



## **EXECUTIVE COMMITTEE MEETING**

**June 1, 2018**

*Hotel Pacific, Monterey, CA*

### **I. ORDER OF BUSINESS**

#### **A. Roll Call**

President Bruno called the meeting to order at 12:30, and welcomed members and guests.

C. Aschenbach, R. Beach, D. Davison, R. Eikey, S. Foster, G. May, L. Parker, C. McKay, C. Roberson, C. Rutan, and J. Stankas.

Guests: Anna Bruzzese, incoming South Representative (Los Angeles Pierce College); Dan Crump, Council of Chief Librarians Liaison; Geoffrey Dyer, incoming Area A Representative (Taft College); Mary Ellen Goodwin, FACCC Liaison; Silvester Henderson, incoming Representative at Large (Los Medanos College); Alice Perez, Vice Chancellor of Academic Affairs; and Pam Walker, Educational Consultant.

Staff: April Lonerio, Executive Assistant.

#### **B. Approval of the Agenda**

**MSC (Eikey/McKay) to approve the agenda as presented.**

#### **C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

#### **D. Executive Committee Norms, pg. 5**

Members were reminded of the Executive Committee Norms.

#### **E. Calendar, pg. 7**

Members were updated on deadlines.

#### **F. Action Tracking, pg. 11**

Members reviewed the Action Tracking and updated the document as necessary.

#### **G. Local Senate Visits, pg. 13**

Members updated the Local Senate Visits table.

**H. Dinner Arrangements**

Members were informed of dinner arrangements.

**I. One Minute Accomplishment**

Members shared a one minute accomplishment.

**II. CONSENT CALENDAR**

**A. May 10, 2018, Meeting Minutes, Davison**

**B. Resolution Assignments S2018, Mica, pg. 21**

**MSC (Eikey/Aschenbach) to approve the consent calendar as presented.**

**III. REPORTS**

**A. President's Report – 20 mins., Bruno**

Bruno attended the Community College League of California's Advisory Committee on Legislation in May; she reported that they are in support of the ASCCC Open Education Resource Initiative (OERI) proposal. The funding request for OERI was approved by the legislature, however the specific wording needs to be finalized. Bruno noted that the Guided Pathways Advisory Committee is restructuring to include more faculty and practitioners.

The Intersegmental Committee of the Academic Senates (ICAS) met on May 21<sup>st</sup> and discussed faculty diversity, credit for prior learning, and improving their legislative advocacy efforts.

Bruno and Stankas presented on collegial consultation and the 10+1 Academic and Professional matters at the Association of Chief Business Officials Conference (ACBO) on May 22<sup>nd</sup>. Bruno also attended the Community College Advocacy Day, held May 30<sup>th</sup> along with approximately 50 faculty members from organizations such as California Community College Independents (CCCI), California Federation of Teachers (CFT), and the Faculty Association of California Community College (FACCC).

**B. Foundation President's Report – 10 mins., Rutan**

A Foundation President Report was not provided.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CFT, FACCC, and the Student Senate.

Mary Ellen Goodwin, Faculty Association of California Community College (FACCC) Part-Time Faculty Officer, provided an oral report. Goodwin stated that the annual retreat and planning session is in June. Goodwin informed the group that Debbie Klein is the President-Elect and shared that Jonathan Lightman is

retiring from FACCC in September. Evan Hawkins, Associate Director, and Rich Hansen, Past President, will share his duties until a new Executive Director is hired. Goodwin noted the success of the Community College Advocacy Day, held on May 30<sup>th</sup>. The FACCC Education Institute is partnering with the American Association of University Professors Foundation (AAUP) to hold the Academic Freedom Conference September 28<sup>th</sup>, 2018 at Berkeley City College. Goodwin gave a report on FACCC sponsored legislation: AB 2933 (Medina) Public social services: county liaison for higher education, passed the Assembly; and SB 1348 (Pan) Postsecondary education: allied health professional clinical programs: reporting, passed the Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. The Board Retreat is July 16<sup>th</sup>-17<sup>th</sup> where they will develop a strategic plan. Crump reported that the funding for the implementation and one year of operation for the new Library Services Platform (LSP) was approved. The annual library data survey will be sent out in June and is due in October.

#### **IV. ACTION ITEMS**

##### **A. Legislation and Government Update – 40 mins., Stanskas, pg. 23**

The Executive Committee was updated on recent legislative activities. The committee discussed the May Revise of the Governor's budget. The Academic Senate's fiscal request to increase the base grant permanently was included in both the Senate and Assembly recommendations for the budget, along with the on-going funding request for C-ID and the five-year request for OERI. The specific language for C-ID and OERI items needs to be finalized. The proposed changes to the funding formula and the funding for the fully online college are not finalized and are still under negotiation by the legislature.

The committee discussed current bills of interest: AB 310 (Medina) Part-time faculty office hours, passed the Assembly; AB 1786 (Cervantes) Community colleges: academic credit for prior military experience, was amended to remove the creation of a statewide articulation officer; AB 1805 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation: assessment and placement, passed the Assembly; AB 1935 (Irwin) Community colleges: tutoring, passed the Assembly; and AB 2166 (Caballero) California Farm Bill: agricultural technology, was amended to include the Academic Senate and C-ID participation.

The committee was updated on the Chancellor's Office progress in Credit for Prior Learning. The Chancellor's Office is working with the American Council on Education (ACE) and the Council for Adult and Experiential Learning (CAEL) to develop streamlined prior learning assessment tools. The first Credit for Prior Learning advisory committee meeting will be held June 28, 2018.

No action by motion was taken on this item.

##### **B. Academic Academy 2018 – 10 mins., Roberson, pg. 93**

The Executive Committee reviewed the program for the 2018 Academic Academy. Roberson explained that the workshops are intended to be hands-on to give faculty tangible ideas they can bring to their campuses, and attendees will be asked to bring their campus work plans. Roberson noted the potential of adding a pre-session for Guided Pathways Liaisons and that they are seeking sponsors for the event. The committee discussed the composition of the presenters and gave input on the breakout regarding student voice. A lunchtime session or extending past lunch on Saturday was suggested to increase engagement in the second day.

**MSC (May/Eikey) to approve the 2018 Academic Academy program.**

**C. Succession Planning – 60 mins., Stankas, pg. 95**

The Executive Committee discussed the Executive Director Search process. The committee reviewed a timeline for the Executive Director Search with a projected start date of January 2019. Walker recommended identifying a staff member to facilitate the hiring process and recommended that the position be distributed to a broad audience. The members discussed conducting the first round of interviews in October by a screening committee, including one or two members of the office. Finalists will be interviewed in November by the whole Executive Committee. Questions were raised about the timeline's flexibility, based upon a candidate's needs. Stankas will meet with the ASCCC lawyer Mark Alcorn regarding the search and contract. The committee discussed the additional work the office staff has taken on to fill the duties of the Executive Director. The committee expressed the need for an evaluation of the search and the ability to consider a search firm in the future. The committee members discussed the merits of attempting a traditional search first and the potential challenges of using a search firm. The committee asked for regular updates on the search process and an evaluation date.

**MSC (Foster/Rutan) to approve proceeding with the timeline presented, receiving updates at the August and September Executive Committee Meeting, with an evaluation of progress at the September 28-29<sup>th</sup> Executive Committee Meeting.**

**D. Leadership Academy – 15 mins., May, pg. 97**

The Executive Committee discussed the future of the Leadership Academy. The committee acknowledged the benefit the participants received and the time commitment challenges of mentors. Members discussed potential changes to the structure including increasing the mentor pool, modifying requirements, and developing a cohort of participants. Members also expressed concern regarding event requirements duplicating each other and the financial barrier to accessing the Leadership Academy. It was suggested that the Leadership Academy is not held during the 2018-2019 academic year and task a committee to evaluate its effective practices and make a recommendation on its continuation.

**MSC (May/McKay) to approve postponing the Leadership Academy for the 2018-2019 year and tasking a standing committee to bring recommendations**

**in Spring 2019.**

**E. Academic Senate Foundation – 15 mins., Rutan, pg. 107**

The Executive Committee discussed the continued work of the Academic Senate Foundation. Rutan explained that Academic Senate Foundation was able to operate the last year without fiscal augmentation from the Academic Senate and that the work the Foundation is doing is also work that the Academic Senate can do (e.g. fundraising). The committee expressed interest in the Foundation finding a focus that is distinct from the Academic Senate's purview. It was suggested that distinction may need the guidance of an Executive Director. It was noted that the Foundation is a 501(c)(3) and the Academic Senate is a 501(c)(6), and there are tax implications for donating agencies. The Foundation Board recommends moving the Leadership Academy to the Academic Senate as the Foundation does not serve a direct role in the Leadership Academy.

**MSC (Aschenbach/Parker) to accept the recommendations presented by the Foundation Board.**

**F. Career and Noncredit Education Institute – 15 mins., Aschenbach, pg. 109**

The Executive Committee discussed the focus of the 2019 Career and Noncredit Education Institute. Aschenbach reported positive feedback from the event held in May 2018. The committee discussed separating the Career Technical Education (CTE) and Noncredit Education components into two events for 2019. Members expressed concern over the resource and calendar challenges of holding two events. It was noted hosting the groups together fosters a sense of unity.

**MSC (Aschenbach/Rutan) to approve holding the 2019 Career and Noncredit Education Institute with CTE and Noncredit components.**

By consensus the committee agreed that the Officers and office staff can determine a date, with a preference for late April or early May, based on hotel availability.

Follow Up: The office staff and officers to determine a date and location for the 2019 Career and Noncredit Education Institute.

**G. SLO Symposium – 15 mins., Aschenbach, pg. 111**

The Executive Committee discussed the path to take with the SLO Symposium in 2019. Aschenbach updated the group on the conversation Krystinne Mica had with the event partner. The event partner expressed interest in continuing to work with the Academic Senate on this event. The committee proposed the creation of an Ad Hoc Committee to collaborate with the event partner and inviting the event partner to the Events Committee meeting to facilitate communication and expectations.

**MSC (Aschenbach/Davison) to approve holding the SLO Symposium in 2019**

**with our current event partner and the program will be developed by an Ad Hoc Committee.**

**H. Part-Time Faculty Regional Meetings – 15 mins., Foster, pg. 113**

The Executive Committee discussed the regional meetings for part-time faculty. Foster reported that the Part-Time Faculty Committee recommends using feedback from the Part-Time Faculty Leadership Institute to create the agenda for the regional meetings. It was suggested that holding more than two regionals will promote statewide attendance. The members discussed the possibility and benefit of hosting webinars. The Part-Time Faculty Committee was tasked with bringing proposed dates to the August Executive Committee Meeting and bringing a basic structure to the August or September Executive Committee Meeting.

No action by motion was taken on this item.

Follow Up: The Part-Time Faculty Committee is to bring proposed dates to the August Executive Committee Meeting and a basic structure to the August or September Executive Committee Meeting.

**I. Part-Time Faculty Leadership Institute Program – 10 mins., Foster, pg. 115**

The Executive Committee reviewed and provided feedback Part-Time Faculty Leadership Institute Program. Foster noted he is seeking and confirming presenters for breakouts and general sessions.

**MSC (Stanskas/Aschenbach) to approve the Part-Time Faculty Leadership Institute Program, with a final version due to the ASCCC President and Vice President by June 13<sup>th</sup>.**

**V. DISCUSSION**

**A. Chancellor's Office Liaison Report – 45 minutes, pg. 123 (*Time Certain: 1:00 p.m.*)**

Alice Perez, Vice Chancellor for Academic Affairs provided an oral report. Perez reported that the Chancellor's Offices of the California Community College and California State University systems, and the University of California Office of the President met recently to discuss the major initiatives among each segment. The CSU system is moving forward with Graduation Initiative 2025, their initiative to increase graduation rates for all CSU students while eliminating opportunity and achievement gaps. The new CSU Transfer level English and Mathematics guidelines go into effect Fall 2018. The UC initiatives are centered on access, completion, and affordability. Perez informed the group that there will be an Intersegmental Basic Needs convening with community partners present.

Perez reported that the Chancellor's Office Curriculum Inventory (COCI) has over 1,000 courses waiting for approval. Perez specified that the California Community College Tech Center (CCCTC) is identifying three top priorities to have completed by the Curriculum Institute. Perez noted that the AB 705

guidance for statistics and the initial guidance for English as Second Language will be released in June. She mentioned that the Chancellor's Office will focus on staff development, and is looking for funding to fill 11 student services and 5 academic affairs positions.

**B. Board of Governors/Consultation Council – 15mins., Bruno/Stankas, pg. 125**

The Executive Committee was updated on the recent Board of Governors meeting. Bruno reported that a report was provided on how the Fully Online Community College could serve students. An update on the Equal Employment Opportunity Longitudinal Data Guide and Program was provided.

**C. Unofficial Guided Pathways Listserv – 5 mins., Roberson, pg. 127**

The Executive Committee discussed the generation of a Guided Pathways unofficial listserv. Roberson noted this is a two-way communication to allow faculty to discuss Guided Pathways topics. It was shared that Executive Committee Members do not post on the listserv unless it is approved by the committee and president. It was suggested to have the listserv ready before the Curriculum Institute to allow communication about it at the event.

**VI. REPORTS** (*If time permits, additional Executive Committee announcements and reports may be provided*)

**A. Standing Committee and Task Force Minutes**

- i. Educational Policies Committee, Beach, pg. 129
- ii. Part Time Faculty Committee, Foster, pg. 131
- iii. Transfer, Articulation and Student Services Committee, Beach, pg. 135
- iv. OER Minutes

**B. Liaison Reports**

- i. Chancellor's Office General Education Advisory Committee, May, pg. 143
- ii. Chancellor's Office Metrics Simplification Project, Stankas, pg. 145
- iii. IEPI Integrated Planning Workgroup Report, North, pg. 149
- iv. UC Office of the President Transfer Task Force Update, Stankas, pg. 171

**C. Senate and Grant Reports**

**VII. ADJOURNMENT**

The Executive Committee Adjourned 5:55 p.m.

Respectfully submitted by:  
Craig Rutan, Secretary  
April Lonero, Executive Assistant