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EXECUTIVE COMMITTEE MEETING
Wednesday, April 10, 2019
Westin San Francisco Airport, Millbrae, CA

I. **ORDER OF BUSINESS**
   A. Roll Call

   President Stanskas called the meeting to order at 12:30 p.m. and welcomed members and guests.

   C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, D. Davison, G. Dyer, R. Eikey, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, C. Roberson, and C. Rutan.

   Liaisons: Wendy Brill-Wynkoop, Liaison, Faculty Association of California Community Colleges; Dan Crump, Liaison, Council of Chief Librarians; Don Miller, San Francisco East Bay Regional Chair, California Community Colleges Chief Instructional Officers; Alice Perez, Vice Chancellor of Academic Affairs; and Iiyshaa Youngblood President, Student Senate for California Community Colleges.

   Invited Guests: Pam Walker, Educational Consultant.

   Staff: April Lonero, Executive Assistant.

   B. **Approval of the Agenda**
   MSC (Henderson/Parker) to approve the agenda with a modified ending time of 6:00 p.m.

   C. **Public Comment**
   This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter <u>not</u> on the agenda. No action will be taken. Speakers are limited to three minutes.

   Rhonda Mohr, California Community Colleges Chancellor's Office; Rob Rundquist, California Community Colleges Chancellor's Office; Marty J. Alvarado, California Community Colleges Chancellor's Office; Lynn Shaw, California Community Colleges Chancellor's Office; Nance Nunes-Gill, Barstow Community College; Angela Echeverri, Los Angeles Community College District; Paul A. Courtney, Barstow Community College; Roy Shahbazian, Santa Ana College; Michelle Pilati, Rio Hondo College; Kimberley Stiemke, North Orange Continuing Education; and David Morse, Long Beach City College were in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 5
Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7
Members were updated on deadlines.

F. Local Senate Visits, pg. 13
Members updated the Local Senate Visits table.

G. One Minute Check-In
Members shared a one minute check-in.

II. CONSENT CALENDAR
   A. March 1-2, 2019 Meeting Minutes, Rutan, pg. 25
   B. Update of Awards Handbook, Eikey, pg. 35

   MSC (Eikey/Bruzzese) to approve the consent calendar as presented.

III. REPORTS
   A. President's/Executive Director's Report – 20 mins., Stanskas/Mica
   Stanskas reported that several faculty workgroups are discussing the Student Centered Funding Formula (SCFF) including: the Chief Business Officers (CBO) SCFF Advisory Workgroup on Fiscal Affairs, the Chief Executive Officers (CEO) Student-Centered Funding Formula Taskforce, and the Community College Student Success Funding Formula Oversight Committee. Stanskas discussed the memo, "Improving Participatory Governance with the Chancellor of the California Community Colleges", written in response to resolution F18 07.03. Stanskas presented at the Council of Chief Librarians' (CCL) Annual Deans and Directors Meeting on March 21, 2019. The Regulations Workgroup of Consultation Council has completed recommendations regarding the Faculty Obligation Number (FON). These will be presented at the next Consultation Council meeting. Stanskas has written an oppose unless amended position letter to Senator Stern regarding SB 462 Community colleges: Forestland Restoration Workforce Program. The UC Transfer Pilot Program was approved by the University of California Office of the President (UCOP) and the California Community College Chancellor's Office (CCCCO), and a taskforce is being formed for the implementation of the programs.

   Mica introduced the members of the Academic Senate Office and each member explained their position.

   B. Foundation President's Report – 5 mins., Aschenbach
   Aschenbach reported that the Spring 2019 Area Competition will be held throughout the Plenary Session. The Area competition award will be given to the Area that raises the most money and an additional award will be given to the Area that has the most donors that donate in the amount or multiples of $50.

Aschenbach specified that the funds raised will be used to provide scholarships for faculty to attend 2019-2020 Academic Senate events. The Foundation is sponsoring the ASCCC 50th Celebration Reception on Thursday April 11, 2019.

C. **Liaison Oral Reports** *(please keep report to 5 mins., each)*
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Wendy Brill-Wynkoop, Faculty Association of California Community Colleges (FACCC) Liaison, provided an oral report. Sadalia King was hired as the Government Relations Director. The election for the FACCC Board of Governors closes April 30, 2019. President-Elect Debbie Klein will begin her term as President on June 15, 2019. A meeting was held in Sacramento on April 2, 2019 regarding the Student Centered Funding Formula (SCFF) with many faculty organizations represented. FACCC is creating a proposal regarding the SCFF as asked by Governor Newsom's staff.

Don Miller, California Community Colleges Chief Instructional Officers (CCCCIO) San Francisco East Bay Regional Chair, provided an oral report. The CCCCIO Spring Conference: Creating Connections – Building Bridges, is April 17-19, 2019 at the Hilton San Francisco Financial District, with a Deans Institute April 15-17. Miller expressed the CCCCIOs concerns regarding the SCFF, the lack of funding for library equipment and materials, and the legislature's request for strong workforce outcomes.

Iiyshaa Youngblood, Student Senate for California Community Colleges (SSCCC) President, provided an oral report. The General Assembly was held April 4-7, 2019 at the McClellan Conference Center in Sacramento. Youngblood reported that many resolutions were passed, including resolutions regarding OER. The SSCCC is supporting AB 302 (Berman) Parking: homeless students and SB 291 (Leyva) Postsecondary education: California Community College Student Financial Aid Program, and co-sponsoring AB 1504 (Medina) Community colleges: student representation fee: statewide community college student organization: goals. The SSCCC's Capitol Advocacy Day is on May 2, 2019 in Sacramento.

Dan Crump, Council of Chief Librarians Liaison, provided an oral report. Crump reported that the Library Services Platform (LSP) Taskforce and workgroups are continuing to work on the implementation of the LSP. A request for ongoing funding for the LSP will be submitted to Consultation Council for inclusion in the 2020-2021 Board of Governors Budget Request. The Deans and Directors Meeting was held March 21-22, 2019 at the Embassy Suites Riverfront Promenade in Sacramento.

IV. **ACTION ITEMS**
A. **Legislative Report – 10 mins., Davison, pg. 47**
The Executive Committee received an update on current legislative issues and

bills of interest. Davison noted that resolutions will be brought to the Plenary Session regarding legislation including: support for SB 291 (Leyva) Postsecondary education: California Community College Student Financial Aid Program and provisional support if amended for AB 130 (Low) Postsecondary education: Higher Education Performance and Accountability Commission and SB 3 (Allen) Office of Higher Education Coordination, Accountability, and Performance.

No action by motion was taken on this item.

B. **AB 705 Update – 10 mins., Stanskas, pg. 97**
The Executive Committee received an update on the AB 705 implementation at the Chancellor's Office. May reported that the five AB705 Data Revision Project Recoding Regional Meeting were well attended. The committee discussed working with The RP Group to study how the implementation of AB 705 and recoding impacts students. Members highlighted the importance of collaboration between those who administer and develop the Management Information Systems (MIS) and faculty who develop curriculum. Rutan reported that memos will be released from the Chancellor's Office regarding the district placement method adoption plan, the difference between AB 705 Implementation for English and English as a Second Language (ESL), and the guided placement model submission for review.

No action by motion was taken on this item.

C. **Faculty Diversification – 10 mins., Stanskas, pg. 99**
The Executive Committee received an update on Faculty Diversification in the system. Stanskas reported that the Chancellor's Office Equal Employment Opportunity (EEO) and Diversity Advisory Committee will explore revising the EEO requirements in 2019-2020. Deputy Chancellor Daisy Gonzales has created a faculty diversification workgroup with representation from the Academic Senate, the Association of Chief Human Resource Officers (ACHRO), and the Community College League of California (CCLC) to provide recommendations to the Board of Governors in August 2019. Members discussed the evaluation methods that measure the impact of past events and initiatives on the hiring and retention of diverse faculty. Parker, Cruz, and Eikey attended the A^{2}Mend and Umoja Education Summit on March 5-6, 2019. The Summit focused on the research and policy agendas, including faculty hiring and student needs. The committee discussed the potential to partner with A^{2}Mend and Umoja for future steps.

No action by motion was taken on this item.

D. **Strong Workforce Program Recommendations – Stanskas, pg. 101**
The Executive Committee received an update on the Strong Workforce Program Recommendations. Aschenbach reported that the draft Equivalency Toolkit developed by the Chancellor's Office Career Technical Education (CTE) Minimum Qualifications Workgroup was shared at the California Community

College Association for Occupational Education's (CCCAOE) 2019 Spring Conference on April 3-5, 2019, and will be shared at the 2019 Spring Plenary Session on April 11-13, 2019, and the Career and Noncredit Education Institute on April 25-27, 2019. CTE Minimum Qualification Regional Meetings are scheduled for April 29, 2019 at the Los Rios District Office, and May 3, 2019 at Reedley College. The regional meetings are designed as hands-on meetings to explore the toolkit and gather additional examples. Members suggested posting the draft toolkit on the Academic Senate website and allowing the submission of comments, feedback, and examples.

No action by motion was taken on this item.

    i. Credit for Prior Learning Update and Guidelines – 15 mins., Davison, pg. 103
The Executive Committee received an update on the work of the Credit for Prior Learning (CPL) Advisory Group. Davison reported that the group proposed changes to Title 5 regarding CPL by exam, the changes were evaluated by the California Community Colleges Curriculum Committee (5C) and will be reviewed by Consultation Council in April, then sent to the Board of Governor's for reading at the May meeting and adoption at the July meeting. In Fall 2019, a faculty led pilot program will create credit recommendations for CPL by military experience and training, and workplace experience. The committee discussed the use of the C-ID platform and other current resources for the pilot. Members raised questions regarding the evaluation methods that measure the impact of CPL on graduation and transfer rates.

No action by motion was taken on this item.

E. CCC Guided Pathways Award Program – 10 mins., Stanskas, pg. 107
The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. Roberson reported that a progress report for the 2018-2019 Statement of Work and Accomplishments was submitted to the Chancellor's Office in March. The 2019-2020 Statement of Work is being written with an emphasis on capacity building and professional development, program review and budget planning, and guided pathways onboarding. The Guided Pathways Handbook was developed in response to resolution S18 13.02. Roberson stated that seven guided pathways webinars were held in Spring 2019 with 387 registered attendees from 85 colleges and organizations, and the guided pathways Canvas site is live and available for use. The initial guided pathways "Scale of Adoption Self-Assessment" is due April 30, 2019 with the final copy due September 30, 2019.

No action by motion was taken on this item.

F. 2019 Faculty Leadership Institute – 10 mins., Stanskas, pg. 109
The Executive Committee reviewed and provided feedback on the 2019 Faculty Leadership Institute program. Members suggested breakout topics including: leading a local senate meeting with an equity lens, the voice of the academic

senate president at a Board of Trustees meeting, amending local bylaws, and understanding collegial consultation.

MSC (Eikey/May) to approve the 2019 Faculty Leadership Program with considerations from the discussion.

G. **Potential SLO Paper – 15 mins., Bruzzese, pg. 117**
The Executive Committee reviewed the resolution S17 09.01 "Update to the Existing SLO Terminology Glossary and Creation of a Paper on Student Learning Outcomes." Bruzzese reported that upon review of the paper *Guiding Principles for SLO Assessment* the Educational Policies Committee agreed that the paper is still relevant and does not need to be updated. Members discussed updating the paper to include information regarding data disaggregation, and suggested that a recent revision date shows readers the information is still current. Members raised concern over duplicating the revision process as information regarding program review may be developed during the 2019-2020 academic year and may need to be added to this paper at that time. It was noted that this paper does not appear with the publications on the Academic Senate website. The website will be fixed to ensure the appearance of the paper under the Publications tab.

MSF (Foster/Bean) to update *Guiding Principles for SLO Assessment,* including the addition of information regarding data disaggregation.

H. **Surveys and Disseminating Information Policy – 15 mins., Eikey, pg. 119**
The Executive Committee discussed the proposed policy regarding Surveys and Disseminating Information. Eikey reported that the policy is based on current practice. Eikey mentioned concerns regarding privacy and noted the language currently used on surveys regarding the collection of identifying information and anonymity.

MSC (Aschenbach/Parker) to approve the proposed policy for Surveys and Disseminating Information.

I. **2019 Curriculum Institute Preliminary Draft Program – 15 mins., May, pg. 121**
The Executive Committee reviewed and provided feedback on the 2019 Curriculum Institute draft program. The committee discussed the topics and timing of the pre-session. Concern was raised regarding the number of attendees compared to the number of breakouts per session. Members suggested the use of an equity lens in each breakout and suggested partnerships with The Umoja Community Education Foundation and The PUENTE Community College Program for breakouts or sponsorship. May noted that the theme "Decoding Your Curriculum" will incorporate interactive components to the institute.

MSC (Aschenbach/Eikey) to approve the 2019 Curriculum Institute program structure and theme with considerations from the discussion.

J. **Exemplary Program Award Theme – 15 mins., Eikey, pg. 129**

The Executive Committee reviewed the theme for the 2020 Exemplary Program Award. The Standards and Practices Committee recommended "student support services." Eikey commented that the broadness of this theme allows for a variety of programs to be considered.

MSC (Bean/May) to accept the recommended theme of "student support services" for the 2020 Exemplary Program Award.

K. **Faculty Development Committee – 10 mins., Cruz/Eikey/Parker, pg. 131**
The Executive Committee reviewed and provided feedback on the draft womyn professional development survey. Members discussed the use of the word "identify" and raised concerns regarding binary or exclusionary language. It was suggested to define terms in the survey's background information, and to develop distinct surveys for allies and leaders. The committee questioned the capacity to evaluate open-ended questions. The committee recommended a modified survey be brought for review to the May Executive Committee Meeting.

No action by motion was taken on this item.

Follow-up: The Faculty Development Committee will bring a modified survey to the May Executive Committee Meeting

V. **DISCUSSION**
A. **Chancellor's Office Liaison Report – 30 mins. pg. 1473**
Alice Perez, Vice Chancellor for Academic Affairs provided an oral report. Perez introduced Marty Alvarado, Executive Vice Chancellor for Educational Services. Perez noted that guidance information will be released regarding the district placement method adoption plan, the difference between AB 705 Implementation for English and English as a Second Language (ESL), and the guided placement model submission for review, and AB 705 Implementation impacts on dual enrollment and middle college. Two new Associate Governmental Program Analysts will be hired to support the divisions of Curriculum and Instruction and Intersegmental Support. Perez reported that changes to Title 5 regarding CPL by exam will be reviewed by Consultation Council in April, and the final draft will be sent to the Board of Governor's for reading at the May. A Request for Proposal (RFP) will be sent out to explore transitioning from the Chancellor's Office Curriculum Inventory (COCI) to a new platform. The vendor selection committee will include faculty and curriculum coordinator representatives.

B. **Board of Governors/Consultation Council – 10 mins., Stanskas/Davison, pg. 149**
The Executive Committee received an update on the recent Board of Governors Meeting held March 18, 2019. Stanskas reported that the 2018-19 Hayward Award recipients were presented and the AB 705 Regulations were approved as written.

Consultation Council was held March 21, 2019. An update was provided on the California Community Colleges Dreamers Project and the Student Centered

Funding Formula (SCFF). Recommendations regarding the 50% Law and Faculty Obligation Number (FON) will be discussed at the next Consultation Council meeting.

C. **Online Community College District Board of Trustees Meeting – 10 mins., Stanskas/Davison, pg. 151**
The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting held March 18, 2019. Stanskas reported that a search firm contract was approved for executive position searches. Stanskas has spoken with President Heather Hiles about the role of the Academic Senate and the faculty appointed as the faculty voice for the California Online Community College. The appointed faculty are being included in the hiring processes and curricular design retreat.

D. **Spring Session Final Planning – 30 mins., Stanskas/Mica, pg. 153**
The Executive Committee discussed the final planning for 2019 Spring Plenary Session.

    i. **Resolutions Work at Session – 10 mins., Dyer, pg. 155**
The Executive Committee reviewed the new process for resolution development and review using the Google Docs platform.

E. **A²Mend Conference Report-Out – 5 mins., Henderson, pg. 161**
The Executive Committee received a report of the A²Mend 12th Annual African American Male Summit. Henderson reported on topics of discussion at the summit including engaging students of color, and increasing attendance of a variety faculty to the event.

F. **Meeting Debrief – 15 mins., Stanskas, pg. 163**
The Executive Committee debriefed the meeting to assess what worked well and where improvements can be implemented.

VI. **REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*
A. **Standing Committee Minutes**
B. **Liaison Reports**

C. Senate and Grant Reports

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 5:50 pm

Respectfully submitted by:
April Lonero, Executive Assistant
Craig Rutan, Secretary