

Wednesday, November 6, 2019

[Renaissance Newport Beach Hotel](#)

4500 MacArthur Blvd, Newport Beach, CA 92660

Meeting Room: Bay Laurel North 1 & 2

Wednesday, November 6, 2019

12:30 p.m. to 1:00 p.m. Working lunch

1:00 p.m. to 6:00 p.m. Executive Committee Meeting

All ASCCC meetings are accessible to those with special accommodation needs. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by emailing the Senate at agendaitem@asccc.org or contacting April Lonero at (916) 445-4753 x103 no less than five working days prior to the meeting. Providing your request at least five business days before the meeting will help ensure availability of the requested accommodation.

Public Comments: A written request to address the Executive Committee shall be made on the form provided at the meeting. Public testimony will be invited at the beginning of the Executive Committee discussion on each agenda item. Persons wishing to make a presentation to the Executive Committee on a subject not on the agenda shall address the Executive Committee during the time listed for public comment. Public comments are limited to 3 minutes per individual and 30 minutes per agenda item. Materials for this meeting are found on the Senate website at: http://www.asccc.org/executive_committee/meetings.

I. ORDER OF BUSINESS

A. Roll Call

B. Approval of the Agenda

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

D. Executive Committee Norms, pg. 5

E. Calendar, pg. 7

F. Local Senate Visits, pg. 17

G. Action Tracking, pg. 29

H. One Minute Check-In

II. CONSENT CALENDAR

A. September 27-28, 2019 Meeting Minutes, Aschenbach, forthcoming.

B. Black Caucus - Recognition of Caucus, Mica, pg. 31

C. Faculty Leadership and Development Committee (FLDC) Charge, Bean/Foster, pg. 35

D. Revise Transfer, Articulation, and Student Services Committee (TASSC) Charge; Foster, pg. 37

- E. **Equity and Diversity Action Committee Action Plan, Cruz/Aschenbach, pg. 39**
- F. **Publicizing the Opportunity to Arrange Local Senate Visits, Bruzzese/Cruz, pg. 43**
- G. **Approval of the Relations with Local Senates Workplan, Bruzzese/Cruz, pg. 45**

III. REPORTS

- A. **President's/Executive Director's Report – 20 mins., Stankas/Mica**
- B. **Foundation President's Report – 5 mins., Aschenbach**
- C. **Liaison Oral Reports (*please keep report to 5 mins., each*)**
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

IV. ACTION ITEMS

- A. **Legislative Report – 10 mins., Davison, pg. 49**
The Executive Committee will be updated on the resolution of bills which remained active after September 27, 2019.
- B. **Faculty Role in Governance – 10 mins., Stankas, pg. 55**
The Executive Committee will be updated on the Faculty Role in Governance in the system and discuss further direction.
- C. **Faculty Diversification – 10 mins., Stankas, pg. 57**
The Executive Committee will be updated on Faculty Diversification in the system and discuss future direction.
- D. **Guided Pathways Implementation – 15 mins., Stankas, pg. 59**
The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program and discuss future direction.
- E. **2020 Part-Time Institute Program Draft: ASCCC Part-Time Committee – 15 mins., Henderson, pg. 61**
The Executive Committee will consider for approval the draft of the 2020 ASCCC Part-Time Institute Program.
- F. **Academic Freedom Paper – 15 mins., Donahue, pg. 71**
The Executive Committee will provide feedback and consider for approval the outline of the Academic Freedom Paper.
- G. **Academic Freedom Survey – 10 mins., Donahue, pg. 75**
The Executive Committee will discuss and consider for approval an Academic Freedom Survey.
- H. **First Draft of 2020 Accreditation Institute Program – 15 mins., Curry, pg. 77**
The Executive Committee will consider for approval the first reading of the 2020 Accreditation Institute Program.

V. DISCUSSION

- A. **Chancellor's Office Liaison Report – 30 mins., Stankas, pg. 81**
A liaison from the Chancellor's Office will provide Executive Committee members with an update of system-wide issues and projects.
- B. **Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 83**

The Executive Committee will receive an update on the recent Board of Governors and Consultation meetings.

C. Online Community College District Board of Trustees Meeting – 10 mins., Stankas/Davison, pg. 85

The Executive Committee will receive an update on the recent Online Community College District Board of Trustees Meeting.

D. Fall Plenary Session Final Planning – 20 mins., Stankas/Mica, pg. 87

The Executive Committee will discuss the final planning for Fall Plenary Session.

i. Academic Senate Audit – 10 mins., Mica, pg. 89

The Executive Committee will receive an update on the results of the recent Senate audit.

E. Vision for Success Diversity, Equity, and Inclusion Integration Plan – 15 mins., Cruz/Bean, pg. 91

The Executive Committee will discuss the Vision for Success Diversity, Equity, and Inclusion Integration Plan ASCCC assignments.

F. Meeting Debrief – 15 mins., Stankas, pg. 97

The Executive Committee will debrief the meeting to assess what is working well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i.** Accreditation Committee, Curry, pg. 99
- ii.** CTE Leadership Committee, Roberson, pg. 103
- iii.** Equity and Diversity Action Committee, Cruz, pg. 107
- iv.** Faculty Leadership Development Committee, Bean, pg. 115
- v.** Legislative and Advocacy Committee, Davison, pg. 119
- vi.** Online Education Committee, Roberson, pg. 121
- vii.** Part-time Committee, Henderson, pg. 125
- viii.** Relations with Local Senates Committee, Bruzzese, pg. 133
- ix.** Transfer, Articulation and Student Services Committee, Foster, pg. 137

B. Liaison Reports

C. Senate and Grant Reports

- i.** C-ID Advisory, Mica/Paskey, pg. 143
- ii.** ASCCC Guided Pathways Task Force Meeting, May, pg. 149
- iii.** Model Curriculum Workgroup, Aschenbach, pg. 157
- iv.** ASCCC Open Educational Resources Initiative Advisory Committee, Mica/Pilati, pg. 161

D. Local Senate Visits

VII. ADJOURNMENT

Executive Committee Community Norms

Approved February 2-3, 2018

Authenticity

- Commit to being your authentic, truthful self.
- Be honest. Speak truth as you see it and ensure that your words and actions match.
- Allow others to speak their truth and listen without prejudice as they do.
- Listen with respect as others speak. Be informed by what they say.
- Be open to outlying opinions or ideas and share the air to allow time for others to speak.

Practice Self-Awareness, Presence, and Patience

- Be mindful of your own possible assumptions or biases, reflect on them, and set them aside. Forgive someone if they fall short or express bias.
- Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
- Forgive yourself if you need to stop, rewind, and change your mind.
- Practice patience when others dig deeper or change their minds.
- Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
- Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.

Collegiality, Criticism, and Feedback

- Honor experience, knowledge, and the diversity of our perspectives
- Critique, with respect and humility, not maliciousness
- When an issue or conflict arises, engage individuals directly to resolve the issue or conflict.
- Support others to find a positive way to express concerns or conflict and to find resolution.
- Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
- Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

Honor the Space and the Dedication of The Committee

- Give thought and attention to innovative ideas during a meeting and avoid making rapid decisions or reacting to an idea too quickly or derisively.
- Establish clarity between what comments should be kept in confidence and what can be expressed outside the meeting. Respect that shared expectation of privacy.
- Acknowledge and celebrate the work of all of the Executive Committee members and Staff
- Praise publicly and provide constructive criticism and other critique privately.



Executive Committee Agenda Item

SUBJECT: Calendar		Month: November	Year: 2019
•Upcoming 2019-2020 Events		Item No: I. E.	
•Reminders/Due Dates		Attachment: Yes (4)	
DESIRED OUTCOME:	Inform the Executive Committee of upcoming events and deadlines.	Urgent: No	
		Time Requested: 5 mins.	
CATEGORY:	Order of Business	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	April Lonero	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

Upcoming Events and Meetings

- **Executive Committee Meeting** – Emeryville – December 6-7, 2019
- **Executive Committee Meeting** – Riverside – January 10-11, 2020
- **Part-Time Institute** – Napa – January 24-25, 2020, Pre-session January 23
- **Executive Committee Meeting** – San Jose – February 7-8, 2020
- **Accreditation Institute** – La Jolla – February 21-22, 2020

Please see the 2019-2020 Executive Committee Meeting Calendar on the next page for ASCCC Executive Committee meetings and institutes.

Reminders/Due Dates

November 18, 2019

- Agenda items for the December 6-7, 2019 meeting
- Committee reports, if applicable

December 12, 2019

- Agenda items for the January 10-11, 2019 meeting
- Committee reports, if applicable

Part-Time Institute Timeline

- Final program draft due **November 18, 2019** for final reading at December Executive Committee Meeting.
- Final program to Krystinne by **December 20, 2019**.
- All hotel and AV needs to Tonya by **December 20, 2019**.
- All travel and hotel room nights need to be requested by **December 20, 2019**.
- Final Program to Krystinne by **January 3, 2020**.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

- Final program to printer **January 10, 2020.**
- Materials posted to ASCCC website **January 13, 2020.**

Accreditation Institute

- Program draft due **November 18, 2019** for first reading at December Executive Committee Meeting.
- Final program due **December 12, 2019** for final reading at January Executive Committee Meeting.
- All AV and event needs to Tonya by **January 20, 2020.**
- All hotel room nights need to be requested by **January 20, 2020.**
- Final program to Krystinne by **January 27, 2020.**

Rostrum Timeline

To Krystinne	To David	To John	To Katie	To the Field
January 6	January 10	January 17	January 24	February 10
March 9	March 16	March 23	March 30	April 15

2019-2020 EXECUTIVE COMMITTEE MEETING DATES

*Unless otherwise noted, meetings typically start 11:00 a.m. on Friday and end by 4:00 p.m. on Saturday.¹

Meeting Type	Proposed Date	Campus Location	Hotel Location	Agenda Deadline
Executive Meeting	July 9, 2019		Embassy Suites, Sacramento, CA	June 20, 2019
Executive Meeting	August 8 – 10, 2019		Mission Inn, Riverside, CA	July 22, 2019
Executive Meeting	September 6-7, 2019	Cerro Coso College	Hilton Garden Inn Palmdale, Palmdale, CA	August 19, 2019
Executive Meeting	September 27 – 28, 2019		Marriott Riverside, Riverside, CA	September 9, 2019
Area Meetings	October 11 -12, 2019		Various Locations	
Executive Meeting	November 6, 2019		Renaissance Newport Beach Hotel	October 17, 2019
Fall Plenary Session	November 7-9, 2019		Renaissance Newport Beach Hotel	
Executive Meeting	December 6–7, 2019		Courtyard Oakland Emeryville, Emeryville CA	November 18, 2019
Executive Meeting	January 10 – 11, 2020		Marriott Riverside, Riverside, CA	December 12, 2019
Executive Meeting	February 7-8, 2020		San Jose Marriott, San Jose, CA	January 21, 2020
Executive Meeting	March 6 -7, 2020	North Orange Continuing Education	Irvine Marriott, Irvine, CA	February 18, 2020
Area Meetings	March 27 – 28, 2020		Various Locations	
Executive Meeting	April 15, 2020		Oakland Marriott City Center	March 26, 2020
Spring Plenary Session	April 16-18, 2020		Oakland Marriott City Center	
Executive Meeting	May 8, 2020		Kimpton Sawyer Hotel, Sacramento, CA	April 20, 2020
Executive Committee/ Orientation	June 5-7, 2020		The Landing Resort and Spa, South Lake Tahoe, CA	May 19, 2020
EVENTS				
Event Type²	Date		Hotel Location⁺	
Academic Academy	September 12-14, 2019		Queen Mary Long Beach	
Fall Plenary Session	November 7-9, 2019		Renaissance Newport Beach Hotel	
Part-Time Faculty Institute	January 24-25, 2020		Napa Valley Marriott Hotel & Spa	
Accreditation Institute	February 21-22, 2020		San Diego Marriott La Jolla	
Spring Plenary Session	April 15-18, 2020		Oakland Marriott City Center	
Career and Noncredit Institute	April 30-May 2, 2020		San Mateo Marriott	
Faculty Leadership Institute	June 18-20, 2020		Newport Beach Marriott Hotel and Spa	
Curriculum Institute	July 8-11, 2020		Riverside Convention Center	

¹ Times may be adjusted to accommodate flight schedules to minimize early travel times.

² Executive Committee members are not expected to attend these events, other than the Faculty Leadership Institute. +North or South location may change based on hotel availability.

Academic Senate

2019 - 2020

Executive Committee Meeting Agenda Deadlines

Reminder Timeline:

- Agenda Reminder – 2 weeks prior to agenda items due date
- Agenda Items Due – 7 days prior to agenda packets being due to executive members
- Agenda Packet Due – 10 days prior to executive meeting

Meeting Dates	Agenda Items Due	Agenda Posted and Mailed
July 9, 2019	June 20, 2019	June 27, 2019
August 8 – 10, 2019	July 22, 2019	July 29, 2019
September 6 – 7, 2019	August 19, 2019	August 26, 2019
September 27 -28, 2019	September 9, 2019	September 16, 2019
November 6, 2019	October 17, 2019	October 24, 2019
December 6 – 7, 2019	November 18, 2019	November 25, 2019
January 10 – 11, 2020	December 12, 2019	December 19, 2019
February 7 – 8, 2020	January 21, 2020	January 27, 2020
March 6 – 7, 2020	February 18, 2020	February 24, 2020
April 15, 2020	March 26, 2020	April 2, 2020
May 8, 2020	April 20, 2020	April 27, 2020
June 5– 7, 2020	May 19, 2020	May 26, 2020

2019-2020 REGIONAL MEETINGS DATES

- ***September 5, 2019** – ESL CB21 Recoding Project Regional Meeting: *Clovis Herndon Center*
- ***September 11, 2019** – ESL CB21 Recoding Project Regional Meeting: *Cypress College*
- ***September 23, 2019** – ESL CB21 Recoding Project Regional Meeting: *Skyline College*
- ***October 24, 2019** – Fall Guided Pathways Regional Meeting North: *Lake Tahoe Community College*
- Canceled
- ***October 25, 2019** – Fall Guided Pathways Regional Meeting South: *Allan Hancock College*
- ***November 1, 2019** – Fall Curriculum Regional Meeting North: *Folsom Lake College*
- ***November 1, 2019** – Fall Guided Pathways Regional Meeting North: *Folsom Lake College*
- ***November 1, 2019** – Fall Guided Pathways Regional Meeting South: *Victor Valley College*
- ***November 2, 2019** – Fall Curriculum Regional Meeting South: *Los Angeles Pierce College*
- ***November 22, 2019** – Fall Guided Pathways Regional Meeting North: *Shasta College*
- ***November 22, 2019** – Fall Guided Pathways Regional Meeting South: *Imperial Valley College*

*Approved

EVENT TIMELINE 2019-2020

Academic Academy: September 12-14, 2019

Fall Plenary: November 7 – 9, 2019 | Part-Time Faculty Institute: January 24-25, 2020

Accreditation Institute: February 21-22, 2020 | Spring Plenary: April 15-18, 2020

Career and Noncredit Institute: April 30-May 2, 2020 | Faculty Leadership Institute: June 18-20, 2020

Curriculum Institute: July 8-11, 2020

June, July 2019

Academic Academy

1. June: Draft program to July Executive Committee meeting – June 20, 2019
2. July: Final program to August Executive Committee meeting – July 22, 2019

August 2019

Academic Academy

1. Final program to ED: August 12, 2019
2. AV and events supplies to events team: August 16, 2019
3. Hotel rooms requested to events team: August 16, 2019
4. Program to printers: August 26, 2019

September 2019

Academic Academy

1. Materials posted to website: September 2, 2019

Fall Plenary

1. Pre-Session resolutions due to Resolutions Chair September 20, 2019.
2. First program draft due August 19, 2019 for reading at September 6-7 Executive Committee Meeting. This draft will be posted on the ASCCC website to provide information for possible participants to determine if they would like to register.
3. Paragraph explaining the purpose of and possible direction for all ASCCC Institutes due to Tonya by September 30, 2019.

Part-Time Faculty Institute

1. Program draft due September 9, 2019 for first reading at September 27-28 Executive Committee Meeting. This draft includes topics for posting on the website so that possible participants have an idea about the institute direction.

October 2019

Fall Plenary

1. Final resolutions due to Krystinne October 2, 2019 for circulation to Area Meetings.
2. AV and Event Supply needs to Tonya by October 1, 2019.
3. Any outside presenters are due to John and Krystinne by October 4, 2019 for approval.
4. Final Breakout Descriptions due to Krystinne by October 4, 2019.

5. Deadline for Area Meeting resolutions to Resolutions chair: Area A & B October 11, 2019; Area C & D October 12, 2019 – DUE October 16, 2019.
6. Resolutions posted to website: October 25, 2019.
7. Final program to printer October 24, 2019.
8. Materials posted to ASCCC website October 24, 2019.

Part-Time Faculty Institute

1. Presenters list due to Krystinne and John by October 14, 2019.
2. Program draft due October 24, 2019 for reading at November 6 Executive Committee Meeting. This draft will be fully developed with descriptions for approval by the Executive Committee.

Accreditation Institute

1. Program outline to Executive Committee for first reading – October 24, 2019

November 2019

Part-Time Faculty Institute

1. Final program draft due November 18, 2019 for final reading at December Executive Committee Meeting. This draft will be fully developed with descriptions for approval by the Executive Committee.

Accreditation Institute

1. Program draft to Executive Committee for first reading – November 18, 2019 for December meeting

December 2019

Part-Time Faculty Institute

1. Final program to Krystinne by December 20, 2019
2. All hotel and AV needs to Tonya by December 20, 2019
3. All hotel room nights need to be requested by December 20, 2019

Spring Plenary

1. First reading of draft papers due December 12, 2019 for reading at January Executive Committee Meeting.
2. Determine theme. Brainstorm keynote presenters and break out topics with the Executive Committee at January Meeting.

Accreditation Institute

1. Final program to Executive Committee for final reading – December 12, 2019 for January meeting.

Career and Noncredit Education Institute

1. Program outline to Executive Committee for first reading – Due December 12, 2019 for January meeting.

January 2020

Part-Time Faculty

1. Final Program to Krystinne by January 3, 2020.

2. Final program to printer January 10, 2020.
3. Materials posted to ASCCC website January 13, 2020.

Spring Plenary

1. Breakout topics due to Krystinne by January 21, 2020 for first reading at February Executive Committee Meeting. The preliminary program will be finalized at the February meeting for posting on the ASCCC website.

Accreditation Institute

1. Final program to Krystinne – January 27, 2020
2. AV and event needs to Tonya – January 20, 2020
3. All hotel rooms requested – January 20, 2020

Career and Noncredit Institute

1. Program draft to Executive Committee for first reading – January 21, 2020 for February meeting.

Faculty Leadership Institute

1. Program outline to Executive Committee for first reading – January 21, 2020 for February meeting.

February 2020

Spring Plenary

1. Pre-Session resolutions due to Resolutions chair February 14, 2020.
2. Second draft of papers due February 18, 2020 for reading at March Executive Committee Meeting.
3. Area Meeting information due to Tonya February 21, 2020.

Career and Noncredit Institute

1. Final program draft to Executive Committee for final reading – February 18, 2020 for March meeting.

Faculty Leadership Institute

1. Program draft to Executive Committee for first reading – February 18, 2020 for March meeting.

Curriculum

1. Develop theme and specifications for event.
2. Draft program outline due February 18, 2020 for first reading at March Executive Committee Meeting. Submit possible topics for general sessions and breakouts

March 2020

Spring Plenary

1. Final resolutions due to Krystinne for circulation to Area Meetings March 6, 2020.
2. AV and Event Supply needs to Tonya by March 20, 2020.
3. Any outside presenters are due to John and Krystinne by March 6, 2020 for approval.
4. Breakout session descriptions due to Krystinne by March 13, 2020.
5. Final Program to Krystinne by March 20, 2020.
6. Deadline for Area Meeting resolutions to Resolutions chair: Area A & B March 27, 2020; Area C & D March 28, 2020 – DUE April 2, 2020.

7. Final program to printer March 30, 2020.
8. Materials posted to ASCCC website April 1, 2020.

Career and Noncredit Education Institute

1. Program due to Krystinne – March 20, 2020
2. AV and events supply needs to Tonya – March 30, 2020
3. All hotel rooms requested by March 30, 2020

Curriculum

1. Program draft to Executive Committee for first reading - due March 26, 2020 for April meeting.

April 2020

Career and Noncredit Institute

1. Final program to printer April 10, 2020.
2. Materials posted to ASCCC website April 10, 2020.

Faculty Leadership

1. Final program draft to Executive Committee for final reading – April 20, 2020.

Curriculum

1. Presenters list due to Krystinne and John by April 30, 2020.

May 2020

Faculty Leadership

1. Final Program to Krystinne by May 25, 2020.
2. AV and event supplies to Tonya by May 25, 2020.
3. All hotels requested by May 25, 2020.

Curriculum

1. Final program draft due May 19, 2020 for final reading at June Executive Committee Meeting.

June 2020

Faculty Leadership

1. Final program to printer June 1, 2020.
2. Materials posted to ASCCC website June 1, 2020.

Curriculum

1. Final Program to Krystinne by June 10, 2020.
2. Final program to printer June 24, 2020.
3. AV and Event Supply needs to Tonya by June 10, 2020.
4. AV and event supplies to Tonya by June 10, 2020.
5. Materials posted to ASCCC website June 24, 2020.

Local Senate Campus Visits 2016-2019

(LS= member of Local Senates; IN = report submitted; strikeout = planned but not done)

COLLEGE	VISITOR	DATE OF VISIT	REASON
Area A			
American River	Executive Committee	9/30/2016	Executive Committee Meeting
	May	9/21/2018	AB 705 Presentation with Network for Equity in Math Education
Bakersfield	Bruno	11/28/2017	Collegiality in Action
	Cruz, Henderson	2/21/2019	Faculty Diversification Regionals
Butte	Goold, Davison, Aschenbach, Freitas	10/13/2016	Curriculum Regional
	Davison	5/12/2017	Butte Chico Center/ Curriculum Streamlining Workshop
	Executive Committee	3/2/2018	Executive Committee Meeting
Cerro Coso	Henderson	5/8/2019	Cal City Prison Graduation
	Executive Committee	9/6/2019	Executive Committee Meeting
Clovis	Davison	8/29/2016	IEPI PRT
	Davison	5/3/2017	Member/Curriculum Streamlining Workshop
	Aschenbach, May, Curry	9/5/2019	ESL Recoding Regional
Columbia			
Cosumnes River	Beach, Parker	3/8/2018	TASCC Regional
	Rutan, May	10/6/2018	AB 705 Regional
	Aschenbach	1/16/2019	Governance
Feather River	Beach	3/11-14/2018	ACCJC Team Visit
Folsom Lake	May, Goold, Aschenbach	10/14/2016	
	Goold	11/22/2016	Discipline Conversation
	Aschenbach, Rutan	11/17/2017	Curriculum Regional – North

COLLEGE	VISITOR	DATE OF VISIT	REASON
Fresno	Cruz	1/10/2019	Guided Pathways Convocation
Lake Tahoe			
Lassen	Bruno	4/25/2018	Collegiality in Action
Los Rios CCD	May, Mica, Rother	3/7/2019	Recoding Regional Meeting
Merced	Aschenbach	4/27/2017	PDC Visit for Julie Clark
	May, Aschenbach, Roberson, Stankas	3/23/2018	Area A Meeting
	Aschenbach, Eikey	2/6/2019	Technical Visit – MQs and Equivalency
Modesto	May	3/24/2017	Area A Meeting
Porterville			
Redwoods, College of the			
Reedley	Aschenbach	5/3/2019	CTE Minimum Qualification Toolkit Regional Meeting
Sacramento City	Beach, A. Foster, Smith	2/19/2017	Diversity in Hiring Regional Meeting
	Foster, Davison	10/18/2017	Part Time Faculty Committee Meeting
	Freitas, Slattery-Farrell, Stankas	4/3/2018	CTE MQ Workgroup Faculty Meeting
	Cruz, Henderson, Parker, Eikey	11/29/2018	FDC/ EDAC Hiring Regional Planning Meeting
San Joaquin Delta	Smith	11/18/2016	Formerly Incarcerated Regional Meeting
	Rutan	1/29-30/2018	Curriculum Visit
	Dyer, Aschenbach, May, Stankas	3/22/2019	Area A Meeting
Sequoias, College of the	Dyer, Davison, May, Roberson	10/12/2018	Area A Meeting
Shasta			
Sierra	Freitas, May	10/4/2017	10+1
	May, Aschenbach, Bruno, Roberson	10/13/2017	Area A Meeting
	Bean, Bruzzese	8/15/2019	Technical Visit - Building Relationships in Governance
	Bean, Foster	9/19/2019	Faculty Leadership Development College

COLLEGE	VISITOR	DATE OF VISIT	REASON
Siskiyou, College of the			
Taft	Aschenbach, Eikey	1/17/2019	Minimum Qualifications
West Hills Coalinga			
West Hills Lemoore			
Woodland College	Freitas, Rutan, Foster, Adams	10/28/2016	MQ North Regional
	Beach, Parker	2/10/2018	TASCC Committee Meeting
	Davison, Foster	4/6/2018	EDAC Regionals
	May	5/30/2018	MQRTF Meeting
Yuba	Cruz, Henderson	2/25/2019	Faculty Diversification Regional
	Donahue	8/14/2019	Guided Pathways Workshop
Area B			
Alameda, College of	Bruno	11/21/2016	Collegiality in Action
	Aschenbach	10/20/2017	ISF (CTE Regional)
Berkeley City			
Cabrillo	Davison	4/28/2017	Curriculum Streamlining Workshop
	Bruno	2/5/2018	Collegiality in Action
	May, Aschenbach	10/5/2018	Curriculum Certificates
Cañada	Rutan	2/9/2018	Curriculum Technical Assistance
Chabot	Smith	3/21/2017	Area B Meeting
	Davison	9/13/2018	
	Bruno, Davison		FACCC Meeting
	Rutan	11/6/2018	Noncredit Visit
	Davison, Roberson	1/31/2019	Governance
Chabot – Las Positas District	Davison	5/23/2017	Curriculum Streamlining Workshop
Contra Costa			

COLLEGE	VISITOR	DATE OF VISIT	REASON
DeAnza	Cruz	10/12/2018	Area B Meeting
Diablo Valley	May, Rutan	1/22/2019	Noncredit Curriculum
Evergreen Valley	Roberson, Eikey, Beach, May	5/12/2018	Guided Pathways Regional Meeting
	Parker, Cruz, Eikey	9/19/2018	Faculty Development Committee Meeting
Foothill	Executive Committee	3/3/2017	Executive Committee Meeting
	Davison	6/4/2019	Curriculum Committee - CPL
Gavilan	Executive Committee	9/6-7/2018	Executive Committee Meeting
Hartnell			
Laney	May	3/6/2017	District (PCCD) Enrollment Mgmt.
	Corrina Evett		
	Stanskas	8/28/2018	Peralta District Collegiality in Action
Las Positas	May	9/16/2016	SLO vs. Objectives
	May	8/16/2018	CLCCD Speaker at Convocation
Los Medanos			
Marin, College of	Davison	3/17/2017	Curriculum Streamlining
	Davison	9/15/2017	OER Regional
	Eikey	1/15/2019	Minimum Qualifications Equivalency
Mendocino	Bruno	9/22/2017	Collegiality in Action
Merritt	Davison	3/17/2017	Curriculum Streamlining
Mission	Davison, Freitas	12/8/2016	Local Visit
	May, Roberson	3/15/2019	Curriculum Regionals
	Cruz	9/26/2019	FACCC SouthBay Advocacy Summit

COLLEGE	VISITOR	DATE OF VISIT	REASON
Monterey Peninsula	Freitas, Bruno	11/10/2016	Local Visit
	McKay	2/7/2018	IEPI PRT
	Henderson, Cruz, Davison	3/22/2019	Area B Meeting
Napa Valley	Beach	11/14/2016	IEPI PRT Team Member
Ohlone	McKay, Davison	10/19/2017	Local Senate Visit
	Stankas	9/26/2018	Collegiality in Action
	Davison	8/23/2019	Governance/Local Senate
San Francisco, City College of	Davison	3/8/2017	Technical Curriculum
	Rutan	2/5/2019	AB 705
	Parker	4/26/2019	FACCC Counselor's Conference
San José City	Davison	5/24/2017	Curriculum Streamlining Workshop
	Rutan, May	5/18/2018	Curriculum Regional
	Foster, Bruzzese	8/30/2019	TASSC In-person Meeting
San Mateo, College of	McKay, Rutan	10/12/2018	AB 705 Workshop
Santa Rosa Junior	Beach	11/21/2016	EDAC Strategic Plan Meeting
	Slattery-Farrell, Foster	3/10/2017	MQ
	May, Roberson	1/24/2018	GP Resource Team
	McKay	3/23/2018	Area B Meeting
	Aschenbach	10/3/2018	Tech Visit - Gov and Consultation
	Aschenbach, Roberson		Counselor Conference (Petaluma Campus)
Skyline	Davison, Beach, LSF, McKay, Crump	10/21/2016	Curriculum Regional Meeting
	Stankas	1/25/2017	BDP Articulation
	McKay, Davison	10/13/2017	Area B Meeting
	May	3/5/2019	Recoding Regional Meeting
	Aschenbach	9/23/2019	AB 705 ESL Recoding Regional

COLLEGE	VISITOR	DATE OF VISIT	REASON
Solano	Stankas, McKay, Smith, Davison	10/14/2016	Area B Meeting
	Rutan	2/16/2017	BDP Accreditation
	Foster, Davison	10/27/2017	EDAC Regional
	Aschenbach, Davison, May, McKay	10/24/2018	WEDPAC/EDAC Tour
West Valley	Davison	11/8/2016	Local Senate Visit
	Aschenbach	12/7/2016	Noncredit Asst. (Zoom w/WVC Noncredit Task Force)
	Bruno	2/6/2018	Collegiality in Action
	Davison	8/24/2018	Local Senate Accreditation
Area C			
Allan Hancock			
Antelope Valley	Freitas, Slaterry-Farrell	11/29/2016	Equivalency Toolkit MQ Workgroups
Canyons, College of the	Freitas, Stankas	10/21/2016	MQ & Equivalencies Presentations
	Davison	10/5-6/2017	Civic Engagement Summit
	May, Roberson, Eikey	12/18/2017	Resolutions Committee Meeting
	Aschenbach	10/18/2018	Tech Visit, Advisory Committees
	May	3/18/2019	Recoding Regional Meeting
	May	9/20/2019	Guided Pathways and Governance
Cerritos	Rutan, May	5/19/2018	Curriculum Regional
	Davison	1/18/2019	FACCC Policy Forum
	Cruz	5/9/2019	Faculty-Employee Diversification Action Planning Session
Citrus	Roberson	8/23/2018	Guided Pathways Visit
	Eikey, Davison, Bruzzese, Bean	3/23/2019	Area C Meeting
Cuesta			
East LA	Freitas, Foster, Bruno	3/25/2017	Area C Meeting
	Davison		Mini PRT

COLLEGE	VISITOR	DATE OF VISIT	REASON
El Camino	Executive Committee	2/3/2017	Executive Committee Meeting, Governance
	Freitas	10/20/2017	Presentation for ECC PRIDE P.D. Meeting
	May, Roberson	1/18/2018	GP Resource Team
	Parker, Eikey	10/19/2018	ECC Pride Leadership Presenters
Compton College	May, Roberson	8/25/2017	Guided Pathways
	Eikey, Stanskas, Bruzzese, Aschenbach	10/13/2018	Area C Meeting
	Stanskas	2/8/2019	Collegiality in Action
Glendale	Rutan, Foster	9/24/2016	Accreditation Committee Meeting
	Aschenbach	12/8/2016	Noncredit Committee Meeting
	Freitas, Slattery-Farrell, Stanskas	6/9/2017	
	Freitas, Eikey, Bruno	3/24/2018	Area C Meeting
LA District	Davison	3/10/2017	Curriculum Workshop
LA City	Rutan	9/22/2017	LACCD District Academic Senate Summit
	McKay, Freitas	1/5/2018	Online Education Committee Meeting
	Beach	3/9/2018	TASCC Regional
LA Harbor	Rutan	5/5/2017	TOP Code Alignment
LA Mission	Eikey, Aschenbach	3/16/2018	Governance
LA Pierce	Roberson	8/23/2018	Guided Pathways Visit
LA Southwest	Roberson, Parker	2/13/2019	RWLS Committee Meeting
	Aschenbach, Roberson, Stanskas	2/28/2019	GP and Local Senate Visit
	Executive Committee	3/1/2019	Executive Committee Meeting
	Stanskas	5/9/2019	Collegiality in Action
LA Trade-Technical	Smith	10/21/2016	Formerly Incarcerated Regional Meeting

COLLEGE	VISITOR	DATE OF VISIT	REASON
LA Valley	Rutan, Aschenbach	12/9/2017	Curriculum Committee Meeting
	Aschenbach	3/17/2018	Curriculum Committee Meeting
	May	12/14/2018	Curriculum Committee Meeting
Moorpark	Freitas, Stankas, Eikey	10/14/2017	Area C Meeting
	Eikey	5/8/2019	CTE Minimum Qualification Toolkit Regional Meeting
Mt. San Antonio	Davison, LSF, Aschenbach, Beach, Rutan	10/22/2016	Curriculum Regional
	Davison	2/23/2017	Dual Enrollment Toolkit
	Davison, Rutan, Beach	2/25/2017	Curriculum Committee Meeting
	Aschenbach	6/4/2017	Curriculum Assistance
	Aschenbach	7/19/2018	Curriculum Assistance
	May	11/17/2018	Curriculum Regional
	May	8/1/2019	Senate Governance and Guided Pathways
Oxnard			
Pasadena City	Foster, Freitas	11/15/2016	Area C Meeting
	Roberson, Beach, Eikey, May	5/11/2018	Guided Pathways Regional Meeting
Rio Hondo	Beach	9/27/2018	Guided Pathways
	Cruz	8/21/2019	Technical Visit - EDI Focus
Santa Barbara City	Stankas	1/18/2019	Collegiality in Action
Santa Monica	McKay	9/14/2018	Equity and Diversity Action Committee Meeting
Ventura	Freitas	4/2/2016	Area C Meeting
	Freitas, Beach	1/18/2018	Noncredit Presentations
West LA	Roberson	5/8/2017	Mini PRT
Area D			

COLLEGE	VISITOR	DATE OF VISIT	REASON
Barstow	Rutan, Stankas, S. Foster, Beach, Slattery-Farrell	3/25/2017	Area D Meeting
	Slattery-Farrell, Stankas	8/29/2017	Technical Visit
Chaffey	Slattery-Farrel, Freitas, S. Foster	3/10/2017	MQ Regional
		10/21/2017	CTE Regional
	Beach, Eikey	12/13/2017	Educational Policies Committee Meeting
Coastline			
Copper Mountain			
Crafton Hills	Rutan, Beach, Foster, Parker, Slattery-Farrell, Stankas	3/24/2018	Area D Meeting
Cuyamaca			
Cypress	Freitas, Stankas	1/20/2017	
	May	8/3/2019	GP, Local Senate. Curriculum
	Aschenbach, May	9/11/2019	AB 705 ESL Recoding Regional
Desert, College of the	Rutan, Fulks	1/24/2019	Guided Pathways/AB 705
Fullerton	Beach	9/20-21/16	SLO Presentation
	Davison, Foster	10/28/2017	EDAC Regional
Golden West			
Grossmont	May, Eikey	4/30/2018	Governance
	May	5/13/2019	Curriculum and Guided Pathways
Imperial Valley	Beach	4/7/2017	Governance Presentation
Irvine Valley	Davison, Rutan	5/15/2017	Curriculum Streamlining Workshop
	May	3/16/2019	Curriculum Regional

COLLEGE	VISITOR	DATE OF VISIT	REASON
Long Beach City	Davison, Rutan	4/26/2017	Curriculum Streamlining Workshop
	Aschenbach, Rutan	11/18/2017	Curriculum Regional - South
	Beach, Pilati	3/23/2018	Guided Pathways
	Davison, Foster	10/16/2018	Accreditation Committee Meeting
	Stankas, Davison, Aschenbach, May, Bean, Mica	9/12/2019	ICAS
MiraCosta	May Beach	9/28/2016	Educational Policies Committee Meeting
	Foster, Freitas	8/10/2017	Educational Policies Committee Meeting
	May, Aschenbach	3/13/2019	Recoding Regional Meeting
Moreno Valley	McKay, Stankas	1/27/2017	Online Education Committee Meeting
	Executive Committee	9/29-30/2017	Executive Committee Meeting
Mt. San Jacinto	Foster	11/17/2017	SI Institute
	Rutan	1/30/2019	Chemistry
Norco	Davison, Slattery-Farrell, Eikey, Aschenbach	1/11/2018	RWLS Committee Meeting
	Cruz, Henderson	2/28/2019	Faculty Diversification Regional
	Foster, Rutan, Parker, Stankas	3/23/2019	Area D Meeting
North Orange - Noncredit			
Orange Coast	Aschenbach	2/9/2018	SLO Symposium
	Beach, Pilati	3/16/2018	Guided Pathways
Palo Verde	Rutan	8/31/2017	TOP Code Alignment
Palomar	Aschenbach, McKay	12/3/2016	Noncredit South Regional Meeting
	Rutan, Parker, Foster, Davison	10/13/2018	Area D Meeting
	Stankas	4/15/2019	Collegiality in Action
Riverside City	Freitas, Stankas, Slattery-Farrell	10/29/2016	MQ South Regional Meeting
	Davison, Rutan	5/30/2017	Curriculum Streamlining Workshop

COLLEGE	VISITOR	DATE OF VISIT	REASON
Saddleback	Davison	3/15/2017	Curriculum Tech Visit
	Rutan	1/30/2019	Noncredit
San Bernardino Valley	Executive Committee	9/9/2016	Executive Committee Meeting
	Rutan	5/11/2018	AB 705 Implementation
	Rutan, Parker	9/20/2018	AB 705 Regional
	Foster, Davison	2/19/2019	Accreditation Committee Meeting
San Diego City	Beach	1/19/2018	FACCC Board
San Diego Cont. Ed.	Rutan, Slattery-Farrell	10/15/2016	Area D Meeting
	Smith	11/19/2016	TOP Code Alignment
	Stanskas, A. Foster	5/2/2017	Tech Visit
	Foster, Davison		PT Faculty Meeting
San Diego Mesa	Davison, Rutan	5/22/2017	Curriculum Streamlining Workshop
	May	9/22/2018	MQRTF Meeting
San Diego Miramar	May	10/28/2016	IEPI Convening for Planning
	Bruno	5/1/2018	Collegiality in Action
Santa Ana	Beach	8/23/2017	Presentation on Role of Local ASCCC Senates Governance
	Foster, May, Bruzzese	1/25/2019	SLO Symposium
Santiago Canyon	Davison, Beach, Rutan	12/8/2017	Basic Skills Committee Meeting
	Rutan, Parker	1/10/2019	Noncredit Committee Meeting
Southwestern	Rutan	12/12/2016	TOP Code Alignment
	Beach, A. Foster, Smith	2/10/2017	Diversity in Faculty Hiring Regional Meeting
	Davison, Foster, Beach	4/7/2018	EDAC Regional
	Parker	9/17/2018	TASCC Meeting
	Davison, Stanskas	9/17-18/2018	Board of Governors and Trustee for California Online CCD
Victor Valley			

Action Tracking as of 9/27/2019										
Action Item	Month Assigned	Year Assigned	Orig. Agenda Item #	Assigned To	Due Date	Status	Description	Status Notes	Month Complete	Year Complete
Leadership Academy	June	2018	IV. D.	Faculty Leadership Development Committee; Lead: Michelle Bean and ASFCCC	Spring 2019	Assigned	The Committee is to bring recommendation regarding the Leadership Academy.	7.9.19: Reassigned to Faculty Leadership Development Committee and ASFCCC. 9.6.19: Will a new due date be assigned?		
Professional Development College	March	2019	IV. Q.	Executive Director		Assigned	To explore the allocation of resources to continue the Professional Development College and report the findings at the next budget update.			
Faculty Development Committee	April	2019	IV. K	Faculty Leadership Development Committee; Lead: Michelle Bean	May 2019	Assigned	The Faculty Development Committee will bring a modified survey to the May Executive Committee Meeting	8.10.19: Survey has been developed and will be distributed to the field September 2019.		
Revision of Data 101 Paper	June	2019	IV. H.	Educational Policies Committee; Lead: Nathaniel Donahue	November 2019	In Progress	A revised Data 101: Guiding Principles for Faculty will be brought to the November 6, 2019 Executive Committee Meeting for review.	7.9.19: Can/Should this be delegated? 8.10.19: Reassigned from Roberson/Davison to the Educational Policies Committee. 9.27.19: Reviewed by Educational Policies Committee, recommended a new paper and Rostrum article on Data 101 and 10 years. Item will return in December based on the direction of Plenary Resolutions.		
Board of Governors' Diversity Task Force Update	August	2019	IV. B. i.	Equity and Diversity Action Committee ; Lead: Mayra Cruz	November 2019	In Progress	The Equity and Diversity Action Committee will update the Inclusivity Statement prior to the 2019 Fall Session.	9.27.19: Recommendation to adopt the State's CA CC Diversity, Equity and Action as ASCCC's Inclusivity Statement. Resolution for Plenary - replace ASCCC Inclusivity Statement		

Action Item	Month Assigned	Year Assigned	Orig. Agenda Item #	Assigned To	Due Date	Status	Description	Status Notes	Month Complete	Year Complete
Equity Driven Systems Paper First Read	August	2019	IV. I.	Cruz/Roberson	September 27, 2019	In Progress	The Equity Driven Systems paper will return for a second reading by the September 27-28, 2019 Executive Committee Meeting	First Reading was at the August 8-10, 2019 Executive Committee Meeting 9.27.19: Final review and approval at September 27-28 Executive Committee Meeting	September	2019
Revise TASSC Committee Charge	September 27-28	2019	IV. K.	TASSC		In Progress	The chair of TASSC will bring a revised charter to a future Executive Committee Meeting for consideration.	A revised TASSC charge was brought to the September 27-28 Executive Committee Meeting, The Executive Committee asked the chair of TASSC will consult with the counseling and library faculty on Executive Committee and bring a revised charge to a future Executive Committee Meeting for consideration.		



Executive Committee Agenda Item

SUBJECT: Black Caucus - Recognition of Caucus		Month: November	Year: 2019
		Item No: II. B	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the Black Caucus for 2019-2020.	Urgent: No	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Krystinne Mica	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :		April Lonero	Action
		Information	

Please note: Staff will complete the grey areas.

BACKGROUND:

The caucus will support the teaching and learning goals of Black faculty and students by prioritizing an equity lens that considers the Pan-African perspectives of Black people and how it impacts their experiences in education such as the implications of race and ethnicity, intersectionality, socioeconomic status, diverse hiring pools, micro-agressions, leadership role disparity, and how new initiatives impact Umoja Programs and Black students as a disproportionately impacted population.

The Executive Committee will consider for approval the formation of the Black Caucus for the 19-20 academic year.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Academic Senate for California Community Colleges

Recognition of Caucus Form

Please be advised of the following Approval Process (approximately two (2) months):

- 1) Submit this form to the ASCCC Office.
- 2) After the submission of this form you will be contacted by the Executive Director of the ASCCC notifying you about any problems with your application and when your application will be forwarded.
- 3) Your application will then be forwarded to the ASCCC Executive Committee for approval (requiring a simple majority vote) at their next regularly scheduled meeting.

RECOGNITION OF CAUCUS FOR ACADEMIC YEAR: ___19___ - ___20___

Caucus Name: _____ Black Caucus _____

Caucus President: _____ Jessica Ayo Alabi (while organizing) _____

Email: jalabi@occ.cccd.edu _____ Phone: 714-673-1957 _____

Purpose of Caucus: To support the teaching and learning goals of Black faculty and students by prioritizing an equity lens that considers the Pan-African perspectives of Black people and how it impacts their experiences in education such as the implications of race and ethnicity, intersectionality, socioeconomic status, diverse hiring pools, micro-aggressions, leadership role disparity, and how new initiatives impact Umoja Programs and Black students as a disproportionately impacted population.

Anticipated activities for this year:

A caucus is an independent body of like-minded individuals who wish to make their voices heard to the ASCCC on a formal basis. A caucus is not sponsored, chartered, or directed by the ASCCC and shall never be charged a fee or dues to be recognized by the ASCCC. The ASCCC specifically denies any control over, or connection with, any caucus. With the limited exceptions of ASCCC requirements for caucus guidelines, as shown below, a caucus is free to create processes and/or procedures without any approval of the ASCCC.

Caucus Guidelines:

In accordance with the ASCCC Bylaws to be formally recognized a caucus must:

1. Have structure beyond simple membership. It must have a similar structure to that of ASCCC Standing Committees, in that it must have a Chair, Vice-Chair and a Secretary (Variations of Chair/Vice-Chair such as President/Vice President is acceptable.)
2. Provide open public access to its meetings. Recommended use of the Ralph M. Brown Act (Government Code §54950-54961).
3. Not promote hate, violence or any other offensive action against any other person(s).
4. Not commit any illegal activities.

Caucus Officers Section:

By accepting a position in the caucus we know that we are responsible for ensuring that our caucus knows and adheres to policies and procedures, established by the Academic Senate for California Community Colleges.

Please print: NAME, POSITION, COLLEGE AND EMAIL.

#	Name	Position	College	E-Mail
1	Jessica Ayo Alabi	Chair	Orange Coast Colleg	jalabi@occ.cccd.edu
2	Kristine Wright	Membership Officer	Los Angeles Southwest College	
3	Alondo Campbell <i>Student Equity</i>	Vice Chair	Santa Ana College	
4	Tremaine Truitt	Secretary	Compton College	
5	Ty Simpson	Vice Chair	San Bernadino	tsimpson@valleycollege.edu

*By providing this information you allow your email address to be given to Faculty, Staff, Students, and other persons/groups (including press and media personnel) seeking Caucus information.

Caucus Members Section:

#	Name	College	E-Mail
6	Rendell Drew	Orange Coast College	
7	Clyde Phillips	Orange Coast College	
8	Ty Simpson	San Bernadino Valley College	tsimpson@valleycollege.edu
9	Maisha	Los Angeles Southwest College	
10	Karla Kirk	Fresno City College	
11	Paul Courtney	Barstow Community College	
12	Sylvester Henderson	Los Medanos College	
13	Kimberley Stiemke	North Orange County	kstiemke@gmail.com
14	Ric Epps	Imperial Valley College	repps.ucla@gmail.com
15	Tina McClurkin	North Orange County	
16	Eboni McDuffie		
17	Robert Stewart	Los Angeles Southwest	
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

*By providing this information you allow your email address to be given to Faculty, Staff, Students, and other persons/groups (including press and media personnel) seeking Caucus information.

Caucus President Section:

On behalf of the caucus members, I apply for recognition for our caucus by the Academic Senate for California Community Colleges (ASCCC) and by signing below certify that I have read the ASCCC Constitution and Bylaws, specifically the sections regarding caucuses.

Caucus President (signature) [Handwritten Signature] Date: 10/1/19

Academic Senate Council Section:

I certify that Academic Senate for California Community Colleges (ASCCC) has recognized this caucus and has granted them recognition on said date for the academic year indicated above.

Executive Committee Approval Meeting Date

ASCCC Executive Director

Date



Executive Committee Agenda Item

SUBJECT: Faculty Leadership and Development Committee (FLDC) Charge		Month: November	Year: 2019
		Item No: II. C.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval the changes to the FLDC's description/charge.	Urgent: No	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Michelle Bean/Sam Foster	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Faculty Leadership Development Committee, at its October meeting, reviewed the current committee description/charge:

The Faculty Leadership Development Committee creates resources to assist local academic senates to develop and implement policies that ensure faculty primacy in faculty professional development. The committee assess the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional development at a statewide level and on the development of new faculty professional development resources to ensure effectiveness and broader access and participation. Through the Professional Development College, the committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies, community college faculty professionalism, innovations in teaching and learning, and other topics related to academic and professional matters. The committee advocates for the importance of faculty development activities related to student success, quality faculty teaching and learning, academic and professional matters, and for appropriate levels of funding for such activities.

FLDC proposes the following update to the committee charge to echo and support the change made in May 2019 to the committee name from Faculty Development Committee to Faculty Leadership Development Committee:

The Faculty Leadership Development Committee creates resources to assist local academic senates in the development and implementation of policies that ensure faculty primacy in faculty leadership and professional development. The committee assesses the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional and leadership development activities at a statewide level. The committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies; faculty professionalism and leadership development; innovations in teaching and learning; and other topics related to academic and professional matters. The committee advocates for funding, resource allocation, and a commitment to faculty development activities focused on equity-minded practices and student success.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Revise Transfer, Articulation, and Student Services Committee (TASSC) Charge		Month: November	Year: 2019
		Item No: II. D.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval a revised charge for TASSC.	Urgent: No	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Sam Foster	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

During the August 30 meeting of the Transfer, Articulation, and Student Services Committee (TASSC), the committee reviewed the current committee charge:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements and general information regarding counseling and library issues; discussion of current counseling and library programs; and consensus development on issues through study and research.

After considering the feedback from the Executive Committee during the September 28 meeting, the committee offers the following revision of the charge:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements, issues and general information regarding Transfer, Articulation, Counseling and other services that support instruction and student success. The committee makes recommendations to the Academic Senate Executive Committee.”

TASSC requests that the Executive Committee consider the above for approval.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Equity and Diversity Action Committee Action Plan		Month: November	Year: 2019
		Item No: II. E.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider the approval of the 2019-2020 Equity and Diversity Action Committee Work Plan.	Urgent: No	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Mayra Cruz/Cheryl Aschenbach	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Equity and Diversity Action Committee has finalized the workplan for 19-20 and requesting approval.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Academic Senate for California Community Colleges
Equity & Diversity Action Committee
19-20 Action Plan (Approved 10/9/19) *Added topics*

ASCCC STRATEGIC PLAN GOAL # 2: Engage and empower diverse groups of faculty at all levels of the state and local leadership			
<i>Objective 2.1: Develop actionable tools for colleges to engage in dialogue to create systemic change.</i>			
Strategies (from the ASCCC Plan, Committee Priorities and other resources)	Actions	Responsible Party	Recommended Timeline/Notes
Implicit bias training, anti-racism & infusing cultural competence Module/webinar	(1) Technical assistance visits (2) Schedule training at Plenary & FLI	Mayra (lead) to coordinate with Relations with local Senates Cheryl Karla	Committee Priorities: S09 3.02, S10 1.02 ¹ , S10 1.07*, S14 3.01 ¹ , F15 12.02, System barriers Cultural transformation Benefits of multiple world view and lived experiences Social Capital- Ex. Applicants of color challenges with the application packet; Knowing how to read the job announcement Module for applicants to prepare to apply for a full time job Faculty hiring resources* (<i>Criteria for setting hiring priorities 2019 survey conducted by the FLDC</i>)
EDI/Anti-Racism Module/webinar	(1) Develop the module/s and/or webinars (2) Post in PDC (3) Advertise the module	Committee members Mayra (lead) with Office staff Darcie Karla	Greater emphasis inclusion Recruitment and retention strategies for disengaged faculty (engagement strategies) Address impostor syndrome 1 st Year experience and tenure process Equity tools CUE Equity conversation tools

			Addresses S17 Resolution 3.02 Support for Marginalized Students (LGBTQIA+ students, students belonging to targeted religious groups, undocumented immigrant students, Deferred Action for Childhood Arrivals (DACA) students, ethnic and racial groups)
2 nd Mini Qual Collaborate with the S&P and Ed. Pol to improve	Research best practice language	Mayra (lead) to reach out to S&P & Ed.Pol to discuss the request	
Objective 2.2: Increase faculty leadership and involvement in Student Equity & Achievement Plan development and implementation			
Strategies (from the ASCCC Plan, Committee Priorities and other resources)	Actions	Responsible Party	Recommended Timeline/Notes
Research how faculty at different colleges are involved in equity	Hold a general session at Plenary to gather information or Survey Academic Senate presidents	Jessica (lead) Darcie	If survey, work with E.D.
Compile and publish best practices for involvement	Rostrum article	Karla (Lead) with members	
Celebrate successful collaborations to support equity and student achievement	Develop an announcement and criteria Showcase at Spring Plenary	Darcie (lead) Karla E.D.	Who was involved in the planning and in implementation? What was the process, criteria for involvement?
Student services and instruction integration	Research the intersection Present a workshop and write a rostrum article related to facilitating dialogue between departments and student services	Jessica (lead) Karla, Darcie	Committee Priorities: S17 3.02 Learning communities integration
Equity assessment of the implementation of AB 705	Develop a rubric	Juan (lead) Committee members	Committee Priorities: S16 19.03



Executive Committee Agenda Item

SUBJECT: Publicizing the Opportunity to Arrange Local Senate Visits		Month: November	Year: 2019
		Item No: II. F.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will consider for approval a message to be sent out to all senate presidents to inform them of the opportunity to schedule college senate visits.	Urgent: Yes	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Anna Bruzzese/Mayra Cruz	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The RwLS committee would like the Office to send out communication to all senate presidents informing them of the opportunity to schedule a local senate visit. The committee suggests that the following language be used:

“The Academic Senate for California Community Colleges is committed to supporting local senates. To that end, the Relations with Local Senates Committee is arranging for members of the committee and/or the ASCCC Executive Committee to visit local colleges.

The Relations with Local Senates (RwLS) Committee can provide guidance, support and resources for local senates and connect you with additional ASCCC expertise as needed. Would you like us to arrange a visit to your entire senate and/or with your officers? Are there specific topics or resources that you would like to know more about?

If you are interested in scheduling a visit, submit your request at <https://asccc.org/contact/request-services>”

We would like the message to be sent out by November 18th, 2019, and subsequently at the start of every semester.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Approval of the Relations with Local Senates Workplan		Month: November	Year: 2019
		Item No: II. G.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the Relations with Local Senates workplan.	Urgent: Yes	
		Time Requested: N/A	
CATEGORY:	Consent Calendar	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Anna Bruzzese/Mayra Cruz	Consent/Routine	X
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The RwLS committee would like to request that the Executive Committee approve the committee's work plan (see attached).

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

**Academic Senate for California Community Colleges
Relations With Local Senates
19-20 Action Plan DRAFT**

ASCCC STRATEGIC PLAN GOAL # 1: ENGAGE AND EMPOWER DIVERSE* GROUPS OF FACULTY AT ALL LEVELS OF STATE AND LOCAL LEADERSHIP

Objective 2.1: Increase leadership development opportunities to prepare diverse faculty to participate in and lead local and statewide conversations.

Strategies (from the ASCCC Plan, Committee Priorities and other resources)	Actions	Responsible Party	Recommended Timeline/Notes
Engage local senates to promote culture change to empower diverse faculty at the local level.	Infuse messages in all local visits, presentations, breakouts, webinar	Anna	Develop message/s Collaborate with other committees like EDAC, FLDC, GPTF,S&P

Objective 2.2: Increase the diversity of faculty representation on committees of the ASCCC, including the Executive Committee, and other system consultation bodies to better reflect the diversity of California.

Strategies (from the ASCCC Plan, Committee Priorities and other resources)	Actions	Responsible Party	Recommended Timeline/Notes
Develop and strengthen partnerships with organizations that specifically serve racially/ethnically diverse populations.	Identity local resources specific to campus visit Support the work of the Executive Committee	Mayra All	

ASCCC STRATEGIC PLAN GOAL # 2: ENHANCE ENGAGEMENT, COMMUNICATION, AND PARTNERSHIPS WITH LOCAL SENATES, SYSTEM PARTNERS, AND OTHER CONSTITUENT GROUPS.

Objective 2.1: Improve engagement of ASCCC with all colleges.

Strategies (from the ASCCC Plan, Committee Priorities and other resources)	Actions	Responsible Party	Recommended Timeline/Notes
Maintain short- and long-range plan for local senate visits by ASCCC.	<p>Pro-active ways to reaching out to colleges Reach out to senate presidents of colleges not visited in the past 5years. Determine colleges based on our capacity. Schedule the visit. Conduct follow-up after the visit.</p> <p>Develop and disseminate a message to the field (start of each semester).</p> <p>Train ASCCC committee members to assist with local senates visits as needed.</p> <p>Request badges for members Committee members</p>	<p>Leads (list of visits from annual report) Area A: Cheri Area B: Mayra/Thais Area C: Anna/Robert Area D: Travis</p> <p>Anna</p> <p>Anna/Mayra</p> <p>Anna</p>	<p>Add Colleges without a visit within the last 5 years (see 2018-19 End of the year report to list colleges) Review ASCCC Master list.</p> <p>Action: Send an agenda item 10/18/18 Timeline: Nov 6-7- Exec to review the item Nov 18 – Send a message to the filed</p> <p>Follow-up with Krystinne.</p>
Encourage participation of faculty at all colleges with the committees and activities of the ASCCC.	Meet and Greet for first time attendees at Fall 2019 Plenary	Anna, Robert, Mayra, Cheri	Key points emphasis the local visit and purpose

Objective 2.2: Governance processes and the faculty role



Executive Committee Agenda Item

SUBJECT: Legislative Report		Month: November	Year: 2019
		Item No: IV. A.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will be updated on the resolution of bills which remained active after September 27, 2019.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Dolores Davison	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Governor was required to act on the remaining 2019 bills by Friday, 13 October 2019. The bills which had not been acted upon at the time of our last Executive Committee meeting are attached here.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

ASCCC Legislative Report

Executive Committee Meeting 6 November 2019

The following are the actions taken on the bills that were still active on 27 September 2019. A final report delineating the resolutions to all bills that were tracked in 2019 will be forthcoming to the December 2019 Executive Committee meeting. Chaptered bills will go into effect on 1 January 2020 unless otherwise noted.

Assembly Bills

AB 2 (Santiago) California College Promise

Official ASCCC Position/Resolutions: None

Status: **Chaptered 4 October 2019.**

AB30 (Holden) College and Career Access Pathway Agreements – Dual Enrollment

Official ASCCC Position/Resolutions: This bill is consistent with past ASCCC positions around dual enrollment, although there may be concerns around this eliminating the double reading at board meetings, providing priority enrollment, and potentially seeing increasing numbers of students in these programs. See resolutions 4.01 (F07), 6.03 (S15), and 9.02 (F16) regarding ASCCC support for expanding dual enrollment opportunities for students.

Status: **Chaptered 4 October 2019**

AB130 (Low): Higher Education Performance and Accountability Commission.

Official ASCCC Position/Resolutions: ASCCC wrote a letter of support based on the amended bill:<https://asccc.org/sites/default/files/Support%20AB%20130%20%283%20June%202019%29%20.pdf>

Status: **Vetoed.** “I have long been concerned that our state's higher education systems operate in silos to the detriment of our state's long-term educational and economic health. California must set statewide goals in the areas of access, affordability and success in higher education. To that end, I launched the Governor's Council for Post-Secondary Education to encourage collaboration between systems and to make recommendations to the administration in an advisory capacity. The Council is charged with examining issues relating to future capacity, enrollment, planning, community college transfers, and general education and coordination at the state and regional levels.

Additionally, the 2019-2020 budget included funds to begin the work of building a longitudinal

data system to better track student outcomes and increase the alignment of our educational system to the state's workforce needs.

While the intention of this bill is laudable, it is premature to launch a new state body with these aforementioned efforts underway.”

AB1658 (Carrillo) – Teacher Credentialing

Official ASCCC Position/Resolutions: The ASCCC does not have a formal position on this bill but has asked the author for the inclusion of more community college faculty on the workgroup, if established.

Status: **Vetoed.** “Both the CTC and the Legislative Analyst's Office (LAO) have separately convened workgroups over the past four years that reviewed the current requirements and have already made recommendations to the Legislature. The CTC's report suggested that it consider waiving some or all of the requirements for adult education instructors, and the LAO's report recommended that the Legislature amend the statute so that individuals no longer need a teaching credential to serve as instructors at adult schools. However, no changes have been made.

Rather than convening a third workgroup to study these same issues, the Legislature should consider the recommendations made by the workgroups convened by the Commission and the LAO.”

AB1727 (Weber) – Career Development and College Preparation Courses

Official ASCCC Position/Resolutions: This aligns with the position adopted by the ASCCC based on the paper on Noncredit Education adopted at the spring 2019 plenary.

Status: **Vetoed.** “This bill requires the Board of Governors of the California Community Colleges to adopt regulations that authorize the use of a census date attendance accounting method to compute full-time equivalent students for certain non-credit courses known as Career Development and College Preparation courses.

This bill changes how enrollment in these courses is tracked and would likely increase costs by tens of millions of dollars. For this reason, I am unable to sign this bill.”

AB1729 (Smith) – Attendance at Community College – Dual Enrollment

Official ASCCC Position/Resolutions: The ASCCC does not have a specific position on this bill but has supported expansion of dual enrollment in the past.

Status: **Chaptered 12 October 2019.**

Senate Bills

SB484 (Portantino) – Community College Transfer Students

Official ASCCC Position/Resolutions: The ASCCC does not have an official position on this bill.

Status: **Vetoed.** “This bill requires community college districts to identify, notify, and automatically award degrees to students who have completed the requirements for an associate degree for transfer by the end of every academic term. This bill also adds the specified students to an identification system that can be accessed electronically by the University of California, California State University, and certain institutions of higher education by the end of every academic year.

Community colleges should already be identifying and notifying students who have earned associate degrees, associate degrees for transfer, and certificates. The community colleges' apportionments funding formula already provides fiscal incentive for them to do so. Moreover, this bill likely creates a reimbursable state mandate, thereby creating additional cost.”

SB586 (Roth) – College and Career Access Pathways partnerships

Official ASCCC Position/Resolutions: The ASCCC supports the legislation behind CCAP agreements (see official letter of support:

<https://asccc.org/sites/default/files/AB%20288%20Support%20Letter%20from%20Academic%20Senate%20for%20California%20Community%20Colleges.pdf>)

Status: **Chaptered 4 October 2019.**

Bills That Are Not 10+1 But May Be of Interest

AB943 (Chiu) – Student Equity Funds

Official ASCCC Position/Resolutions: The ASCCC supports increasing financial aid opportunities for students but does not have a formal position on this bill.

Status: Chaptered 4 October 2019.

AB1504 (Medina) – Student Participation Fee

Official ASCCC Position/Resolutions: The ASCCC supports the Student Senate but does not have a formal position on this bill.

Status: Chaptered 4 October 2019.

Legend

ACR = Assembly Concurrent Resolution ACA = Assembly Constitutional Amendment
AB = Assembly Bill SB = Senate Bill

A glossary of commonly used terms can be found on the ASCCC Legislative Updates page:
<https://asccc.org/sites/default/files/A%20GLOSSARY%20OF%20LEGISLATIVE%20TERMS.pdf>



Executive Committee Agenda Item

SUBJECT: Faculty Role in Governance		Month: November	Year: 2019
		Item No: IV. B.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on the Role of Faculty in Governance in the system and discuss further direction.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonerio	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will be updated on the Role of Faculty in Governance in the system and discuss further direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Faculty Diversification		Month: November	Year: 2019
		Item No: IV. C.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on Faculty Diversification in the system and discuss future direction.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will be updated on Faculty Diversification and discuss future direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Guided Pathways Implementation		Month: November	Year: 2019
		Item No: IV. D.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program and discuss future direction.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Academic Senate for California Community Colleges, in partnership with the Chancellor’s Office and the Research and Planning Group, is leading the effort to support guided pathways implementation at local colleges.

The Executive Committee will be updated on the implementation of the CCC Guided Pathways Award Program as well as the efforts of the ASCCC Guided Pathways Task Force and discuss/provide future direction.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: 2020 Part-Time Institute Program Draft: ASCCC Part-Time Committee		Month: November	Year: 2019
		Item No: IV. E.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the draft of the 2020 ASCCC Part-Time Institute Program.	Urgent: Yes	
		Time Requested: 15 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Silvester Henderson	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

The ASCCC Part-Time Committee would like to share the “Third Draft of the Program”: Breakout Title/Descriptions & Presenters Included. Seeking Approval!

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

ASCCC Part-Time Faculty Institute

“Affirming Our Voice”

January 23-25, 2020

Napa Valley Marriot

(Draft No. III/Program)-

Revised by the Committee on October 3, 2019

Thursday, January 23, 2020

3:00PM: Registration Opens

4:00 – 6:00PM

Welcome to Part-Time Faculty Institute

Silvester Henderson, ASCCC At Large Senate Representative and Part-Time Committee Chair

From Job Announcement to Interview – Overview of Resources, Applications, and the Hiring Process

Beth Au, Directory, CCC Registry (Lead)

Eric Shearer, Faculty/Past Vice President of Instruction, Napa Valley College

Dianna Chiabotti, Dean of Career Technical Education, Napa Valley College

Henry Yong, Chancellor Yosemite Community College District

Maurice Goodman, Board President, San Mateo Community College District

Silvester Henderson, ASCCC At Large Senate Representative and Part-Time Committee Chair

Many part-time faculty are hoping to obtain a full-time position, but it can be challenging to successfully navigate the hiring process. This session will provide insights into the full-time faculty hiring process and how it differs from the hiring process for part-time faculty. This session will include perspectives from the Community College Registry, human resources professionals, and faculty that have experienced the hiring process on both sides.

Friday, January 24, 2020

8:00A: Registration Opens

8:00A – 9:00A: Breakfast

9:00A – 10:30A

Welcome to Part-Time Faculty Institute

Silvester Henderson, ASCCC At Large Senate Representative and Part-Time Committee Chair

Topic: “Finding Your Why”

Rebecca Moon, 3CSN? (Lead)

Jessica Cristo, 3CSN Network Director

Deborah Harrington, 3CSN Executive Director

Part-time educators in the California Community College system have many unique demands on their time and energy. Through it all, we can sometimes lose touch with what brought us to this work in the first place—our personal “why.” In this interactive general session, participants will reflect on their personal why and learn ways to use it to better engage with and motivate students in our classrooms, as well as to more effectively collaborate with colleagues. Why statements can be shared on syllabi, job applications, and during job interviews. This session will also provide a brief overview to the California Community College Success Network (3CSN), the practitioner-led leadership role it plays throughout the 114-college system, and the ways it helps educators get more involved on their campuses and within a larger network of community college educators.

10:30a – 10:45a: **Break**

10:45am – 12:00pm

First Breakout Session – “Guided Pathways”

Guided Pathways and You: What is your role as a part-time faculty member?

Virginia May, ASCCC Treasurer, Sacramento City College (Lead)

Robin Allyn, Part Time Faculty, Mira Costa College (Co-Lead)

LaTonya Parker, ASCCC Area D Representative, Moreno Valley College

Guided Pathways is a student-centered approach that can dramatically increase the number of students earning community college credentials, while closing equity gaps. As part-time faculty, we are often left in the dark on many institutional issues but Guided Pathways, as a curricular change, effects perhaps more than anything else. What is your role in your institutions Guided Pathways initiative? How does it affect your courses? How can you use Guided Pathways to develop new curriculum to aide your own students?

Making your Syllabi and Other Key Teaching Documents more inclusive

Katie Oesau, ASCCC Part Time Committee, Yuba College (Lead)

Cheryl Aschenbach, ASCCC Curriculum Committee Chair, Lassen College (Co-Lead)

Grace Chee, ASCCC Part Time Committee, West Los Angeles College

Diversity statements? Listing my pronouns? Is this stuff really that important? Messaging matters. The messages our teaching materials send to students matter. One way to ensure that we are supporting our diverse population of students is to make our teaching (and thus our teaching documents) more inclusive. Come learn a little bit about how to make your syllabus and other key teaching documents more equity minded, inclusive, and accessible for all students.

Developing Proactive methods to mentor minority students to enhance their learning experience and success via Guided Pathways

Jay Parnell, ASCCC Part Time Committee, San Bernardino College (Lead)

Eric Wong, Part Time Faculty, West Los Angeles College (Co-Lead)

Erik Shearer, Faculty, Napa Valley College

Carrie Roberson, ASCCC North Representative

As a faculty member in higher education, there are numerous responsibilities that you undertake to humanize the educational experience for students. Increasing student success and completion by mentoring is among one of them. In this session, we will discuss alternative approaches to helping students stay on the path through proactive and intrusive faculty mentoring approaches. Come join us for an engaging discussion on the promotion of a faculty mentoring culture through shared best practices and support approaches to help achieve student and faculty connectedness to attain student completion.

Navigating Student Learning Outcomes as a Part Time Faculty Member

Briseida Ramirez, ASCCC Part Time Committee, Mt. San Antonio College (Lead)

Andrew Wesley, ASCCC Part Time Committee, Solano College (Co-Lead)

Anna Bruzzese, ASCCC Relations with Local Senates Chair, Los Angeles Pierce College

How do you align program outcomes and student learning when you teach at more than one college? How do you participate in assessment and program review when you have a life outside of teaching part time and aren't paid to do the work? It all goes back to our core: ensuring learning in our classrooms for our diverse populations of students. In Guided Pathways frameworks the 4th Pillar or Goal states that the college will:

- Establish program-level learning outcomes aligned with the requirements for success in employment and/or further education;
- Apply the results of learning outcomes assessments to improve the effectiveness of instruction across programs; and

This workshop is designed to support you in how you can make key connections for your students via the creation of effective student learning outcomes.

Curriculum Vitae Review (by appointment): Dolores Davison/Mayra Cruz

This is an opportunity for attendees to bring their vitae and teaching philosophy to receive feedback directly from faculty leaders who regularly participate in the hiring process. Sign Up sheets are available to set your appointment.

12:00p – 2:00p

Lunch/General Session No. II

Welcome from ASCCC

Dolores Davison, ASCCC Vice President

“Affirming our Voice: The Dilemma”

Silvester Henderson, ASCCC At Large Senate Representative and Part-Time Committee Chair/ASCCC Part Time Committee

2:00p – 2:15p: **Break**

2:15 pm - 3:30 pm:

Second Breakout Session – “Faculty Governance”

Creating Opportunities for Collaboration

Briseida Ramirez, ASCCC Part Time Committee, Mt. San Antonio College? (Lead)

Katie Oesau, ASCCC Part Time Committee, Yuba College (Co-Lead)

Carrie Roberson, ASCCC North Representative, Butte College

How can we create an environment where Full time faculty and Part time faculty build bridges? Finding common ground to create equitable conditions for both sides is easier than we think. Let us work on finding commonalities between both sides and using them to solidify our negotiations.

AB 897 - The 85% Rule: The pros and cons of this possible legislative change to part- time faculty load

Dolores Davison, ASCCC Vice President (Lead)

Veronica Miranda, California Federation of Teachers, Cerritos College (Co-Lead)

John Govsky, Associate Faculty, California Federation of Teachers, Cabrillo College

Mayra Cruz, ASCCC Area B Representative, DeAnza College

As part-time faculty, we have become accustomed to the pros and cons of the 60% to 67% load rule. The California Legislature has put forth a bill that will have a major impact on our lives. Sections 87482.3 and 87482.5 of the Education Code currently states, in short, that part-time faculty assignments [are] based on minimum standards up to the range of 60% to 67% of a full-time equivalent load. AB-897 (Medina) seeks to change this language to increase part-time load to 80% to 87%. Already having been unanimously passed by Committee in April, 2019 for a final congressional vote, should this Assembly Bill be officially adopted (sometime in the next few months presumably), the new language will take effect on January 1, 2020. What might be the pros and cons of this bill passing? How will it impact your relationship (both negatively and positively) with your institution?

It's All a Game: Mastering the ins and outs of academia beyond the classroom

Andrew Wesley, ASCCC Part Time Committee (Lead)

Jay Parnell, ASCCC Part Time Committee, San Bernardino College (Co-Lead)

Virginia May, ASCCC Secretary, Sacramento City College

“First you have to learn the rules of the game, and then you have to play better than anyone else.” – Albert Einstein. In an idealistic world, we as teachers could focus 100% of our time and energy on our courses and students. But the reality is that teaching is just one ever-decreasing component of obtaining and maintain a faculty position at an institution. Having to navigate this labyrinthine world for part-time faculty is often challenging at the best of times. What is this game we have chosen to (perhaps unwittingly) play? Why must we play? What are the rules to stay in, let alone “win”? How does this game change depend on who you are as an individual (race, gender, sexual orientation etc.)? We will explore the challenges facing part-time faculty beyond the classroom; discuss our own experiences at our various institutions; and hopefully provide some solutions to our challenges and concerns.

10+1 Governance and Union Issues: Similarities and Differences

Debbie Klein, FACCC President, Gavilan College (Lead)

Grace Chee, ASCCC Part Time Committee, Foothill College (Co-Lead)

Anna Bruzzese, ASCCC Relations with Local Senates Chair, Los Angeles Pierce College

Title 5 Regulations grant academic senates the right to be the primary voice in college decision-making with regard to academic and professional matters, while unions address wages and working conditions. This session will examine the purview of academic senates compared to that of unions as well as the areas that overlap. Come and learn how these two important bodies work for faculty.

3:30p – 3:45p: **Coffee Break**

3:45 pm – 5:00 pm

Third Breakout Session – “Affirming Our Voice”

The Role of Adjunct Faculty in Campus Extra-Curricular Activities

Grace Chee, ASCCC Part Time Committee, West Los Angeles College (Lead)

Lisa Bell, Part Time Faculty, Evergreen Valley College (Co-Lead)

Cheryl Aschenbach, ASCCC Curriculum Committee Chair, Lassen College

Are there advantages for adjunct faculty in getting involved in extra-curricular activities, such as club advising, heritage month celebrations, study abroad, and other student activities? How can adjunct faculty find ways to affirm our voice, by helping strengthen students of color, women, and LGBTQ communities and their voice? How can we balance paid work versus volunteer and still enhance student experiences?

The Passive Majority: A Qualitative Inquiry of Adjunct Community College Faculty

Andrew Wesley, ASCCC Part Time Committee (Lead)

Peter Tony Zitko, Part Time Faculty, Solano College (Co-Lead)

Mayra Cruz, ASCCC Area B Representative, DeAnza College

Adjunct college faculty play a vital role in educating students. This presentation includes a discussion of data and findings from a phenomenological study of adjunct community college faculty in Northern California. This qualitative study revealed four primary themes which are identified as motivation, positive attributes, negative attributes, and desired policy changes. Findings indicated adjunct faculty are motivated by a passion for teaching and helping students achieve academic objectives. However, motivating factors are circumscribed by a variety of negative attributes which marginalize adjunct faculty. In addition, adjunct faculty are a heterogeneous population by which career objectives play a significant role in their perceptions as contingent employees.

Building Professional Confidence or ‘How it took me years to take control of my course’

Katie Oesau, ASCCC Part Time Committee, Yuba College (Lead)

Briseida Ramirez, ASCCC Part Time Committee, Mt. San Antonio College (Co-Lead)

Robin Allyn, Part Time Faculty, Mira Costa College

LaTonya Parker, ASCCC Area D Representative, Moreno College College

Have you ever felt forced or obligated to teach the same way as your full-time colleague? Ever been given books or assignments to use, but you’d rather do it your own way? Or have you ever felt less qualified because of your part-time status? Come hear and share stories of building professional confidence as a part-timer, learn tips and tricks for remembering your voice, and talk about how we can confidently take control of our work.

Affirming Our Collective Voices: Empowerment through Integrated Reading and Writing in the Classroom. (3CSN)

Rebecca Moon, 3CSN (Lead)

Jessica Cristo, 3CSN Network Director

Deborah Harrington, 3CSN Executive Director

Navigating a campus, with its unique culture and style, can be a difficult feat for many part-time faculty. Oftentimes, we can feel lost, unheard, or even shut-down. In this session, we will discuss techniques we can utilize that provide us the motivation and confidence we need to speak-up and feel connected to the department and the institutions we serve. When we invest in our own learning as practitioners, we reinvigorate what makes us great, and in turn, we feel empowered to be engaged both in and outside the classroom. Utilizing the practices and theories from ‘integrating reading and writing’, we discover unique opportunities to elevate our voice, provide meaningful instruction to our students, and finally *see* ourselves as an important player on our campus. Once we utilize our voice, we can inspire and encourage our students to do the same.

5:30 pm – 6:30 pm

Reception and Networking

Saturday, January 25, 2020

7:45a – 8:45a: **Breakfast**

8:00a: **Information Desk Opens**

8:45 am – 10:00 am

Fourth Breakout Session – “Faculty Diversification”

How do we measure diversity to better represent actual faculty diversification?

Jay Parnell, ASCCC Part Time Committee, San Bernardino College (Lead)

LaTonya Parker, ASCCC Area D Representative, Moreno Valley College (Co-Lead)

Dolores Davison, ASCCC Vice President, Foothill College

Why faculty diversification measures matter? The diversification of California community colleges faculty has been a long-standing subject of priority and debate. Despite diversity being on the equity agenda in higher education for numerous years the needle for advancing faculty diversification has not moved much. This session will

introduce new ways to measure faculty diversification. Discussion will include determining if diversification is an effective practice to bring about effective programs and services.

The Diversity Conundrum: Diversity and Minimum Qualifications

Lisa Bell, Part Time Faculty, Evergreen Valley College (Lead)

Silvester Henderson, ASCCC At Large Senate Representative, Los Medanos College (Co-Lead)

Katie Oesau, ASCCC Part Time Committee, Yuba College

ASCCC has a long history of promoting diversity throughout the California Community College system. But what does this mean? What exactly is meant by diversity in general? An internet search defines diversity hiring as “hiring based on merit with special care taken to ensure procedures are free from biases related to a candidate’s age, race, gender, religion, sexual orientation, and other personal characteristics that are unrelated to their job performance.” This description is unfortunately, is rather oxymoronic illustrating a new(ish) conundrum. Institutions rigorously create, vet, and implement minimum qualifications in order to ensure that the “best” candidate is hired based on merit. As hiring processes are rarely if ever “blind”, how can we address merit while addressing diversity? Please join this interactive session and discuss these matters and historic struggles.

Segregation of People with Disabilities

Briseida Ramirez, ASCCC Part Time Committee, Mt. San Antonio College (Lead)

Susan Stroebel, Part Time Faculty, Mt. San Antonio College (Co-Lead)

Carrie Roberson, ASCCC North Representative, Butte College

Equity and inclusivity are big terms across our campus. However, does equity and inclusivity include people with disabilities? Are you creating an environment that welcomes differently abled or Neuro-diverse students? What are the benefits for students with ASD/DD receiving a college experience? Please offer your support and knowledge regarding offering support for our disabled students.

Tokenism: Are you the elephant in the room?

Andrew Wesley, ASCCC Part Time Committee, Solano College (Lead)

Mayra Cruz, ASCCC Area B Representative, DeAnza College (Co-Lead)

Anna Bruzzese, ASCCC Relations with Local Senates Chair, Los Angeles Pierce College

Tokenism: the practice of making only a perfunctory or symbolic effort to do a particular thing, especially by recruiting a small number of people from underrepresented groups in order to give the appearance of sexual or racial equality within a workforce. Whether by design or by default, tokenism has in many ways shaped the faculty of every academic

institution. Often, we would like to believe that tokenism exists for others but not ourselves until we take a slight step back and address the reality of our situations. Whether you are the single divergent (female, person of color, sexually diverse, disabled, etc.) person in the room informs much of your experiences at your institution. This can lead to being over-loaded with responsibilities, to feelings of isolation and resentment. How have our experiences as the “toke” shaped our professional (and personal) lives? How can our colleagues and administration support us? How will institutions’ efforts in creating more diverse faculty help those who have suffered from tokenism? Ultimately, how can faculty avoid the often-times inadvertent tokenism created in various groups and committees? Please come join this large open dialogue concerning our own experiences as being the “token”.

10:00 a – 10:15 a: **Break**

10:15 a – 11:30 am

Silvester Henderson, ASCCC At Large Senate Representative and Part-Time Committee Chair (Lead)

Jennifer Taylor – Mendoza, Vice President of Instruction, Skyline College (Co-Lead)

Mayra Cruz, ASCCC Area B Representative, DeAnza College

LaTonya Parker, ASCCC Area D Representative, Moreno Valley College (Co-Lead)

**Don’t Let Your Hurt Hinder Your Professional Aspirations –
“Keep Applying”**

11:30 am – 11:45

Closing Remarks/Institute Closes



Executive Committee Agenda Item

SUBJECT: Academic Freedom Paper		Month: November	Year: 2019
		Item No: IV. F.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will provide feedback and consider for approval the outline of the Academic Freedom Paper.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Nate Donahue	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

OUTLINE OF PAPER

-Abstract

-1. Defining Academic Freedom (Stephanie)

A. what it is and what it isn't

B. Academic Freedom vs. Freedom of Speech

C. Why tenure strengthens and preserves academic freedom- tenure process. Tenure essential for preserving tenets of academic freedom.

D. Academic Freedom applies to all faculty- both full and part-time.

E. Supporting the public trust via our institutions

2. History of Academic Freedom and Tenure (in the CCC)(Stephanie)

A. AAUP 1940 Statement and interpretations

B. ASCCC history and support for Academic Freedom

3. Statutory Authority and other legal authority (Julie, Wendy)

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

- A. Academic Freedom mentioned in AB1725. Title V requires policy for the colleges.
- B. Accreditation Standard
- C. Local Board Policies- is academic freedom the purview of the academic senate? (yes)
- D. Collective Bargaining Agreements- references to academic freedom. Shared interest between Senate and Unions/Faculty Associations/Collective Bargaining Unit (CCCI, CFT/AFT, CTA). Recommendation: Senates work with Unions to make sure it is in contract (due process).

4. Systemic Changes Impacting Academic Freedom (National, State, Local)- forward looking (what's coming) (Angela, Nate)

A. Legislative Initiatives

- i. Guided Pathways
- ii. AB705
- iii. Equity (SEAP)
- iv. SCFF Funding Formula
- v. Dual Enrollment- same freedom at high schools and colleges?
- vi. C-ID (skeleton COR's)- issues of local purview
- vii. OER, online courses. Pressure to use certain materials, pressure to make certain percent classes OER. Financial incentives.

B. External Pressures and Influences

- i. E.G. Campaign for College opportunity push for ADT's-their interpretation of AB705
- ii. UC TP's, Transfer Model Curriculum (balance between pressure to improve and constrain).
- iii. Technology
- lii. Political at state and local level (board pressure, state pressure)- eg. Arizona Ban on Ethnic Studies Courses.

5. Academic Freedom, Equity, Social Change (Manuel)

A. Diversification, mentoring, supporting and retention

B. Academic Freedom as powerful agent of social change on campus (encourages diverse approaches, thinking)

C. Mission of the CCC's and the health of our colleges- benefit to the institution

D. Academic Freedom allows to take critical perspectives- modeling our educational mission for our students. How does Academic Freedom benefit students?- it promotes democracy and civic responsibility in our students.

6. Academic Freedom from “10+1” Perspective (Student Success, Grading Pol, PD, Curriculum) (Carolyn)

A. foundational positions (take from 1998 and revise)

B. any new positions

C. Academic Freedom and Governance/ Committee work

D. Professional Development- local PD regarding academic freedom

E. Is academic freedom part of the 10+1 (yes)- specific examples of local senates and local senates. Primer on how Academic Freedom is part the 10+1

F. Senate Authority on issues of Academic Freedom

7. Academic Freedom and Working with our Union Colleagues (Wendy and Julie)

A. how can local orgs support each other?

B. When it is an issue for the Academic Senate and when is it a question for our Unions?

8. How can faculty support the Academic Freedom of other faculty (Nate)

A. Faculty Evaluations- both full and part time- all faculty have protection of academic freedom, use of student evaluations.

i. Grade Distributions

ii. Counseling Decisions and Academic Freedom (?)

iii. the construction of programs in a guided Pathways Framework

iv. Supporting New faculty, creating forums for engagement around new ideas and different ways of doing.

v. Developing New faculty Leadership

vi. Creating a culture of dialogue and conversation- communication strategies

vii. Faculty facilitating and providing opportunities for critical engagement- clubs, forums debates

Viii. Textbooks and department policy, common finals, uniform SLO's and PLO's. Outcomes assessment and accreditation. What is the validity of a departmental votes and decisions in relationship to Academic Freedom.

9. Academic Freedom and College Administrations

- A. Evaluation
- B. Governance

Recommendations

Conclusion



Executive Committee Agenda Item

SUBJECT: Academic Freedom Survey		Month: November	Year: 2019
		Item No: IV. G.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will discuss and consider for approval an Academic Freedom Survey.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Nate Donahue	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Educational Policies Committee (EdPol) thinks it might be useful to conduct a survey regarding local academic senate policies covering Academic Freedom. The objective of this discussion will be to determine if a survey is useful, what types of questions to ask, and who should get a possible survey. This survey could be used as data for the Academic Freedom Paper and will provide information on adoption the of Academic Freedom policies.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: First Draft of 2020 Accreditation Institute Program		Month: November	Year: 2019
		Item No: IV. H.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will consider for approval the first reading the 2020 Accreditation Institute Program.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY: First Read	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Stephanie Curry	Consent/Routine	
		First Reading	X
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

See Attached

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

2020 Accreditation Institute
February 21-22,
San Diego Marriott La Jolla
4240 La Jolla Village Drive, La Jolla, CA 92037

Title: Equity, Guided Pathways and Accreditation: A Partnership for Student Success

Theme: Guided Pathways, Equity and Accreditation

Goals for this Accreditation Institute

1. Show the Alignment of Guided Pathways, Equity and Diversity with Accreditation
2. Identify how Faculty can take a lead role as drivers of Continuous Quality Improvement
3. Promote Cross-Functional Collaboration for holistic responses to the Accreditation Standards focusing on systemic support for student success

Types of Breakout Sessions

- 1) **Informative**-Workshops focused on the presentation of information to attendees. These breakouts will be lecture style with the use of presentation technology such as PowerPoint
- 2) **Collaborative**- Workshops focused on the sharing of ideas and information between presenters and attendees and among attendees
- 3) **Interactive**- Workshops that combine the lecture style of informative workshops but might also have interactive collaborative activities such as small group work or think/pair/shares

Friday, February 21, 2020

Continental Breakfast

8:30-9:30

General Session 1- Welcome/ Guided Pathways, Equity and Accreditation Theme

Introduction/ What's New in Accreditation

9:30 am - 10:15 am

Salon DE

Welcome

Stephanie Curry, ASCCC North Representative, Accreditation Committee Chair

Stephanie Droker, ACCJC Executive Vice President

John Stankas, ASCCC President

Breakout Session 1

10:30 am - 11:45 am

1. **Accreditation 101 in a Guided Pathways Framework** (Standards I-IV) (Shahbazian)
2. **Instructional and Student Support Partnerships to Meet Standard II** (Standard II) (Blake)
3. **Distance Education and Accessibility** (including US Dept. of Education Regulations) (Standard I-III) (Fuchs)
4. **Outcomes: Driving Equity and Improvement** (Standards I and II) (Randy Beach?, Curry)
5. **Equity and Facilities Planning** –Spotlight Santa Monica Equity Walk (Standard IIIB) (Donovan)

Lunch 12:00-1pm

La Jolla Foyer

General Session 2—Making Accreditation Student Centered through Guided Pathways

(Activity ---Flip how we read the standards through a Guided Pathways Lens) (Curry, May)

Salon DE

1-2pm

Breakout Session 2

2:15 pm - 3:30 pm

1. **The Partnership between Faculty and the ALO** (Standards I-IV) (Berger)
2. **Understanding Budget Processes and the Student Centered Funding Formula (SCFF) in Relation to Standard III** (Standard III) (Curry)
3. **Guided Pathways and Program Review** (Standards I-IV) (May,)
4. **Evaluation of Academic Quality and Integrity with Guided Pathways** (Standard I) (Donovan)
5. **Sharing Our Stories and Best Practices-- Institutionalizing Accreditation Processes** (Standards I-IV) (Romero)

Breakout Session 3

3:45 pm - 5:00 pm

1. **Faculty and IR Data Partnerships: how to tell your story** (including Data Coaching and Identifying Student Needs) (Standards I-IV) (Fuchs,)
2. **Accreditation Challenges and Opportunities in a Multi-College District** (Standard IVD) (Shahbazian)
3. **Human Resources Standards and their Impact on Equity and Faculty Diversification** (Stanskas, Romero) (Standard IIIA)
4. **Too Much or Too Little: Making Evidence Meaningful** (Standards I-IV) (Berger)
5. **Creating Community and Inclusion through Instruction and Support Services** (Donovan, Blake)

Reception

5:30-7:00pm

Saturday, February 22, 2020

Breakfast

8:15 am – 8:45 am

General Session 3—Faculty Leadership in Promoting Equity--Accreditation through Governance Structures (Grossmont College/COS examples?)

9:00 am - 10:00 am

Breakout Session 4

10:15 am - 11:30 am

1. **Using the QFE as a Process for Planning and Improvement** (Standards I-IV) (Curry)
2. **Mapping, Scheduling and Strategic Enrollment Management** (IIA6) (Blake)
3. **Baccalaureate Degrees and Accreditation** – Spotlight?-West LA (Dental Hygiene)/Santa Monica (Interaction Design) (Standards I-IV) (Fuchs, Davidson?, Practitioner)
4. **Students and Accreditation** (Standard I-IV) (Romero)
5. **Technology Planning to Support Meeting the Standards and Implementing Guided Pathways** (Standard IIIC) (Shahbazian)

End of Institute



Executive Committee Agenda Item

SUBJECT: Chancellor’s Office Liaison Discussion		Month: November	Year: 2019
		Item No: V. A.	
		Attachment: No	
DESIRED OUTCOME:	A liaison from the Chancellor’s Office will provide the Executive Committee with an update of system-wide issues and projects.	Urgent: No	
		Time Requested: 30 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

A Chancellor’s Office representative will bring items of interest regarding Chancellor’s Office activities to the Executive Committee for information, updates, and discussion. No action will be taken by the Executive Committee on any of these items.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Board of Governors/Consultation Council		Month: November	Year: 2019
		Item No: V. B.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will receive an update on the recent Board of Governors and Consultation Council Meetings.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas/Dolores Davison	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

President Stankas and Vice President Davison will highlight the recent Board of Governors and Consultation meetings. Members are requested to review the agendas and summary notes (website links below) and come prepared to ask questions.

Full agendas and meeting summaries are available online at:

<https://www.cccco.edu/About-Us/Board-of-Governors/Meeting-schedule-minutes-and-agenda>

<https://www.cccco.edu/About-Us/Consultation-Council/Agendas-and-Summaries>

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Online Community College District Board of Trustees Meeting		Month: November	Year: 2019
		Item No: V. C.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will receive an update on the recent California Online Community College District Board of Trustees Meeting.	Urgent: No	
		Time Requested: 10 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas/Dolores Davison	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Information	X

Please note: Staff will complete the grey areas.

BACKGROUND:

President Stankas and Vice President Davison will highlight the California Online Community College District Board of Trustees Meeting. Members are requested to review the agendas and summary notes (website links below) and come prepared to ask questions.

Full agendas and meeting summaries are available online at:

<https://go.boarddocs.com/ca/cccco/Board.nsf/Public>

<https://www.calbright.org/>

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Fall Plenary Session Final Planning		Month: November	Year: 2019
		Item No: V. D.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will discuss the final planning for Fall Plenary Session.	Urgent: Yes	
CATEGORY:	Discussion	Time Requested: 20 mins.	
REQUESTED BY:	John Stankas/Krystinne Mica	TYPE OF BOARD CONSIDERATION:	
STAFF REVIEW ¹ :	April Lonero	Consent/Routine	
		First Reading	
		Action	
		Discussion	X

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will discuss the final planning for the Fall Plenary Session 2019 and cover important notifications or pertinent information regarding the event. New members will be informed about the process and protocol regarding participating in plenary session.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Academic Senate Audit		Month: November	Year: 2019
		Item No: V. D. i.	
		Attachment: Yes, forthcoming	
DESIRED OUTCOME:	The Executive Committee will receive an update on the results of the recent Senate audit.	Urgent: Yes	
		Time Requested: 10 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonerio	Action	
		Discussion	X

Please note: Staff will complete the grey areas.

BACKGROUND:

Each year the Academic Senate undergoes an audit of its finances. The purpose of the audit as noted in their engagement letter is “to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.”

In September, the auditors conducted an audit of the Senate financials. Preliminary results from the auditors reported no significant findings or misstatements for fiscal year 18-19. The Treasurer will present the audit for adoption by the delegates on Saturday. The Executive Committee will review and discuss the audit so that Executive Committee members are familiar with the audit and the Senate’s finances.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Executive Committee Agenda Item

SUBJECT: Vision for Success Diversity, Equity, and Inclusion Integration Plan		Month: November	Year: 2019
		Item No: V. E.	
		Attachment: Yes (1)	
DESIRED OUTCOME:	The Executive Committee will discuss the Vision for Success Diversity, Equity and Inclusion Integration Plan ASCCC assignments.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Mayra Cruz/Michelle Bean	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	X

Please note: Staff will complete the grey areas.

BACKGROUND:

The Board of Governors approved the Vision for Success Diversity, Equity and Inclusion Integration Plan at the September meeting. The plan incorporates strategies aligned to the ASCCC Faculty Diversification goal. The Executive Committee is asked to review and discuss the Vision for Success Diversity, Equity and Inclusion Integration Plan proposed ASCCC assignments. Submitted by the Equity and Diversity Action Committee and Faculty Leadership Development Committee.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Integration Plan- ASCCC Proposed Activities												
Strategy	Activity	Page #	Committee assignment	(1) Regional/ Meeting	(2) Webinar	(3) PDL Module	(4) Info handout/ Communication/ Rostrum	(5) Tool kit	Pre-Hiring	In Hiring	Post Hiring	Notes
Develop culturally responsive faculty and staff (classified and administrators)recruitment strategies	HR and Academic Senate for California Community Colleges(ASCCC) to establish first-year experience support structures for employees.	3	FLDC					X				
	HR and ASCCC to clearly outline required Minimum Qualifications for positions.	3	S&P					X				
	HR and ASCCC to disseminate information on how selection committees may utilize Minimum Qualifications to select candidates.	3	S&P					X				
Establish pipeline programs to diversify the faculty applicant pools	ASCCC and CCCCCO partner to provide statewide guidance and clarity on minimum qualifications (preferred vs required).	10	Executive Committee									
Encourage diversity-focused criteria in employee evaluations and tenure review . Encourage boards to include diversity performance criteria in their self-evaluation.	ASCCC, HR, and local union to review existing evaluation procedures.	4	Executive Committee				X	X				(1) diversity component in faculty evaluation (2) model performance evaluation criteria. How leaders can engage in the review of existing evaluation procedures
	HR to collaborate with ASCCC to review faculty evaluation procedures using existing consultative structures.	4	Executive Committee					X				

Strategy	Activity	Page #	Committee assignment	(1) Regional/ Meeting	(2) Webinar	(3) PDL Module	(4) Info handout/ Communication/ Rostrum	(5) Tool kit	Pre-Hiring	In Hiring	Post Hiring	Notes
	ASCCC, HR, and local union to create a process where conversations about cultural competencies can happen outside the evaluation process.	4	Executive Committee / FLDC				X Conversations about cultural competence outside the eval process	X				
	ASCCC and HR to develop a performance evaluation criteria model and professional development opportunities to successfully expand employee's capacity to serve students.	4	Executive Committee / FLDC		X			X				
Encourage and facilitate dialogue between ASCCC, Administration, and HR to establish a diversity component in faculty evaluations	ASCCC, Unions, Administration, and HR to collaborate to review the faculty evaluation tool	8	Executive Committee					X				
	ASCCC to provide guidance for evaluation and tenure review committees	8	Executive Committee					X				
Diversify representation in search committees.	Districts and colleges, Association of Chief Human Resource Officers (ACHRO), ASCCC, and Chief Instructional Officers (CIO's) to develop guidance on including staff from other disciplines, departments, divisions, etc. on hiring and screening committees.	5	Executive Committee				X					Guidance on diverse committee; how to diversify a committee. Tool kit: model job descriptions, vacancy announcement, screening criteria, interview questions, selection procedure, EDI language, Implicit bias
	ACHRO and ASCCC collaborate to create a tool to assess diverse representation.	5	FLDC / Executive Committee					X				

Strategy	Activity	Page #	Committee assignment	(1) Regional/ Meeting	(2) Webinar	(3) PDL Module	(4) Info handout/ Communication/ Rostrum	(5) Tool kit	Pre-Hiring	In Hiring	Post Hiring	Notes
Revise procedures that address diversity, equity, and inclusion to reduce bias in the hiring process. Ensure every step of the hiring process relates to Minimum Qualifications.	ASCCC to evaluate the 2nd Minimum Qualification for Faculty.	6	S&P					X				
	ASCCC to look at both the minimum qualifications and preferred qualifications to ensure diversity related experience and skillsets are preferred minimum qualification.	6	S&P					X				
Imbed diversity, equity, and inclusion into all faculty and staff (classified and administrators) awards (i.e. Stanback-Stroud Diversity Award, Dr. John Rice Diversity and Equity Award; Hayward Award; CC Classified Employee of the Year Award).	ASCCC to evaluate the Academic Senate Faculty award application process and imbed diversity, equity, and inclusion criteria.	6	S&P					X				
Design professional development workshops to increase knowledge and understanding of cultural competency and diversity.	ASCCC, ACHRO, and Community College League of California (CCLC) to develop a series of modules on cultural humility, equity, diversity, and inclusion.	7	EDAC/FLDC			X						Add Anti-Racism Education
Provide Equivalency guidance and professional development	CCCCO and ASCCC to partner to release statewide guidance on equivalency process and policies.	8	S&P					X				

Strategy	Activity	Page #	Committee assignment	(1) Regional/Meeting	(2) Webinar	(3) PDL Module	(4) Info handout/Communication/Rostrum	(5) Tool kit	Pre-Hiring	In Hiring	Post Hiring	Notes
Diversify hiring or screening committees with members of diverse educational background, gender, and ethnicity	ASCCC and ACHRO to provide guidance on hiring committees: examples to diversify committee, what these committees should look like, and models for candidate evaluation	8 & 9	Executive Committee					X				
	ASCCC and HR to develop model job descriptions, vacancy announcements, screening criteria, interview questions, and other employee selection procedure language to establish the ability to successfully serve diverse student populations as a true minimum qualification for all positions. Focus on student engagement, retention, and responding to student needs	9	FLDC/EDAC					X				
Provide campus-wide cultural competency and implicit bias training	ACHRO, Association of California Community College Administrators (ACCCA), Association of Chief Business Officers (ACBO), ASCCC, classified senate leaders, and union leaders to develop principles to integrate cultural competency into all existing statewide association certificate programs	9	Executive Committee					X				FLDC/EDAC Chairs propose this activity regarding principles as Tier 1
Provide faculty and staff (classified and administrators) mentoring opportunities at colleges	ASCCC and CCLC collaborate to educate districts, colleges, trustees, and CEO's on the impact of mentoring programs.	10	Executive Committee				X					

Strategy	Activity	Page #	Committee assignment	(1) Regional/ Meeting	(2) Webinar	(3) PDL Module	(4) Info handout/ Communication/ Rostrum	(5) Tool kit	Pre-Hiring	In Hiring	Post Hiring	Notes
Foster open lines of communication on campuses for constructive feedback including dialogues, summits, town halls, and forums	ASCCC and ACHRO to create guidelines to develop local forums for dialogue	11	EDAC					X				This activity was ID as Y1 instead of Y2



Executive Committee Agenda Item

SUBJECT: Meeting Debrief		Month: November	Year: 2019
		Item No: V. F.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will debrief the meeting to assess what is working well and where improvements may be implemented.	Urgent: No	
		Time Requested: 15 mins.	
CATEGORY:	Discussion	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	John Stankas	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	
		Discussion	X

Please note: Staff will complete the grey areas.

BACKGROUND:

In an effort to improve monthly meetings and the functioning of the Executive Committee, members will discuss what is working well and where improvements may be implemented.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Accreditation Committee

August 30, 2019

2:00-3:00p,

Minutes

In Attendance: Stephanie Curry (Chair), Nathaniel Donahue (2nd Chair), Liz Romero, Ted Blake, Sheri Berger, Katia Fuchs, Roy Shabazian

- I. Call to Order and Adoption of the Agenda
The meeting was called to order at 2:03 pm and the committee adopted the agenda
- II. Selection of Minutes Taker
Stephanie Curry will be the minute taker for the 8.30.19 meeting
- III. Introduction of Committee members
Each committee member introduced themselves and provided information on their positions and accreditation experience
- IV. Action Items
 - a. Assigned Tasks
 - i. ASCCC Goal Governance Process and Faculty Role
The committee reviewed the ASCCC 2019 focus on Governance Process and the Faculty role and the role of the Accreditation committee in addressing that goal.
 - ii. ASCCC Accreditation Institute Theme
The Committee agreed to forward a Theme for the 2020 Accreditation Institute that focuses on the integration of Accreditation and Guided Pathways with a foundation of Equity. Motion to recommend this theme to the ASCCC Executive Committee (Donahue, Fuchs) S. Curry will create a summarized document of the committee proposal for review by members and Stephanie Droker as our partner representative from ACCJC
 - iii. ASCCC Accreditation Institute Timeline
The committee discussed a tentative timeline for Institute Planning including approval of theme in September and working on the strands and breakouts with a goal of working on a draft during our October 15th in-person meeting
 - iv. Review of past and potential strands and breakouts for ASCCC Accreditation Institute
Committee members were encouraged to review past institute programs and breakouts. They have been collected together in a Google Doc with other materials for the committee.
https://drive.google.com/drive/folders/11rN-4V8e_7uvtkw4bfnanEZjdaID9-3W?usp=sharing
Committee members were encouraged to add potential breakout ideas to an editable document in the drive
 - v. Selection of in person meeting date
The Fall in-person meeting will be held on October 15, 2019 from 10:00-3:00 at the ASCCC Office
Academic Senate for California Community Colleges
One Capitol Mall, Suite 230, Sacramento, CA 95814

Committee members were encouraged to make travel arrangements early to attend this meeting. Stephanie Droker will also be attending part of the meeting by Zoom to discuss the institute

V. Accreditation Institute Logistics (February 21-22, 2019)

Everyone was asked to mark in their calendars the dates for the Accreditation Institute. S. Curry will confirm with ASCCC that they will be making the travel arrangements for the committee members

- a. Travel
- b. Location: San Diego Marriott

VI. Potential Rostrum Articles

Potential Rostrum Articles were suggested including

- Role of Learning Assistance in Student Success (Standard IIB)
- Alignment of GP, Accreditation and Equity as a preview or follow-up to the Accreditation Institute

VII. Important Dates

Committee members were reminded of important ASCCC Dates

- a. Academic Academy (September 13-14, 2019)
- b. Area Meetings (October 11 and 12, 2019)
- c. Fall Plenary Session (November 7-9, 2019)
- d. 2020 Part Time Faculty Institute (January 24-25, 2020)
- e. 2020 Accreditation Institute (February 21-22, 2020)

VIII. Next Meeting Dates

S. Curry will send out a Doodle Poll to facilitate the selection of regular meeting dates for the Committee for the Fall Semester. The Committee agreed to invite Stephanie Droker to the next Zoom meeting.

IX. Adjournment

The committee adjourned the meeting at 2:52pm



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Accreditation Committee

September 24, 2019

11:00am-12:00pm

Minutes

Attendees: Stephanie Curry, Liz Romero and Ekaterina Fuchs

I. Call to Order and Adoption of the Agenda

Meeting was called to order at 11:00am

II. Selection of Minutes Taker

Stephanie will take minutes

III. In Person Meeting Logistics

Logistics and travel arrangements for the October 15th meeting in Sacramento were discussed. Stephanie will send out lunch menu for everyone to review and provide for pre-order.

IV. Action Items

a. Assigned Tasks

i. Planning for In Person Meeting

Committee planned for the in-person meeting including goals for the day, which included a draft schedule of the Institute and identification of potential speakers for ASCCC Exec approval at the November Meeting

ii. Brainstorming Institute General Sessions

The group decided to hold off on this discussion until ASCCC Exec Committee approves the theme

iii. Brainstorming Institute Breakouts

The group reviewed the list of potential breakouts and added additional suggestions including identifying the types of breakouts (informative, interactive, and collaborative) based on feedback from previous ASCCC institutes

V. Accreditation Institute Logistics (February 21-22, 2019)

Logistics were discussed including the need for committee members to register for the event through the ASCCC webpage. Contact Stephanie or Nate for the code for committee members to register.

VI. Important Dates

Important dates for the ASCCC were posted as a reminder.

- a. Area Meetings October 11 and 12, 2019)
- b. Fall Plenary Session (November 7-9, 2019)
- c. 2020 Part Time Faculty Institute (January 24-25, 2020)
- d. 2020 Accreditation Institute (February 21-22, 2020)

VII. Next Meeting Dates

The Committees next meeting will be October 15, 2019 in Sacramento (ASCCC Offices)

VIII. Adjournment

The meeting adjourned at 11:30am



ASCCC CTE LEADERSHIP COMMITTEE

September 18th, 2019

10:00AM – 11:00AM

ZOOM

MINUTES

- I. Call to Order- Carrie called the meeting to order at 11:00am
 - a. Select notetaker- Carrie will take notes
 - b. Welcome & Introductions
 - *Members present introduced themselves: Carrie Roberson (Chair), Violeta Wenger, Don Hopkins, Lily Xu, Kevin Corse, Manny Kang, Christy Coobatis
 - *Members not in attendance: LaTonya Parker (2nd), Pamela Richardson, Monica Thurston, LaTanga Hardy, Jimmie Bowen
- II. Adoption of the Agenda- Approved by consensus
- III. Approval of Minutes
 - a. N/A
- IV. ASCCC Information
 - a. [Application for Statewide Service](#) – Carrie provided information about the ASCCC Statewide service process
 - b. [ASCCC CTE Leadership Committee](#) – Carrie showed the CTE Leadership website. Member noted the Doing What Matters link is broken (Carrie will follow up with ASCCC Office).
- V. Action Items
 - a. Review CTE Leadership Committee Roster- Members information was updated and verified for accuracy on the CTE Leadership roster.
 - b. Review CTE Leadership Committee Charter- Carrie reviewed the charter and members agreed it was relevant for the committee work for 2019-2020 and no changes are needed but will revisit it in spring to determine if an update is needed.
 - *A question came up about the “T” in CTE, as the CCCCCO uses “CE” in publications, website, other. Carrie mentioned that she would get clarification and thoughts from the ASCCC Exec before further consideration in making an adjustment for ASCCC public-facing efforts.
 - *Carrie provided information about the Student Senate for the CCC’s (Title 5, codified in Ed Code) and opportunity to further develop a partnership. Members discussed the potential for a CTE student representative with roles/responsibilities. It was decided by majority that during the 2019-2020 year the committee will consider appropriate roles for a student representative and determine in spring if an update to the membership would be warranted.
 - c. Assigned Resolutions- Carrie informed the members that ASCCC does ongoing review and assignment of Resolutions. Carrie announced that Resolutions are due Friday 103

September 20th to be included for Area Meetings and that one related to CTE has been submitted by the previous CTE Leadership Committee Chair

d. Assigned Tasks

- i. Rostrums- Carrie encouraged members to consider Rostrum ideas, from individual or the committee. Committee members agreed to e-mail Carrie with ideas or for support.
- ii. Engage CTE Liaisons: memos/webinars/other?- Members discussed ways to connect with the CTE Liaisons. Carrie will get the list of CTE Liaisons from the ASCCC Office. Members agreed it would be good to consider the following:
 - *Monthly memos via ASCCC CTE listserv
 - *CTE Liaison gathering or connection at ASCCC Plenary (open-talk, networking)
 - *Survey of needs, decision-making and shared governance
 - *Data interpretation

e. Meetings dates/times

- i. Once per month (day/time)- Carrie will send a Doodle Poll for October. Brief discussion of challenges with a large committee and scheduling (particularly CTE), but committee members and will try and schedule by month rather than for the semester.
- ii. Face-to-face (fall/spring)- Members agreed it would be ideal to meet once this year, and possibly prior to the Career and Noncredit Institute. Carrie mentioned that we will be planning with the Basic Skills/ Noncredit Committee and will work with the Chair of those to determine if we could meet together. Carrie discussed the ASCCC Travel Expense and Policy and informed the committee that travel required for attendance/participation at an event will be reimbursed by the ASCCC.

VI. CTE Leadership Priorities- Carrie provided information to the committee about the ASCCC efforts on the following items:

ASCCC Strategic Plan- Faculty Diversification, Shared Governance, Guided Pathways

- a. Committee Priorities- Members discussed the future of the committee efforts and decided that focusing on ongoing information dissemination was important. Professional development via various modalities was discussed (CTE Liaison memos, webinars, events). Members discussed information dissemination regarding the CTE Minimum Qualifications Toolkit, “how” the CTE Liaison functions at the local campus, concepts that work and effective practices, and access to resources are all options for memos, Rostrums, event presentations, informal gatherings at events.

VII. Announcements- Carrie informed the committee and demonstrated access to the following items:

[ASCCC EVENTS:](#)

[ASCCC Fall Plenary Session](#)

[Career/Non-Credit Institute](#) April 30th – May 2nd 2020

[CTE Minimum Qualifications Toolkit](#)

[CTE Liaisons](#)

VIII. Adjournment- Meeting adjourned at 11:03am

A. In Progress

B. Completed



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

EQUITY & DIVERSITY ACTION COMMITTEE

Wednesday, September 18, 2019

10:00 AM- 3:00 PM

Academic Senate for California Community Colleges Office

Meeting Summary

Approved 10/9/18

- I. Member roll call

Mayra Cruz	Darcie McClelland
Cheryl Aschenbach	Jessica Ayo Alabi
Eileene Tejada	Juan Buriel
Karla Kirk	Charles King

- II. Call to Order and Adoption of the Agenda
Mayra called the meeting to order and the agenda was adopted.

- III. Members engaged in an conocimiento activity.

- IV. Members reviewed the Committee Community Norms and Expectations.
 - Norms
 - i. Authenticity
 - ii. Practice self-awareness, presence and patience
 - iii. Collegiality, criticism and feedback
 - iv. Honor the space and dedication of the Committee
 - Expectations
 - i. Committee members are an advisory group to the Executive Committee
 - ii. Members should work with chair to further the work of the committee rather than pursue private or unrelated agendas.
 - iii. Members should make every attempt to attend all meetings as scheduled.
 - iv. Members should be honest about the workloads they can bear, declining membership if unwilling to assume their fair shares of the duties and obligations.
 - v. Members should bring to bear their particular experiences in fulfilling the assigned tasks.

- V. Members reviewed and updated the Committee's Charge.
The committee proposes the following revised charge for Executive Committee consideration:
The Equity and Diversity Action Committee (EDAC) centers its work around ~~responds to resolutions from the session that deal with the~~ opportunities and issues ~~challenges of equity, diversity, and inclusion, such as of~~ equity and diversity in hiring, equal employment opportunity, and culturally responsive teaching and learning ~~diversity in the curriculum.~~ The EDAC committee recommends strategies that promote institutional and student equity and student success, including effective teaching and student learning styles and fostering a campus climate conducive to faculty diversity and student achievement that includes the access and student support services needed to succeed. The Committee advises the Executive Committee on guidelines, laws and regulations relating to equal opportunity and cultural diversity and promotes the integration infusion of equity, ~~and diversity~~ and inclusion issues in ~~appropriate~~ all ASCCC activities.
<https://www.asccc.org/directory/equity-and-diversity-action-committee>

Members discussed the recommendation to involve a student/s as a standing member of the committee. The committee wishes to continue the dialogue about this recommendation at our October meeting.

- VI. Members reviewed the Duties of the Committee Chairs and committee members.
- VII. Members reviewed the ASCCC 2019-20 Faculty Diversification goals and D below as the committee focus for this year.
 - A. Equity Driven Colleges Paper for Fall Plenary (Mayra/Carrie/Exec)
 - B. Evaluate 2nd Minimum Qualification for Faculty (S&P, Ed. Pol)
 - a. This should be equal to the first
 - b. Tools to help colleges evaluate process
 1. *Also work with CIOs, ACHRO*
 - C. Model Hiring and Appointment Processes (FLDC)
 - i. Guiding Principles
 - ii. Model Processes
 - iii. *Also work with CIOs, CSSOs, ACHRO*
 - D. Tools for Colleges to Engage in Dialog and Systemic Change (EDAC)
 - i. Systemic bias dialog
 - ii. Culture change and improvement
 - iii. Benefits of multiple world views and lived experiences
 - iv. *Also work with CCLC and FACCC*
 - E. Revise EEO Guidelines for the CCCs (CCCCO EEO Committee)
 - i. *Also work with ACHRO, CCLC*
- VIII. Members reviewed the Committee Priorities and began integrating actions into the workplan. The review will continue at the October meeting.
- IX. Members developed the 2019-20 Workplan. The development of the work plan included the review of the following documents:
 - ASCCC Implementation Plan
 - Faculty Diversification goals
 - Review 18-19 EDAC End of the Year Report
 - Review infographic

Members discussed topics related to Rostrum articles. A Rostrum article (due Sept 26th) Supporting Undocumented Students will be submitted, if time permits (Buriel, Kirk). The next deadline is in January and the committee will brainstorm topic ideas as the next meeting.

Cruz reported on the Undocumented Students Week of Action (Oct 14-18) and discussed the recommendation to become a partner along with CCCO, the Foundation CCC and others to carryout efforts for the Undocumented Students Week of Action and suggest the following activity.

A Recommendation from the Academic Senate for California Community Colleges Equity & Diversity Action Committee

The Committee is recommending that the Academic Senate for California Community Colleges becomes a partner with the California Community Colleges Chancellor's Office, the Foundation for California Community Colleges and other system partners to

disseminate information and opportunities for the Undocumented Student Week of Action.

For your consideration, please review the proposed action to add to the list of efforts and/or framework.

Activity: College Students Without DACA

1. Conduct focus groups to determine needs, challenges and opportunities.
2. Plan and offer *Know Your Rights Workshops*.
3. Organize an undocumented students training for College Counselors (informed by the focus groups input).
4. Plan and offer a workshop for parents of undocumented students
 - a. Know Your Rights
 - b. Become familiar with college preparedness processes to become a resource for your child

The committee will also be thinking about resources needed to support faculty this year.

Members brainstormed on tools to develop this year such as EDI module, Anti-Racism Education module and tools for conversation on faculty diversification.

- x. Members reviewed the current ASCCC Inclusivity Statement and the proposal to adopt the California Community Colleges Diversity, Equity & Inclusion Statement and the ASCCC statement. Members agreed to recommend to the Executive Committee the adoption of the California Community Colleges Diversity, Equity & Inclusion Statement as ASCCC policy.
- XI. Members discussed the use of the word “preferred” when using pronouns and recommended that ASCCC remove “preferred” from existing documents.
- XII. Cruz highlighted the topics for the 2019 Plenary Planning and encourage members to be part of breakouts.
Members reviewed the proposed Resolution titled *Support Infusing Anti-Racism/No Hate Education in Community Colleges* and agreed to submit the resolution.
- XIII. The following are the committee meetings confirmed. The meeting will be held at 8:00 to 9:30 A.M.
Wednesday 10/9/19 (Zoom)
Tuesday 11/12/19 (Zoom)
Wednesday 12/4/19 (Zoom)
- XIV. Members review the upcoming ACCCC events.
- XV. Next steps
 - Members reviewed the BASECAMP to be used as the project management tool. A short training will be offered at the October meeting.
- XVI. Closing comments and appreciations were expressed by members. The meeting was adjourned at 3:05 P.M.



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

EQUITY & DIVERSITY ACTION COMMITTEE

Wednesday, October 9, 2019

8:00 AM- 9:30 AM

MEETING NOTES

DRAFT

- I. Member roll call
In attendance:
Mayra Cruz Darcie McClelland Juan Buriel
Cheryl Aschenbach Jessica Ayo Alabi Karla Kirk
Absent: Eileene Tejada, Charles King

- II. Call Meeting to Order and Adoption of the Agenda
Agenda adopted by consensus

- III. Approval of the September 18th Meeting Summary
September 18th Meeting Summary approved by consensus

- IV. Check-in
Members briefly checked in with other

- V. BASECAMP Training
Miguel Rother, ASCCC Director of Grants and Initiatives, provided a quick training and overview of Basecamp, which the committee will be using to house documents and communications.

- VI. Committee membership recommendation to involve a student/s as a standing member of the committee (continue discussion)
Mayra reviewed the outcome of this discussion from the last meeting and asked for any additional comments as follow-up. The outcome last time was to consider reaching out to SSSCC for student participation when appropriate topics merit student participation based on the potential impact on student voice rather than having a student as a standing member of the committee. It was agreed by consensus that when a relevant topic is identified, Mayra will reach out to SSSCC to request student participation.

- VII. Reports
 - A. ASCCC Executive Committee Meeting Report
Mayra reported that the EDAC revised charge was approved by the Executive Committee and the EDAC recommendation that ASCCC adopt the system Diversity, Equity, and Inclusion statement was received and supported by Executive Committee, although President John Stankas wants it formally adopted by the body through resolution at Fall Plenary.

2019 Fall Plenary

Mayra shared that there are opportunities for committee members to participate in two EDAC-related presentations at Fall Plenary.

A concern was expressed that committee members cannot attend Plenary because they aren't involved in their local senates and aren't supported by their local colleges, and that this is an equity issue which hinders ASCCC's ability to further diversify participation. The concern is as much a local concern as a statewide concern in regard to availability of funding and ability to attend; some faculty may be supported by local administration and able to request and receive funding without being on a local senate, but others may not.

B. Foundation CCC & CCCCCO Partnership

a. Undocumented Students Week of Action Report and next steps

Mayra reported that ASCCC is now partnering with Foundation for CCCs and the CCCCCO around messaging and promotion of events and activities supportive of the Undocumented Students Week of Action. She also encouraged EDAC to consider next steps and work in support of undocumented students that could be done on an ongoing basis. This will be on next month's agenda.

VIII. Work Plan Discussion

a. Review Committee Priorities

Mayra reviewed and updated committee resolution-driven priorities with input from the committee. Three resolutions we'll need to look further at and consider potential actions are 22.01, 3.01, 13.03. Since there were no 18-19 comments on the spreadsheet, Mayra will follow-up with the previous chair to see if comments were placed anywhere else.

Mayra also reviewed the infographic with minor changes made based on committee input at the last meeting.

b. Review and finalize 2019-20 Work Plan

Mayra briefly reviewed the work plan. It was approved by the committee by consensus with the caveat that changes may be made as the work progresses.

c. Tool development (resources needed to support faculty) and assignments

Mayra will be posting the strategy/actions and assignments from the workplan on Basecamp. Members were encouraged to think about how to proceed with tools development. This toolkit was shared as an example.

<http://www.polkdecat.com/Toolkit%20for%20Courageous%20Conversations.pdf>

IX. Rostrum articles

Members were asked to begin to think about possible topics for the November meeting. Next deadline: January 6

X. Next meeting: Tuesday November 12, 2019, 8am (Zoom meeting)

Mayra reminded committee of this next meeting.

XI. Announcements

Members are encouraged to visit this site for ASCCC events.

<https://www.asccc.org/calendar/list/events>

- XII. *Closing comments and appreciations expressed. Thank you, Juan for the Rostrum article and the committee for their participation today.*
- XIII. Meeting adjourned at 9:40am

Tasks in Progress:

1. Follow-up with Input To-Dos on Basecamp and assignments (Note: Incorporate resolutions in Action Plan) (Mayra)
2. Follow-up with the EDAC previous chair to see if Committee Priorities comments were placed anywhere else. (Mayra)
3. Discuss next steps to support Undocumented Students.
4. Discuss with the Executive Committee concern of committee members financial ability to attend Plenary.

Completed Tasks:

1. EDAC Work Plan (approved 10/9/19)
2. EDAC charge review
3. Recommendation to Adopt the CACC Diversity, Equity & Inclusion Statement
4. Rostrum article *Subtle Support for Our Undocumented Students in the Classroom* by Juan Buriel
5. Partner with the Foundation CCC and CCCO Undocumented Students Week of Action

Notetaker: Cheryl Aschenbach



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Faculty Leadership Development Committee

Thursday, September 19, 2019

10:00 p.m.—2:30 p.m.

Sierra College
5100 Sierra College Blvd.
Rocklin, CA 95677
ROOM B-7

Meeting Summary

The Faculty Leadership Development Committee creates resources to assist local academic senates to develop and implement policies that ensure faculty primacy in faculty professional development. The committee assess the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional development at a statewide level and on the development of new faculty professional development resources to ensure effectiveness and broader access and participation. Through the Professional Development College, the committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies, community college faculty professionalism, innovations in teaching and learning, and other topics related to academic and professional matters. The committee advocates for the importance of faculty development activities related to student success, quality faculty teaching and learning, academic and professional matters, and for appropriate levels of funding for such activities.

10:00: Continental Breakfast

10:15: Roll Call, Call to Order, and Agenda Adoption

Michelle Bean—Chair
Sam Foster—2nd Chair

Elizabeth Day
Elizabeth Imhof

Christy Karau
Luke Lara

1015—1045: **Shout Outs and Affirmations**

Elizabeth Day to take meeting minutes for today.

- A. Thank you, Sierra College and Christy, for hosting our meeting. Kudos to Christy, who is part of the equity workgroup at Sierra College. They are completing modules and professional development training.
- B. Academic Academy had about 160 registered. Conference was focused on the student experience. Thanks to the student senate for sending representatives and presenting at breakouts. The BOG student member Colm Fitzgerald also presented. Two A²Mend board members, Dr. Dyrell Foster and Dr. Walter Jones, did breakouts. Luke gave four presentations.
- C. Luke wrote a stellar *Rostrum* article. Please send him your suggestions and edits in email or give hard copy to him today. At the BOG meeting, Luke was given a shout out for his work on the diversity taskforce.
- D. Thank you to Michelle for organizing this meeting. Checked to make sure everyone had travel forms.
- E. Sam shared that most of this semester's work is challenging, but experiencing much growth and moving on to living.
- F. Congratulations to Elizabeth D. and Madera Community College Center who will go through Accreditation in October to become a stand-alone college.

1045—1055: **Review the Committee Community Norms**

Authenticity: Speak truth and allow others speak truth.

Practice Self-Aware: Recognizing your potential attachments to issues and open to other possibilities and having self-awareness. Be mindful of own bias and assumptions. Also, to forgive each other and self.

Collegiality: Be a trusted ally and avoid labeling based on past decisions or opinions.

Honor the Space: Intentional to feel loved we will do shout outs and affirmations. Praise publicly and give criticisms in a positive way. Take time to step back and look at the bigger picture.

1055—1110: **The Work of the Committee**

One-year terms and appointed with the last meeting in June 2020. The max to be on a committee is two years. Must reapply each year and suggest selecting different committee interests. The Executive speaks on behalf of the Academic Senate and 115 colleges. All the committees provide advice to executive committee, and they provide the advisory voice. All members on this committee have experiences that are bold and beautiful to share.

1110—1210: **Getting to Know You Activity**

1210—1215: Review of documents to highlight where the committee will focus over the next year.

1215—1240: Lunch

1240—1325: **Professional Development Plan**

- Reviewed multiple handouts to prioritize future work of the committee (Year End Report and Workplan from last year's FLDC, ASCCC Strategic Plan, Committee Priorities Sheet, 2019/20 Executive Goals)
- Investigate Professional Development College: ASCCC Professional Development College
 - Questions are where does the website live, who has access, and can it be promoted? Can it be partnership? Consider aligning and merging resources for professional development and look to see what training modules are available and which need to be updated.
 - Look at what resources and funding that is available. Look to see if this is feasible, before building content. Maybe start with a survey or a plenary first to see what the faculty body wants as far as the faculty development committee.
 - Ping the Academic Senate presidents to find out what is happening on their campuses. Can the committee with other bodies in the Academic Senate combine a survey to not inundate the Academic Senate Presidents? What is the gap that are missing that the committee is to provide? Send a survey to help identify the gaps.
 - Should the committee look at the modules and then see what needs to be updated? Then there would be discussion as to update or have them removed.
 - Address possible survey of these modules for next meeting. Will marinate and work in it.

1325 – 1335: **Faculty Leadership Academy**

- Reimagine Faculty Leadership Academy.
 - **Mentor Program:** For those who will become a senate leader within two years of attending the academy. This did not continue. Reasons could be that it was under the Foundation and did not

- have the funds to support this. Not sure it was working in the way it was intended.
- Could this be an equity issue to have to pay to be a part of this program?
- **Foundation Support New Modules:** Create a new mentoring project? There is some money to use this at present. There needs to be scholarships available.
- The strategic plan is to include faculty that are not well represented.
 - Need to be thoughtful about the criteria that is set. Criteria to be specific for scholarships that will be offered. The program should be designed to provide access to specific faculty populations. Note that this also supports the strategic plan.

1335 – Caucus Structure Review with Julie Bruno

- The Faculty Leadership Academy
 - In a caucus, we can leverage their talent toward the academy. The academy was on the back burner for the academic senate. Take a look at the LGQBT Caucus and the Women’s Caucus descriptions. If the committee wanted to bring back the academy and if the Exec agrees then the committee can use the talent toward the academy.
 - A connection with ASCCC Executive Committee might be useful. A great mentorship includes access to the Executive Committee.
 - Consider mentors who are on other ASCCC committees which expands the mentoring network.
 - Exec is not linked with members of the Caucus. Exec can attend, but cannot be members of the caucus.
 - Add that this is an emphasis of cultivating leadership for underrepresented faculty.
- Discussion continued on creating a more active caucus structure.
 - The caucus meets during plenary; however, they could meet at other times.
 - How can a caucus be incorporated into a session? Maybe meet Thursday morning to start the work rather than Friday evening.
 - Maybe create listervs from the academic senate and float ideas between the plenary sessions. Address how the Caucus (ASCCC) should move forward. Address hierarchical structure of caucus leadership.
 - Procedures and guidelines: Caucus should be able to help meet the faculty development need for faculty. Consider changing the description of the caucus to include faculty development.
 - Assigned ASCCC Executive liaisons starting with the Fall 2019 plenary. It is considered that the ASCCC Executive should reach out before plenary to the caucus leaders.
 - Suggestion: Employee research groups are used for equity in recruiting new talent.
 - At next meeting to look at charge and procedures for caucus guidelines and application.
 - There will be a breakout session at Plenary on Caucus structure. The role of the Caucus is not integrated into the strategic process. They have individual voice to vote, but do not have a formal role in providing input. The Caucus needs a more active formal role.
 - Chair will reach out to all the Caucus leaders.
- Fall Plenary—no other committee volunteers for Plenary break-out sessions.

2:15 Announcements

- A. Check for upcoming events at <https://asccc.org/calendar/list/events>
 - ESL Recoding (September 23 at Skyline)
 - Guided Pathways Webinars (September 25, October 9, October 23)
 - Open Forum for Hot Topics (September 26)
 - Area Meetings (October 11 and 12)
 - Plenary (November 7-9 in Newport Beach)
 - Early Registration due by October 25

- Scholarships available: Submit your completed application to foundation@asccc.org. Deadline to submit is September 30, 2019.
- Provided by The Academic Senate Foundation: www.asfccc.com

B. Application for Statewide Service

2:20 Closing Comments and Reflections

- A. Spring In-Person Meeting—maybe in San Diego.
- B. In-Progress and Completed Tasks Review—listed below.
- C. Final comments and suggestions:
 - Chair will thank VPI of Sierra.
 - Do we need to add a standing student role or ACHRO representative to the committee? Discussed asking for a liaison as needed per topic or activity, so by invitation not a standing seat.

Items for Next Meeting/Unfinished Business:

- Committee Charge/Description Revision
- Evaluating Professional Development Activities
 - Survey Tool and Aligning to Strategic Plan and/or Leadership Development Plan; May Deadline—January Suggestion by Executive Director
- Finish FLDC 2019-20 Work Plan/Logic Model

2:32 p.m. Adjournment

In Progress:

- *Rostrum* article: Convergence of Diversity and Equity: Guiding Principles for Hiring Processes
- Updating the committee charge description
- Creating 2019-20 Leadership Development Plan
- Umoja/A2Mend Liaison—chair attending workgroup meetings for Black Student Report Card for CCCs
- Puente Collaboration—chair reaching out to their leadership for partnering opportunities
- Womyn’s Survey—evaluation of data in October
- Caucus Structure—fall Plenary break-out session

Completed Tasks:

- A2Mend Collaboration—Board members presented at 2019 ASCCC Academic Academy
- Womyn’s Leadership Survey distributed in September



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Legislation and Advocacy Committee

2 October 2019, 1:00-2:00pm

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/346937688>
Or iPhone one-tap (US Toll): +16699006833,346937688# or +16468769923,346937688#

Or Telephone:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 346 937 688

MINUTES

Present: Dolores Davison, Ginni May, Robert Stewart, Kelly Kulzer, Erik Reese, Randy Beach

- I. Call to Order and Adoption of the Agenda – meeting called to order at 1:04
- II. Status of Bills Still in Progress (last date for signing/veto = 13 October 2019) – Davison provided an overview of the status of the bills. Bills:
 - AB 1658, Teacher Credentialing which was opposed by ASCCC was vetoed by Governor last Friday
 - AB 710, FACCC sponsored bill on Cost of Attendance was vetoed
 - AB 809, Priority Enrollment around Child Development centers to give certain priority to students meeting certain criteria regarding students who are parents was approved by the governor
 - There are about ten bills that are awaiting approval or veto
- a. AB1504 – student senate asked ASCCC to write a letter of support – the ASCCC Executive Committee did not take a position as this is outside of our purview, although the ASCCC Executive Committee fully supports student participation
- III. Legislative Goals for 2019-2020 – Davison described the process and last year’s goals; each of the priorities for this year was discussed
 - a. Faculty Diversification
 - b. Combined ASCCC Budget
 - c. Accessibility
 - d. Others as determined – if something comes up that we determine should be a priority, we can add it.
- IV. Plenary Planning
 - a. Breakout is scheduled for Thursday, 7 November from 4:00-5:15pm
 - b. Dolores, Ginni, Kelly, Erik, Robert will all present during this session. Davison will send out a draft ppt for us to go over and divvy up slides. Davison explained that she could be needed to provide testimony at a hearing on the diversification of faculty, depending on scheduling and if Stanskas does not attend.

- c. See attached PPT from spring – this was provided since people responded really well to this particular breakout at the spring plenary session
- V. ASCCC Legislative Advocacy Day – Wednesday, 4 March 2020
- a. Training on Tuesday, 3 March 2020 – usually this training begins around 3:00 and is followed by dinner; Davison provided an overview of past trainings; training is required
 - b. Travel arrangements – hotel covered by ASCCC, room reserved ahead of time; faculty will make their own flight arrangements and will be reimbursed per ASCCC reimbursement processes
 - c. Overview of the day was covered
- VI. Announcements
- a. Events
 - i. Area Meetings – 11 and 12 October 2019, locations vary
 - ii. Executive Committee – 6 November 2019, Newport Beach
 - iii. Fall Plenary – 7-9 November 2019, Newport Beach
 - iv. Curriculum Regionals: Curriculum - 1 November at Folsom Lake College; 2 November at Pierce College
 - v. Guided Pathways Regionals - 24 October at Lake Tahoe, 25 October at Allan Hancock, 1 November at Folsom and Victor Valley, 22 November at Shasta and Imperial Valley
- VII. Adjournment – Meeting adjourned at 1:58 pm



ASCCC ONLINE EDUCATION COMMITTEE

September 24TH, 2019

12:00PM – 1:00PM

ZOOM

Meeting Summary

Present: Carrie Roberson (Chair), Geoffrey Dyer (Second), James “Marty” Rudd, Phylise Smith, Ingrid Greenberg, May Saniocolas

- I. Call to Order
 - a. Geoffrey agreed to capture the meeting summary
 - b. The agenda was adopted
- II. Approval of the Minutes
 - a. Consensus via e-mail
- III. Resources
 - a. [ASCCC Online Education Committee](#)
- IV. Action Items
 - a. Discuss Online Education Committee Charter:

The Online Education Committee informs and makes recommendations to the Academic Senate Executive Committee and the faculty regarding policies and practices in online education and educational technology. The Committee supports quality online education and the effective use of educational technology by researching issues, writing background and position papers, and making presentations at plenary sessions and other events as needed. When appropriate, the Committee interacts with Senate standing committees, advocates for policies, and proposes resolutions.

*Include an appointed student representative?
*Student Senate– Title 5 § 50002/ Education Code: 66700 and 70901

Carrie reviewed the request from the ASCCC Executive Committee that committees review their charges and determine whether student members should be added to specific ASCCC committees. Phylise shared that student input would be welcome, depending on the agenda items of given meetings, but that it might not be necessary for students to attend every meeting. Ingrid asserted that a student with experience with online learning would be ideal. Carrie indicated that the appointment of a student representative would be the purview of the SSCCC. Marty said he supported having a student be involved. May welcomed a student perspective but reiterated that she would prefer that the student have experience taking online classes. The committee discussed the need for students be able to give input on online education

ACTION: The committee recommended that ASCCC invite a student liaison who has experience taking online courses in Canvas to attend Online Education Committee meetings in 2019-2020.

a. Discuss ACTION for [Resolution 11.01 S17](#): Using Savings from Adopting Canvas
Ingrid shared the story of one district who is still using BlackBoard (in addition to Canvas) and is using the Canvas savings to fund BlackBoard. Carrie summarized previous discussions about the savings already being absorbed and asked for actionable means of meeting the resolution. Ingrid suggested a survey.

ACTION: Phylise suggested each member of the committee explore their local campuses and report back. Phylise and Ingrid agreed to develop an approach to gathering more information from distance education coordinators about how savings from Canvas have been used.

b. Assigned Tasks

i. Rostrums, Resolutions

Carrie alerted the committee of a January Rostrum deadline and encouraged members to consider topics.

Geoffrey provided a brief overview of the resolutions process and deadlines.

II. Discussion Items

a. [ASCCC Strategic Plan](#)

i. Faculty Diversification, Shared Governance, Guided Pathways

b. Discuss Committee Priorities for Fall 2019

Carrie asked which of these priorities should get the most attention and what the committee could do relevant to each of them in the fall semester

i. *DE guidelines: definitions, accessibility, other*

ii. *Integration of online support services: counseling, tutoring, other*

Ingrid asserted that a need for online counseling exists. She indicated that she is curious to hear from a student representative on this topic. May shared that she is interested in online tutoring and services and exploring how they intersect with AB 705. She also wants to know why existing online tutoring services aren't being used more.

iii. *Fully Online Pathways*

Ingrid referred to CalBright's work.

iv. *Changes to the CVC-OEI (EXCEL, automated cross-enrollment, and local peer online course review- POCR)*

Geoffrey shared that he believes it's important for ASCCC to continue to share information with the field about CVC-OEI

c. Discuss ACTION plan for priorities

i. Carrie suggested that at the next meeting the committee firm up action around each of these priorities with a tool that she will develop.

III. Announcements

a. Meetings dates/times

i. Fall meetings via ZOOM:

1. [ZOOM](#) Oct. 22, 12:00pm-1:00pm *Note day update from approved from 8.30.2019 minutes
2. [ZOOM](#) Nov. 22, 12:00pm-1:00pm

ii. Face-to-face meeting:

1. Sacramento in January 14

Carrie discussed travel arrangements.

2. Needs/ restrictions

3. Expense Reimbursement Form & Policy

IV. Other ASCCC Committee Reports

- a. Ingrid reported that CalBright is ready to launch on October 1 and ready to work with students on October 2.

Geoffrey reported that DEETAC is reviewing its charter and working to comply with the Bagely-Keene act, and that DEETAC continues to coordinate review of the DE Guidelines with TTAC and its Accessibility Standards Work Group.

V. [ASCCC EVENTS](#)

Carrie encouraged members to attend their area meetings and plenary.

- a. Area Meetings
- b. Fall Plenary

VI. Adjournment



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Part Time Committee Tuesday September 17, 2019 5:00 PM – 7:00 P.M.

1. Call to Order (Roll Call)
2. Review Approved Meeting Minutes (8/30/2019)
3. Introduction of the following:

- **3CSN Members**

4. Review Agreed Part Time Institute Program Goals & Theme:

A: CCC Guided Pathways Award Program
B: Governance – “The Role of Faculty in Governance”
C: Affirming our Voice (Approved Conference Theme)
D: Faculty Diversification

5. Part Time Faculty Leadership Institute Program – January 24-25, 2020 Napa Valley Marriott & Spa

- **Review Program Draft/Select Breakout Titles
Select General Session II – Title (3CSN)**

6. Presenters Suggestions/Guest Speaks List Due:

A: September 25, 2019

7. ASCCC Part Time Regionals (Spring 2020) – “Affirming Our Voice”

A: Ideas/Discussion

8. Rostrum Article Submission:

A: “Affirming our Voice” Article – Article Outline Due: 9-25-2019
B: Volunteers?

9. End of Meeting – 7:00 P.M.

**"If you want to go fast, go alone. If you want to go far, go together."
– African Proverb**



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

**ASCCC Part Time Committee
Tuesday September 17, 2019
5:00 PM – 7:25 P.M.
Zoom
MINUTES - APPROVED**

1. Call to Order (Roll Call)

Chair Silvester Henderson convened the meeting at 5 pm and welcomed the participants who introduced themselves.

Present: Anna Bruzzese, Grace Chee, Silvester Henderson, Katie Oesau, Jay Parnell, Briseida Ramirez and Andrew Wesley, as well as guests from 3CSN: Rebecca Moon-Stone, Kelan Koning

2. Review Approved Meeting Minutes (8/30/2019)

Silvester reviewed the approved minutes and thanked Jay for taking them. The Committee-approved topics are highlighted in yellow in the draft program document. Silvester and Anna explained the approval process of the Part-Time Institute's theme: "Affirming Our Voice" by the ASCCC Executive Committee at their last meeting in Palmdale.

3. Introduction of the following:

- **3CSN Members**

3CSN is an affiliate partner for this institute. Many members of the 3CSN are part-time faculty.

4. Review Agreed Part Time Institute Program Goals & Theme:

- A: CCC Guided Pathways Award Program
- B: Governance – "The Role of Faculty in Governance"
- C: Affirming our Voice (Approved Conference Theme)
- D: Faculty Diversification

The committee reviewed and revised the proposed draft of the Institute. Silvester explained the approval process – this item is on the ASCCC Executive Committee's agenda for the meeting at the end of September in Riverside. The Institute's focus is on 10+1 issues rather than collective bargaining concerns.

5. Part Time Faculty Leadership Institute Program – January 24-25, 2020 Napa Valley Marriott & Spa – Silvester needs the breakout descriptions by September 25, 2019.

- **Review Program Draft/Select Breakout Titles
Select General Session II – Title (3CSN)**

6. Presenters Suggestions/Guest Speaks recommendations will be reviewed at our next meeting on October 3, 2019. These suggestions should be sent to Silvester by September 25, 2019.
7. ASCCC Part Time Regionals (Spring 2020) – “**Affirming Our Voice**” - this will be discussed at the next meeting.

A: Ideas/Discussion

8. Rostrum Article Submission:

- A: “Affirming our Voice” Article – Article Outline Due: 9-25-2019
- B: Volunteers - Kelan Koning and Grace Chee volunteered.

9. End of Meeting

Meeting adjourned at 7:25 pm.

Respectfully submitted,
Anna Bruzzese



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Part Time Committee Tuesday October 3, 2019 3:30 PM – 5:00 P.M.

1. Call to Order (Roll Call)
2. Meeting Minutes (9/17/2019) – **Vote/Review Required**
3. Review Agreed Part Time Institute Program Goals & Theme:

A: CCC Guided Pathways Award Program
B: Governance – “The Role of Faculty in Governance”
C: Affirming our Voice (Approved Conference Theme)
D: Faculty Diversification

4. Announcements:

Fall Plenary – November 7-9, 2019 – Newport Beach, California

5. Part Time Faculty Leadership Institute Program – January 24-25, 2020 Napa Valley Marriott & Spa

- **Comments/Request Executive Committee**
- **Reduce Session Breakout (4 Per Session/Selected)**
 - **Review Program Draft No. II**
 - **Presenters List Suggested for Discussion**
(Henderson)

6. Rostrum Article Outline:

A: “Affirming our Voice”/Article Outline (Wesley)

7. **Upcoming Meeting: October 24, 2019 3:30 P.M. – 5:00 P.M.**

8. End of Meeting – 5:00 P.M.

**"If you want to go fast, go alone. If you want to go far, go together."
– African Proverb**



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC Part Time Committee

Tuesday October 3, 2019

3:30 PM – 5:00 P.M.

Zoom

MINUTES

1. Call to Order (Roll Call)

Chair Silvester Henderson convened the meeting at 3:31 pm and welcomed the participants Present: Anna Bruzzese, Grace Chee, Silvester Henderson, Katie Oesau, Jay Parnell, Briseida Ramirez and Andrew Wesley, as well as a guest from 3CSN: Rebecca Moon-Stone

2. Meeting Minutes (9/17/2019) – The committee minutes reviewed and voted unanimously to approve the minutes from 9/17/2019 with a correction to the spelling of Katie’s last name.

3. Review Agreed Part Time Institute Program Goals & Theme:

- A: CCC Guided Pathways Award Program
- B: Governance – “The Role of Faculty in Governance”
- C: Affirming our Voice (Approved Conference Theme)
- D: Faculty Diversification

The committee reviewed the Institute’s program goals and theme.

4. Announcements:

Fall Plenary – November 7-9, 2019 – Newport Beach, California

Silvester encouraged everyone to attend the Plenary and described the event.

5. Part Time Faculty Leadership Institute Program – January 24-25, 2020 Napa Valley Marriott & Spa

- **Comments/Request Executive Committee**
- **Reduce Session Breakout (4 Per Session/Selected)**
 - **Review Program Draft No. II**
 - **Presenters List Suggested for Discussion (Henderson)**

The committee reviewed the proposed draft of the Institute, which was revised to incorporate the suggestions made by the ASCCC Executive Committee during their meeting in Riverside on 9/28/19. Silvester asked that committee members and members of 3CSN confirm their arrival and departure with him. The committee is planning to meet at 1:30 pm on January 23, 2019.

6. Rostrum Article Outline:

A: "Affirming our Voice"/Article Outline (Wesley)

Andrew will revise the article since the Program is changed and since the article will be published after the Institute, as well as consider the Committee's suggestions.

7. Upcoming Meeting: October 24, 2019 3:30 P.M. – 5:00 P.M. The Committee will focus on planning an interactive session.

Meeting adjourned at 5:03 pm.

Respectfully submitted,
Anna Bruzzese



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Relations with Local Senates Committee
Friday, October 18, 2019
10 am – 3 pm
Mission College
TAV 140

MINUTES

I. Selection of note taker- Mayra Cruz

II. Welcome and introductions; getting to know you activity

Anna welcomed members. Members conducted an activity to get to know each other.

In attendance: Anna Bruzzese, Mayra Cruz, Travis Ritt, Robert Stewart, Thais Winsome

Absent: Cheri Fortin

III. Review the community norms and expectations:

<http://www.livebinders.com/play/play?id=1713815#anchor>

Anna reviewed the norms. The committee adopted the norms.

IV. Review the committee charge and responsibilities:

“The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. Its overall purpose is to provide an opportunity to share local and state concerns, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members should be conversant with pertinent statutes and strategies for effective academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

Notes:

Members represent specific area as defined in the directory, may perform local senates visits, and provide input in the planning of the Faculty Leadership Institute.”

No changes to the charge. Members recommended that we infuse equity, diversity and inclusion proposed statement (former ASCCC Inclusivity Statement) once adopted by the body after Plenary.

- V. Review the committee priorities:
- a) 2019-2020 committee priorities:
<https://docs.google.com/spreadsheets/d/16LxdTXnuPX8WUI8n0yPuQZSCARSDD72TTEk5g4xZLR8/edit#gid=1089474386>
 - b) 2018-2019 end of the year RwLS report:
<https://drive.google.com/file/d/1KSdNdX-Rn7QI8JW39BNdEhAdLwr66Zqx/view>
 - c) 2018-2023 ASCCC Strategic Plan:
<https://www.livebinders.com/play/play?id=1713815#anchor>
 - d) 2019-2020 ASCCC Goals (attached)

Members reviewed the documents above to develop the committee's action plan. Anna to follow-up with:

President John Stankas on the following resolutions

- F18 5.02 Identify and Report Costs of AB 705
- S18 13.06 Using Date to Assess the Impact of AB 705
- S18 19.01 Faculty Involvement in Responding to Litigation to Students Complaints

Follow-up with the Guided Pathways Taskforce on S18 13.06 Using Date to Assess the Impact of AB 705

Follow-up with Ed Pol on F181.03 Academic Freedom: ASCCC and Local Senates recommendations.

Follow up with EDAC on S19 13.03 In Support of All Gender Restrooms (Mayra)

The committee is recommending that the timeline for developing a paper to address S18 19.02 Defining Collegiality in the Workplace be moved to Fall of 2020.

- VI. Develop a plan to address the committee priorities
Members developed the draft Committee's Action Plan. See attached.

- VII. Scheduling of future meetings

The following meetings were scheduled:

11/22/19 at 8am (Zoom)

12/11/19 at 8am (Zoom)

1/17/19 10am-3pm (In person at Los Angeles Southwest College)

- VIII. Announcements

- a. [Fall Plenary](#) - November 7-9, 2019; Newport Beach
- b. [Area Meetings](#) - March 27-28, 2020; Various Locations
- c. [Spring Plenary](#) - April 16-18, 2020; Oakland

Resources:

Travel form at: <http://www.asccc.org/content/flight-and-travel-request>

Reimbursement form at:

<https://asccc.org/sites/default/files/SenateReimbursementForm2019.pdf>



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Transfer, Articulation and Student Services Committee

9 October 2019, 4 p.m.

Zoom

MINUTES

- I. Call to Order and Adoption of the Agenda
- II. At 4:11 p.m. Sam Foster (chair) welcomed the committee members participating in today's meeting: Anna Bruzzese, Jose Lara, Lorraine Burnham-Levy, Mark Osea and Miles Vega. The committee unanimously adopted the agenda.
- III. Volunteer note taker
Anna volunteered to take notes.
- IV. Review Transfer Paper outline based on Executive Committee recommendations (attached)
The ASCCC Exec reviewed the proposed outline at its last meeting on September 28th and wanted to explicitly address equity in this paper, to add something about disability services, as well as something about UC transfer pathways, and pathways to community colleges with Bachelor's degrees. Sam clarified that the organization of the paper might change to improve the flow.

Mark will work on the section on Articulation and SB 1440.

Justification/introduction/Title 5 will be developed by Sam and Anna.

Jose will work on Transfer Center, online educational planning, and transfer partnerships, as well as ADTs. He will reach out if he needs help. Lorraine volunteered to add to the section about private transfer partnerships.

Miles will work on value and benefits of transferring, as well as on disability services.

Lorraine will work on Guided Pathways aspect and onboarding, as well as private transfer partnership.

Everyone shared their Gmail addresses, and Mark created a Google drive for the Committee members to work on the paper.

- V. Review TASSC Charge (attached)
 - a. Executive Committee FeedbackAt its August 30th meeting, the committee reviewed its charge:

"The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements and general information regarding counseling and library issues; discussion of current counseling and library programs; and consensus development on issues through study and research.

The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.”

The committee talked about whether the existing charge needs to be updated. There is a suggestion to emphasize transfer and articulation more specifically. The committee suggested the following wording:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements, issues and general information regarding Transfer, Articulation, Counseling and Library.

The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.”

Sam submitted proposed changes as an agenda item to the ASCCC Executive Committee. The Executive Committee discussed this item on September 28th, and Sam incorporated the Exec’s suggestions into the following version:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements, issues and general information regarding Transfer, Articulation, Counseling and other services that support instruction and student success. The committee makes recommendations to the Academic Senate Executive Committee.”

”

The committee discussed the changes suggested by the Executive Committee and approved them. Sam will submit the revised version as an agenda item for the next Executive Committee meeting.

- VI. Fall Plenary Breakout Session on Transfer Pathways – Sam and Craig Rutan will co-present on this topic. Jose and Lorraine are waiting to hear if they received the Foundation scholarships. If they don’t get them, they will reach out to their local colleges to see if they could get funded to attend. Sam will add Jose and Lorraine to the list of presenters for this breakout.
- VII. Update on Resolution 7.01 F17 [Creating Guidelines for Veteran Resource Centers](#)
The committee discussed putting together a survey. Sam reached to Michael Wyly, the author of the resolution, and is waiting to hear back. Sam will look into an existing resource list of veteran resource centers. And, he will also request feedback from the Executive Committee. The committee has thought of including the following questions: what is required to establish veteran resource centers, how much money it takes, what kind of space/location is needed, how is that obtained, what partnerships exist with outside organizations, the role of donations, who runs it, what kind of staff was necessary to get it up and running, mental health counseling component, any resources/information/contacts to veteran centers outside of California.
- VIII. Update on Resolution 7.02 S18 [Wrap-Around Services and Online Student Success](#)
Sam talked to John, and John was under the impression that there are already some Senate publications that have addressed this resolution. Sam will review them and see if the

existing resources are adequate, and if there is anything else the Committee needs to do on this topic.

IX. Future Meetings

- a. Next Zoom meeting October 30 at 4 p.m.
- b. In-Person Meeting January 30 at Rio Hondo College

X. Other Items for Discussion

There were no additional items.

XI. Announcements/Events

- a. **Area Meetings** – Various locations – October 13, 14
- b. **Executive Committee Meeting** – Newport Beach – November 6, 2019
- c. **Fall Plenary Session** – Newport Beach – November 7-9, 2019

XII. Adjournment

The meeting adjourned at 5:15 p.m.

Minutes respectfully submitted by Anna Bruzzese.

Effective and Equitable Transfer Practices in the Community Colleges
REVISED Outline for Paper

- I. Introduction
 - a. Justification for the Paper
 - i. Resolution
 - b. Other important considerations
 - i. Title 5
 - ii. Equity
 - iii. Legislation
 - iv. Guided Pathways
- II. The Value and Benefits of Transferring from a Community College
- III. The Community College Role in Student Persistence, Completion, and Transfer
 - a. The role of the local academic senate
 - b. Students
 - c. Marginalized groups
 - d. Disability Support Services
 - e. Other Educational Support Services
 - f. Instruction
 - g. Other faculty roles
- IV. Strengthening the Transfer Paths
 - a. Recruitment and Onboarding within the guided pathways framework
 - b. Effective Practices and Counseling Models
 - c. Transfer Center
 - i. Transfer Center Director and Personnel
 - ii. Counseling Faculty Role in the Transfer Center
 - d. Online Education Planning, Platforms, and Software
 - e. UC Transfer Pathways
- V. Transfer Partnerships
 - a. UC
 - i. UC Transfer Pathways
 - b. CSU
 - i. Associate Degrees for Transfer
 - c. Private, and HBCUs
 - d. Community Colleges with Bachelor's Degrees
- VI. Articulation
 - a. The Role of the Articulation Officer
 - b. The Role of counseling faculty
 - c. Transfer Preparation and the Role of Discipline Faculty (Ensuring Course Equivalency)
 - d. C-ID Course Numbering System
 - e. External Exams (Advanced Placement, IB, CLEP, Credit for Prior Learning)
 - f. Transfer Preparation and ASSIST
- VII. Challenges
- VIII. Conclusion
- IX. Recommendations for Practice
- X. References

- a. Title 5 section 51027 “Transfer Centers: Minimum Program Standards” -
[https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))
- b. CCCCCO Transfer Center Annual Reports

XI. Appendices



**Academic Senate
for California Community Colleges**

LEADERSHIP. EMPOWERMENT. VOICE.

**C-ID Advisory Committee Minutes Draft
May 9, 2019
Holiday Inn - Balboa/Calaveras Room
300 J Street
Sacramento, CA 95814
11:00 am – 4:00 pm**

In Attendance:

Deanna Abma, Articulation Officer, City College of San Francisco
Cheryl Aschenbach, ASCCC North Representative, ASCCC
Dominic Calabrese, C-ID Process and Review Director, ASCCC
Roger Gerard, Culinary Arts Faculty, Shasta College
Njeri Griffin, Project Monitor, California Community Colleges Chancellor's Office
Jim LoCascio, Mechanical Engineering, Cal Poly San Luis Obispo
Krystinne Mica, Executive Director, ASCCC
Amanda Paskey, C-ID Advisory Chair, Cosumnes River College
Michelle Pilati, C-ID Special Projects Director, ASCCC
Carolyn Reisner, Articulation Officer, Folsom Lake College
Craig Rutan, ASCCC Secretary, ASCCC
John Tarjan, Business Faculty, CSU Bakersfield

Via Telephone:

Rebecca Eikey, ASCCC Area C Representative, ASCCC
Raul Arambula, Dean, California Community Colleges Chancellor's Office
Kyle Burch, Articulation Officer, CSU East Bay

Staff:

Heidi Roodvoets, C-ID Program Specialist, ASCCC
Miguel Rother, Director of Grants and Initiatives, ASCCC
Megan Trader, Program Coordinator, ASCCC

I. Introductions and Announcements

Chair Paskey welcomed committee members and introductions.

II. Approval of the Agenda

By consensus, the agenda was approved as presented.

III. Approval of September 20, 2018 Meeting Minutes

Motion to approve September 20, 2018 minutes.

Motion to approve the minutes (Reisner, Aschenbach) MSC

IV. ICW

A. ITIS ISMC Discussion

Chair Paskey informed the group that, at the March 19, 2019 Intersegmental Curriculum Workgroup (ICW) meeting, the Information Technology and Information Systems (ITIS) Faculty Discipline Review Group (FDRG) expressed interest in developing a Transfer Model Curriculum (TMC) based on the existing ITIS Intersegmental Model Curriculum (ISMC). This request was made by the FDRG in the past, but the discipline did not meet the TMC development requirements of 200 transfer students per year, and at least 4 CSU campuses that offer the major. The FDRG stated that ITIS now meets the requirements and qualifies for TMC development. ICW members expressed the need for explicit CSU support of a TMC, the need for complete ITIS FDRG membership, as well as data regarding transfer students. ICW agreed that the FDRG will be contacted and invited to attend an upcoming ICW meeting to discuss TMC development once the group has compiled the requested data.

B. Engineering

LoCascio informed the committee that a resolution for the CSU Academic Senate was recently drafted based on a recommendation from CCC and CSU Engineering faculty from the California Engineering Liaison Council (ELC). The resolution aims to provide students completing a degree aligned to the Engineering ISMC with similar transfer guarantees as an ADT. However, since Engineering is a high unit major, the guarantee would only apply to admission to the CSU segment with junior standing and would not carry the same 120-unit cap as the current TMCs.

The group discussed how an Engineering ISMC with the recommended guarantee would be reviewed by the California Community College Chancellor's Office (CCCCO) and suggested using naming conventions to designate it as different from other ISMC and TMC.

The group expressed support for the recommended resolution and asked that LoCascio keep members updated on the resolution's progress.

V. TMC/Descriptor Revisions

A. COR Expedited Review

Chair Paskey discussed the proposed revisions to the C-ID Descriptor Review Process document. Due to recent changes by the California Commission on Teacher Credentials (CTC) to the Elementary Teacher Education Subject program standards, C-ID was asked to begin an out of cycle review for descriptors within the Elementary Teacher Education TMC. The draft revisions to

the C-ID Descriptor Review Process document is being brought before the group to allow for an expedited review process of C-ID approved courses if non-substantive changes are made to one of the descriptors being reviewed. The group discussed the revisions and suggested changes to the language.

Rother explained to the group that in addition to the need for an expedited review process there are concerns regarding finalizing proposed changes to the descriptors in a timely manner due to many of the FDRGs not being represented equally by CCC and CSU faculty. The group discussed the negative impact that delays in finalizing the changes would have on students. A suggestion was made to create a mechanism for the C-ID Advisory Committee to work with, or act as, the FDRG in circumstances such as this where students will be negatively impacted. The group worked to draft the following language to be included in the document:

Under extraordinary circumstances, and by 2/3 vote of the committee and majority support of both ASCCC and ASCSU representatives, the C-ID Advisory Committee may temporarily act as the FDRG for a discipline to enact changes to descriptors to avoid adverse consequences to students that would occur if normal curricular review processes were followed.

It was stated that if a committee member/s were to abstain from the vote they would need to be specifically listed by name in the minutes.

- **Motion to approve the C-ID Descriptor Review Process document with changes (Pilati, Rutan) MSC**
- **Motion to approve that under extraordinary circumstances, and by 2/3 vote of the committee and majority support of both ASCCC and ASCSU representatives, the C-ID Advisory Committee may temporarily act as the FDRG for a discipline to enact changes to descriptors to avoid adverse consequences to students that would occur if normal curricular review processes were followed. (Unanimously approved)**
- **Motion that the disciplines impacted by the Elementary Subject Matter (ESM) program changes qualifies as an extraordinary circumstance, and that C-ID Advisory will work with the incomplete FDRGs to implement the changes. (Aschenbach, Pilati)**

B. Naming Protocol for TMCs/Substantive Changes

Chair Paskey informed the group that this topic was being brought before the committee as a request that originated from the California Intersegmental Articulation Council (CIAC). The question was raised regarding proposed revisions to the Business TMC, and if approved how those changes would impact CSU campuses. The concern from CSU CIAC members was that there will need to be different naming conventions for the older version of the TMC and the revised version, in order for CSU campuses to identify which TMC a student's

degree would align to. Group members agreed that there is a need for further discussion with CSU Chancellor's Office representatives regarding naming protocols and catalog rights.

Follow up: The C-ID Advisory Committee will place this topic on hold until more information on the topic can be gathered.

C. Catalog Rights

Reisner presented to the committee the definition of catalog rights. She explained that students have catalog rights until they lose enrollment or graduate. Furthermore, if a TMC is changed, and a college changes their ADT to align to the updated TMC, students who started the ADT before it was updated have the right to complete the original ADT as it was written when they started. The group discussed that a college could offer a student a course substitution if needed and that because of catalog rights, CSUs may still see student applications with completed but outdated TMCs.

Follow up: This item will be brought back for further discussion at the next meeting with a CSU Chancellor's Office representative present.

VI. 5-Year Review

Rother presented to the group the disciplines that would be undergoing their 5-Year Reviews in fall 2019. The disciplines are: Sociology, Administration of Justice/Criminal Justice, Early Childhood Education (ECE), Geology, Studio Arts, and Computer Science. Rother explained that there are some disciplines that began their reviews in fall 2015 and are still working to complete them. The group discussed the need for a process to move forward with incomplete reviews when FDRGs do not have all of the required six members, but have representation from both CCC and CSU segments, have been undergoing their review for over one year, and if the proposed changes are non-substantive.

A process needs to be developed to move forward with incomplete 5-Year Reviews, for descriptors only, when FDRGs do not have all of the required six members, but have representation from both CCC and CSU segments, have been undergoing their review for over one year, and if the proposed changes are non-substantive. (Pilati, Abma)

VII. Mic-Cycle Revisions: Next Steps & Timelines

A. Business Administration TMC

Tarjan provided a brief overview of recent Business Administration FDRG discussions, in relation to proposed revisions to the TMC. At this time, the FDRG is working to revise the TMC and a draft will be provided to C-ID staff to prepare for vetting in the near future.

B. Elementary Teacher Education

The group agreed that this topic was discussed previously during the meeting.

VIII. General Updates

A. MCW Update

Aschenbach provided an update on the work of the Model Curriculum Workgroup (MCW). MCW recently reviewed the composition of the group and now includes two CCCAOE appointed representatives from the CCC system. MCW is currently working to engage ASCCC CTE Liaisons in the C-ID process to help reach more CTE faculty. Additionally, the group looked at what the incentives are for CCCs to align to a MC, and began work on a fast track approval process for certificates and degrees aligned to a MC.

B. AO Subgroup Membership

Rother informed the group that two members of the AO subgroup would be retiring and leaving the subgroup. Due to these upcoming departures, a request for faculty to join the subgroup had been sent out and two new members have been identified. The faculty selected are Lynn Fowler of American River College and Craig Kutil of Las Positas College.

IX. Future Agenda Items and Next Meeting Time/Place

- Naming Protocol for TMCs/Substantive Changes
- Catalog Rights
- A process needs to be developed to move forward with incomplete 5-Year Reviews

The group agreed to meet early next fall and that a Doodle poll would be sent out by the C-ID team to the committee members to identify the best next meeting date.

X. Adjournment

The group congratulated Abma on her upcoming retirement and thanked her for her work on the C-ID Advisory Committee and dedication to C-ID.

Respectfully Submitted by Heidi Roodvoets, C-ID Program Specialist, ASCCC



ASCCC Guided Pathways Task Force Meeting (GPTF)

Wednesday, August 21, 2019

Embassy Suites Riverfront Promenade, Sacramento, CA

10:00 a.m.- 3:00 p.m.

In Attendance

Jessica Alabi, ASCCC Guided Pathways Faculty Lead, Orange Coast College
Julie Bruno, Communications Faculty, Sierra College, ASCCC Past-President
Mayra Cruz, ASCCC Area B Representative
Nate Donahue, ASCCC At-Large Representative, Santa Monica College
Janet Fulks, ASCCC Guided Pathways Faculty Lead
Jeffrey Hernandez, ASCCC Guided Pathways Faculty Lead
Virginia May, Chair, Guided Pathways Taskforce
Timothy Pawalk, Business and Computers information Technology, Sand Diego Continuing Ed.
Meridith Seldon, Yuba Community College, Psychology Faculty
Ty Simpson, ASCCC Guided Pathways Faculty Lead
Eric Thompson, Humanities Faculty, Santa Rosa Community College
Eric Wada, C-ID Co-Curriculum Director

Staff

Krystinne Mica, ASCCC Executive Director
Miguel Rother, ASCCC Director of Grants and Initiatives
Jennifer Valencia, ASCCC Program Manager

I. Introduction and Announcements

Chair May called the meeting to order at 10:00 a.m.

II. Approval of Agenda and previous

Agenda was approved by consensus.

III. Scope of Work, Goals and Expectations

Mica discussed the Guided Pathways (GP) Statement of Work (SOW) with the group.
The SOW was written to allow flexibility as the needs and goals of GP evolves.
The group reviewed the attachment/graphic that shows the GP pillars.

Follow up: The GP pillars graphic will be edited to include the GP Taskforce goals.

IV. Basecamp

Rother provided a brief overview of the Basecamp application. Members discussed the benefits of utilizing the application. The group requested that a

training session be scheduled for a more in-depth training of Basecamp. By consensus, group members agreed to move forward with the utilization of Basecamp as a project management tool.

No Action by motion was taken by this action.

Follow up: Rother will schedule office hours to provide online training on the Basecamp application.

V. Tools

Fulks provided an overview of the challenges and achievements regarding GP tool development. The group discussed collaborative tool development efforts with other organizations such as the Research and Planning (RP) Group, and the Career Ladders Project. It was noted that the GP taskforce should continue to create tools for colleges in addition to these collaborative efforts. Tools are to be custom made for individual colleges granting them the freedom to create their own tools focusing on guidelines and majors. Group members discussed the proposed GP logos and suggested edits. The group agreed to move forward with the use of a new logo with suggested edits.

Follow up: Edits will be made to the GP logo.

VI. Presentations

Task Force members discussed the importance of ensuring that leads and presenters are assigned to presentations related to guided pathways, and that resources are available to members, such as PowerPoint decks to be utilized when putting together presentation materials. It was also noted that past presentation materials are currently housed in an accessible, communal account in Canvas.

Follow up items:

- GP Staff will create a PowerPoint deck using the new GP logo.
- Members of the task force will attempt to reach rural colleges by facilitating regional meetings.
- GP presentations will be held at the ASCCC Academic Academy and Fall Plenary.
- Presentation materials will be stored in Canvas and Basecamp.

VII. Events

A. Guided Pathways Fall regional meetings

May and Mica will discuss possible meeting dates and locations. The goal is to target community colleges in rural areas in the north and south regions. The meeting dates and locations are to be determined for October and November. The target audience is the senate president, academic representative, GP liaisons, student representatives and faculty members.

B. Academic Academy

Faculty diversity, equity, and online tech to take place on 9/12-14 along with partnering student senate. Students will also be presenting.

C. Fall Plenary- resolutions, breakout sessions

Potential resolutions to bring forward at Fall Plenary were discussed. May submitted the following breakout session topics: Guided Pathways in years 3, 4, 5 and the role of the ASCCC; Scale of Adoption Assessment (SAA); and Guided Self Placement for All.

Follow up: Resolutions are due to Ginni by September 3, 2019.

VIII. Data

The group discussed the importance of analyzing both qualitative and quantitative data sets, as well as revisiting best practices, in order to ensure that the GP project remains relevant and current to the evolving needs of colleges and students. Group members discussed collaboration with the Research and Planning (RP) Group, as well as several data guidelines for Guided Pathways.

IX. Rostrum

The group discussed topics for Rostrum articles to be included in the Fall Plenary Rostrum and agreed on four topics. It was noted that submissions are due by September 26, 2019.

Article	Appointed to Members
The state of meta majors in the CCC	Fulks and Donahue
Counseling faculty and senates AS Representation	Hernandez and Simpson
Major Selection and Student Engagement <ul style="list-style-type: none"> ➤ Using student assignments to implement student voice, for input with scheduling. 	Alabi

Follow up: Rother will add a reminder for the Rostrum due date of September 18, 2019.

X. Pillar 4

The group discussed the importance of, and ways to support faculty to ensure that they feel empowered and not isolated. Suggestions were made to partner with 3CSN to host regional meetings directed towards part-time faculty, and to look into funding to pay part-time faculty to attend institutes or regional meetings.

Task force members were assigned to the teams below for the upcoming year:

Areas	Communications and Statewide Committees	Canvas Website	Webinars	Presentations	Tools	Guided Pathways Liaison Support	Technical Visits
Lead	Krystinne	Ty	Jessica	Ginni	Janet	Jeffrey	Ginni
Co-Lead	Ginni, Julie	Nate	Janet	Mayra	Nate	Ginni	Janet
Members		Janet Meredith	Jeffrey Ty Timothy		Eric T Eric W Mayra Meredith	Julie Jessica	

XI. Future Agenda and Items and Meeting Times

Possible dates for regional meetings are Thursday October 24th, Friday October 25th, Friday November 1st and Friday Nov 22nd. On Friday November 1st and 22nd two meetings will be held for the North region and South region on the same date. The next GP meeting will be held on October 1st in person at Santa Monica College at 10:30am to 3:00pm. A Zoom meeting is to be set up for the 4th of Sept 8:00am.

Meeting called to an end at 3:00pm.
Respectfully submitted by:
Jennifer Valencia, ASCCC Program Manager



**Guided Pathways Task Force (GPTF)
 Wednesday, September 4, 2019
 8:00 a.m. – 9:00 a.m.**

In Attendance

Jessica Ayo Alabi, ASCCC Guided Pathways Faculty Lead, Orange Coast College
 Mayra Cruz, ASCCC Area B Representative
 Nate Donahue, ASCCC At-Large Representative, Santa Monica College
 Janet Fulks, ASCCC Guided Pathways Faculty Lead
 Jeffrey Hernandez, ASCCC Guided Pathways Faculty Lead
 Virginia May, Chair, ASCCC Guided Pathways Taskforce
 Meredith Seldon, Yuba Community College, Psychology Faculty
 Ty Simpson, ASCCC Guided Pathways Faculty Lead
 Eric Wada, C-ID Co-Curriculum Director

ASCCC Staff

Krystinne Mica, ASCCC Executive Director
 Miguel Rother, ASCCC Director of Grants and Initiatives
 Jennifer Valencia, ASCCC Program Manager

I. Introduction and Announcements

Chair May called the meeting to order at 8:00 a.m.

II. Approval of Agenda

Agenda was approved by consensus.

III. Rostrum Article Update

May reviewed articles and topic assignments. May the provided feedback for the process of writing Rostrums.
 May reviewed rostrum article assignments.

Rostrum Topic	Article Assignments
The State of Meta-Majors in the CCCs	Fulks and Donahue
Governance in Guided Pathways	May and Thompson

Counseling and AS Representation in Guided Pathways	Simpson and Hernandez
Student Engagement in Guided Pathways	Alabi and Cruz

Follow Up: Rostrum articles are to be submitted to May on September 26th, 2019 for review.

IV. Resolutions

May introduced two resolutions for group discussion.

A. Resolution - Collegial Consultation During Implementation of GP

This resolution will conduct a survey to ascertain and evaluate if and how collegial consultation has been used to implement the areas of guided pathways that fall within academic and professional matters. The results of the survey will be used to create professional development training on Governance and Guided Pathways implementation.

B. Resolution - Assessing Student Equity and Achievement in GP

This resolution encourages local senates to participate in the annual report on Student Equity and Achievement Program (SEAP) and the assessment of how SEAP funded activities contribute to local Guided Pathways implementation.

The group reviewed the resolutions, discussed the areas and challenges that the resolutions will address, and suggestions were made for edits. GP Members discussed developing connections between faculty, the CCCCO and the ASCCC in order to broaden the reach and increase the resources of the GP Taskforce. Members shared their concerns for students' success and equity as some programs are not properly targeting or benefiting underserved students.

Follow up: Minor edits will be made before May moves forward with the resolutions.

V. Team Lead Reports

A. Webinars

Ayo Alabi provided schedule, topics, and descriptions of upcoming GP webinars. GP webinars will be held every second and fourth Wednesday of the month. Team planning meetings are scheduled for the first and third Wednesday of the month. The schedule for the GP webinars was posted on Basecamp to provide members with personal access.

B. GP Liaisons

Hernandez drafted a letter to GP Liaisons for May to review. May then suggested to send out a survey to GP Liaisons to obtain responses in October to schedule regional meetings for spring 2020.

C. Technical Visits

The group discussed dates and locations for the upcoming regional meetings. A suggestion was made to create a general presentation that can be used for all of the meetings but still tailored to address local needs.

Regional meeting dates:

North	South
October 24, 2019	October 25, 2019
November 1, 2019	November 1, 2019

Follow up: May will work with the group regarding facilitators for the regional meetings once locations are confirmed.

V. Future Agenda Items and Follow-up

A doodle poll will be sent to identify a date/time for a Zoom meeting. Future GP Task Force meetings dates and times will be discussed during the October 1, 2019 in-person meeting.

Meeting called to an end at 9:00 a.m.

Respectfully submitted by:

Jennifer Valencia, ASCCC Program Manager



Model Curriculum Workgroup (MCW) Minutes
May 15, 2019
10:00 am – 2:00 pm
669-900-6833 | 646-876-9923
Meeting ID: 958-802-735

In Attendance:

Cheryl Aschenbach, MCW Chair, ASCCC North Representative, ASCCC
Dianna Chiabotti, Dean, Career Education and Workforce Development, CCCAOE
Njeri Griffin, C-ID Grant Monitor, CCCCCO
Andrew Maz, Music Faculty, Cerritos College
Krystinne Mica, Executive Director, ASCCC
Amanda Paskey, C-ID Curriculum Director, ASCCC
Michelle Pilati, C-ID Special Projects Director, ASCCC
Carrie Roberson, ASCCC North Representative, ASCCC

Staff:

Heidi Roodvoets, C-ID Program Specialist, ASCCC
Miguel Rother, Director of Grants and Initiatives, ASCCC
Megan Trader, Programs Coordinator, ASCCC

I. Introductions and Announcements

Chair Aschenbach welcomed committee members and introductions were made.

II. Approval of the Agenda

Items added to the agenda included:

- Discipline Input Group (DIG) meeting update
- Conversation for process of handling outstanding Model Curriculum
- Update from C-ID Advisory Committee

MSC to approve agenda with additional items.

III. Approval of February 20, 2019 Meeting Minutes

A correction was made to the attendance list for the previous meeting minutes – Carrie Roberson was added to Attendance via Phone.

MSC to approve February 20, 2019 Meeting Minutes with correction.

IV. Regional/ MC Descriptors

The group discussed the possibility of creating a process to develop descriptors and Model Curricula (MC) for Career Technical Education (CTE) disciplines on a regional basis. Certain disciplines have regionally specific programs due to different industry demands based on a field's geographical area (e.g. Welding). The committee discussed disciplines that may be able to benefit from using a previously developed framework such as C-ID as a starting point from which to evolve their programs. The committee discussed what these new processes would look like in terms of vetting, and faculty participation such as Faculty Discipline Review Groups (FDRGs) and Course Outline of Record Evaluators (COREs).

The committee discussed possible criteria to consider for disciplines to be eligible for such a program, which included: the number of faculty who collaborated on and vetted the proposed curriculum, the degree to which the curriculum is crafted by the faculty (i.e. did they originate it or are they repackaging from an outside third party?), whether the discipline requires certification or licensing that is regulated by the state of California, and whether there is an urgent, emerging or established employer need for skilled workers in the discipline.

Chair Aschenbach drafted a document – “Proposal for CTE C-ID MC Consideration” – and the document was edited collectively by MCW members. The group added language to specify that CTE disciplines applying for C-ID MC consideration should belong to industries where demand for specialized skill is urgent (immediate large-scale employment), the industry is emergent and growing with a need for specialized skills, or the industry is established and has Labor Market Information (LMI) which shows a consistent need for a skilled workforce.

Chair Aschenbach presented a motion to adopt the document, “Proposal for CTE C-ID MC Consideration”: Approved

Chair Aschenbach presented a motion to pilot a streamlining process for regionally specific CTE MC and descriptors, such as Entrepreneurship, as per the stipulations recorded on the document, “Proposal for CTE C-ID MC Consideration”: Approved

The group agreed that the Proposal for CTE C-ID MC Consideration document will remain internal until after it is piloted by at least one discipline.

V. 5C Update

The group reviewed the draft Streamlining Approval of CTE C-ID Aligned Programs document. The draft outlines a streamlined process for the submission of C-ID MC aligned certificates and degrees to the CCCCO. The group proposed several revisions to the draft.

Chair Aschenbach presented a motion to approve the revised document “Streamlining Approval of CTE C-ID Aligned Programs”, and provide a copy to 5C for review and approval: Approved.

VI. Verification & Identification Document

The draft Verification & Identification Document was discussed and collectively revised by the group. Group members discussed the draft – several revisions were suggested.

The group agreed to revisit the document after 5C has reviewed the proposed “Streamlining Approval of CTE C-ID Aligned Programs” document.

VII. CTE FDRG Guidelines

The group discussed the need for guidance in relation to FDRG composition, and timelines for FDRGs to complete descriptors and MC. For disciplines where C-ID is unable to appoint faculty to form an FDRG, it was suggested to hold a DIG meeting where faculty can approve materials in order to move forward. The group discussed aiming for the appointment of 5 faculty members per FDRG but allowing FDRGs with as low as 3 members for disciplines that are unable to form larger FDRG groups.

The group discussed ways to facilitate FDRG completion of descriptors and MC – travel reimbursement and stipends for FDRGs that meet timelines and targets were identified as possible incentives. Maz suggested creating a set of instructions or a written guide for FDRG protocol to provide clear timelines, as well as help the FDRG lead and members during the development process. Maz volunteered to draft an outline of a written guide for FDRG members.

VIII. Follow Up

Items not discussed during this meeting - to be discussed via phone conference on 6/5/19:

- Model Curricula Review: Addiction Studies & Fire Technology
- Review of FDRG Guidelines (Drafted by Maz)
- CTE Liaison Communication Plan
- 2019 – 2020 Planning/ Goals
- Process for Incomplete Model Curricula
- ASCCC Events Update

IX. Adjournment

Respectfully submitted by Megan Trader, Programs Coordinator



Academic Senate
for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

ASCCC OERI Advisory Committee

April 22, 2019

1:00 pm – 3:00 pm

1 669 900 6833 | 1 646 876 9923

Meeting ID: 650 693 856

In Attendance via Zoom:

Dave Dillon, Counselor, Grossmont College

Geoffrey Dyer, Area A Representative, ASCCC

Shagun Kaur, ASCCC OERI Regional Lead

Erin Larson, Educational Services & Support Division Specialist, CCC Chancellor's Office

Krystinne Mica, Executive Director, ASCCC

Allison Murray, OER Representative, ASCCC

Jennifer Paris, ASCCC OERI Regional Lead

Michelle Pilati, OERI Advisory Committee Chair, ASCCC

Amanda Taintor, ASCCC OERI Regional Lead

Suzanne Wakim, ASCCC OERI Regional Lead

Iysha Youngblood, President, SSCCC

Staff:

Miguel Rother, Director, ASCCC

Megan Trader, Programs Coordinator, ASCCC

I. Introductions

Pilati welcomed members and introductions were made.

II. Approval of April 22, 2019 Agenda

The agenda was approved as presented.

III. Review and Approval of March 29, 2019 Minutes

The minutes are to be reviewed by committee members and presented for approval at the next meeting.

IV. Request for Letters of Interest

The request for letters of interest is an informal invitation for people to start exploring and sharing ideas that may have a large impact on OER adoption across the state. The ASCCC will be informing faculty that the application process will be open to fund OER activities, however the letters of interest are not part of the formal application process. The letters are an effort to encourage more people to participate and start sharing ideas.

The letters of interest will be used to inform the ASCCC OERI application and prioritization process – and it allows the ASCCC to see how participating faculty ideas fit within the broader structure, as well as specific priorities that have already been developed.

The letters of interest are due on Friday, April 26, 2019 with the intent to streamline the application process by this date to ensure they have a good window to apply before summer.

V. Resource Prioritization and Resource Review Process

The committee conducted a general discussion regarding resource prioritization and the resource review process. The need to brainstorm resources that would have a maximum impact (i.e. courses that are at every college) was discussed, along with ways to increase OER adoption, adopt courses that have not been addressed at all, or courses that are part of a hard-to-fill GE area.

The committee also discussed the possibility of working with other states that are developing similar OER programs, as a statewide leadership collaboration. Arizona's similar efforts to adopt OER statewide was mentioned as an example.

Another item discussed was developing a mechanism for vetting, or a review process for OER resources that are in development. It was suggested to take some ideas from what publishers do, e.g. creating a test bank, and involve many people in the review process to incorporate the voices of all 114 colleges across the state.

Wakim suggested using Hypothesis as a program for reviewing OER more efficiently. Hypothesis was compared to Google Docs in terms of being a similar concept, and it's a tool used in LibreTexts and Pressbooks for peer review.

VI. Review of Authoring/Curation Platforms

The committee discussed the list of potential platforms to be considered. The committee is assigning different platforms to committee members who are using specific criteria to assess whether or not these platforms will be viable options. Pilati confirmed that although there is a working list the committee is

already identifying platforms that are not going to work, including Gitbook, Manifold and Merlot. The platforms being considered as having the most potential are LibreTexts, OER Commons and Pressbooks.

The discussion is ongoing – the attributes of the top three platforms being considered are as follows:

- LibreTexts – LibreTexts is beneficial since it is not a fully-formed platform, but rather is fluid and allows instructors to tailor course materials for their course goals. Additionally, the ASCCC OERI Coordinator has an open line of communication with LibreTexts Executive Director Delmar Larsen, allowing for easier dialogue and collaboration. In the future, ASCCC OERI will be testing, asking questions and creating an opportunity to address questions regarding technical issues that may be obstacles.
- Pressbooks – The Pressbooks platform does have a cost associated with it, however, Pressbooks wrote the ASCCC a proposal to do a no-cost pilot. The key will be to determine which services are going to have a cost related, and whether that cost is worth the service/interaction.
- OER Commons – This platform has the most accessibility – the interface is very user-friendly, and the platform provides easy-to-find user guides and documents to walk through any technical questions that may arise while using it.

The timeline for choosing a platform is not decided but it was suggested to allow people to use the platforms of their liking over the summer and then use the information gathered from that to help complete the rubric later.

VII. Cohort II Disciplines

Discipline (number of C-ID descriptors)

1. Accounting (2)
2. Art History (7)/Studio Arts (15)
3. Biology (9)
4. Business (5)
5. Economics (2)
6. Geography (10)
7. History (6)
8. Nursing (0)
9. Office Technology/Business Information Worker (22)
10. Political Science (6)

Cohort II Disciplines are disciplines being surveyed using a similar type of needs assessment that was performed for Cohort I Disciplines, which were disciplines assessed for OER needs and prioritization in Fall 2018. The idea is to develop clear priorities based on the responses received from the

upcoming vetting, and working on figuring out what kind of OER already exist for these disciplines and what their needs are.

Next step: Create a survey and confirm a due date for collecting responses.

VIII. OER Related Resolutions

A brief review of each resolution was presented – the Committee had no objections or comments to add.

Resolution 9.03 S19 – Documenting Open Educational Resource Options in Course Outline of Record

Resolution 9.04 S19 – Ensure the Accessibility of Educational Materials

Resolution 9.05 S19 – Support the Development of Open Educational Resources

Resolution 13.01 S19 – Develop Recommendations for the Implementation of a No-Cost Designation in Course Schedules

Resolution 13.02 S19 - Support for Faculty Open Educational Resources Coordinators

Youngblood discussed Student Senate for California Community Colleges (SSCCC) adopted resolutions – both the resolution to ban access codes and the resolution to make 50% of courses OER were adopted.

IX. Next Steps/ Future Agenda Items

1. Doodle Poll to be created to decide date and time of next meeting.
2. Consider connecting with other states regarding resource prioritization & review process – something to possibly follow up on at next meeting.

X. Adjournment

Respectfully submitted by Megan Trader, ASCCC Programs Coordinator