EXECUTIVE COMMITTEE MEETING
Friday, January 10 to Saturday, January 11, 2020
Marriott Riverside at the Convention Center, Riverside, CA

I.   **ORDER OF BUSINESS**

    A. **Roll Call**
President Stanskas called the meeting to order at 9:03 a.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson (Via Zoom).

Liaisons: Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Dan Crump, Liaison, Council of Chief Librarians; Jake Kevari, Board Member, The Research and Planning (RP) Group; Mario Martinez, Treasurer, Faculty Association of California Community Colleges (FACCC); Tram Vo-Kumamoto, South Coast Region Chair, California Community College Chief Instructional Officers (CCCCIO); and Sheneui Weber, Vice Chancellor of Workforce and Economic Development, California Community Colleges Chancellor's Office.

Invited Guests: Michelle Pilati, Faculty Coordinator, Open Educational Resources Initiative.

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Miguel Rother, Director of Grants and Initiatives; and Selena Silva, Administrative Assistant.

    B. **Approval of the Agenda**
MSC (May/Cruz) to approve the agenda and consent calendar as presented.

    C. **Public Comment**
This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

Roy Shahbazian, Santa Ana College, was in attendance.

    D. **Executive Committee Norms, pg. 5**
Members were reminded about the Executive Committee Norms.

E. Calendar, pg. 7
Members were updated on deadlines.

F. Local Senate Visits, pg. 17
Members updated the Local Senate Visits record.

G. Action Tracking, pg. 29
Members reviewed the Action Tracking document and updated the document as necessary.

H. Dinner Arrangements
Members were informed of dinner arrangements.

I. One Minute Check-In
Members and liaisons shared a one-minute check-in.

II.   **CONSENT CALENDAR**
    A. December 6-7, 2019 Meeting Minutes, Aschenbach.
    B. Academic Academy 2020 Focus, Davison, pg. 33
    C. Curriculum Institute: Theme and Structure, Aschenbach, pg. 35

III.   **REPORTS**
    A. President's/Executive Director's Report – 30 mins., Stanskas/Mica
Mica provided an update on the 2020 Academic Senate Awards. The 2020 Exemplary Award winners are Coastline College's Cybersecurity Program and College of the Redwood's Pelican Bay Scholars Program; Honorable mentions are Mendocino College's Pomo Pathway Program, Reedley College's Math Center, Riverside City College's Career Closet Program, and Santa Barbara City College's Faculty Mentor Program. The 2020 Hayward Award applications are under review, and awardees will be selected in February 2020. Applications for the 2020 Stanback-Stroud Diversity Award are due February 14, 2020. Mica reported that the redevelopment of the Academic Senate website to a new platform is in progress and is expected to be completed by December 2020.

Stanskas provided an update on the progress of ICAS on the TMC and UCTP alignment project. Stanskas submitted a report to the Chancellor's Office regarding the project which requests a change to Education Code to allow Associate Degrees for Transfer (ADTs) to exceed 60 units in specific disciplines, funding for the California Community College (CCC) and California State University Chancellor (CSU) Offices to support student transfer, and funding to the Course Identification Numbering System (C-ID) to create an intersegmental discipline and interdisciplinary group for dialogue regarding curricular changes. Stanskas informed the committee that Dr. Walker's contract ended December 31, 2019. Stanskas noted that the Senate Budget and Fiscal Review Committee and the Senate Education Committee will hold a hearing regarding Calbright College on January 28, 2020. Stanskas summarized the 2020-2021 Governor's Budget and noted that the budget request for the implementation of the Faculty and Staff

Diversity Taskforce Recommendations was not included at this time.

B. Foundation President's Report – 10 mins., Aschenbach
Aschenbach reported that the Foundation Directors met on January 9, 2020. The Directors set scholarship criteria for faculty scholarships to the 2020 Spring Plenary and 2020 Faculty Leadership Institute, established goals for the Area Competition at Spring Plenary, and voted to sponsor the Student Senate for California Community Colleges' (SSCCC) General Assembly. The Directors reviewed the Foundation's scholarship levels, renaming them "bronze," "silver," and "gold" and added a fourth "platinum" level. Aschenbach informed the committee of discussions regarding the potential addition of a Foundation staff member to facilitate fundraising.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported that the Library Services Platform (LSP) is going live at community colleges across the state. Crump discussed the messaging to local senates during the transition. The CCL is working towards the inclusion of ongoing funding for the LSP in the 2020-2021 Governor's Budget. Crump shared that CCL will submit articles to the Academic Senate's *Rostrum* regarding the roles of libraries and librarians in Guided Pathways programs and student success initiatives.

Mario Martinez, Faculty Association of California Community Colleges (FACCC) Treasurer, provided an oral report. The 2020 Policy Forum, titled AB 705: Conversations Addressing Student Preparation, Equity, and Real Student Success, is January 24, 2020, at American River College. The 2020 Advocacy and Policy Conference is March 8-9, 2020, at the Holiday Inn Sacramento-Capitol Plaza with keynote speaker Jeff Duncan-Andrade. Martinez reported that the FACCC Alumni of the Year Award will be awarded to Assemblymember Christy Smith. The Student Centered Funding Formula (SCFF) Oversight Committee's recommendations to the legislature comprise of the inclusion of first-generation students in the supplemental allocation, an additional year of hold harmless, and a study to further assess the impact of the allocation. Martinez shared that FACCC is finalizing its legislative package for this cycle,

Jake Kevari, The Research and Planning (RP) Group liaison, provided an oral report. Kevari reported on the recent webinar hosted by the RP Group and Mt. San Antonio College regarding institutional practices to increase SCFF performance outcomes. Kevari informed the group of the SCFF Oversight Committee's recommendations to include first-generation students in the supplemental allocation. The Annual Conference is April 15-17, 2020, and includes post-sessions regarding AB 705 and data literacy. The Institutional Research, Planning, and Effectiveness (IRPE) Summer Institute will be held June

7-12, 2020, and focus on the development of equity, leadership, and participatory governance.

Tram Vo-Kumamoto, California Community College Chief Instructional Officers (CCCCIO) South Coast Region Chair, provided an oral report. The Spring Conference 2020 is April 15-17, 2020, and will focus on equity in hiring processes and practices. Vo-Kumamoto emphasized the importance of a unified voice among system partners regarding faculty diversification.

IV. **ACTION ITEMS**
A. **Legislative Report – 10 mins., Davison, pg. 39**
The Executive Committee received an update regarding the legislative cycle and the ASCCC Legislative Day. Members were informed of changes to AB 968 (Garcia) Community colleges: naturalist workforce model curriculum and the committee raised concerns regarding the language and requirements of the bill. Davison noted pending legislation regarding the expansion of the baccalaureate degree program. The Governor's 2020-2021 Budget was released on January 10, 2020, and includes funding to expand the California Apprenticeship Initiative, support districts' food pantry services, create the statewide pilot fellowship program for diverse hiring, expand zero textbook cost degree programs, fund deferred maintenance, and continue legal services support for immigrant students but did not include the requested funding for faculty diversification. The Academic Senate's Legislative and Advocacy Day is on March 4, 2020, with training on March 3, 2020. The committee reviewed the logistics of the Legislative Day and discussed talking points, which include: funding for Faculty Diversification, supporting and improving transfer alignment, the consolidation of Academic Senate funding streams, and the expansion of the baccalaureate programs.

No action by motion was taken on this item.

B. **Faculty Role in Governance – 15 mins., Stanskas, pg. 41**
The Executive Committee received an update on the Faculty Role in Governance in the system and the inclusion of breakouts regarding the Faculty Role in Governance at the 2020 Spring Plenary.

No action by motion was taken on this item.

C. **Guided Pathways Implementation – 15 mins., Stanskas, pg. 43**
The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May reported that the Guided Pathways Workshops are on March 13, 2020, at Fresno City College; March 20, 2020, at Santiago Canyon College; and April 24, 2020, at Merritt College. The workshops will focus on data literacy and coaching, the role of counseling faculty in guided pathways, and shared governance. The next Guided Pathways Taskforce (GPTF) meeting will be on January 30, 2020, at San Bernardino Valley College.

No action by motion was taken on this item.

D. **Faculty Diversification – 15 mins., Stanskas, pg. 45**
    The Executive Committee received an update on Faculty Diversification in the system. The Faculty Diversification Strategies Partners Discussion is January 22, 2020, and will focus on the work of the Academic Senate committees and system partners on faculty diversification. The Faculty and Staff Diversification Symposium will be held on March 19-20, 2020, in Sacramento with a target audience of legislative staff, community college hiring managers, and community college presidents. Stanskas reported that the funding request for faculty diversification was not fulfilled in the Governor's January budget and discussed strategies for its inclusion in the final budget. The Equal Employment Opportunity (EEO) and Diversity Advisory Committee met on December 12, 2019, to discuss the CCC Registry and the review of the new EEO plans.

    No action by motion was taken on this item.

E. **Disciplines List Revisions Proposals – 30 mins., Dyer/Bean, pg. 47**
    The Executive Committee reviewed and discussed the disciplines list revision proposals. Dyer informed the committee of their role to ensure the Disciplines List revision process was followed and determine if sufficient evidence exists for the proposal to be debated by the body. Bean and Dyer reviewed and verified the proposal process. Members raised concerns about the evidence for the Film Studies Disciplines List Revision Proposal to justify the deletion of degrees from the eligible list. Members also questioned the relevancy of the professional organizations listed under the Film Studies Proposal. The committee suggested the resubmission of the Film Studies Proposal without the currently recommended deletions.

    MSC (Bean/Aschenbach) to approve that the Discipline List Revision Process has been followed and to forward the Registered Behavior Technician Proposal for a second hearing at Spring Plenary.

    MSC (Aschenbach/Davison) to not forward the Film Studies proposal for a second hearing and recommend the proposal is re-submitted with the proposed additional disciplines and without the proposed deletions.

F. **2020 Spring Plenary Session Preliminary Outline – 60 mins., Stanskas/Mica, pg. 77**
    The Executive Committee reviewed the draft 2020 Spring Session program. Stanskas noted the inclusion of caucus meetings during breakout sessions, changes to the Area Meetings, and a new time for the Candidate Officer's Forum. Members suggested emphasizing the Foundation and Area Competition in the program, including more information about resolution formatting in the program, and showcasing programs that highlight diversity and equity.

    MSC (Davison/Bruzzese) to approve the 2020 Spring Plenary Session Outline.

G. **ASCCC Budget Performance – 15 mins., May/Mica, pg. 79**
The Executive Committee received an update on the budget performance for the second quarter. The committee reviewed the Statement of Activities and Statement of Financial Position and discussed the process for the inclusion of additional budget line items. Members noted the progress towards building financial reserves.

MSC (Henderson/Cruz) to adopt the ASCCC Budget Performance as presented.

H. **Executive Committee Meeting Dates 2020-2021 – 30 mins., Mica, pg. 81**
The Executive Committee reviewed the 2020 – 21 Executive Committee meeting and institute dates. Members suggested holding the Part-Time Institute in February 2021, or holding the Part-Time Institute biannually and developing regional meetings for the alternate year. Members raised concerns regarding the proximity of the 2021 Orientation and Faculty Leadership Institute. The committee discussed the August and September Executive Committee Meetings and requested alternative dates to eliminate the need for two September meetings. Members mentioned surveying the field regarding the days of the Area Meetings.

MSC (May/Parker) to reconsider the motion at the December 6-7, 2019, Executive Committee Meeting regarding Faculty Leadership Institute, and allow for all of June to be considered when planning Faculty Leadership Institute.

MSC (Foster/Henderson) to approve the 2020-2021 Academic Senate Institute and Executive Committee Meetings dates with the exception of the Executive Committee Meetings in August and September 2020 and the Part-Time Institute.

MSC (Henderson/Cruz) to consider holding the Part-Time Institute on February 18-20, 2021.

Follow up: The office will bring forward dates for the August and September 2020 meetings.

I. **Outline for Paper on Effective Transfer Practices – 25 mins., Foster, pg. 83**
The Executive Committee reviewed and provided feedback on the paper Effective and Equitable Transfer Practices in the California Community Colleges. The committee suggested focusing on strategies that increase equitable transfer and how they are used in various organizations and programs, including information about the California Virtual Campus – Online Education Initiative (CVC-OEI), removing the emphasis on specific universities, and including additional outside research to support the paper. The committee discussed revisions to the language regarding collaboration with the counseling faculty.

No action by motion was taken on this item.

J. Proposal for New Faculty Empowerment and Leadership Academy – 20 mins., Bean/Foster, pg. 121

The Executive Committee reviewed the proposal for the Faculty Empowerment and Leadership Academy (FELA). Bean provided an overview of the proposal's structure and goals. The committee discussed the funding source for the program and providing monetary compensation for the mentor's time. Members suggested the inclusion of guidelines for mentor selection and exploring the possibility of professional development or education credits for participants. The committee requested a detailed proposal and implementation plan at a future Executive Committee Meeting.

MSC (Cruz/Aschenbach) to approve the framework of the Faculty Empowerment and Leadership Academy and request further development of the proposal for a future Executive Committee Meeting.

Follow up: A detailed proposal of the Faculty Empowerment and Leadership Academy will be brought to a future Executive Committee Meeting.

K. Caucus Structure Revision (version 2) – 20 mins., Bean, pg. 125

The Executive Committee reviewed and provided feedback on the Caucus Application and the Caucus Procedures and Guidelines. Bean outlined the revisions to the Caucus Guidelines and Application, including the update for caucus renewals from every two years to every five years. The committee discussed the role of the Executive Committee designee to a caucus, and members raised concerns regarding the perception of a designee. It was suggested to remove the last bullet under "Membership" and add "may function as a resource" to bullet six.

MSC (Cruz/May) to approve the Caucus Application and the Caucus Procedures and Guidelines with the noted revision.

L. Review of the Academic Freedom Survey – 15 mins., Donahue, pg. 135

The Executive Committee reviewed and provided feedback on the Academic Freedom Survey. Members suggested edits to the survey, including an additional option for colleges that do not have Academic Freedom policies, a question regarding the frequency of training, and inquiring about tenure-track faculty. The committee discussed the target audience of the survey, survey timeline, and the use of the results.

MSC (May/Cruz) to approve the Academic Freedom Survey.

M. Closed Session – 120 mins., Stanskas, pg. 137

The Executive Committee reviewed the recommendations from the Executive Director Evaluation Committee during closed session.

The Executive Committee entered closed session on Friday, January 10, 2020, at 10:00 a.m. and returned from closed session on Friday, January 10, 2020, at 11:40 a.m.

MSC (Dyer/Donahue) to accept the recommendations of the Executive Director Evaluation Committee with two revisions. "Finding" to be replaced with "asserting" and "conservative" to be modified to "fiscally conservative nature."

MSC (May/Cruz) to authorize the President, in consultation with the Officers, to enter into a contract with the Executive Director.

V. **DISCUSSION**

    A. **Chancellor's Office Liaison Report – 45 mins., Stanskas, pg. 139**
Marty Alvarado, Executive Vice Chancellor for Educational Services, and Sheneui Weber, Vice Chancellor of Workforce and Economic Development, provided an oral report. Alvarado informed the committee of the report titled *Recommendations to Encourage the Use and Development of Competency-Based Courses and Programs and Review of the Statewide Approval Process to Offer Online Courses Under a Flexible Calendar,* being presented to the Board of Governors on January 13, 2020. The committee discussed the challenges of offering competency-based courses and programs in the current funding and calendar constructs. Alvarado provided an update on the recalibrated Disabled Students Programs and Services (DSPS) funding formula. Weber updated the committee on the New World of Work Curriculum and the goal of increased adoption. Alvarado reported that the committees at the Chancellor's Office are working to develop goals, define milestones, and ensure accuracy of composition.

    B. **Board of Governors/Consultation Council – 15 mins., Stanskas/Davison, pg. 141**
The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The next Board of Governors Meeting is January 13-14, 2020.

Consultation Council met December 19, 2020, and reviewed the AB 705 English as a Second Language Regulations. Stanskas reported on the discussions regarding District Fiscal Health Monitoring and the legislative priorities of the Student Senate for California Community Colleges (SSCCC), Academic Senate, and Chancellor's Office. Stanskas provided an update on the implementation of the Student Representation Fee to fund the SSCCC.

    C. **Online Community College District Board of Trustees Meeting – 15 mins., Stanskas/Davison, pg. 143**
The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. The Board of Trustees met on December 18, 2019, and entered closed session to discuss anticipated litigation. The Executive Committee met following the Board of Trustees meeting to discuss hiring contracts. Davison reported that concerns were raised by Board Members regarding the lack of Academic Senate appointed faculty on the hiring committees and the contracts were held for a future meeting. Davison informed the committee

that Calbright will seek accreditation from the Distance Education Accrediting Commission (DEAC). The next Board of Trustees meeting is January 13, 2020.

D. ASCCC Brand Survey – 20 mins., Mica, pg. 145
The Executive Committee reviewed the ASCCC Brand Perception Survey results and discussed the next steps. Members shared feelings of pride in the current logo and remarked on its brand recognition. Committee members expressed the need to refresh and modernize the logo and suggested incorporating diversity into the logo and changing the colors. The committee requested mock concepts to continue the conversation and recommended gathering broader feedback from the field to ensure support for a rebrand.

Follow up: The Visual Designer will develop mock concepts based on the feedback from the discussion to be discussed at a future Executive Committee Meeting.

E. C-ID Update – 15 mins., Mica, pg. 147
The Executive Committee received an update on the Course Identification Numbering (C-ID) System. Rother detailed the C-ID team and organizational structure and explained the current technology challenges and the timeline for feature fixes and enhancements. Rother discussed the disciplines that need CSU faculty as reviewers and as Faculty Discipline Review Group (FDRG) members. Mica reported on the discussions at the Intersegmental Curriculum Workgroup regarding adjustments to the review processes when CSU faculty are not available. Career Technical Education (CTE) disciplines, including Addiction Studies, Digital Media, Fire Science, and Water and Wastewater Technology recently finalized model curriculum. Rother noted the progress on the TMC and UCTP alignment project and that transfer-focused webinars are scheduled for January 22, 2020, and February 4, 2020. The committee discussed the discrepancies between the Intersegmental General Education Transfer Curriculum (IGETC) and General Education Breadth Requirements of the UC and CSU systems and how community colleges can mitigate challenges for their students.

F. OERI Update – 30 mins., Mica/Pilati, pg. 149
The Executive Committee received an update on the Open Educational Resources Initiative (OERI). Pilati shared the OERI logo and the efforts to brand it. OER Liaisons have been identified at many colleges and assist in two-way communication between the OER Leadership team and local campuses. Weekly webinars and monthly liaison webinars were conducted throughout Year One to support faculty. Pilati reported that the products from the 2019 Request for Proposals (RFP) are currently under review for content, accessibility, and attributions. The 2020 RFP submissions will be reviewed and evaluated on January 14-15, 2020. Submissions were required to include a component of collaboration. Pilati detailed the work of the Early Childhood Education (ECE) faculty in creating OER for the discipline. Pilati discussed the OER website that is under development and its ability to house OER and facilitate a review process. Pilati noted the use of LibreTexts as a resource. Pilati highlighted planned work, including maintaining the currency of OER products, reviewing homework

platforms, and the use of Cool4Ed to showcase resources for C-ID.

G. Meeting Debrief – 15 mins., Stanskas, pg. 151
The Executive Committee debriefed the meeting to assess what worked well and where improvements may be implemented.

VI. **REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*
A. Standing Committee Minutes
B. Liaison Reports
C. Senate and Grant Reports
D. Local Senate Visits

VII. **ADJOURNMENT**
The Executive Committee adjourned at 12:03 p.m.

Respectfully submitted by:
April Lonero, Executive Assistant
Cheryl Aschenbach, Secretary

C-ID Update

ASCCC Executive Committee Update 1/10/2020

C-ID

- **Amanda Paskey – C-ID Curriculum Director**
- **Eric Wada – Incoming C-ID Curriculum Director**
- **Lynn Shaw – CTE C-ID Curriculum Director**
- **Michelle Pilati – C-ID Special Projects Director**
- **Dolores Davison – Intersegmental Workgroup (ICW) Chair**
- **Cheryl Aschenbach – C-ID Advisory Committee Chair**
- **Carrie Roberson – Model Curriculum Workgroup (MCW) Chair**

C-ID Technology

C-ID Advisory Committee Priorities:

- **Course Resubmission Workflow**
- **Sorting and Filter Functions**
- **Site Administrator Reports**
- **Articulation Officer Notifications**
- **Reviewer Notifications**
- **Primary Reviewer Queue Functionality**

C-ID Review Process

- **CSU Course Outline of Record Evaluators (COREs) Needed:**
  - **Accounting**
  - **Agriculture**
  - **Environmental Science**
  - **Film, Television, Electronic Media (FTVE)**
  - **Global Studies**
  - **Information Technology and Information Systems**
  - **Journalism**
- **Primary Reviewer Refresher Training**

C-ID Review Process

CSU Faculty Discipline Review Group (FDRG) Needed

- **Accounting**
- **Administration of Justice**
- **Agriculture**
- **Biology**
- **Business Administration**
- **Chemistry**
- **Communication Studies**
- **Early Childhood Education**
- **Film, Television, Electronic Media (FTVE)**

- **Geology**
- **Global Studies**
- **History**
- **Information Technology and Information Systems**
- **Journalism**
- **Philosophy**
- **Psychology**
- **Sociology**

Model Curriculum Workgroup (MCW)

- **C-ID CTE Process / Transfer Discipline Process**

- **Recently finalized:**
  - **Addiction Studies**
  - **Digital Media**
  - **Fire Science**
  - **Water & Wastewater Technology**

- **Finalized CTE Model Curricula and Descriptors**
  - **18 CCCMC**
  - **125 Descriptors**
  - **3 Intersegmental MC**

UC Transfer Pathways

- **Alignment of Transfer Model Curricula with UC Transfer Pathways**
  - **Anthropology**
  - **Business**
  - **Economics**
  - **History**
  - **Mathematics**
  - **Philosophy**
  - **Sociology**
- **Webinars**
  - **January 22, 2020 – 2-4 p.m.**
  - **February 4, 2020 – 2-4 p.m.**

TMC Revisions

Business Administration TMC

Elementary Teacher Education TMC
- **Child Development (CDEV 100)**
- **Chemistry and Physics (CHEM 140, PHYS 140)**
- **Geology (GEOL 120, GEOL 121)**

Potential Issues:
- **CSU Determination of Similar**
- **ADT and C-ID Submissions**

Upcoming

Committee Meetings:

- **Model Curriculum Workgroup (MCW) – January 29, 2020**
- **Intersegmental Curriculum Workgroup (ICW) – February 3, 2020**
- **C-ID Advisory Committee – March 26, 2020**
- **Intersegmental Committee of the Academic Senates (ICAS) – February 6, 2020**
- **AO Subgroup – Meets every 1st and 3rd Wednesday of the month**

Webinars - UC Transfer Pathways / TMC

- **January 22, 2020 – 2-4 p.m.**
- **February 4, 2020 – 2-4 p.m.**