information/Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Academic Senate for California Community Colleges is celebrating its 50th year anniversary! The upcoming Spring Plenary Session will celebrate this milestone, taking place at the Westin San Francisco Airport on April 11-13, 2019. The Executive Committee is being asked to:

1. Discuss and approve a theme for the plenary session
2. Discuss potential keynote speakers for the event
3. Begin planning the various breakouts and general sessions
4. Discuss and approve waiving past ASCCC president fees for this session*

Additional Information:

The Westin San Francisco Airport Hotel is able to accommodate a maximum of 350 people for the general session room. Typical attendance for spring sessions hover around 270-290 attendees. There are 7 breakout rooms available, however the last breakout for Friday, April 12 will only have 6 rooms available (see contract attached).

There is a desire to invite system partners to attend the event, along with all past Executive Committee members, particularly past senate presidents.

*The Relations with Local Senates Committee is reviewing policy 40.00 to formally include waiving plenary session fees for past ASCCC Presidents, however due to timing of the invitations, the Executive Committee is being asked to provide one-time approval for this event.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Cancellations: Hotel requires a minimum of 48 hour (prior to arrival) cancellation notice. Any cancellations made within 48 hours prior to arrival date are subject to one night room and tax penalty.

Function Space/Schedule of Events:

This Agreement applies to the following events and function space:

Date	Function Description	Start - End Time	Function Space	Set Up	# PPL	Room Rental
Wed, 10-Apr-2019	Meeting	8:00AM- 6:00PM	Bayshore Ballroom		60	\$0.00
Wed, 10-Apr-2019	Exec. Meeting & Meals	8:00AM- 5:00PM	San Francisco- 3 rd Fl.		25	\$0.00
Wed, 10-Apr-2019	Office	8:00AM- 11:59PM	Magnolia Room		10	\$0.00
Thu, 11-Apr-2019	Office	6:00AM- 11:59PM	Magnolia Room		10	\$0.00
Thu, 11-Apr-2019	Breakfast	7:30AM- 8:30AM	Ballroom Foyer		250	\$0.00
Thu, 11-Apr-2019	Registration	7:30AM- 5:30PM	Ballroom Foyer		250	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	1/4 Ballroom - MES	Theater Style	50	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Aspen Room	Theater Style	45	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Bayshore Ballroom	Theater Style	75	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Hickory/Hawthorne	Theater Style	45	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Laurel Room	Theater Style	45	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Oak Room	Theater Style	45	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	Poplar Room	Theater Style	45	\$0.00
Thu, 11-Apr-2019	Breakout	8:00AM- 10:00PM	San Bruno - 3rd Fl	Theater Style	25	\$0.00
Thu, 11-Apr-2019	General Session	8:30AM- 10:00PM	3/4 Ballroom - SRMES	Rounds	300	\$0.00
Thu, 11-Apr-2019	Plated lunch	12:00PM- 1:00PM	3/4 Ballroom - SRMES	Rounds	300	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	1/4 Ballroom - MES	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Aspen Room	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Registration	8:00AM- 10:00PM	Ballroom Foyer	Flow Through	10	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Bayshore Ballroom	Theater Style	75	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Hickory/Hawthorne	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Laurel Room	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Oak Room	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	Poplar Room	Theater Style	45	\$0.00
Fri, 12-Apr-2019	Breakout	8:00AM- 10:00PM	San Bruno - 3rd Fl	Theater Style	25	\$0.00
Fri, 12-Apr-2019	Reception	6:30PM- 7:00PM	Aloft - WXYZ Lounge	Cocktail Rounds	50	\$0.00

(TP) 6:30-7:00PM or San Bruno and San Francisco Suites
 Customer Initials JB Hotel initials JB

⊕ * 4/12/18 OFFICE Tam - 11:00pm Magnolia Room 10
Ⓟ

Fri, 12-Apr-2019	Reception/Dance	7:00PM- 11:00PM	Bayshore Ballroom	Rounds	100	\$0.00
Sat, 13-Apr-2019	Breakfast	7:30AM- 8:30AM	1/2 Ballroom - ABWS	Rounds	175	\$0.00
Sat, 13-Apr-2019	Registration	7:30AM- 3:30PM	Ballroom Foyer		10	\$0.00
Sat, 13-Apr-2019	Office	7:30AM- 5:00PM	Magnolia Room		10	\$0.00
Sat, 13-Apr-2019	Breakout	8:00AM- 10:00PM	Poplar Room	Theater Style	45	\$0.00
Sat, 13-Apr-2019	General Session	8:15AM- 5:00PM	1/2 Ballroom - RMES	Rounds	175	\$0.00
Sat, 13-Apr-2019	Sit down luncheon	12:00PM- 12:45PM	1/2 Ballroom - ABWS	Rounds	175	\$0.00
Total						\$0.00

Rates do not include applicable state and local taxes, currently 8.75% and service fee of 25%.

Function Space Rental Fee: Hotel has agreed to waive the daily meeting room rental fees as Academic Senate for California Community Colleges has agreed to meet a \$60,000 food and beverage minimum.

Assignment of Function Space: Hotel will provide Customer with Function Space in accordance with the schedule of events, based on the contracted number of people attending the event. Hotel may make reasonable substitutes to Function Space by notifying Customer.

Minimum Banquet Food and Beverage Revenue Requirement: ACADEMIC SENATE FOR THE CA COMMUNITY COLLEGES agrees to a minimum banquet food and beverage revenue of (\$60,000, exclusive of tax and service charge (the "Minimum Banquet Food and Beverage Revenue").

Banquet Event Orders: Hotel will provide Customer with Banquet Event Orders ("BEOs") that specify and confirm the specific details and terms and conditions for each event including, final menu selections, pricing, room set up and decor.

Food & Beverage: Due to licensing requirements and for quality control, all food and beverage served at Hotel must be supplied and prepared by Hotel. Menu prices will be confirmed on Banquet Event Orders (BEOs). A service charge, currently 25% of the total food and beverage revenue (plus all applicable taxes), will be added to all food and beverage charges. Included as part of the service charge is a gratuity (currently 14.75% of total food and beverage revenue) that is paid directly to food and beverage service staff. The remainder of the service charge is retained by Hotel to cover non-itemized costs of the event. No other fee or charge, including administrative fees, set up fees, labor fees, or bartender or food station fees, is a tip, gratuity, or service charge for any employee.


Alcoholic Beverages: Subject to all applicable alcoholic beverage laws and regulations, Hotel will allow you to provide your own <wine/champagne> for your event that will be served by Hotel staff in exchange for a corkage fee of \$250.00 (plus all applicable taxes). The mandatory corkage fee is retained by the Hotel and is not a tip, gratuity, or service charge for employees providing the services.

Minimum Revenue: This Agreement will generate revenue for Hotel from a variety of sources, including guest rooms, food & beverage, and charges for ancillary services. The minimum revenue anticipated by Hotel under this Agreement (excluding taxes and other charges) is:

Minimum Guest Room Revenue (491 room nights in Room Block x average Rate of \$199):	\$97,709.00
Minimum Food & Beverage Revenue (based on committed food & beverage minimum):	\$60,000.00
Estimated Other Revenue: TBD	\$
Total Minimum Revenue:	\$157,709.00

If Customer does not fulfill all of its commitments or cancels this Agreement, Customer agrees that Hotel will suffer damages that will be difficult to determine. The "Attrition" and "Cancellation" provisions below provide for liquidated damages agreed upon by the parties as a reasonable estimate of Hotel's losses and do not constitute a penalty of any kind.

Attrition - Rooms per Night: Hotel is relying upon ACADEMIC SENATE FOR THE CA COMMUNITY COLLEGES's nightly use of the Room Night Commitment and, if applicable, the Minimum Banquet Food and Beverage Revenue. ACADEMIC SENATE FOR THE CA COMMUNITY COLLEGES agrees that a loss will be incurred by Hotel if ACADEMIC SENATE FOR THE CA COMMUNITY COLLEGES's actual usage is less than ninety percent (90%) of the Room Night Commitment on any night of the

Customer Initials  Hotel Initials 



Executive Committee Agenda Item

SUBJECT: Combining Accounting Policies and Procedures Document		Month: December	Year: 2018
		Item No: IV. K.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval the combining of the Accounting Procedures and Accounting Policies into one document.	Urgent: No	
		Time Requested: 5 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Information/Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

Historically, the Academic Senate has had two separate documents outlining the Accounting Policies and Accounting Procedures. Both documents should have separate and distinct purposes, with policies outlining general and broad information, and procedures outlining the details and process, but over the years, have merged to contain the same information.

The Executive Committee is being asked to consider and approve simplifying and combining the two documents into one document that houses both the policies and procedures. If the Executive Committee approves, then the combined document will be presented to the Committee for review and approval at the January 2019 meeting.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: ACCJC Accreditation Conference Breakouts		Month: December	Year: 2018
		Item No: IV. L.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval breakout sessions for the ACCJC Accreditation Conference.	Urgent: Yes	
		Time Requested: 20 mins.	
CATEGORY:	Action Item	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Sam Foster	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

In lieu of the Accreditation Institute this year, ASCCC will be participating in the ACCJC Accreditation Conference. ACCJC has agreed to accept breakouts from the Accreditation Committee, but they must be submitted online using their “call for proposals” form.

The Accreditation Committee has proposed the breakouts attached.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Accreditation Conference Breakouts Topics

Title	Description
Demystifying the ISER: A Slice of Institutional Pie	The Institutional Self Evaluation Report (ISER) is the document that represents your institution through the lens of the Accreditation Standards, Commission Policies, and Eligibility Requirements. Although the task of reflecting the ever-evolving life of an institution in a static document may appear daunting initially, it is also an opportunity to showcase best practices and success stories. This session offers advice and best practices to help you and your team plan the writing process, and identify relevant evidence, engage all constituencies, and maintain focus and momentum throughout the writing process.
Standard II: Student Learning Programs and Support Services—At the Core of Our Institutions	In this session, we will explore in-depth II.A, II.B, and IIC. Learn how the standards illustrate that the institution supports all instructional programs with adequate and sufficient support services and technology; we will also discuss how institutions can create support services that systematically support instructional programs and the student experience. Finally, we will discuss the importance and practicality of assessing instructional program SLOs and support services outcomes.
The Role of Faculty Leadership in the Accreditation Process	The development of a college’s ISER and preparation for accreditation must include faculty. How do you get faculty involved? Are part-time faculty part of your process? Do you only have a couple of faculty who participate or are aware of the accreditation process? This session will discuss strategies on how to include faculty (and the academic senate) in the planning and development of accreditation documents, gathering evidence, working collaboratively with all constituencies, and strategies for effectively communicating with the campus.
Gearing Up for the Site Visit	The college has submitted the ISER. Now what? There are logistical and other preparatory needs your college will need to complete prior to welcoming your visitation team to your campus. This session will discuss some dos and don’ts that will help all members of your college feel prepared for the visit including faculty (both full and part-time), classified staff, administration, and even the your board of trustees. How do you build a climate of excitement instead of fear? Let’s find out together.

Title	Description
<p>Accreditation in Multi-College Districts: Challenges and Opportunities</p>	<p>Colleges are accredited, not Districts. Yet colleges in multi-college districts often receive district recommendations for compliance or improvement that reflect negatively on the campus. District recommendations can create or exacerbate discord between the campus and the district offices. How can colleges and districts work together throughout the accreditation cycle to improve communication and coordinate work on the accreditation standards? Join us for a conversation on district roles and responsibilities in accreditation, and best practices for facilitating accreditation in multi-college districts.</p>
<p>Distance Education: From Compliance to Quality</p>	<p>While federal, state, and accreditation policies and regulations require that all learning opportunities, regardless of method of delivery, must be of equivalent quality and academic rigor, Distance Education courses and programs are subject to a higher degree of scrutiny for compliance in terms of instructor/student interaction and student/student interaction, in addition to accessibility requirements. Fortunately, there are several faculty-lead initiatives available that provide resources and professional development opportunities to ensure instructional design grounded on compliance but striving for continuous academic quality. Join us for an overview of available resources and best practices to help you design and maintain a robust Distance Education program.</p>
<p>Accreditation and the New Funding Formula</p>	<p>As districts and colleges begin to adapt to the new funding formula, it seems likely that there will be changes to curriculum, programs, and other areas under the purview of the 10+1 and the academic senate. How can local faculty leaders ensure that accreditation is taken into account as college implement the new funding formula? What role does the academic senate play in these discussions and considerations going forward? Join us for an interactive session on the the potential changes to colleges as the new funding formula is implemented.</p>
<p>Assessing and Placing Students to Maximize Student Success—A Campus-wide Effort Worthy of a Quality Focused Essay</p>	<p>Although sometimes driven by external forces including legislation, assessment and placement of students is a key component of student success and requires campus-wide discussions and a concerted effort. In this session we will examine some innovative and effective practices and how these efforts may be articulated in the quality focused essay (QFE) as part of the institutional goals.</p>

Title	Description
We've been Sanctioned. Now What? Opportunities from Recommendations	When an institution receives sanctions the first reaction may be disappointment. However, when an institution takes an opportunity to review the recommendations and reflect on its processes and procedures, the recommendations can result in institution change that strengthens the institution. This session will explore ways to turn sanctions into opportunities



Executive Committee Agenda Item

SUBJECT: Accreditation Breakout on Guided Pathways		Month: December	Year: 2018
		Item No: IV. L . i.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval a breakout for submission to the ACCJC for the ACCJC Conference in April 2019.	Urgent: Yes	
		Time Requested: 5 mins.	
CATEGORY:	Action	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Dolores Davison/Carrie Roberson	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

For the 2018-19 year, the ASCCC is partnering with the Accrediting Commission for Community and Junior Colleges (ACCJC) for their conference in April-May 2019. It has been requested that, in addition to the strands for faculty identified by the Accreditation Committee, a breakout on Guided Pathways be submitted for consideration. The ASCCC Guided Pathways Taskforce suggests the following:

Many colleges are choosing to structure parts of the Accreditation report (e.g. Focused Essay) or aspects describing college work (e.g. Integrated Planning) around the Guided Pathways framework. Where do these connections naturally occur and how can Guided Pathways help to visualize the real difference between student learning and student achievement (not the artificial bifurcation of grades and SLO assessment). How does the work of Guided Pathways drive discussions from dusty data reporting, to relevant actionable data that influences institutional decisions and drives actions. How will Guided Pathways intersect and leverage or detract from the Accreditation Standards that require reporting in the historical silos?

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: "The Faculty Role in Planning and Budgeting" Paper Outline		Month: December	Year: 2018
		Item No: IV. M.	
		Attachment: Yes (2)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the outline for the paper on Budget Processes	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action Item	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Sam Foster	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The last paper on budget processes was approved in Fall 2001. Given that there have been significant changes throughout the system since that time, an updated paper is warranted. A resolution (2.01 S18) requesting a review and possible update of the paper was approved. Upon reviewing the paper, an update is necessary.

Please see the attached rationale and outline for the paper.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



ASCCC Prompts for Paper Development

The purpose of this paper: *To advise the field concerning local senate purview in budget processes*

Proposed completion date: *April 2019*

1. Is this a new paper, a revision of, or an update to an existing senate paper? *Update to an existing paper*
2. Does the resolution ask for a paper? If so, please copy and paste the resolution below. If no, skip to question number 4.

Resolution 2.01 (S2018) Resolved, That the Academic Senate for California Community Colleges review its paper "*The Faculty Role in Planning and Budgeting*" to determine whether any update or further action is warranted in light of the 2002 Accreditation Standards.
MSC Disposition: Local Senates

3. Are there other resolutions or senate publications relevant to this effort? Are there other resources that should be taken into consideration when developing the paper? *No*
4. If the paper is requested by resolution, do you believe that the paper as requested by the resolution is feasible? *Yes*
 - If no, why do you believe the paper is not feasible?
 - Would a white paper, Rostrum article, session breakout, or some other form of communication to the field be more appropriate or effective? *No*
 - If the paper is feasible but the resolution does not provide clear direction, how will you find the focus? What information or direction will you need from Exec to complete the work?
5. If the paper is not requested by resolution, what is the justification for writing the paper? Where and how did the idea for the paper originate?
6. List the main points, topics, or section headers of the paper or a narrative describing the approach to the paper. Please describe any relevant data to be included in the content of the paper or data that is necessary to complete the paper. You may include this information in outline form if appropriate. *See attached*
7. Do you plan to include appendices in the paper? If so, what type? Provide an example, if appropriate. *Appendices may include resource lists and several examples of budget practices*
8. Do you need to gather information from the field (i.e., in the form of a survey or other) to inform the content of the paper? *No*



9. Do you have other information, comments, questions, or concern

Faculty Roles in Budget Processes

- I. Introduction
- II. Legal Grounds for Faculty Involvement
 - a. Title 5
 - b. Scope of faculty involvement
- III. Educational Grounds for Faculty Involvement
- IV. Overview of the Broad Campus Budget
- V. Aligning Budget Priorities with the College Mission and Goals
 - a. Analysis of High Cost Programs
 - b. Programs that Address the Needs of the Community
- VI. Relationship of Budget to Planning
 - a. Local Program Review and Needs Assessment
 - b. Other local planning processes with budget implications
- VII. College/District Planning and Budget
 - a. College/District Planning Council
 - b. College/District Budget Committee
 - c. Budget Processes in Multi-college districts
- VIII. Accreditation and Budget—Continuous Quality Improvement
 - a. Faculty roles in meeting Accreditation Standard IIIB
 - b. Budget for quality improvement beyond IIIB
- IX. Costs Models
 - a. Understanding your cost model
 - b. Unique issues for specific programs
 - i. Hazardous waste disposal (automotive, chemistry, photography, etc.)
 - ii. Unique supplies (building materials, automotive supplies, etc.)
- X. Categoricals
 - a. Staffing categorical programs
 - b. Strategies for funding ongoing program with one-time funds
- XI. Grants and One-Time Funding
- XII. Facilities and Technology Planning
- XIII. Planning for Compliance and the Emerging Landscape
- XIV. Budgetary Reserves

XV. Student Centered Funding Formula

- a. Budget planning
- b. Enrollment and recruitment
- c. Degrees, Certificates and Transfers

XVI. Faculty Hiring

- a. 50% Law
- b. Faculty Obligation Number
- c. The 75/25 goal

XVII. Statewide Processes Around Budget

XVIII. Effective Local Budgeting Models

- a. Single College Districts,
- b. Multi-college districts

XIX. Resource List with Major Committees

XX. Conclusion



Executive Committee Agenda Item

SUBJECT: Chancellor’s Office Liaison Discussion		Month: December	Year: 2018
		Item No: V. A.	
		Attachment: No	
DESIRED OUTCOME:	A liaison from the Chancellor’s Office will provide the Executive Committee with an update of system-wide issues and projects.	Urgent: No	
		Time Requested: 45 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

A Chancellor’s Office representative will bring items of interest regarding Chancellor’s Office activities to the Executive Committee for information, updates, and discussion. No action will be taken by the Executive Committee on any of these items.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Board of Governors/Consultation Council		Month: December	Year: 2018
		Item No: V. B.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will receive an update on the recent Board of Governors and Consultation Council Meetings.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stanskas/Dolores Davison	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

President Stanskas and Vice President Davison will highlight the Board of Governors and Consultation meetings in November. Members are requested to review the agendas and summary notes (website links below) and come prepared to ask questions.

Full agendas and meeting summaries are available online at:

<http://extranet.cccco.edu/SystemOperations/BoardofGovernors/Meetings.aspx>

<http://extranet.cccco.edu/SystemOperations/ConsultationCouncil/AgendasandSummaries.aspx>

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Meeting Debrief		Month: December	Year: 2018
		Item No: V. C.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will debrief the meeting to assess what is working well and where improvements may be implemented.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	X

Please note: Staff will complete the grey areas.

BACKGROUND:

In an effort to improve monthly meetings and the functioning of the Executive Committee, members will discuss what is working well and where improvements may be implemented.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Academic Senate
for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Guided Pathways Task Force

August 31, 2018

10:00am – 11:00am

ConferZoom

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/5308952534>

Or Telephone:

Dial:

+1 646 876 9923 (US Toll)

+1 669 900 6833 (US Toll)

Meeting ID: 530 895 2534

International numbers available: <https://zoom.us/j/5308952534>

AGENDA

Members Present: Carrie Roberson (GPTF Chair), Gretchen Ehlers, Randy Beach, Mayra Cruz, Jeff Burdick, Meridith Selden, Gwyer Schuyler

Guests Present: Janet Fulks

Members Absent: Dolores Davison, Cynthia Orozco, Manual Velez

1. Welcome/ Attendance

- Select note taker
- ✓ Carrie

2. Approval of Agenda

- ✓ Motioned to approve by Gwyer Schuyler
- ✓ Unofficial approval by consent

3. Approval of minutes

- No previous minutes

4. Context/ History

- ASCCC GPTF “development” over 2017-2018
- ✓ Members of ASCCC Exec, statewide faculty representatives, designation of leads for capacity building, tool development, ASK
- ✓ Efforts simultaneous with CCCCO GP Award Program Self-Assessment and Work Plan requirements and deadlines for local colleges
- ✓ Guided Pathways Liaisons (determined by local colleges)
- ✓ Academic Senate Presidents Guided Pathways Survey (April 2018)
- ✓ North/South Regional Meetings (May 2018)
- ✓ GPTF Representatives on CCCCO GP Advisory/Partners meetings

5. Guided Pathways Task Force: <https://asccc.org/directory/guided-pathways-task-force>

The ASCCC Guided Pathways Task Force supports faculty and local academic senates as they participate in the development and implementation of a guided pathways framework. The primary mission of the task force is to support faculty involvement, participatory governance processes, and other elements of guided pathways work that are connected to the academic and professional matters (10+1) that are the purview of the senate. The task force will continually consider the needs and challenges identified by local senates and senate leaders to help faculty identify and implement options which are based upon ASCCC positions and papers and that are appropriate for their college's culture and student populations.

6. Guided Pathways Task Force Members

- Sign up for the ASCCC Guided Pathways Listserv: <https://asccc.org/signup-newsletters>
 - Guided Pathways Resources: <https://asccc.org/guided-pathways>
 - Guided Pathways Resource Teams: <https://asccc.org/guided-pathways-resource-teams>
- ✓ Requested that GPTF members sign up for the Guided Pathways listserv
 - ✓ Requested that GPTF members review the ASCCC website information- including publications, resources, and Rostrums related to guided pathways

7. 2018-2018 Guided Pathways Task Force Priorities

- ASCCC Strategic Plan <https://asccc.org/asccc-strategic-plan>
- ✓ Requested that GPTF members review and familiarize themselves with the ASCCC Strategic Plan and at a future meeting will develop a “crosswalk” of strategic plan and GPTF priorities
 - ✓ Requested that GPTF members are responsive and provide timely feedback
 - ✓ Discussed overlap of ASCCC Curriculum Committee, AB 705 Task Force, Faculty Development Committee and strategies to make connections and not duplicate efforts
 - ✓ Discussed challenges with the quantity of professional development opportunities (workshops, webinars, other) that conflict or require significant time and money
 - ✓ Expectation of GPTF members to prepare for generating Rostrum articles and Resolutions that support the implementation of guided pathways on local campuses

8. Future Meetings

- One in-person per semester
 - 1 or 2 per month via ConferZoom
- ✓ Carrie will send out a Doodle poll to attempt strategic scheduling
 - ✓ Requested to provide as much flexibility as possible, and recognition of

9. ASCCC Expense Policy Travel Reimbursement Expectations/Forms

<https://asccc.org/sites/default/files/ASCCC%20Reimbursement%20TEST5%20km-ah.pdf>

10. Upcoming Events

<http://asccc.org/calendar/list/events>

- Academic Academy – September 13-15, Embassy Suites by Hilton South SF Airport

<https://www.asccc.org/events/2018-09-14-160000-2018-09-15-210000/2018-academic-academy>

- Area Meetings – October 12th (A, B), October 13th (C, D)
- Fall Plenary Session – November 1st - 3rd @ Irvine Marriott
 - Resolutions
 - Breakout sessions- TBD

+1. Adjourn

11:02am

~~~~~

**Status of Previous Action Items**

- In Progress- TBD

**2018 – 2019 Accomplishments**





## ASCCC Guided Pathways Task Force

October 9<sup>th</sup>, 2018

1:30pm – 2:30pm

### ZOOM

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/327867601>  
Or iPhone one-tap (US Toll): +16699006833,327867601# or +16468769923,327867601#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 327 867 601

International numbers available: <https://zoom.us/u/acoMidFXX4>

Or Skype for Business (Lync):

<SIP:327867601@lync.zoom.us>

### Minutes

**Guided Pathways Task Force Members:** Randy Beach, Jeff Burdick, Mayra Cruz, Dolores Davison (2<sup>nd</sup>), Gretchen Ehlers (absent), Cynthia Orozco, Carrie Roberson (ASCCC Exec-Chair), Meridith Selden, Gwyer Schuyler, Manuel Velez

*The ASCCC Guided Pathways Task Force supports faculty and local academic senates as they participate in the development and implementation of a guided pathways framework. The primary mission of the task force is to support faculty involvement, participatory governance processes, and other elements of guided pathways work that are connected to the academic and professional matters (10+1) that are the purview of the senate. The task force will continually consider the needs and challenges identified by local senates and senate leaders to help faculty identify and implement options which are based upon ASCCC positions and papers and that are appropriate for their college's culture and student populations.*

#### 1. Welcome/ Attendance

- Select note taker - Dolores Davison

#### 2. Approval of Agenda - Yes

#### 3. Approval of Minutes - Approved by consent

#### 4. Announcements

- ✓ Academic Academy Survey results will be disseminated for consideration of future priorities for the GPTF
- ✓ [ASCCC Plenary](#) on November 1<sup>st</sup> through 3<sup>rd</sup> 2018

#### 5. 2018-2018 Guided Pathways Task Force Priorities

- ✓ ASCCC Strategic Plan <https://asccc.org/asccc-strategic-plan>
  - Reduced requests for strategic visits, but still coming in
    - Carrie will share GP 101 Ppt so members can participate in resource visits
  - Ongoing communication with liaisons

- Task Jeff with coming up with monthly communications – provide opportunities based on priorities of strategic plan
  - Include Canvas information with next communiqué
- Survey about reassigned time/other resources directed to GP personnel
- Different issues in terms of liaisons, guided pathways work on the campus, how is reassigned time done
- Consider instead of a survey possibly look at how governance structures are and what roles exist – provide that information to liaisons to take to local senates – and effective practices
- Host webinars on professional development and other areas within the strategic plan
- Involvement of student services and other groups

## 6. Future Meetings

- ✓ Schedule Face-to-Face meeting FALL/ SPRING
- ✓ Fall dates\* See schedule posted below

## 7. Upcoming Events

- ✓ October 22<sup>nd</sup> 1:00pm – 2:00pm  
Guided Pathways Task Force Meeting  
[ZOOM](#)
- ✓ November 1-3, 2018 ASCCC Plenary\*
- ✓ November 5<sup>th</sup> 1:00pm – 2:00pm  
Guided Pathways Task Force Meeting  
[ZOOM](#)
- ✓ November 28<sup>th</sup> 1:00pm – 2:00pm  
Guided Pathways Task Force Meeting  
[ZOOM](#)
- ✓ December 6<sup>th</sup> 1:00pm – 2:00pm  
Guided Pathways Task Force Meeting  
[ZOOM](#)
- ✓ Area Meetings – October 12<sup>th</sup> (A, B), October 13<sup>th</sup> (C, D)
- ✓ Fall Plenary Session – November 1<sup>st</sup> - 3<sup>rd</sup> @ Irvine Marriott
  - [Resolutions](#)
  - Discussed roles and responsibilities of GPTF at Plenary

## 9. Adjourn- 2:00pm

\*Time ran out on Zoom, Carrie will follow up with e-mail and resume next meeting as scheduled on October 22<sup>nd</sup>. Focus of this meeting will be on the ASCCC Strategic Plan and GPTF Crosswalk

~~~~~

Status of Previous Action Items

- In Progress- TBD

2018 – 2019 Accomplishments

- ✓ Academic Academy
- ✓ Webinars



Executive Committee Agenda Item

SUBJECT: Equity Diversity & Action Committee		Month: December	Year: 2018
		Item No: VI. A. ii.	
		Attachment: Yes (7)	
DESIRED OUTCOME:	The EDAC committee will share their “Four Areas” of academic priority.	Urgent: No	
		Time Requested: NA	
CATEGORY:	Information	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Silvester Henderson/Conan McKay	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND: The Equity Diversity & Action Committee held its Second Meeting October 26, 2018 – Zoom/CC Confer. Agenda & Minutes are attached. Items included are as follows:

1. Agenda
2. Minutes
3. LGBTQ Rostrum Article – Outline
4. ED Code 87408 – Discussed Impact on Faculty.
5. California Prison Program Directory – Possible Breakout – Spring 2019 Plenary (Attached)
6. McSilver Institute – “Opportunity Institute Trauma Informed & Resiliency Based Project (**PowerPoint**)
7. **Chancellor’s Office Update – “Student Sexual – Student Assault”**

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Diversity, Equity and Action Committee (EDAC)

Friday October 26, 2018

11:00 A.M. – 1:00 P.M.

Location: Zoom/CC Confer

11:00 A.M. – 11:20 A.M.

1. Order of the Agenda
2. Roll Call/Membership Review:

EDAC Membership List - (2018 - 2019)

Silvester Henderson, Chair - Los Medanos College - Area B
Conan McKay - Chair (2nd) - Medocino College - Area B
Robin Allyn - Mira Costa College - Area D
Leigh Ann Shaw - Skyline College - Area B
Van Rider - Antelope College - Area C
Khalid White - San Jose College - Area B
Carlos Lopez - Folsom Lake College - Area A
Nathaniel Donahue - Santa Monica College - Area C

3. Review of the Minutes from 9-14-2018 Meeting
4. EDAC Four Priorities/New Business (Discussions):
 - Faculty Diversity & Hiring (I)
 - Student Equity, Student Services & Support (II)
 - Research & Academic Guides for Equitable Student Success (III)
 - Pathways to College Teaching – A2MEND (IV)

(11:20 A.M – 11:50 A.M.)

5. EDAC Priorities

Area I

“Faculty Diversity Hiring & System Partnerships”

Update Status Report:

I

“Chancellor Office/Senate Faculty Diversity Hiring Summit”

Date: 2/8/2019 – 2/9/2019

Location/Time: TBA

EDAC Outcomes: Breakout Suggestions from EDAC to the ASCCC President – Discussions
Assign Committee Member _____

II

ASCCC Hiring Regionals (Three)

10:00 A.M – 3:00 A.M.

February 21, 2019 – Bakersfield College (Area A)

February 25, 2018 – Butte College (Area A)

February 28, 2018 – Norco College (Area D)

EDAC Outcomes: Breakout Suggestions from EDAC/FDC Joint Planning Meeting scheduled for November 29, 2018 – Sacramento City College – 2:00 P.M. – 6:00 P.M. (All invited)

Discussion: Cultural Competence Tools - Breakout (Regionals), Update Resolutions (Spr. 2019)
Assigned Committee Member _____

Area II

“Student Equity, Student Services & Support”

Update Status Report:

“LGBTQIA”– Expanded Support

Nate/Conan – Rostrum Article Outline Update – Pride Month – Discussion

“DACA Expanded Support”

Leigh Ann/Carlos - Rostrum Articles - Plenary Breakouts (Sp19) – Discussion

“Student Safety & Support/Sexual Assault”

Silvester – Chancellors Office – Emailed 10-21-2018 – Discussion

“Inmate Education”

Silvester – Chancellors Office – Emailed 10-21-2018 – Discussion - **(Attachment)**

“Corrections to College Sponsored Meeting”

Corrections to College California is a project of Renewing Communities, a four-year initiative designed to build a network of bridges from corrections to college in California. Renewing Communities is a joint initiative of [The Opportunity Institute](#) and the [Stanford Criminal Justice Center](#).

New York University McSilver Institute: Trauma Informed & Resiliency Based Project
(Attach PowerPoint)

Chancellor Office Meeting – October 16, 2018

Suggested Action – Breakout – “Prison Education Programs” – Spring 2019 Plenary

Peter Fulks – Cerro Coso College (Interested in Co-Presenting) - Discuss

Assigned Person: Silvester & _____

(11:50 A.M. – 12:35 P.M.)

Area III

(45 Minutes)

“Research & Academic Guides for Equitable Student Success” (III)

Update Status Report

A: Student Equity Plan Outline & Original Attached

Assigned Persons/Areas

(Designate who will work on what sections)

Agreed Upon Date of Submission Updates/Outlines

(12:35 P.M. – 12:55 P.M.)

Area IV
“ Pathways to College Teaching”
Update Status Report

A2MEND – Partnership Presentation (March 2019)

(EDAC Chair has been asked to prepare various breakouts for approval & presentation)

Status: A2MEND has not published the date for “Breakout Submissions”

Assigned Person: Silvester & Khalid:

Khalid/Conan – Rostrum Article Outline Update – Discussion

New Business (10 Minutes)

Education Code 87408 (See Attachments)

Discussion/Impact on Faculty – See Attachment

Professor Richard Weinroth – Senate President

“San Diego Continuing Education”

Senate Suggested Action:

(12:55 – 1:00 P.M.)

6. Future Meeting Dates & Senate Announcements – November 1-3, 2018 – Fall Plenary – Irvine, Ca

7. Final Comments & Wrap Up



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Diversity, Equity and Action Committee (EDAC)

Friday October 26, 2018

11:00 A.M. – 1:00 P.M.

Location: Zoom/CC Confer

Minutes

11:00 A.M. – 11:20 A.M.

- Order of the Agenda
- Roll Call/Membership Review: members in attendance indicated by XX.

EDAC Membership List - (2018 - 2019)

XXSilvester Henderson, Chair - Los Medanos College - Area B
 XXConan McKay - Chair (2nd) - Medocino College - Area B
 XXRobin Allyn - Mira Costa College - Area D
 XXLeigh Ann Shaw - Skyline College - Area B
 Van Rider - Antelope College - Area C
 XXXKhalid White - San Jose College - Area B
 XXCarlos Lopez - Folsom Lake College - Area A
 XXNathaniel Donahue - Santa Monica College - Area C

- Review of the Minutes from 9-14-2018 Meeting
 - a. Minutes were approved
- EDAC Four Priorities/New Business (Discussions):
 - Faculty Diversity & Hiring (I)
 - Student Equity, Student Services & Support (II)
 - Research & Academic Guides for Equitable Student Success (III)
 - Pathways to College Teaching – A2MEND (IV)

(11:20 A.M – 11:50 A.M.)

5. EDAC Priorities

Area I

“Faculty Diversity Hiring & System Partnerships”

Update Status Report:

I

“Chancellor Office/Senate Faculty Diversity Hiring Summit” Khalid, Nate, Carlos possible attendance

Date: 2/8/2019 – 2/9/2019

Location/Time: TBA

The Chancellors office is looking for recommendation from EDAC on breakout topics. Professional Development and EDAC will meet on Nov 29 to brainstorm ideas for the Faculty Hiring Diversity.

II

ASCCC Hiring Regionals (Three)

10:00 A.M – 3:00 A.M.

February 21, 2019 – Bakersfield College (Area A) Khalid, Nate

February 25, 2018 – Butte College (Area A) Carlos, Leigh Anne

February 28, 2018 – Norco College (Area D) Robyn, Nate

EDAC Outcomes: Breakout Suggestions from EDAC/FDC Joint Planning Meeting scheduled for November 29, 2018 – Sacramento City College – 2:00 P.M. – 6:00 P.M. (All invited)

- Focus on hiring Questions as it related to HR and Dept Chairs.
- Cultural Competence breakout with a Focus on LGBTQ+ How to infuse this into hiring practices and interview questions.
- Los Rios Faculty Diversity Hiring and Skyline to bring to Nov 30
- Encourage colleges to develop a cultural competence practices.
- UC data on Diversity Hiring regarding Race and Ethnicity

Area II

“Student Equity, Student Services & Support”

Update Status Report:

“LGBTQIA”– Expanded Support

Nate/Conan – Rostrum Article Outline Update

- Nate submitted an outline for the Rostrum Article. Nate and Conan will work on a Rostrum article in November and will bring a draft to the Dec EDAC meeting

“DACA Expanded Support”

Leigh Ann/Carlos - Rostrum Articles - Plenary Breakouts (Sp19) – Discussion

- Wanting to send out a email to all senate president to determine what is going on with DACA students at their local campus.
- What is being done and what is not being done regarding DACA.
- Possible survey regarding DACA and do campus have resources.
 - Not 100% agreement on DACA students
- Possible Plenary breakout in the Spring regarding DACA students.

“Student Safety & Support/Sexual Assault”

Silvester – Chancellors Office – Emailed 10-21-2018 – Discussion

- Silvester sent out an email to the General Council at the California Community College Chancellor’s Office. Waiting to hear a response.

“Inmate Education”

Silvester – Chancellors Office – Emailed 10-21-2018 – Discussion - (**Attachment**)

“Corrections to College Sponsored Meeting”

Corrections to College California is a project of Renewing Communities, a four-year initiative designed to build a network of bridges from corrections to college in California. Renewing Communities is a joint initiative of [The Opportunity Institute](#) and the [Stanford Criminal Justice Center](#).

- Silvester will be visiting a prison and will be reporting back in December.
New York University McSilver Institute: Trauma Informed & Resiliency Based Project
(Attach PowerPoint)
Chancellor Office Meeting – October 16, 2018
Suggested Action – Breakout – “Prison Education Programs” – Spring 2019 Plenary
Peter Fulks – Cerro Coso College (Interested in Co-Presenting) - Discuss
Assigned Person: Silvester & _____

Area III
(45 Minutes)

“Research & Academic Guides for Equitable Student Success” (III)
Update Status Report

A: Student Equity Plan Outline & Original Attached
Assigned Persons/Areas
(Designate who will work on what sections)
Agreed Upon Date of Submission Updates/Outlines

- EDAC committee members divided the paper. All drafts of the paper are due early January

(12:35 P.M. – 12:55 P.M.)

Area IV
“ Pathways to College Teaching”
Update Status Report

A2MEND – Partnership Presentation (March 2019)

(EDAC Chair has been asked to prepare various breakouts for approval & presentation)

- Status: A2MEND has not published the date for “Breakout Submissions”
 - Khalid and Conan will develop an outline for the December outline.
 - Ensure to include all ethnic groups, gender, and LGBTQPOC
 - Racism/discrimination
 - Look at Harvard Case regarding Asian Students.
 - Silvester and Khalid will submit a proposal to present a breakout and a General Session. Including Nate with LGBTQ+POC

New Business (10 Minutes)

- **Education Code 87408 (See Attachments)**

Discussion/Impact on Faculty – See Attachment
Professor Richard Weinroth – Senate President
“San Diego Continuing Education”

- Richard contacted ASCCC regarding ED Code 87408. Regards any communicable disease. To broad and did not specifically mention the communicable disease. Language is too broad. How to approach.
- Possible resolution at Plenary regarding the language as student success and to include privacy
- Leigh Anne will work on a resolution with Richard for a Resolution at the Spring Plenary.
- Google communicable disease

(12:55 – 1:00 P.M.)

- Future Meeting Dates & Senate Announcements
 - a. Nov 29 in person in Sacramento 2pm-6pm
 - b. December 19 8am meeting. Zoom
 - c. January 16 10am-3pm Los Rios District
 - d. January 31 1pm-3pm Zoom
 - e.

- – November 1-3, 2018 – Fall Plenary – Irvine, Ca
7. Final Comments & Wrap Up
- EDAC meeting ended at 12:54pm

Rostrum Article - Outline of LGBTQ/EDAC Meeting (10/26/2018)

1. Who are our LGBTQ Students?
 - a. Status of Chancellor's Office Data Collection on LGBTQ+ Students
How can/are local campus collecting this data
 - b. The Intersectionality of our LGBTQ+ students. Most are POC and subject to linked systems of oppression. The students we are seeking to serve are QTPOC. By creating services that are accessible and navigable to the most marginalized members of our community, we end up serving all students best.**

2. What are some challenges that our LGBTQ students might face?
 - Claiming identity in a society that often negates or commodifies it.
 - Homelessness
 - Food Insecurity
 - Access to resources/education regarding their community
 - Depression

(But strike a hopeful tone, that by building community and providing resources, success is at hand).

 - The National Government of the United States of America

3. What Services Resources can campuses provide to serve our LGBTQ+ Students?
 - a. Hire QTPOC Faculty
 - b. All Gender Restrooms
 - c. Affirmed Name Option
 - d. Student Club
 - e. Social Justice Center
 - f. Health Resources and Education
 - g. Counseling and Well-Being
 - h. Scholarship Resources- The Point Foundation
 - i. Ally Safe Zone Training Programs
 - j. Pride Month/National Coming Out Day (Oct.)/Trans Day of Remembrance (Nov.), etc.

4. What are some of our campuses already doing?
 - a. Pride Centers at American River College, Sierra College, San Joaquin Delta College, Miracosta College
 - b. Student groups and organizations

EDAC Meeting – 10/2/6/2018

ED Code 87408.

(a) When a community college district wishes to employ a person in an academic position and that person has not previously been employed in an academic position in this state, **the district shall require a medical certificate showing that the applicant is free from any communicable disease, including, but not limited to, active tuberculosis, unfitting the applicant to instruct or associate with students.** The medical certificate shall be submitted directly to the governing board by a physician and surgeon licensed under the Business and Professions Code, a physician assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, or a commissioned medical officer exempted from licensure. The medical examination shall have been conducted not more than six months before the submission of the certificate and shall be at the expense of the applicant. A governing board may offer a contract of employment to an applicant subject to the submission of the required medical certificate. Notwithstanding Section 87031, the medical certificate shall become a part of the personnel record of the employee and shall be open to the employee or his or her designee.

(b) The governing board of a community college district **may require academic employees** to undergo a periodic medical examination by a physician and surgeon licensed under the Business and Professions Code, a physician assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, or a commissioned medical officer exempted from licensure, to determine that the employee is free from any communicable disease, including, but not limited to, active tuberculosis, unfitting the applicant to instruct or associate with students. The periodic medical examination shall be at the expense of the district. The medical certificate shall become a part of the personnel record of the employee and shall be open to the employee or his or her designee.

(Amended by Stats. 2010, Ch. 512, Sec. 9. (SB 1069) Effective January 1, 2011.)

Concerns- Richard Weinroth/Senate President – San Diego Continuing Education

1. The potential invasive and harmful outcomes of the permissive language of [ED code 87408](#)?
2. The potential for unbridled witch hunts in the name of medical inquiry that could result?
3. Consideration of establishing a limitation of the list of communicable diseases that a **district shall require a medical certificate showing that the applicant is free from?**
4. Acceptance of certificates from non-educational employment?

Program Directory

Allan Hancock College

Santa Maria, CA

Operating In

- Lompoc Federal Correctional Institution (federal prison)

Programs Offered

- AA in Liberal Arts (non-transfer Social and Behavioral Sciences)
- AA in Social Science
- AA in Psychology

Contacts

- Josie Cabanas
jcabanas@hancockcollege.edu
 (805) 922-6966 ext.3266

Antelope Valley College

Lancaster, CA

Operating In

- California State Prison, Los Angeles County (LAC)

Programs Offered

- AA in Business
- Certificate in "Work Keys"

Contacts

- Cathy Hart
chart8@avc.edu

Bakersfield College - Delano Campus

Delano, CA

Operating In

- Kern Valley State Prison (KVSP)
- North Kern State Prison (NKSP)
- California State Prison, Corcoran (COR)
- California Substance Abuse Treatment Facility (SATF)
- Wasco State Prison (WSP)
- Delano MCCF (contract prison - City of Delano)
- Golden State MCCF (contract prison - GEO)
- McFarland Female Community Re-Entry Facility (contract prison - GEO)
- Central Valley MCCF (contract prison - GEO)
- Shafter MCCF (contract prison - City of Shafter)
- Lerdo County Jail

Programs Offered

- CSU Breadth General Education
- Certificate of Achievement in Culinary Arts (McFarland)
- Fire Technology Courses to the Fire Brigade at Wasco State Prison
- Free on the Outside (FOTO) student club

Contacts

- Program Director
 Chelsea Esquibias
chelsea.esquibias@bakersfieldcollege.edu
- Faculty Member
 Bryan Hirayama
bryan.hirayama@bakersfieldcollege.edu

Berkeley City College

Berkeley, CA

Operating In

- on campus

Programs Offered

- Underground Scholars Initiative

Contacts

- Jason Cifra
jcifra@peralta.edu

Butte College

Butte, CA

Operating In

- Butte County Sheriff's Office Day Reporting Center

Programs Offered

- Non-credit workforce readiness, Career Technical Education and General Education courses

Contacts

- Teresa Ward
WardTe@butte.edu

Cabrillo College

Aptos, CA

Operating In

- on campus

Programs Offered

- Forgotten Scholars

Contacts

- Club President
Tommy Alejandrez
alejandreztommy@gmail.com
- Faculty contact
Sadie Reynolds
sareynol@cabrillo.edu

Cal Poly Pomona

Pomona, CA

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Renford Reese
rrreese@cpp.edu
- Sara Rodriguez
sarar@cpp.edu

Cal State East Bay

Hayward, CA

Operating In

- on campus

Programs Offered

- Level V

Contacts

- Noe Gudiño
noe@prisonerswithchildren.org
(510) 932-0422

Cal State LA

Los Angeles, CA

Operating In

- California State Prison, Los Angeles County (LAC)
- on campus

Programs Offered

- BA in Communication Studies (prison)
- Project Rebound (campus)
- Second Chance Pell Grant Site

Contacts

- Taffany Lim
tlim@cslanet.calstatela.edu

Cerritos College

Norwalk, CA

Operating In

- on campus (alternative to incarceration)

Programs Offered

- Court to College

Contacts

- Renée DeLong
rdelong@cerritos.edu

Cerro Coso Community College

Ridgecrest, CA

Operating In

- California City Correctional Facility (CAC)
- California Correctional Institution (CCI)

Programs Offered

- AA in Liberal Arts - Social & Behavioral Sciences (transferable)
- AA in Psychology (transferable)

Contacts

- Lisa Stephens
lisa.stephens@cerrocoso.edu

Chabot College

Hayward, CA

chabotcollege.edu/apss/rise/

Operating In

- on campus

Programs Offered

- RISE: a collaboration between Open Gate and Chabot College

Contacts

- Stacey L. Thompson
slthompson@chabotcollege.edu

Chaffey College

Rancho Cucamonga, CA

Operating In

- California Institution for Women (CIW)
- California Institution for Men (CIM)
- on campus

Programs Offered

- AS in General Business
- Certificate in Professional Office Skills
- Second Chance Pell Grant Site
- Pinto Club (campus)

Contacts

- Steve Lux (CIM and CIW)
stephen.lux@chaffey.edu
- Roy Robles (Pinto Club)
roblesroger32@yahoo.com

City College of San Francisco

San Francisco, CA

Operating In

- on campus
- San Francisco County Jails

Programs Offered

- Certificates in Post Prison Health Worker, Community Health Worker, Youth Worker, and Drug & Alcohol (campus)
- Courses in College Success, Diversity and Social Justice (jail, in partnership with Five Keys)
- Way-Pass (Women's After Care Program)

Contacts

- Alma Avila (campus)
aavila@ccsf.edu
- Tim Berthold (Post Prison Certificate program, on campus)
tberthol@ccsf.edu
- Eric Lewis (Drug & Alcohol Certificate program, on campus)
edlewis@ccsf.edu
(415) 452-5159
- Phoebe Vanderhorst (Way-Pass, on campus)
phoebevanderhorst@gmail.com
- Dorick Scarpelli and Haley Pollack (Five Keys)
doricks@fivekeyscharter.org
haley@fivekeyscharter.org

Coastline Community College

Fountain Valley, CA

Operating In

- 35 state prisons, several federal prisons, and some county jails

Programs Offered

- *Distance Correspondence*: AA's in American Studies, Arts & Humanities, Social & Behavioral Sciences, Science & Math, Business, Sociology; Certificate in Business

Contacts

- Shelly Blair
sblair12@coastline.edu

College of Alameda

Alameda, CA

alameda.peralta.edu/new-dream/

Operating In

- on campus

Programs Offered

- New D.R.E.A.M Program

Contacts

- Ismael de Guzman
ideguzman@peralta.edu

College of San Mateo

San Mateo, CA

Operating In

- on campus
- San Mateo County juvenile hall

Programs Offered

- Project Change

Contacts

- Katie Bliss
blisskatie@smccd.edu

College of the Canyons

Santa Clarita, CA

Operating In

- Los Angeles County Jail - Pitchess Detention Center

Programs Offered

- Credit courses in Business, Welding, English, Counseling, Sociology, Philosophy, and Manufacturing Math

Contacts

- Jasmine Ruys
jasmine.ruys@canyons.edu

College of the Redwoods

Eureka, CA

[facebook](#)

Operating In

- Pelican Bay State Prison (PBSP)
- Humboldt County Correctional Facility (jail)

Programs Offered

- ADT (prison)
- Non-credit courses in academic support, basic skills, and career readiness (jail)

Contacts

- Rory Johnson (PBSP)
rory-johnson@redwoods.edu
- Tory Eagles (PBSP)
tory-eagles@redwoods.edu

Columbia College

Sonora, CA

Operating In

- Sierra Conservation Center (SCC)
- on campus

Programs Offered

- AA in Human Services (SCC)
- CTE courses in Firefighting, Wastewater Treatment, Culinary Arts, Hospitality Management, and Business/Entrepreneurship (SCC)
- Second Chance Pell Grant Site (SCC)
- Making Alternative Transformations (campus)

Contacts

- Brandon Price (SCC)
priceb@yosemite.edu
- Alicia Kolstad (campus)
kolstada@yosemite.edu
- Max Burbey (campus)
Mburbey@student.yosemite.edu

Compton College

Compton, CA

Operating In

- on campus

Programs Offered

- Formerly Incarcerated Student Transition (F.I.S.T.) program

Contacts

- Joseph Lewis
jlewis@compton.edu

Contra Costa College

San Pablo, CA

Operating In

- on campus

Programs Offered

- The Registry Program
- Corrections to College club

Contacts

- Kenneth Reynolds
kreynolds@contracosta.edu

Cosumnes River College

Sacramento, CA

Operating In

- Folsom Women's Facility (FWF)

Programs Offered

- Culinary Arts Management Program

Contacts

- Kim Harrell
Kimberley.Harrell@crc.losrios.edu

CSU Bakersfield ©

Bakersfield, CA

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Jacqueline Mimms
jmimms@csub.edu
- Michael Dotson
mdotson1@csub.edu

CSU Fullerton ©

Fullerton, CA

fullerton.edu/rebound | [facebook](#)

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Romarilyn Ralston
rebound@fullerton.edu

CSU Long Beach ©

Long Beach, CA

Operating In

- on campus

Programs Offered

- Rising Scholars

Contacts

- Joe Louis Hernandez
joelouish@gmail.com
- Irene Sotelo
irenesotelo777@gmail.com

CSU Northridge ©

Northridge, CA

[facebook](#)

Operating In

- on campus

Programs Offered

- Revolutionary Scholars

Contacts

- Lilia Gonzalez
Lilia.Gonzalez.4@my.csun.edu

CSU San Bernardino

San Bernardino, CA

csusb.edu/project-rebound

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Annika Anderson
annika.anderson@csusb.edu
- Paul Jones
paul.jones@csusb.edu
(909) 537-4351
- projectrebound@csusb.edu

CSU San Marcos

San Marcos, CA

Operating In

- on campus

Programs Offered

- Transitions Collective

Contacts

- Martin Leyva
transitionscollective1@gmail.com
(805) 708-6305

Cuesta College

San Luis Obispo, CA

Operating In

- California Men's Colony (CMC)

Programs Offered

- ADT in Sociology
- CSU General Education
- AA in Human Development
- AA in Liberal Arts
- Certificates in Addiction Studies
- Second Chance Pell Grant Site

Contacts

- Matthew Green
mgreen@cuesta.edu

Cuyamaca College

El Cajon, CA

Operating In

- on campus

Programs Offered

- Academic counseling and assistance with registration and enrollment

Contacts

- Octavio Leal
octavio.leal@gcccd.edu
(619) 660-4302

Cypress College

Cypress, CA

Operating In

- on campus

Programs Offered

- FITE club

Contacts

- Anne-Marie Beck
ambeck@cypresscollege.edu
- FITEStudentClub@gmail.com.

East Los Angeles College

Monterey Park, CA

Operating In

- on campus

Programs Offered

- Homeboy Scholars

Contacts

- homeboyscholars@gmail.com

Feather River College

Quincy, CA

Operating In

- 28 state prisons (distance correspondence)
- Mule Creek State Prison (MCSP) (hybrid interactive correspondence)

Programs Offered

- *Distance Correspondence*: AA in Humanities (CSU transferable), AAT in Sociology, AA's (nontransferable) in Social and Behavioral Science and Humanities
- *Hybrid Interactive Correspondence*: Certificate in Entrepreneurial Business (MCSP)

Contacts

- Joan Parkin
jparkin@frc.edu

Five Keys Schools & Programs

San Francisco, CA

Operating In

- San Francisco County Jails - in partnership with San Francisco Sheriff's Department

Programs Offered

- In partnership with CCSF: Transferrable General Education classes (9-12 units per semester) in multiple disciplines.
- In partnership with San Francisco State University: Roots of Success

Contacts

- Dorick Scarpelli
doricks@fivekeyscharter.org

Folsom Lake College

Folsom, CA

Operating In

- Folsom Women's Facility (FWF)
- Folsom State Prison (FSP)
- Mule Creek State Prison (MCSP)
- on campus

Programs Offered

- Stackable certificates to AA's in Business and Human Services (FWF, FSP, MCSP)
- Rev It Up (campus)

Contacts

- Barbara Fisher (campus)
fisherb@flc.losrios.edu
(916) 608-6905

Fresno City College

Fresno, CA

Operating In

- on campus

Programs Offered

- EOPS academic advising and tri-semester academic check-ins, counseling and Referrals services, one on one tutoring, textbook support
- Unbound Scholars

Contacts

- Mark McNiff (EOPS)
Mark.mcniff@fresnocitycollege.edu
- Thom Gaxiola-Rowles (EOPS)
Thom.gaxiola@fresnocitycollege.edu
- Unbound Scholars
unboundscholars.fcc@gmail.com

Fresno State- Project Rebound

Fresno, CA

fresnostate.edu/studentaffairs/projectrebound/ | [facebook](#)

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Jennifer Leahy
projectrebound@mail.fresnostate.edu
(559) 278-2313
- Emma Hughes
emhughes@csufresno.edu

Glendale Community College

Glendale, CA

Operating In

- on campus

Programs Offered

- GCC Restorative Justice Center
- System Impacted Intellectuals

Contacts

- Travis Leach and Jonah Moon
rjc@glendale.edu
(818) 240-1000 ext.3574

Grossmont College

Santee, CA

Operating In

- Las Colinas Detention and Reentry Facility

Programs Offered

- Pathways to Success Academy
- Courses offered in Reading, Communications, and College and Career Success

Contacts

- Katrina VanderWoude
katrina.vanderwoude@gcccd.edu
- Michael Reese
mike.reese@gcccd.edu
- Susan Schwarz
susan.schwarz@gcccd.edu

Hartnell College

Salinas, CA

Operating In

- Salinas Valley State Prison (SVSP)
- Correctional Training Facility (CTF)

Programs Offered

- AAT in Psychology/Sociology

Contacts

- Renata Funke
rfunke@hartnell.edu

Imperial Valley College

Imperial, CA

Operating In

- Calipatria State Prison (CAL)
- California State Prison, Centinela (CEN)
- Imperial County Jail
- on campus

Programs Offered

- Courses in Air Conditioning Technology, OSHA Safety and Standards 30-Hour Card (County Jail)
- Alcohol & Drug Studies Certificate (Jail – Inside/Out Program)
- Associate Degree for Transfer in Sociology (CAL), Associate Degree for Transfer in Psychology (CEN)
- FIRST (Formerly Incarcerated Resilient Students in Transition)

Contacts

- County Jail, FIRST, and Inside/Out Program Contact: Eduardo Pesqueira
eduardo.pesqueira@imperial.edu
- Gaylla Finnell
gaylla.finnell@imperial.edu
- Aruna Patel
aruna.patel@imperial.edu

LA City College

Los Angeles, CA

Operating In

- on campus

Programs Offered

- High Risers Club
- Break it to Make it

Contacts

- Leo Lovato (High Risers)
lacchighrisers@gmail.com
- Mario Escalante (Break it to Make it)
escalama@lacitycollege.edu

Lake Tahoe Community College

South Lake Tahoe, CA

Operating In

- Folsom State Prison (FSP)
- California State Prison, Sacramento (SAC)
- Folsom Women's Facility (FWF)
- High Desert State Prison (HDSP)
- Growlersburg Conservation Camp (GCC)
- Sierra Conservation Center (SCC)
- Center Placer County Juvenile Facility

Programs Offered

- *Hybrid Interactive Correspondence: AAT in Sociology ("Enhanced One-On-One" Model)*

Contacts

- Shane Reynolds
screynolds@ltcc.edu

Laney College

Oakland, CA

laney.edu/restoringourcommunities/ | [facebook](https://www.facebook.com/laneycollege)

Operating In

- on campus

Programs Offered

- Restoring Our Communities

Contacts

- Vincent Garrett
vgarrett@berkeley.edu
- Roger Chung
rchung@peralta.edu
(510) 464-3411

Lassen College

Susanville, CA

Operating In

- High Desert State Prison (HDSP)
- California Correctional Center (CCC)
- 30 state prisons, 3 federal prisons, and Lassen County Adult Detention Facility (distance correspondence)

Programs Offered

- AST in Business Administration
- Certificate in Entrepreneurship
- *Distance Correspondence*: AS in Social Science

Contacts

- Amy Langslet (in-person)
alanglet@lassencollege.edu
- Dana Armeson (distance)
darmeson@lassencollege.edu
- Barbra Theesfeld (distance)
btheesfeld@lassencollege.edu

Long Beach City College

Long Beach, CA

Operating In

- on campus

Programs Offered

- Justice Scholars Club

Contacts

- Annahita Mahdavi
amahdavi@lbcc.edu
(562) 938-3961

Los Angeles Mission College

Sylmar, CA

Operating In

- on campus

Programs Offered

- College Culture Reentry Hub (CCRH)

Contacts

- Cecilia Gonzalez
Gonzalezcecilia@lamission.edu
(818) 833-3321
- Larry Resendez
resendcl@lamission.edu

Los Angeles Trade-Tech College

Los Angeles, CA

Operating In

- on campus

Programs Offered

- Bridges to Success Center

Contacts

- bridges@lattc.edu

Merced College

Merced, CA

Operating In

- Valley State Prison (VSP)
- Central California Women's Facility (CCWF)

Programs Offered

- AA (VSP)
- Credit and noncredit courses in English and Math (VSP)
- Credit courses in Humanities, Social and Behavioral Sciences, Counseling, Business, Management, and Kinesiology (VSP)
- Courses offered in Remedial English and Guidance (CCWF)

Contacts

- Vincent Piro
piro.v@mccd.edu

Merritt College

Oakland, CA

Operating In

- on campus

Programs Offered

- Street Scholars (with The Gamble Institute)

Contacts

- Ron Moss
ron@gambleinstitute.org

MiraCosta College

Oceanside, CA

Operating In

- on campus

Programs Offered

- Advocates for Change
- Transitions Program
- Transitions Collective

Contacts

- Thao L. Ha
tha@miracosta.edu

Mission College

Santa Clara, CA

[facebook](#)

Operating In

- on campus

Programs Offered

- Student support services

Contacts

- Connor Keese
Connor.Keese@missioncollege.edu

Norco College

Norco, CA

Operating In

- California Rehabilitation Center (CRC)

Programs Offered

- ADT in Sociology

Contacts

- Jessica Cobb
Jessica.Cobb@norcollege.edu

Palo Verde College

Blythe, CA

Operating In

- Chuckawalla Valley State Prison (CVSP) (in-person)
- Ironwood State Prison (ISP) (in-person)
- 16 state prisons (distance)

Programs Offered

- Courses in American Sign Language and Concert Choir
- *Distance Correspondence*: AS in Business Management, five AA's, two Certificates of Achievement, eight Certificates of Career Preparation

Contacts

- Scott Bauer
Scott.bauer@paloverde.edu
(Instruction and Student Services)
- Graciela Milke
graciela.milke@paloverde.edu
(Distance)

Palomar College

San Marcos, CA

www2.palomar.edu/pages/transitionsprogram/

Operating In

- Vista Detention Facility
- on campus

Programs Offered

- transfer courses
- Summer Transition Program
- Transitions Collective Student Club

Contacts

- Suzanne Sebring
ssebring@palomar.edu
- José Briceño
jbriceno@palomar.edu

Pasadena City College

Pasadena, CA

Operating In

- on campus

Programs Offered

- Homeboy Scholars

Contacts

- Anthony Francoso
homeboyscholarspcc@gmail.com
(626) 585-7576

Pitzer College

Claremont, CA

Operating In

- California Rehabilitation Center (CRC)

Programs Offered

- Credit courses in Cultural Studies, Sociology, History, Political Studies, and Psychology

Contacts

- Tye Griffith
tyee_griffith@pitzer.edu
(909) 607-6120
- Tessa Hicks
tessa_hicks@pitzer.edu
- Nigel Boyle
nigel_boyle@pitzer.edu
(909) 607-3061

Prison University Project (in partnership with Patten University)

San Quentin, CA

Operating In

- San Quentin State Prison (SQ)

Programs Offered

- AA in Liberal Arts
- Transfer Courses
- College Preparatory Program

Contacts

- info@prisonuniversityproject.org

Rio Hondo College

Whittier, CA

Operating In

- on campus

Programs Offered

- R.I.S.E. Scholars

Contacts

- Joe Louis Hernandez
jlhernandez@riohondo.edu
(562) 463-3133
- Cecilia Rocha
crocha@riohondo.edu

Sacramento City College

Sacramento, CA

www.scc.losrios.edu/reemergingscholars/

Operating In

- on campus

Programs Offered

- ReEmerging Scholars

Contacts

- Student contact
Nicole Shaw
openshaw.nicole90@gmail.com
- Faculty contact
Shane Logan
logans@scc.losrios.edu

Sacramento State ©

Sacramento, CA

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Project Rebound
projectrebound@csus.edu
- Andy Winn
winn@csus.edu
- Faith Johnston-Mendez
johnstonmendez@csus.edu

San Bernardino Valley College ©

San Bernardino, CA

Operating In

- on campus

Programs Offered

- All of Us or None

Contacts

- Spencer Layman
sbvc.studentsenatorsl.asg@gmail.com

San Diego City College ©

San Diego, CA

Operating In

- on campus

Programs Offered

- Urban Scholars Union club
- City Scholars Program

Contacts

- City Scholars Contact
Nesha Savage
wsavage@sdccd.edu
- Patrick Wallace
gatoru.pw@gmail.com
(619) 368-4134

San Diego Mesa College ©

San Diego, CA

Operating In

- on campus

Programs Offered

- Needs assessment and practical supports

Contacts

- Larry Maxey
lmaxey@sdccd.edu
- Jesus Gaytan
jgaytan@sdccd.edu

San Diego State University

San Diego, CA

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Alan Mobley
amobley@mail.sdsu.edu

San Francisco State University

San Francisco, CA

Operating In

- on campus

Programs Offered

- Project Rebound

Contacts

- Doris Fendt
dfendt@asi.sfsu.edu

San Joaquin Delta College

Stockton, CA

Operating In

- Deuel Vocational Institution (DVI)

Programs Offered

- Associates Degree for Transfer in Business

Contacts

- Edward Aguilar
eaguilar@deltacollege.edu
(209) 954-5377

San Jose State University

San Jose, CA

Operating In

- Santa Clara County Jail - Elmwood Correctional Facility

Programs Offered

- Courses in Kinesiology, English 1A, Philosophy (Logic and Critical Reasoning, plus, Moral Issues), Career Exploration, Public Speaking, and Child Development
- Student Success: Education and Career Planning workshops

Contacts

- Michele Burns
michele.burns@sjsu.edu

Santa Ana College

Santa Ana, CA

Operating In

- Santa Ana City Jail

Programs Offered

- Noncredit courses in ten subjects

Contacts

- Leticia Quiroz
quiroz_leticia@sac.edu

Santa Barbara City College

Santa Barbara, CA

Operating In

- Santa Barbara County Jail
- on campus

Programs Offered

- Credit courses in Personal Development; Noncredit courses for ServSafe certificate, GED preparation, and computer skills (jail)
- Transitions Program (campus)

Contacts

- Noel Gomez
gomezn@sbcc.edu

Santa Monica College

Santa Monica, CA

Operating In

- on campus

Programs Offered

- The Homeboy and Homegirl Scholars of SMC

Contacts

- Rebecca Romo
Romo_Rebecca@smc.edu

Santa Rosa Junior College

Santa Rosa, CA

Operating In

- Sonoma County Jails - Main Adult and North County Detention Facilities
- on campus

Programs Offered

- Courses in Basic Math, Basic English, Counseling (jail)
- Second Chance Support Team (campus)
- Second Chance Student Club (campus)

Contacts

- Jail contact
Nancy Miller
nmiller@santarosa.edu
- Jail contact
Regina Guerra
rguerra@santarosa.edu
- Campus contact
Rhonda Findling
rfindling@santarosa.edu

Santiago Canyon College

Orange, CA

Operating In

- Orange County Jails
- on campus

Programs Offered

- Noncredit courses in nine subjects
- Certificates in Receptionist/Information Clerk and Commercial and Institutional Food Preparation
- Academic counseling services
- Project Rise (campus)

Contacts

- Robert Felipe
felipe_robert@sccollege.edu
- Lori Fasbinder
fasbinder_lori@sccollege.edu
- Campus Contact
Rosalba Hernandez
hernandez_rosalba@sccollege.edu
(714) 628-5904

Shasta College

Redding, CA

Operating In

- on campus (alternative to incarceration option)

Programs Offered

- Shasta Technical Education Program United Partnership (STEP-UP)
- AA's and Certificates in Office Administration, Business Entrepreneurship, Heavy Equipment Operations, Automotive Technology, Welding, and Wildland Firefighting
- Begin Anew club

Contacts

- Robert Bowman
rbowman@shastacollege.edu
(530) 242-7639
- Misti Hardy
mhardy@shastacollege.edu
(530)242-7639

Solano Community College

Fairfield, CA

Operating In

- California State Prison, Solano (SOL)
- California Medical Facility (CMF)

Programs Offered

- ADT's & certificates in Business, Management, and University Studies: Social Sciences
- Certificate in Computer Science

Contacts

- Shirley Lewis
shirley.lewis@solano.edu
(707) 864-7122

Southwestern College

Chula Vista, CA

[facebook](#)

Operating In

- Richard J. Donovan Correctional Facility (RJD)
- San Diego County Jail - East Mesa Reentry Facility
- on campus

Programs Offered

- ADT/Business Administration and CSU General Breadth Requirements (prison)
- Personal Development, Reading, Communication, Financial Literacy, Keyboarding/Computer Skills (jail)
- Second Chance Pell Grant Site
- Urban Scholars Union (campus)

Contacts

- Patrice Milkovich
pmilkovich@swccd.edu
- John Rieder
jrieder@swccd.edu
- urbanscholarsSWC.edu

Taft College

Taft, CA

Operating In

- Taft MCCF (contract prison - City of Taft)
- Taft Correctional Facility (federal prison)
- both "hybrid", and face-to-face courses in each facility

Programs Offered

- *Distance Correspondence*: AS in General Business and AA in Liberal Arts (Business and Technology)

Contacts

- Chris Flachmann
cflachmann@taftcollege.edu

UC Berkeley

Berkeley, CA

undergroundscholars.berkeley.edu

Operating In

- on campus

Programs Offered

- Berkeley Underground Scholars

Contacts

- Ron Williams
ronwilliams@berkeley.edu
(510) 642-7417

UC Davis

Davis, CA

Operating In

- on campus

Programs Offered

- Beyond the Stats

Contacts

- Tina Curiel-Allen
beyondthestatsucd@gmail.com
- Daniel Mendoza
beyondthestatsucd@gmail.com

UC Irvine

Irvine, CA

[facebook](#)

Operating In

- on campus

Programs Offered

- Underground Scholars Initiative

Contacts

- Hector Cervantes
uciundergroundscholars@gmail.com

UC Riverside

Riverside, CA

[facebook](#)

Operating In

- on campus

Programs Offered

- Underground Scholars Initiative

Contacts

- Ramon Leija
undergroundscholarsucr@gmail.com

UCLA

Los Angeles, CA

Operating In

- on campus

Programs Offered

- Underground Scholars Initiative

Contacts

- undergroundscholarsatucla@gmail.com

West Hills College Coalinga

Coalinga, CA

Operating In

- Avenal State Prison (ASP)
- Pleasant Valley State Prison (PVSP)

Programs Offered

- ADT in Business
- Transfer-Level Courses

Contacts

- Kenny Lopez
KennyLopez@whccd.edu

NYU & Opportunity Institute Trauma Informed & Resiliency Based Project

October 16, 2018

Agenda

- Introductions & Framing of the Project
 - The Opportunity Institute
 - NYU
- Findings from February
- Overview of Trauma, Resilience and Trauma Informed Care
- Community of Practice
- Organizational Decision Guide (ODG)

The McSilver Institute at NYU Silver School of Social Work's Mission Statement

McSilver's primary mission is the pursuit of new knowledge to identify the root causes of poverty, developing evidence-based interventions to address its consequences and rapidly translating applied research findings into action through policy and best practices.

Given the interrelatedness of race, inequality, and poverty, the McSilver Institute has focused its research, programs, and initiatives towards dismantling structural racism and other forms of systemic oppression. The significant links between individuals, families, communities, and both their external environments and the systems with which they interact has served as a guiding principle for the McSilver Institute's research efforts.



3



Who we are

Dr. Andrew Cleek oversees community partnerships and co-directs both New York State's Community and Managed Care Technical Assistance Centers (CTAC and MCTAC) in his role as the McSilver Institute's Chief Program Office.

Dr. Kirk James is a Clinical Assistant Professor at the NYU Silver School of Social Work. Dr. James's primary research and publications focus on deconstructing issues of mass incarceration — specifically as it pertains to trauma, cognitive development, culpability, and the examination of systems that foster and perpetuate racial injustice.

Dr. Tony Salerno is a licensed psychologist with over 30 years of public mental health experience in inpatient and outpatient settings. Most recently, Dr. Salerno has been working on a number of national improvement projects related to trauma-informed care and the integration of behavioral and physical health services.

Meg Baier, LMSW is the Assistant Director of Strategic Operations at McSilver Institute for Poverty Policy and Research. As part of the team, Meg helps to oversee the daily operations of MCTAC as well as numerous ongoing partnerships and the development of trainings, tools, and resources to support ongoing healthcare transformation work.



Findings from NYU Visit in February 2018

- Driven & dedicated faculty & staff that continue to make the classes on the inside successful
- Every college has a different experience and approach based on the environment, policies, & relationship with CDRC staff
- Students were engaged and committed to learning
- Trauma is present (whether from previous incidents or current environment)
- Faculty/staff can sometime feel challenged by institutional (prison) constraints (programming conflicts, disciplinary, etc)
- Faculty/Staff want more tools, resources to support students
- Desire to learn from fellow staff and faculty counterparts across the state
- Students actively responded to the discussion about the role of trauma in their lives

Trauma:
A Physical or Psychological
experience that overwhelms an
individual's ability
to manage or cope

Overview

Trauma, Resilience, and Trauma-Informed Care



Trauma



What is Psychological Trauma?

SAMHSA definition of trauma includes three key elements:

- External cause (event or circumstances)
- Individual life changing experience
- Profound effects

The combination of one or more adverse events that results in long lasting emotional, cognitive and/or physical harm

Defining Adverse/Traumatic Events

- Sudden, unexpected, and extreme.
- Usually involves physical harm, threat to one's survival, overwhelming loss, the witnessing of horrifying events.
- People experience these events as outside the scope of their control and exceeding their capacity to cope effectively.
- Certain stages of life make people more vulnerable to the effects of trauma, including childhood, teenage years, and early 20s.

Examples of Traumatic Life Events

ACES (childhood)

Combat related trauma
 Refugee/torture/civil unrest
 Witnessing or experiencing violence
 Catastrophic loss (natural disasters)
 Terrorism

Bottom line findings: These experiences increase the individual's risk for severe emotional distress, suicide, physical illness, substance abuse and a host of other issues in life

What are Adverse Childhood Experiences (ACEs)?

- Physical abuse
- Sexual abuse
- Emotional abuse
- Physical neglect
- Emotional neglect
- Intimate partner violence
- Mother treated violently
- Substance misuse within household
- Household mental illness
- Parental separation or divorce
- Household member who has been incarcerated

Summary of ACE study findings		
<p>Adverse Childhood Experience* ACE Categories (Birth to 18)</p> <p>Abuse of Child</p> <ul style="list-style-type: none"> Emotional abuse Physical abuse Contact Sexual abuse <p>Trauma in Child's Household Environment</p> <ul style="list-style-type: none"> Alcohol and/or Drug User Chronically depressed, emotionally disturbed or suicidal household member Mother treated violently Imprisoned household member Not raised by both biological parents (Loss of parent – best by death unless suicide, - Worst by abandonment) <p>Neglect of Child</p> <ul style="list-style-type: none"> Physical neglect Emotional neglect <p><small>* Above types of ACEs are the "heavy end" of abuse. *1 type = ACE score of 1</small></p>	<p>Impact of Trauma and Health Risk Behaviors to Ease the Pain</p> <p>Neurobiological Effects of Trauma</p> <ul style="list-style-type: none"> Disrupted neuro-development Difficulty controlling anger-rage Hallucinations Depression - other MH Disorders Panic reactions Anxiety Multiple (6+) somatic problems Sleep problems Impaired memory Flashbacks Dissociation <p>Health Risk Behaviors</p> <ul style="list-style-type: none"> Smoking Severe obesity Physical inactivity Suicide attempts Alcoholism Drug abuse 50+ sex partners Repetition of original trauma Self Injury Eating disorders 	<p>Long-Term Consequences of Unaddressed Trauma (ACEs)</p> <p>Disease and Disability</p> <ul style="list-style-type: none"> Ischemic heart disease Cancer Chronic lung disease Chronic emphysema Asthma Liver disease Skeletal fractures Poor self rated health Sexually transmitted disease HIV/AIDS <p>Serious Social Problems</p> <ul style="list-style-type: none"> Homelessness Prostitution Delinquency, violence, criminal Inability to sustain employment Re-victimization: rape, DV, bullying Compromised ability to parent Negative alterations in self-perceptions and relationships with others Altered systems of meaning Intergenerational trauma Long-term use of multiple human service systems



HOW STRESS AFFECTS THE BODY

BRAIN
Difficulty concentrating, anxiety, depression, irritability, mood, mind fog

SKIN
hair loss, dull/brittle hair, brittle nails, dry skin, acne, delayed tissue repair

CARDIOVASCULAR
higher cholesterol, high blood pressure, increased risk of heart attack and stroke

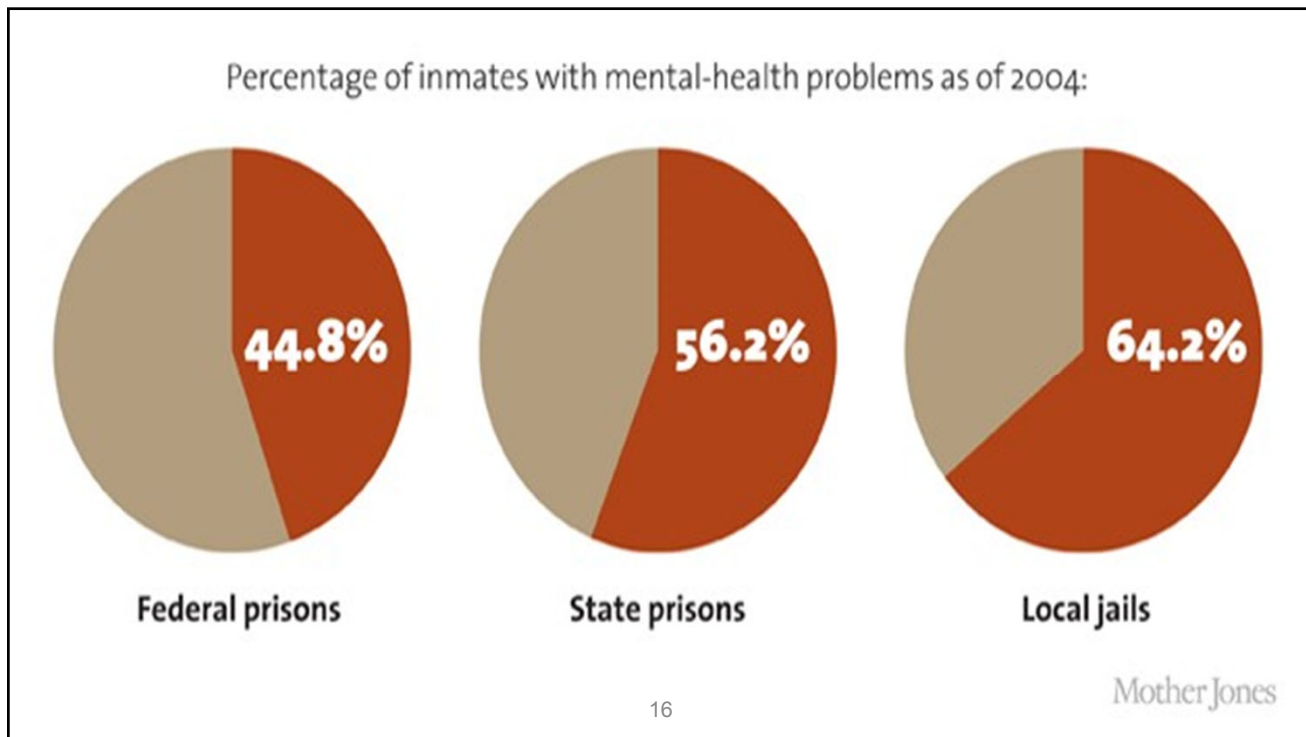
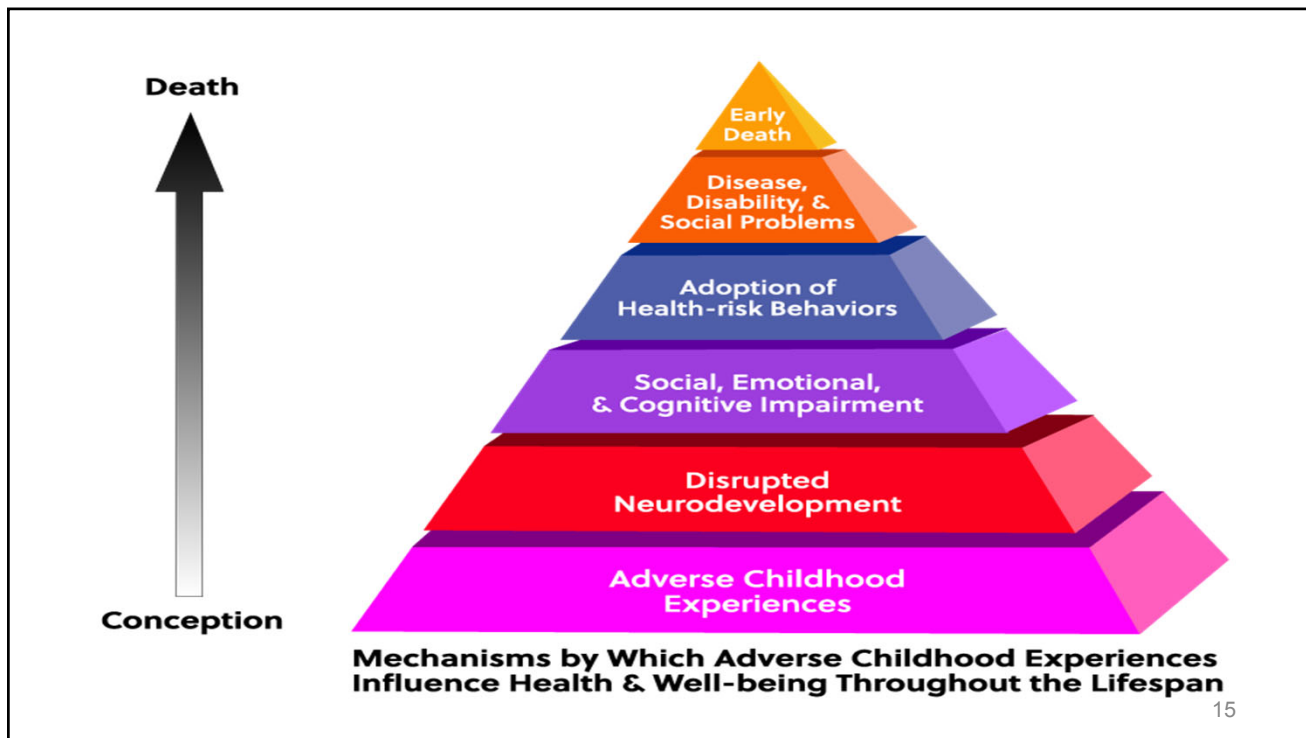
GUT
nutrient absorption, diarrhea, constipation, indigestion, bloating, pain and discomfort

JOINTS AND MUSCLES
increased inflammation, tension, aches and pains, muscle tightness

REPRODUCTIVE SYSTEM
decreased hormone production, decrease in libido, increase in PMS symptoms

IMMUNE SYSTEM
decreased immune function, lowered immune defenses, increased risk of becoming ill, increase in recovery time

14



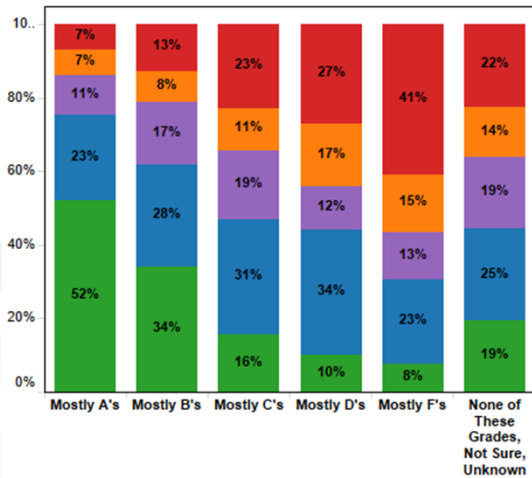
Post-Traumatic Stress Disorder (PTSD): Symptoms related to a history of trauma

Symptoms of PTSD include:

- Reliving:** Sometimes a person who has experienced abuse or trauma relives the experience. This may be in the form of flashbacks or nightmares.
- Avoidance:** Sometimes a person may avoid people, places, and things that reminds them or is associated with the trauma. Fear and avoidance may also lead a person to become suspicious and on guard much of the time.
- Emotional shutting down:** A person may feel physically and emotionally numb to both positive and negative events.
- Thinking problems:** a person may find it difficult to concentrate on day-to-day activities and responsibilities.
- Dissociation:** a person may feel disconnected from his or her own body or mind. A person may space out or lose a sense of time, one's surroundings and physical body

Trauma's Impact on Educational Experience

ACES Impact on Academics



ACES Total Score Category

■ No ACES Flags

■ 1 ACES Flag

■ 2 ACES Flags

■ 3 ACES Flags

■ 4 or More ACES Flags

Common Post-Traumatic Triggers

- Therapy and therapists
- Being asked questions
- Self-disclosure
- Being put on the spot
- Being center of attention
- Loud noises
- Authority figures
- Being told "no"
- males/females
- Criticism, feedback
- home/family
- Eye contact
- Recall of traumatic event
- Anniversaries
- Not being allowed to speak
- Being ignored
- emotions/vulnerability
- Unfamiliar stimuli
- Performance demands
- Having to say "yes"
- Night time, sleep
- Confrontation
- Intimacy
- Commitment

“Trauma Talking” (what it may look like)

- Persistent Despair
- Suicidality
- Self-injury
- Eating disorders
- Outbursts and acts of aggression, hostility towards authority figures
- Hypersexuality
- run-away/truancy
- drug/alcohol use/abuse
- Disrupted relationships
- School and work impairment
- Involvement with the justice system

Resilience

Defining Resilience? Not so Easy!

“Adapting well in the face of adversity, trauma, tragedy, threats, or even significant sources of stress” - The American Psychological Association

Resilience. A dynamic process reflecting positive adjustment despite significant risk or adversity (Luthar & Zigler, 1991; Garmezy, 1971; Rutter, 1987)

“Resilience refers to the capacity of a dynamic system to adapt successfully to disturbances that threaten the viability, the function, or the development of that system” (Masten, 2014)

“An ongoing process of positively responding to one’s changing environment” (Dr. Travis Wright, Deputy Chief of the Office of Early Childhood, DCPS)

Defining Resilience

*“A stable trajectory of healthy functioning after a highly adverse event” **

*“I have to admit that the best description of resilience is one I heard on TV, in connection with a Timex watch commercial. The watch was described as having the ability to “take a licking and keep on ticking.”
Dr. Yehuda***

*Bonanno, G. A., Westphal, M., & Mancini, A. D. (2011). Resilience to loss and potential trauma. *Annual Review of Clinical Psychology*, 7, 511-535.

**Southwick, S.M., Bonanno, G.A., Masten A.S., Brick, C.P., Yehuda, R. (2014) Resilience definitions, theory, and challenges: interdisciplinary perspectives. *European Journal of Psychotraumatology* 5: 25338 - <http://dx.doi.org/10.3402/ejpt.v5.25338>

The Response to Adversity Varies Significantly

Some people react to a traumatic event with an overwhelming flood of negative feelings of fear, dread, loss, and confusion that lasts a long time and affects day-to-day living.

Some people may be triggered by common daily challenges and experience unusually strong feelings of worry, anxiety, anger, and/or frustration.

Some people may be more confident, react more calmly and bounce back from difficult experiences with less harmful outcomes. This personal resilience protects the person from serious emotional harm.

Developing a Bi-Focal Lens



Resilience is not just about the person!

Some people are more resilient because of their environment- the people, places and things in one's life builds and supports their ability to cope with difficult situations.

One view is that people are doing the best they can under the conditions and circumstances of their lives. No self-blame and no shame is the message.

Trauma Informed

A Trauma-Informed Approach...

Realizes the prevalence of trauma

Recognizes the impact of trauma on students and staff

Responds by putting this knowledge into practice

Resists re-traumatization

The 6 Principles of TIC

2

1. Safety

2. Trustworthiness and Transparency

3. Peer Support and Mutual Self-Help

4. Collaboration and Mutuality

5. Empowerment, Voice, and Choice

6. Cultural, Historical, and Gender Issues

A Trauma-Informed and Resiliency-Based Approach Improves the Experience of Everyone

- Increases safety for all
- Improves the social environment in a way that improves relationships for all
- Increases the quality of services
- Reduces negative encounters and events
- Creates a community of hope and health
- Increases success and satisfaction at work

Building a Community of Practice

What is a Community of Practice?

- Network of faculty with a common felt need to integrate the principles and practices of trauma informed care and resilience in their work. Partnership with panel of “experts” to provide needed clinical, technical and social supports
- Emphasis on practical and sustainable improvements
- Innovation and problem solving shared with and by members: build on collective strengths of members
- Use of Continuous Quality Improvement methods including the use of data and information to inform decision making and demonstrate improvements

Why is a Community of Practice Important?

- Members are committed to improving services related to a specific area of quality
- Members communicate regularly to share their experiences and to learn from each other
- A resource team provides guidance and support to members of the Community of Practice
- Builds on the collective knowledge and real world experiences of members
- Social networking and shared learning encounters are motivating and energizing.
- Efficient and effective method to support widespread practice improvement
- Ensures that the common and unique concerns, challenges and needs of participants are addressed

What does it mean to participate in a Community of Practice?

- Leadership Commitment to System Level Change
- Transparency
- Rapid Action Orientation and Experimentation
- Support for Continuing Learning Activities
- Collaborative Perspective and Sharing with Others

Leadership Commitment to System Level Change

Leadership communicates a consistent message and provides reliable support for change

- Belief that change is **possible**
- Belief that change is **positive**
- There is **support** for change

Transparency

Transparency involves:

- Willingness to share data and information with stakeholders that reflect both strengths and areas for improvement
- Stakeholders are informed of the improvement efforts, why it's important, and how they contribute to success

Rapid Action Orientation and Experimentation

- Small changes can result in big improvements
- No need to wait for all the stars to align before taking action
- Implement strategies where, when and with whom you can
- Identify small but meaningful steps and test it out
- Learn from the research community and experts but don't discount your own knowledge and experience

Support for Continuing Learning Activities

Outcomes Orientation: Set specific and measurable goals.

Examples:

- Student academic performance: % passing grades % of excellent performance
- % of faculty and staff who completed training in trauma informed care
- Faculty and student retention data
- % of faculty who report a significant positive change in their satisfaction due to improvements associated with this trauma informed care and resiliency building initiative.

Expectations of a Core Implementation Team (CIT)

³ Organizing, empowering, and supporting a Core Implementation Team (CIT) is important in order to attend the following scheduled learning activities to achieve system level change:

- In-Person gathering to establish foundational knowledge of mass incarceration in America, trauma-informed and resilience-focused practices, and orientation to this project
- Webinars
- Individual and Group Consultation Calls
- Final Summit Meeting

Role of the Community of Practice Members: Establishing a Core Implementation Team (CIT)

4. The Core Implementation Team (CIT) is typically a group of 3-4 individuals most closely involved in the planning, implementation, evaluation, and oversight of this initiative.

The CIT most often consists of individuals who are in roles such as

- Administrators
- Supervisors
- Students
- Teachers
- Quality Improvement (someone with knowledge of and capacity of supporting data collection)

Role of the Community of Practice Members: Establishing a Core Implementation Team (CIT)

Members will make an informed decision to join by considering their capacity, capability, and motivation to engage fully in the Community of Practice activities.

The CIT should meet regularly. We recommend meeting at least twice per month.

What does the Core Implementation Team brings to the Community of Practice?

- Identify needs, make requests and communicate ideas to their organization
- Serve as the key team to access the supports and resources of the Community of Practice
- Share their experiences, successes, resources and challenges with other colleges
- Decide on improvement strategies that are informed by best practices and quality improvement methods
- Take part in periodic brief evaluations (either individually or as a group) to assess satisfaction and effectiveness of the Community of Practice

Role of the Resource Panel of Experts

We're here to:

- Provide the technical, clinical, social, organizational and logistical support to the members of a community of practice
- Organize Individual/group calls and in-person meetings
- Facilitate meetings that promotes collective problem solving and sharing of effective strategies.
- Facilitate access to resources and expertise
- Provide consultation and problem solving support

The Community of Practice is Dynamic

The proposed structure, process and content of the COP is a starting point!

The experience, needs and wants of COP members helps to shape how the COP evolves over time!

5

How to get the most out of the Community of Practice

1. Select an area in your college that will be the focus of your efforts to enhance trauma informed care
2. Conduct a self assessment to identify strengths (keep doing); organizational obstacles (stop doing) and areas for improvement (start doing)
3. Engage in a process to select a high priority area for improvement that is meaningful and practical within a 6 month timeframe
4. Share successful ideas
5. Ask questions of other members in the Community of Practice
6. Involve NYU in your decision making
7. Collect, share, and analyze data related to your improvement effort

Best Practices in Organizational Change: F.O.C.U.S.

Find a process, problem or opportunity to improve quality.

Organize a team consisting of people who can directly contribute to achieving the improvement goals.

Clarify the degree to which the current organizational practices align with the improvement goals.

Understand the facilitating and impeding organizational processes, practices, policies and people that will affect the accomplishment of the improvement goals

Select a strategy/solution that meets many of the criteria associated with practical and sustainable success

Best Practices in Organizational Change: P.D.C.A

Planning: developing your implementation plan

- Action steps
- Who are involved
- When
- Where
- How will we measure indicators of performance (process and outcome)

Doing: Implementing your plan

- Begin implementing the plan (who involved and who monitors)

Checking: Measuring and Monitoring immediate and longer term process and outcomes indicators

Acting: Taking action based on findings (keep, stop, change, abandon or start over)

Organizational Decision Guide (ODG)

7 Trauma-Informed and Resiliency-Focused Educational Programs for Individuals Who Are Incarcerated

What is the Organizational Decision Guide? (ODG)

The ODG is meant to be a practical tool that an improvement team may use to insure that there is a shared understanding of what is meant by a trauma-informed and resiliency-focused educational approach within a prison context.

It will provide each college with an assessment of their current program, a template to identify areas of most need, areas where they can make the most impact, and ultimately a tool to gauge their progress over time

6 Major Components of a Trauma-Informed and Resiliency-Building Approach

1. **Foundational Knowledge and Skills:** Faculty and staff have an understanding of and ability to address the impact of trauma and resilience on a student's academic performance.
2. **Workforce Wellness, Success and Satisfaction:** Faculty and staff have an understanding of and the ability to address sources of work related stressors that raises the risk for experiencing compassion fatigue, vicarious trauma and/or burnout.
3. **Trauma informed and resiliency supporting educational practices:** Faculty and staff have an understanding of and ability to design teaching approaches that are less likely to exacerbated trauma related reactions and more likely to support and build on student strengths.

6 Major Components of a Trauma-Informed and Resiliency-Based Approach

4. **Physically and Emotionally Safe and Trusting Educational Environments:** Faculty and staff have an understanding of and ability to design the physical environment and to establish relationships with each other and with students that are supports academic success.
5. **Student Involvement:** Faculty and staff have the knowledge and strategies to offer students an opportunity to provide feedback related to their experience of the educational program including suggestions for improvements that are practical, meaningful and aligned with institutional policies.
6. **Human Resources:** The college has a set of procedures designed to inform, recruit and select faculty and staff who are emotionally suited to work with incarcerated students.

Format of the ODG

1. Major Goal Area

a. Objectives

i. Examples

1. Resources and tools that support the stated objective

Goal Area 1: Increasing the Faculty and Staff Understanding of and ability to Address the Impact of Trauma and Resilience on a Student's Academic Performance

Goal Area 1: Objective A

Faculty and staff will have foundational knowledge about the role that adverse life events and resiliency factors play in the educational experience of students.

Example:

- Attending a full day and/or webinar on the basics of trauma informed care and resilience

Goal Area 1: Objective B

Faculty will respond to and interact with students in a trauma informed and resiliency building manner as evidence by communications that are characterized by:

1. Respectful, non-critical, non-demanding and calm language
2. A listening and empathic responding stance
3. A focus on positive feedback
4. Appropriate personal boundaries and professional roles

Example:

- Asking students for informal feedback on their educational experience as part of the routine teaching process

Goal Area 1: Objective C

Orientation process for new faculty and staff will include training on the college's adoption of a trauma-informed care and resiliency-building practice and policy philosophy

Example:

- Orientation protocol requires new employees to view an archived webinar

Engaging in an Informed Making Process: Rating of Each Objective

Importance				
5	4	3	2	1
Very Important	Important	Neutral	Marginally Important	Not Important
Practicality				
5	4	3	2	1
Very Practical	Practical	Neutral	Marginally Practical	Not Practical
How much support is the team likely to receive?				
5	4	3	2	1
Very Supportive	Supportive	Neutral	Marginally Supportive	Not Supportive
How much of this objective is already part of your current approaches?				
5	4	3	2	1
We do all of this	We do most of this	We do some of this	We do little of this	We don't do any of this

Resources Provided by NYU

- Full day training of the CIT
- Live and Archived Webinars
- Individual and Small Group Consultations

REPORT FROM THE OFFICE OF THE CHANCELLOR

RE: Student Sexual – Student Assault

From: Khang, Peter <pkhang@CCCCO.edu>
Sent: Friday, November 2, 2018 10:41:41 AM
To: Henderson, Silvester
Subject: RE: ASCCC Question - Update: "Student Sexual - Student Assault" -

**** Email from External Sender ****

Silvester,

Your email was forwarded to my attention. I'm unaware of any official Chancellor's Office Policy Enforcement Procedure/Policy in response to the ASCCC resolutions you referenced. The Chancellor's Office has however, provided trainings regarding campus safety and even dedicated a staff member to issues concerning campus safety. Please contact Kimberly Cortijo at kcortijo@cccco.edu for further information.

You may also visit our webpage on the Clery Act Policy (<http://extranet.cccco.edu/Divisions/Legal/CleryAct.aspx>) and see the attached flyer for additional information on trainings on campus safety and sexual assault (<http://extranet.cccco.edu/Portals/1/AA/CIOs/2018/FirstFridayUpdateSeptember2018.pdf>).

Thank you.

Peter V. Khang

Deputy Counsel | Office of the General Counsel

California Community Colleges Chancellor's Office

1102 Q Street | Sacramento, CA 95811

916.445.8508 | pkhang@cccco.edu

This electronic message transmission contains information from the California Community Colleges Chancellor's Office that may be confidential or privileged. The information in this message is only for the use of the intended recipient. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this electronic message is strictly prohibited. If you have received this electronic transmission in error, please notify the sender immediately. Thank you

From: Henderson, Silvester <SHenderson@losmedanos.edu>
Sent: Friday, October 26, 2018 8:32 AM
To: legalaffairs <legalaffairs@CCCCO.edu>; Stanskas, Peter-John <pstanska@sbccd.cc.ca.us>
Cc: Henderson, Silvester <SHenderson@losmedanos.edu>; Krystinne Mica <krystinne@asccc.org>
Subject: ASCCC Question - Update: "Student Sexual - Student Assault" -

10-26-2018

Dear CCCC General Counsel:

Hello! My name is Silvester Carl Henderson. I am the Chair of the Equity Diversity & Action Committee (EDAC), for the Academic Senate for California Community Colleges. As the Chair of EDAC, I have been assigned the task of inquiring about the **Chancellors Office Policy Enforcement Procedure/Policy** regarding the following:

"Student Sexual - Student Assault"

I have attached the **"Approved"** ASCCC resolutions that would support my inquire. I appreciate your office's time sensitive update regarding this matter. Thank you for your kind consideration and assistance. Have a productive day!

Cordially,

Silvester Henderson, Chair
Equity Diversity & Action Committee
(925) 565-6107 (Cell)



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

FACULTY DEVELOPMENT COMMITTEE

Friday, October 19, 2018

2:00 AM- 3:30 PM

ZOOM Meeting

All meeting documents are available in the Goggle folder.

<https://drive.google.com/drive/folders/1GIHzQfQh0jiPQGZ8Jnc0Md545jODKudn>

Meeting Notes

- I. Call to Order at 2:02 p.m. by Cruz with a welcome and adoption of the agenda.
- II. Members present:
Michelle Bean Mayra Cruz Rebecca Eikey
~~Carolyn Holcroft~~ Elizabeth Imhof Manjit (Manny) Kang
LaTonya Parker
- III. Approval of the September 19, 2018 minutes by consensus with no corrections.
- IV. Finalize Draft of Faculty Development Work Plan and Assignments
<https://drive.google.com/drive/folders/1GIHzQfQh0jiPQGZ8Jnc0Md545jODKudn>
Cruz provided the plan on the Zoom screen. Two goal areas from the ASCCC Professional Development Plan of 2018-19 that the FDC will be focusing:
 Goal 2: Engage and empower diverse groups of faculty at all levels of state and local leadership
 Goal 3: Assert ASCCC Leadership in Faculty Professional Development

Cruz reminded the committee of the highlighted objective items in red:

Objective 2.1B Action: Conduct research (survey) on the current criteria used by local colleges to set hiring priorities and disseminate information.

Objective 2.2B Action: Attend Umoja/A2MEND Summit

Objective 2.1C Action: Form a Women's Leadership Circle

Objective 3.2F Action: Develop rostrum articles.

Objective 2.2B: Develop and strengthen partnerships with organization that specifically serve racially/ethnically diverse populations:

Umoja Summit—Eikey, Parker and Cruz will attend

We are also collaborating with Guided Pathways and CTE Leadership Committee, so more to come on our role for supporting their efforts.

Ideas for Objective 2.1C—Women's Leadership Circle:

Cruz reported that she met Dr. Mary Wardell Ghirarduzzi, Vice-Provost and Chief of Diversity and Community Engagement at the University of San Francisco, who shared ideas and work examples to promote development of women in education leadership. **Cruz will**

get more information to share with FDC soon on how to approach the Women's Circle action work. Past President Julie Bruno would be interested in helping.

Parker suggested we provide a few focus points or concepts to explore. Mayra gave some examples. Possible topic or focus: Elevating the Experience of Female Faculty: The Intersection of Gender and Race (Dr. Wardell refers to this as Presumed Incompetence).

V. Update on Status of Committee Priorities for 18-19

<https://docs.google.com/spreadsheets/d/16LxdTXnuPX8WUI8n0yPuQZSCARSDD72TTEk5g4xZLR8/edit#gid=296631368>

A. Rostrum Articles Outlines

1. Article 1: Information to local senate leaders regarding faculty professional development and its role at their colleges; rights and responsibilities for involvement in the development of faculty professional development policies, including the use of potential funding provided by AB 2558 (Williams, 2014)
2. Article 2: Assert to statewide initiative leaders the importance of respecting the purview of the Academic Senate and local senates regarding faculty professional development; California Community Colleges work with the Chancellor's Office and other system partners to ensure that the Board of Governors' Standing Orders are respected and that all future assignments in the area of faculty professional development involve input and affirmation from the Academic Senate and local senates

Need two Rostrum articles per tasks carried over from the 2016 plan—Objective 3.2F: Mayra explained the process.

1. Draft outlines for the rostrum articles. Outlines will then be reviewed by ASCCC president and vice president and Krystinne Mica.
2. Once the outline is confirmed, the committee proceeds to write the articles.

Task: Mayra will clarify this process and check on due dates.

Ideas for Rostrum Article 1:

Eikey asked if there are any known strong examples of schools using the AB 2558 funding— Mayra asked committee members to research how their schools use AB 2558 money and consider writing a short piece to start the article. Cruz will check with College of the Desert and De Anza. Next, we can shape the content together after reviewing our write-ups.

Charge: Gather information from your colleges on how the funds are being utilized.

Parker suggested that we be mindful of the narrative not to generalize too much. Committee members shared variations of PD funding processes: Some schools provide only categorical or grant funding; others use up to \$1,500 for PD stipends from general funds.

Eikey shared that there seems to be a consensus statewide that many schools have administrators controlling the small pot of money.

Ideas for Rostrum Article 2: To discuss at November meeting.

Mayra asked to be thinking about suggested titles for the articles.

- B. Ideas for Objective 2.1B—Criteria for setting hiring priorities, a campus-wide survey
Mayra reviewed the below footnoted resources:
- focus on inclusion, equity, and diversity (culture)

- hiring faculty who can serve the needs of a diverse student body¹
- commitment to teaching and advocating on behalf of all of our students with a genuine and demonstrated understanding of their needs and capacity¹
- establish the need and prioritization (pg. 44 Equity Handbook for Hiring Process, Los Rios CCD)

Task: Manny volunteered to work with Mayra on creating the survey for Objective 2.1B: To set hiring priorities and disseminate information.

For this survey, do we want questions with open-ended or choices? Bean suggested to include both.

Eikey asked for point of clarification on survey focus: Is it hiring of faculty at department level as the need or the hiring process in general at each school regarding the selection criteria? What is the emphasis—is it on the selection or the interviewing process? **Cruz will ask for clarification of the resolution for our further consideration of the multiple layers.**

Members explained various processes for hiring at their colleges.

Eikey suggested asking about what criteria.

- Part one: Do local senates know if there is a criteria for hiring?
- Part two: What is the hiring criteria your school uses?

Charge: Members should send local processes and/or criteria to Cruz, so Kang and she can have a draft of the survey for the November meeting.

- VI. Status of Previous Action Items
 - A. Assigned Resolutions—see above item V
 - B. Assigned Tasks—see charges underlined above

- VII. Fall 2018 Plenary Planning
 - A. Faculty Leadership, Professional Development, and the Intersection with Gender, Race & Ethnicity Breakout Session presented by Cruz, Bean, Mandy Liang and Silvester Henderson.
 - B. Cruz encouraged all to attend—many great break-outs at Plenary this year.

- VIII. ASCCC Spring 2019 Hiring Regionals (February)
 - A. Update—some preliminary work will be done by Cruz & Rebecca.
 - B. November 29th Joint Planning Meeting with the Equity & Diversity Action Committee at 2-6 p.m. in Sacramento—**Please put in your Travel Request to attend—use the link that Cruz sent on the agenda communication, but Zoom will also be available.**

- IX. Announcements
 - A. Upcoming Faculty Development Committee Meeting in ZOOM: November 21, 2018 at 8:00-9:30 a.m.
 - B. Events: November 1-3, 2018 ASCCC Fall Plenary @ Irvine Marriott
 - C. Application for Statewide Service: <http://asccc.org/content/application-statewide-service>

- X. Committee Meeting Calendar
 - A. December 2018 - June 2019—Cruz working on setting meeting dates. **Send her dates to avoid, such as your local standing senate meetings.**
- XI. Adjournment at 3:20 p.m.

Status of Previous Action Items

- A. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
 - Faculty Development Work Plan
Asserting our work: The plan was our first step and accomplishment. Mayra is going to get information on a possible comprehensive plan. Professional Development should be a focus of everything we do, and do we need to discuss integrated PD into every part of the overall plan?
- B. **Completed** (include a list of those items that have been completed as a way to build the end of year report).
 - To be filled in soon. More to come on how we evaluate the work of the committee.

Resources:

¹Morse, David, Smith, Cleavon & Foster, Adrienne. (February 2016) A Commitment to Success for All: Hiring Faculty to Serve the Needs of Our Diverse Students. ASCCC.

<https://www.asccc.org/content/commitment-success-all-hiring-faculty-serve-needs-our-diverse-students>

The Faculty Development Committee creates resources to assist local academic senates to develop and implement policies that ensure faculty primacy in faculty professional development. The committee assess the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional development at a statewide level and on the development of new faculty professional development resources to ensure effectiveness and broader access and participation. Through the Professional Development College, the committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies, community college faculty professionalism, innovations in teaching and learning, and other topics related to academic and professional matters. The committee advocates for the importance of faculty development activities related to student success, quality faculty teaching and learning, academic and professional matters, and for appropriate levels of funding for such activities. <https://www.asccc.org/directory/faculty-development-committee-1>



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Online Education Committee

Zoom meeting

October 3, 2018

11:00am to 12:00pm

MINUTES

In attendance: Anna Bruzzese, Geoffrey Dyer, Leticia Hector, Michael Heumann, Julie Oliver
Absent: Cathy Fernandez

I. Welcome

At 11 am Geoffrey Dyer (chair) welcomed the committee members participating in today's meeting.

II. Status of Previous Action Items

a. 9.03 S18 Effective Practices in Online Communication Courses

Leticia suggested some changes to the survey. The ASCCC Executive Committee reviewed and approved the survey at their last meeting on September 29. The ASCCC staff prepared it for posting using Survey Monkey, and they have requested committee's approval of the survey description. After a brief discussion, the committee approved the following description:

"Resolution 9.03 S18 directs the Academic Senate for California Community Colleges to disseminate effective and promising practices for teaching oral communication courses online. The following survey of communication faculty is designed to collect information from discipline experts regarding speech presentations before a live audience, in the fully online modality, and to provide discipline experts the opportunity to report practices which they deem to be effective or promising in online communication courses.

Please complete the survey by October 24, 2018."

b. 9.04 S18 Effective Practices in Online Lab Science Courses

Julie sent a draft survey to everyone last night. The committee discussed the need for this survey, as well as the wording of proposed questions. The committee agreed that there is still a need for the survey. The deadline to get this survey onto the next ASCCC Executive Committee's agenda is October 11. Julie will send out a revised survey for feedback shortly. The committee also discussed having a deliverable by Spring Plenary, 2019, either in the form of a Rostrum article or a breakout at the Spring Plenary, depending on the survey results.

c. 11.01 S17 Using Savings from Adopting Canvas

Michael had volunteered to write a Rostrum article on this topic. There was a discussion about the focus of this article and the committee agreed that it may be useful if the focus is on how colleges used the money from savings resulting from adopting Canvas. Michael will look into it. The Rostrum article submission deadlines are January 7 and March 4.

III. Plenary Planning

Geoffrey reminded the committee that the list of presenters and descriptions are due to the ASCCC Executive Committee by October 6. Below are the Online Education-related breakouts and presenters:

- i. The California Online Community College (Geoffrey, Julie, Craig Rutan)
- ii. Regular and Substantive Contact in Oral Communication and Laboratory Science (Geoffrey, Julie, Anna)
- iii. Hot Topics in Online Education - Including Single Cloud Based Library Services Platform (LSP) (Anna, Doug Achterman, Amy Beadle, Conan McKay, Dan Crump)
- iv. CVC-OEI-C-ID: The Intersection of Initiatives (Anna, Julie, Michelle Pilati, Kate Jordahl)

IV. Pre-Session Resolutions

The ASCCC Executive Committee reviewed 17 pre-session resolutions and decided which ones are going forward. Both of ours got approved:

- a. Academic Senate for California Online Community College
- b. Local Adoption of CVC – OEI Course Design Rubric; there was a change to that one to encourage local college to adopt (rather than consider adopting) the CVC – OEI Course Design Rubric.

V. CVC-OEI One-Time Grant Funding in California Budget –

The committee discussed the recently BOG-approved \$35 million in competitive grant funding and reviewed the objectives associated with it.

VI. November Meeting

The committee tentatively agreed to meet on Wednesday, November 7 at 11 am. Geoffrey will check with Cathy to see if this time works for her.

VII. Announcements

- a. Events

The committee meeting adjourned at 12 pm.

Minutes respectfully submitted by Anna Bruzzese.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Online Education Committee

November 7, 2018

11:00am to 12:00pm

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/859067124>

AGENDA

- I. Welcome
- II. Review Minutes of October 3, 2018 Meeting
- III. Status of Previous Action Items
 - a. [9.03 S18 Effective Practices in Online Communication Courses](#)
 - i. Survey results
 - ii. Comments from breakout
 - iii. Deliverable by Spring Plenary, 2019
 - b. [9.04 S18 Effective Practices in Online Lab Science Courses](#)
 - i. Draft survey
 1. Feedback from Executive Committee
 2. Comments from breakout
 - ii. Deliverable by Spring Plenary, 2019
 - c. [11.01 S17 Using Savings from Adopting Canvas](#)
 - i. Rostrum article submission deadlines:
January 7
March 4
- IV. Report on Fall 2018 Plenary
 - i. The California Online Community College
 - ii. Adopted Resolutions
- V. Scheduling of Next Meeting
- VI. Announcements
 - a. [Events](#)



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards & Practices Committee

8/20/18

3:00 pm – 3:45 pm

SUMMARY

- I. Members Present: Rebecca Eikey, Cheryl Aschenbach, Erik Reese, Kim Perigo, Adrienne Foster; Members Absent: Jorge Ochoa, Michael Berke
- II. Welcome & Introductions – *introductions were made.*
- III. Meeting Calendar – *Committee would like to set up regular meeting dates. A doodle poll will be sent.*
- IV. Review of the Committee Charge and Responsibilities - *Committee Charge was reviewed.*
- V. Awards (See [Awards Handbook](#))
 - a. Exemplary Program Award Theme – *The theme for this award was by the ASCCC Executive Committee to be Environmental Responsibility (based on a [Resolution F17 13.02](#)). The committee will provide help regarding the language to be used in the letter sent out for applications for this award. There was concern about making sure the language is broad enough to allow for a diversity of programs (urban vs rural, etc). The committee members will contribute via Google Docs to the editing of the letter for this award.*
 - b. Hayward Award - *The committee discussed the change in the Hayward Award from being based on areas to statewide. There was concern from last year’s committee regarding the rubric used to evaluate applicants. There was rubric change in 2013, but not since then. The committee discussed the particular sections of the rubric that could be more challenging to evaluate (such as b, c and e). Historical data was shared regarding the use of the rubrics and applicants. However, it was not clear from the aggregate of the data what the issues are with the current rubric. Thus, the committee decided to keep status quo with the intention of re-evaluating the rubric after the 2017-18 round of Hayward Award applicants are reviewed.*
- VI. Status of [Committee Priorities](#) for 2018-2019 – *there was a brief update related to the work of the Committee with regards to the assigned resolutions and additional taskforces related to the Strong Workforce Recommendations. Additional work of the committee this year may include responding to Executive Committee meeting requests, such as reevaluating Mission & Value Statement, revising Policy 40.00 (Honoring Faculty Leaders), Election Rules & Processes, and how surveys and related information is disseminated.*
- VII. Fall Plenary Planning – *not discussed.*



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards & Practices Committee

8/27/18

4:30 pm – 5:20 pm

ZO

SUMMARY

- I. Present: Rebecca Eikey, Erik Reese, Michael Berke, Cheryl Aschenbach
Absent: Jorge Ochoa, Adrienne Foster, Kim Perigo

- II. Update on Awards
Hayward Award - At the last meeting, the committee decided to keep status quo for the rubric, to collect data. There was interest in additional data requests to support evaluation of possible rubric changes. For example, rather than an aggregate of total score, could each evaluator have all data from each section of rubric separately identified. The committee like to know full-time and part-time information for statistics after the using the rubric. There may not be a need to separate the evaluation of full-time and part-time faculty.

- III. Discussion: [Policy 40.00 Honoring Faculty Leaders](#)
 - a) *This policy was suspended by the Executive Committee (March 2018) and they are requesting recommendation from S&P for revision. There is interest to have this revised by the Fall Plenary. This policy has been suspended in order to honor Executive Committee members that have not necessarily completed a “full term.” The committee discussed circumstances where a “full term” may not be completed. What about split terms? For instance, somebody takes over part-way through one term and then only serves part of the next term before stepping down, should their service be honored? The committee discussed whether those who are not faculty could be given a similar Honor, such as administrators or administrative assistants? It was discussed that there should be “unique and compelling” evidence to support honoring non-faculty. Items to note. The Committee was unable to find any references to “proclamation” on the ASCCC web site outside of Policy 40.00.*
Recommendations:
 - i) *Used the more proper term “Senator Emeritus”*
 - ii) *Clearly divided sections into “Adopted Resolution” and “Honorary Resolution” after some discussion of the differences*
 - iii) *Honorary Resolutions*
 - (1) *Enabled exec to honor both former exec members and non-faculty that have demonstrated an outstanding commitment to the ASCCC*
 - (2) *Decided that a super majority vote of 75% satisfied much of our concerns, largely about “min quals”*
 - (a) *Essentially requires that almost all exec members agree on bestowing the honor*
 - (b) *Also requires that honorary resolutions appear on the exec agenda*
 - iv) *Suggested that “Proclamations” be removed from the documents as they seem not to actually exist outside this document.*

A revised version of this policy with the above recommendations will be shared via Google Doc to allow for all committee members to participate in the revision.

- IV. Status of [Committee Priorities](#) for 2018-2019
 - a. Resolutions and Strong Workforce recommendations & related CTE MQ Taskforce – *more information will be provided at next S&P meeting regarding that work.*

- V. Fall Plenary Planning - *Possible ideas for Breakout Session were briefly discussed, such as getting feedback on the Elections Process.*

- VI. Announcements
 - a. Next S&P Meeting – September 24th, 4:30 pm

Committee Charge

The Standards & Practices Committee is charged with reviewing, acting on, and monitoring various activities as needed and assigned by the President or the Executive Committee of the Academic Senate. The Standards & Practices Committee's activities include, but are not limited to, conducting Disciplines List hearings, monitoring compliance with the Full Time/Part Time Ratio (75/25 rule), reviewing the faculty role in accreditation, screening faculty Board of Governors applications, analyzing and reviewing suggested changes in Executive Committee policies and Senate Bylaws and Rules, and administering designated awards presented by the Academic Senate. As assigned by the President or Executive Committee, the committee chair or designee will assist local academic senates with compliance issues associated with state statutes and their implementation.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards & Practices Committee

9/24/18

4:30 pm – 5:20 pm

ZOOM

SUMMARY

- I. Present: Erik Reese, Michael Berke, Cheryl Aschenbach, Kim Perigo
Absent: Rebecca Eikey, Jorge Ochoa, Adrienne Foster
- II. Meeting summaries for August 20, 2018 and August 27, 2018 approved.
- III. Discussion: Policy 40.00 Honoring Faculty Leaders
The committee agrees that revisions suggested are ready to move forward to Executive Committee. Two revision suggestions:
 - a. Remove second “also” in Honorary Resolution paragraph (line 3)
 - b. Consider renaming policy since revisions suggest including language for honoring non-faculty leaders as well OR consider a separate section of this policy or a separate policy for honoring non-faculty leaders
- IV. Equivalency Toolkit Development
 - a. CCCCO CTE MQ Taskforce – development of a toolkit, including CTE MQ Equivalency General Education Equivalency Examples
Cheryl provided background on the CTE MQ Taskforce and the work they’re doing, including work in preparation for training equivalency committees in the spring. Cheryl gave an overview of the GEEE and explained the process for collecting more feedback at the CCCAOE Fall Conference and ASCCC Fall Plenary. Committee feedback centered on the need for more information about equivalency, which the planned trainings and GEEE will help with, and reinforcement that the GEEE needs to be clearly communicated as examples, not as given equivalencies.
- V. Fall Plenary Planning -
 - a. Who is going? Kim will definitely be there, Michael is pretty sure he’ll be there, and Erik is not sure if he’ll be the person to go from Moorpark College yet.
 - b. Breakouts: Kim is interested in presenting either Breakout Session 1 on election procedures or Breakout Session 6 on evaluating ASCCC mission and values. Michael is most interested in presenting Breakout Session 5 on MQs and other fun stuff. Erik, if he can go, is most interested in either Breakout #1 or #6.
 - c. General Session: Cheryl explained that small group facilitators will be needed for the general session activity; those present will likely assist. This will be discussed further at the October meeting.
 - d. Possible Resolutions – the committee is supportive of a resolution calling for dialog among senates and equivalency committees. Cheryl and Rebecca will share drafts for feedback for those interested, although it is not expected because feedback will be needed so quickly

- VI. Status of [Committee Priorities](#) for 2018-2019
 - a. Resolutions and Strong Workforce recommendations & related CTE MQ Taskforce – *No time for discussion, so more information will be provided at next S&P meeting.*

- VII. Announcements
 - a. Next S&P Meeting – October 22nd, 4:30 pm using same Zoom link

Committee Charge

The Standards & Practices Committee is charged with reviewing, acting on, and monitoring various activities as needed and assigned by the President or the Executive Committee of the Academic Senate. The Standards & Practices Committee's activities include, but are not limited to, conducting Disciplines List hearings, monitoring compliance with the Full Time/Part Time Ratio (75/25 rule), reviewing the faculty role in accreditation, screening faculty Board of Governors applications, analyzing and reviewing suggested changes in Executive Committee policies and Senate Bylaws and Rules, and administering designated awards presented by the Academic Senate. As assigned by the President or Executive Committee, the committee chair or designee will assist local academic senates with compliance issues associated with state statutes and their implementation.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Transfer, Articulation and Student Services Committee

Wednesday October 10th

2:30-3:30

Zoom Conference Call

Meeting Minutes

I. Call to Order and Adoption of the Agenda

Meeting was called to order at 2:35pm. In attendance: Tonya McGinnis, Lynn Fowler, Karen Chow, Teresa Aldredge, Grace Sae-Kleriga, Arthur Guaracha, LaTonya Parker.

Not everyone was able to stay for the entire meeting due to prior commitments.

II. Determine a note taker:

Conan McKay will take notes for the meeting.

III. Committee composition for both paper and review deadlines for the papers

a. Library Paper

- Lynn Fowler, Grace Sae-Kleriga, and Teresa Aldredge

b. Online Tutoring Paper

- Tonya McGinnis, Karen Chow, Arthur Guaracha

IV. Discussion on Library Paper and develop next steps

The outline for Library Faculty in California Community Colleges Libraries: Qualifications, Role, and Responsibilities was discussed. The Outline for the paper was given to Dan Crump, and Van Rider both library faculty for input on the outline. Van Rider who was appointed to TASSC by Chief Council Librarians (CCL) will take the outline to CCL meeting on October 12 to get feedback and comments and will report back to Conan by email.

The committee members agreed to break-apart the paper and will come back with a very rough draft (bullet points, talking points, about their section for the next TASSC meeting in November). It was determined that Lynn would take lead on sections 2 and 3. Instruction and Curriculum and Curriculum Development. Grace would take lead on section 4 Ethics. Teresa has been assigned to sections 5 and 6 Governance and Qualification of the Discipline. Conan will write the introduction for and will oversee the entire paper and ensure the paper is written with one voice. It was brought up there were no library faculty helping to write this paper.

It was asked if Conan could ask Van for a few at least two librarians to help with writing the different sections of the paper along with the leads of that section.

V. Discussion on Effective Online Tutoring Practices

The outline for Effective Practices for Online Tutoring was discussed. The committee members agreed to break-apart the paper and will come back with a very rough draft (bullet points, talking points, about their sections for the next TASSC meeting in November. A discussion about where to find resources for the sections that the committee members were responsible for. It was discussed that the committee members might want to look at the latest online paper "Ensuring an Effective Online Program: A Faculty Perspective" as a good starting point. It was determined that Arthur would take lead on sections 2 and 3. Audience for online tutoring

and Benefits for various student population. Tanya would sections 4 and 7. Online Literacy: Important and necessary skills students need to take full advantage of online tutoring opportunities, and ADA compliance. Karen will take lead for section 5 Student interface/resources available and online tutoring systems/resources. Conan would write the introduction and the conclusion.
Conan will set up a 30 min call for the Online Tutoring group to check in before the November TASSC meeting.

VI. Rostrum Article topics/Resolutions

No resolution ideas were brought up to bring to either the area meetings or Plenary for Fall 2018.
No Rostrum article ideas were discussed.

VII. Adjournment

Conan will send out a doodle poll by early next week to determine when the next TASSC meeting will be.