



## **EXECUTIVE COMMITTEE MEETING**

**Friday, September 27 to Saturday, September 28, 2019**

*Marriott Riverside at the Convention Center, Riverside, CA*

### **I. ORDER OF BUSINESS**

#### **A. Roll Call**

President Stankas called the meeting to order at 10:00 a.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz (9/27/19), S. Curry, D. Davison, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Dan Crump, Liaison, Council of Chief Librarians; Diane Dieckmeyer, San Diego Regional Chair, California Community College Chief Instructional Officers (CCCCIO); Jake Kevari, Board Member, The Research and Planning (RP) Group; Debbie Klein, President, Faculty Association of California Community Colleges; and Sheneui Weber, Vice Chancellor of Workforce and Economic Development, California Community Colleges Chancellor's Office.

Invited Guests: Pam Walker, Educational Consultant.

Staff: April Lonero, Executive Assistant.

#### **B. Approval of the Agenda**

**MSC (May/Curry) to approve the agenda and consent calendar with the addition of item IV. M. Spring Plenary Session Dates.**

#### **C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

#### **D. Executive Committee Norms, pg. 5**

Members were reminded of the Executive Committee Norms.

#### **E. Calendar, pg. 7**

Members were updated on deadlines.

#### **F. Local Senate Visits, pg. 17**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 29**

Members reviewed the Action Tracking document and updated the document as necessary.

**H. Dinner Arrangements**

Members were informed of dinner arrangements.

**I. One Minute Check-In**

Members shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. September 6-7, 2019 Meeting Minutes, Aschenbach**

**B. Attendance of President and Vice President at ACCT National Legislative Summit, Davison, pg. 31**

**C. 2020 Accreditation Institute Proposed Theme, Curry, pg. 33**

**D. Equity Driven Systems Paper Second Read, Roberson/Cruz/Lara, pg. 35**

**E. Equity and Diversity Action Committee Update, Cruz/Aschenbach, pg. 37**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Stankas/Mica**

Stankas expressed appreciation for the work of Mayra Cruz, Carrie Roberson, and Luke Lara on the paper *Equity Driven Systems: Student Equity and Achievement in the California Community Colleges*. Stankas reported that member Henderson assisted in securing Dr. Daniel Walker as the keynote speaker for the third general session at the 2019 Fall Plenary Session. On September 17, 2019, the Board of Governors adopted Resolution Number 2019-16 commemorating the 50th anniversary of the Academic Senate. Stankas discussed the success of the Academic Academy and the positive feedback from students regarding their engagement and participation in the event. Stankas went on a Collegiality in Action visit to San Joaquin Delta College on September 25, 2019. Stankas noted potential legislative matters in the next portion of the legislative cycle to be aware of, including, the report from the Student Centered Funding Formula (SCFF) Oversight Committee, policy regarding Calbright College, and an expansion of the Baccalaureate Degree Program. Stankas reported that the Intersegmental Committee of the Academic Senates (ICAS) is comparing the existing transfer model curriculum (TMC) and existing UC Transfer Pathways (UCTP) and determining if they can be aligned. Colleges are working to implement the UCTP in Chemistry and Physics.

Mica reported that the Model Curriculum Workgroup (MCW) met on September 19, 2019, and the Open Educational Resources Initiative (OERI) Advisory Committee met September 20, 2019. Mica and Stankas will present a proposal to streamline the Academic Senate's funding sources and increase the base funding to Governor Newsom's Office on October 2, 2019. Mica reported that the annual audit had no findings and the official report will be available at the November Executive Committee Meeting. Some members of the Academic Executive Committee are participating in the Chancellor's Office Curriculum Inventory

(COCI) Request for Proposal (RFP) review process, feedback is due by October 11, 2019.

**B. Foundation President's Report – 10 mins., Aschenbach**

A Foundation report was not provided.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

The Student Senate for California Community Colleges (SSCCC) provided a written report.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein provided an update on the Student Centered Funding Formula (SCFF) Oversight Committee meeting on September 4, 2019. Subcommittee One recommended that an adjustment in funding based on regional cost of living be excluded from SCFF, and the Oversight Committee was unable to reach a consensus. FACCC is working with WestEd to develop a formula that will allow for the inclusion of the cost of living adjustment. At the September 16-17, 2019, Board of Governors Meeting, Klein provided public comment requesting the prioritization of funding for full-time faculty and faculty diversification in the Budget and Legislative Request for 2020-2021. Klein reported that FACCC co-sponsored bills AB 500 (Gonzalez) School and community college employees: paid maternity leave and AB 943 (Chiu) Community colleges: Student Equity and Achievement Program funds were presented to the Governor for signature. AB 897 (Medina) Community colleges: part-time employees and SB 777 (Rubio) Community colleges: full-time instruction were held as two-year bills. Klein discussed the collaboration between FACCC and the SSCCC. FACCC reshaped its mission and vision and created six new values for the organization.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported on the continued development of the Library Services Platform (LSP), including improving database access for students. CCL will participate in a breakout at the 2019 Fall Plenary Session regarding the LSP.

Diane Dieckmeyer, California Community College Chief Instructional Officers (CCCCIO) San Diego Regional Chair, provided an oral report. Dieckmeyer provided an update on the upcoming Fall 2019 CIO Conference, themed "Equity at Our Core", and discussed the conference sessions targeted at supporting longevity in the local CIO position.

Jake Kevari, The Research and Planning (RP) Group liaison, provided an oral report. Kevari noted the partnership building between the Academic Senate and the RP Group and discussed bringing questions from the Academic Senate regarding the purpose and use of data and various publications to the RP Group

Board of Directors.

#### IV. ACTION ITEMS

##### A. Legislative Report and Legislative Goals for 2019-2020 – 10 mins., Davison, pg. 39

The Executive Committee received an update regarding the current status of bills in the 2019 legislative cycle. AB 809 (Santiago) Public postsecondary education: child development programs: priority enrollment: Title IX protection: pregnancy and parental status was signed by the Governor. October 13, 2019, is the final day for the Governor to take action on bills. Davison detailed the Academic Senate 2019-2020 legislative goals as recommended by the Legislative and Advocacy Committee, including, funding for faculty diversification, streamlined funding for the Academic Senate, and funding to expand open educational resources and accessibility. The committee discussed the request from the SSCCC to write a letter of support for AB 1504 (Medina) Community colleges: student representation fee: statewide community college student organization: goals. Members expressed their desire to support students' participation in governance but raised concerns that supporting this legislation may be outside of the Academic Senate's purview. Davison informed the committee that the attendance of the President and Vice President at the Association of Community College Trustees (ACCT) National Legislative Summit in Washington, D.C. in 2020 is dependent on the legislative priorities of the Community College League of California (CCLC) and the Chancellor's Office.

**MSC (Foster/Curry) to approve the Academic Senate legislative priorities of funding for faculty diversification, streamlined funding for the Academic Senate, and funding to expand open educational resources and accessibility.**

##### B. Guided Pathways Implementation – 15 mins., Stankas, pg. 47

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May reported that seven AB 705 Implementation Regional Convenings; hosted by the Chancellor's Office, Academic Senate, RP Group, and the California Community College Success Network (3CSN) are scheduled in October and November 2019. May discussed the agenda of the event, including interactive sessions for colleges to share their successes and needs in AB 705 implementation. Guidance for developing a guided self-placement tools is being created by the Guided Pathways Task Force for review at Fall Plenary and use during spring 2020.

No action by motion was taken on this item.

##### C. Faculty Diversification – 15 mins., Stankas, pg. 49

The Executive Committee received an update on Faculty Diversification in the system. The Board of Governors adopted the recommendations from the Vision for Success Diversity, Equity, and Inclusion Task Force at the September 16-17, 2019 Meeting. The Chancellor's Office will present a timeline for the Diversity, Equity, and Inclusion Integration Plan at the January 2020 meeting with considerations based on the 2020-2021 proposed state budget. Stankas discussed

the use of system partners and liaisons for the work of Academic Senate committees regarding faculty diversification and recommended convening the liaisons and the committees working on faculty diversification in person in January 2020. The Chancellor's Office Diversity Summit is scheduled for March 19-20, 2020, at the Kimpton Sawyer Hotel. The committee discussed the audience of the event and the role of the Academic Senate in the planning and execution of the event.

No action by motion was taken on this item.

**D. Faculty Role in Governance – 15 mins., Stanskas, pg. 51**

The Executive Committee received an update on the Faculty Role in Governance in the system. The committee discussed the inclusion of information at the Guided Pathways and Curriculum Regional Meetings on the faculty role and governance as it pertains to guided pathways and curriculum processes.

No action by motion was taken on this item.

**E. 2020 Part-Time Institute Program Draft: ASCCC Part-Time Committee – 20 mins., Henderson, pg. 53**

The Executive Committee reviewed the first draft of the 2020 Part-Time Faculty Institute Program. The committee discussed the organization of the program including timing and the order and number of breakout sessions. The committee discussed hotel logistics including the number of breakout rooms and maximum capacity.

No action by motion was taken on this item.

**F. Fall 2019 Pre-session Resolutions – 60 mins., Dyer, pg. 55**

The Executive Committee reviewed and revised the resolutions to forward to the Area meetings in October 2018 for discussion. Members discussed the role of the Executive Committee in forwarding proposed resolutions to Area meetings and received historical information on the resolutions process. It was noted that any resolution requiring a change in bylaws would require a two-thirds majority vote from the delegates. The committee sought clarity on the rationale and intent of Resolution 1.07 F19 "Limit Total Years of Executive Committee Service" and Resolution 1.08 F19 "Two Year Term Limits for Officers and Representatives". Concerns were raised that changes to these practices might have unintended consequences. Edits were made to the draft resolutions to better articulate the issues under debate, as well as provide clarity on the intent of the resolution.

**MSC (Cruz/Foster) to adopt the Resolutions Packet excluding 1.03 "F19 Rotate Plenary Between Areas", 1.07 "F19 Limit Total Years of Executive Committee Service", 1.08 "F19 Two Year Term Limits for Officers" and Representatives, and 1.09.01 "F19 Amend Resolution 1.09".**

**MSC (Curry/Bruzzese) to include 1.03 "F19 Rotate Plenary Between Areas" in the Resolutions Packet with the removal of the sample chart.**

**MSC (Curry/Davison) to include 1.09.01 “F19 Amend Resolution 1.09” in the Resolutions Packet as a separate resolution.**

**G. Data 101 Paper – 20 mins., Donahue/Curry, pg. 57**

The Executive Committee received an update on the process of updating the 2010 paper “Data 101: Guiding Principles for Faculty”. Curry reported that the Educational Policies Committee recommends creating a new paper regarding the application of data, developing a dynamic toolkit with resources for faculty, and write a *Rostrum* article regarding the current paper. A resolution was developed for discussion at the 2019 Fall Plenary Session regarding the new data paper and toolkit. The committee discussed ways to make the paper timeless and incorporate content area experts into the creation process.

No action by motion was taken on this item.

Follow up: Educational Policies Committee will bring this item to the December 6-7 Executive Committee Meeting based on direction from applicable Plenary Session resolutions.

**H. Fall Plenary Planning – 30 mins., Stankas/Mica, pg. 69**

The Executive Committee was updated on the keynote presentations and reviewed changes to the preliminary 2019 Fall Plenary Session program. The committee discussed the timing and activity of the President’s reception. Concerns were raised about losing delegates on Saturday due to early afternoon flight times. Mica reported that sponsorship slots are still available. The committee was reminded of the deadline for the breakout descriptions and presenters list.

No action by motion was taken on this item.

**I. Item 4.5: Participatory Governance and Statewide Engagement – 20 mins., Stankas, pg. 71**

The Executive Committee reviewed the Board of Governors’ Agenda Item: Item 4.5: Participatory Governance and Statewide Engagement. Stankas reported that the Chancellor’s Office is evaluating the purpose and structure of all of its committees. The committee recommended reconvening the Student Attendance Accounting and Reporting (StAAR) Committee and including more information about the committee members such as their voting status on the committee and their term limit. Stankas reviewed the appointment process for faculty representatives on Chancellor’s Office committees by the Academic Senate and by system partners. Members also discussed the possibility of coordinating the calendars of Chancellor’s Office committees to prevent overlap.

No action by motion was taken on this item.

**J. Outline for Paper on Effective Transfer Practices – 20 mins., Foster, pg. 73**

The Executive Committee reviewed and provided feedback on the outline for the paper *Effective Transfer Practices in the Community Colleges*. Foster detailed the

organization and structure of the paper, including the themes of equity interwoven in each section. The committee suggested separating the discussion regarding different types of four-year universities and the inclusion of a justification for the paper, more explicit use of equity, and information regarding marginalized groups.

**MSC (Davison/May) to approve the outline for the paper *Effective Transfer Practices in the Community Colleges* with considerations from the discussion.**

**K. Revise TASSC Committee Charge – 10 mins., Foster, pg. 79**

The Executive Committee reviewed the proposed revision to the charge of the Transfer, Articulation, and Student Services Committee (TASSC). Members discussed broadening the charge to include all support services and suggested changing the wording to “Transfer, Articulation, and Support Services”. Concerns were raised that faculty providing instructional support services may feel excluded with a broad definition. Members noted the possibility of a name change with the updated charter. The chair of TASSC will consult with the counseling and library faculty on Executive Committee and bring a revised charge to a future Executive Committee Meeting for consideration.

No action by motion was taken on this item.

Follow up: The chair of TASSC will bring a revised charge to a future Executive Committee Meeting for consideration.

**L. Board of Governors Interviews – Closed Session, Stankas, pg. 81**

The Executive Committee serves as a screening committee to recommend candidates to the governor for the faculty representative positions on the Board of Governors. The Executive Committee interviews applicants to determine their suitability in serving on the Board of Governors.

The Executive Committee went into closed session to conduct the Board of Governors interviews. Secretary Aschenbach reported out of closed session that the following candidates will be forwarded to the governor:

Peggy Campo, Norco College  
Scott Lee, Antelope Valley College  
Jolena Grande, Cypress College

Follow Up:

All interviewees will be notified. The Executive Director and President will have follow up conversations with those not selected.

A letter will be sent to the governor informing him of the ASCCC recommendations.

**M. Spring 2021 Plenary Session Dates – 15 mins., Stankas/Mica**

The Executive Committee reviewed proposed dates for the 2021 Spring Plenary Session. Mica reported that several hotel and convention locations in Northern California are sold out or have limited capacity for April 2021. Members

discussed the benefits and challenges of holding Spring Plenary in non-traditional or remote locations. Concerns were raised about the dates conflicting with faculty spring breaks. Members recommended evaluating the event planning policies and procedures before approving dates for future events and suggested that possible locations are also suggested when future dates are brought for consideration.

**MSC (Curry/Aschenbach) to hold 2021 Spring Plenary on April 15-17, 2021.**

**V. DISCUSSION**

**A. Chancellor’s Office Liaison Report – 30 mins. pg. 83**

Sheneui Weber, Vice Chancellor of Workforce and Economic Development, provided an oral report. Weber updated the committee on the work of the California Workforce Pathways Joint Advisory Committee in developing the “Guiding policy Principles to Support Student-Centered K-14+ Pathways”. Weber detailed the content and timeline for the California State Plan for Career Technical Education and noted opportunities for faculty input and voice. Weber informed the committee that Sector Navigators are now titled Statewide Directors and Deputy Sector Navigators are now titled Regional Directors, Employer Engagement and clarified their roles. Weber discussed the collaboration between regional directors and coordinators, the Chancellor’s Office, and local academic senates and colleges.

**B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 85**

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met on September 16-17, 2019. Stankas reported that the Board of Governors’ Budget and Legislative Request for 2020-2021 was approved with the addition of funding to study the feasibility of student housing for colleges. The recommendations from the Vision for Success Diversity, Equity, and Inclusion Task Force were adopted via Resolution Number 2019-19. The Board of Governors discussed the fiscal condition of the Peralta Community College District and the Fiscal Crisis and Management Assistance Team (FCMAT) report.

Consultation Council met September 19, 2019, and discussed the Student Centered Funding Formula (SCFF) and the 2020-2021 Board of Governors’ Budget and Legislative Request.

**C. Online Community College District Board of Trustees Meeting – 15 mins., Stankas/Davison, pg. 87**

The Executive Committee received an update on the September 17, 2019, Online Community College District Board of Trustees Meeting. The Board of Trustees approved several non-executive hires and did not approve the hiring of a Senior Vice President of Learner Success. Stankas reported that the Board of Trustees discussed the merits and drawbacks of creating an Auxiliary Foundation for Calbright College and voted to revisit the discussion in six months. The



committee discussed the launch of Calbright College in October 2019 and the enrollment process.

**D. ASCCC Events: Successes and Opportunities for Improvement – 30 mins., Bean/Bruzzese, pg. 89**

The Executive Committee discussed postponing the conversation regarding past ASCCC events and trends to the December Executive Committee Meeting.

**E. Accessibility – 20 mins., Aschenbach, pg. 91**

The Executive Committee reviewed the implications of the judgement made for an accessibility case against the Los Angeles Community College District. Members discussed methods of professional development to train faculty about accessibility requirements for their classes. Mica updated the committee on the process to ensure the Academic Senate website and resources are accessible.

**F. Meeting Debrief – 15 mins., Stankas, pg. 93**

The Executive Committee debriefed the meeting and assessed what worked well and where improvements may be implemented. The committee discussed the organization of the agenda and submitting agenda items for topics related to the policies and procedures of the Academic Senate.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Standing Committee Minutes**

- i. Faculty Leadership Development Committee, Bean, pg. 95
- ii. Online Education Committee, Roberson, pg. 99
- iii. Part-time Committee, Henderson, pg. 103
- iv. Standards and Practices Committee, Dyer, pg. 107
- v. Transfer, Articulation, and Student Services Committee, Foster, pg. 111

**B. Liaison Reports**

- i. California Virtual Campus - Online Education Initiative Advisory Committee, Dyer, pg. 115
- ii. Distance Education and Educational Technology Advisory Committee, Dyer, pg. 117

**C. Senate and Grant Reports**

- i. The Academic Senate Foundation for California Community Colleges, Aschenbach, pg. 153

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 2:00 PM

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary