



**EXECUTIVE COMMITTEE MEETING**

Friday, February 5 to Saturday, February 6, 2021

Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Davison called the meeting to order at 9:00 AM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, S. Henderson, G. May, K. Mica, J. Oliver, L. Parker, C. Roberson, and R. Stewart Jr.

Liaisons and Guests: Julie Adams, Executive Director, Student Senate for California Community Colleges (SSCCC); Dan Crump, Liaison, Council of Chief Librarians (CCL); Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO); Leslie Minor, West Central Chair, California Community College Chief Instructional Officers (CCCCIO); Rosaleen Ryan Ventura, Board Member, The Research and Planning (RP) Group, and Katherine Squire, Vice President, Student Senate for California Community Colleges (SSCCC).

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Edie Martinelli, Events Manager.

**B. Approval of the Agenda**

**MSC (Curry/Parker) to approve the agenda and consent calendar with the following modifications:**

**Remove item II. B. Final Language for Land Acknowledgement for discussion.**

**The addition of item IV. A. i. Legislative Report – Support legislative action to eliminate deferrals for FY 2020-21**

**C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

**D. Executive Committee Norms, pg. 5**

Members were reminded about the Executive Committee Norms.

**E. Calendar, pg. 6**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 14**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 24**

Members reviewed the Action Tracking document and updated the document as necessary.

**H. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. January 8-9, 2021, Meeting Minutes, Aschenbach.**

**B. Final Language for Land Acknowledgement, Davison/Mica, pg. 25**

The committee discussed including an opportunity for participants to acknowledge the land they are personally occupying during virtual events in addition to the recognition of the Academic Senate Office and event chair's location.

**MSC (May/Cruz) to approve the Land Acknowledgement statements with considerations from the discussion.**

**C. Updated Participating Effectively in District and College Governance, Mica, pg. 27**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Davison/Mica**

Mica informed the committee of the recent personnel loss and hiring of an Administrative Assistant. The Director of Finance will apply for the Paycheck Protection Program Loan to support salaries and operations. The Hayward Award winners will be presented at the March Board of Governors meeting, and the winners include Brandy Thomas, Butte College, Peter "Tony" Zitko, Solano College, and A. James McKeever, Los Angeles Pierce College. Mica shared that announcements regarding the Disciplines List, Board of Governors Nominations, and Elections are forthcoming in February. The Course Identification Numbering System (C-ID) is holding a Discipline Input Group (DIG) for Ethnic Studies faculty on February 26, 2021, to consider the development of C-ID Descriptors and Transfer Model Curriculum (TMC). Mica provided information regarding her upcoming leave and noted that Tonya Davis, Director of Administration, is the primary contact in her absence.

Davison provided an update on meetings with stakeholders such as the Chancellor's Office staff, Board of Governors Members, California Competes, the Community College League of California (CCLC), and the Ethnic Studies Faculty Council Leadership. Davison presented at a California Learning Lab webinar with the California State University (CSU) and University of California (UC) Senate Presidents to discuss efforts to support race and gender equity in the three systems. Davison noted the increased request for Collegiality in Action (CIA) and Local Senate Visits. Davison and May will attend the Association of Community College Trustees National Legislative Summit Virtually with the Chancellor's Office. Davison reminded the committee of communication policies and noted efforts to moderate the workload for committee members.

**B. Foundation President's Report – 10 mins., Henderson**

The Foundation Director's met December 9, 2020, and the Foundation will continue to collect funds for the Innovation Scholarship and promote AmazonSmile. The Foundation will provide scholarships for A<sup>2</sup>MEND and Spring Plenary. The Directors will meet on February 11, 2021, to discuss a potential area competition at Spring Plenary and the 2017 Sponsorship and Marketing Plan.

**C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Leslie Minor, California Community College Chief Instructional Officers (CCCCIO) West Central Chair, provided an oral report. Minor shared that the CIOs are discussing the implementation of the CSU Ethnic Studies requirement in the community college system, consistency in AB 705 implementation, and Strong Workforce results. The Spring 2021 Virtual Conference, Better Together as one Community! (Using Our Equity Toolkits for Change), will be April 7-9, 2021.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein reported that FACCC is looking for legislators to author the FACCC priority bills. FACCC drafted the letter from the Council of Faculty Organizations (CoFO) to the legislature regarding faculty priorities in the budget. The faculty DEI compact was developed and is being reviewed by stakeholders. Klein shared information about events, including the 2021 Advocacy and Policy Conference on March 12-13, 2021.

Rosaleen Ryan, The Research and Planning (RP) Group Board Member, provided an oral report. Ryan shared that RP Group formed a DEI Taskforce charged with recommending organizational and policy changes to the Board that reflect the organization's commitment to becoming more equity-minded and anti-racist. The virtual RP Conference 2021, Strengthening the Role of IRPE in Support of Diversity, Equity, Inclusion, and Anti-Racism, will be April 7-9, 2021. Ryan reported that the RP Group will build upon the Through the Gate transfer study

with a two-year African American Transfer Tipping Point Study. The RP Group's blog *Data, Meet Culture*, is seeking guest authors.

Katherine Squire, Student Senate for California Community Colleges (SSCCC) Vice President, provided an oral report. The 2021 General Assembly, Growth Through Resiliency, will be on March 26-28, 2021, and the SSCCC is seeking presentation proposals. Squire shared that the SSCCC has several celebrations scheduled for Black History Month and that an Advocacy Day will be held on April 14, 2021. The SSCCC is looking for legislators to author SSCCC priority bills.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported that the annual Directors and Deans meeting will be held virtually in March 2021. CCL is working with the LSP Governance Committee to pursue on-going funding for the Library Services Platform (LSP) project. The CCL Board reviewed and revised the Strategic Goals to include action items for each of the goals and strategies at their January meeting and discussed how librarians and libraries could address the SSCCC's Anti-Racism Plan of Action.

**D. Chancellor's Office Liaison Report – 45 mins., Davison, pg. 49**

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe shared that a memo regarding AB 1460 implementation is forthcoming and that the California Community Colleges Curriculum Committee (5C) is developing Title 5 recommendations for an Ethnic Studies graduation requirement. The addition of Registered Behavior Technician to the Disciplines List will be reviewed by Consultation Council in February 2021 and considered for approval by the Board of Governors in March 2021. Lowe reported that the Distance Education and Education Technology Advisory Committee (DEETAC) is reviewing Title 5 recommendations to promote equity in distance education. Lowe noted that the Chancellor's Office is closely watching pending legislation and the Governor's budget. Lowe informed the committee that the AB 705 Placement Validation Practices Template was due December 15, 2020, and that English as a Second Language guidance was released with templates due July 1, 2021. Placement test vendors are being evaluated, and the assessment committee is being re-established. Lowe noted that approximately half of the colleges submitted their district policies certification for credit for prior learning. The Chancellor's Office will continue to gather certifications and create additional professional development as needed. The deadline for the request for proposals for the Competency-based Education Collaborative was extended to allow increased participation.

**IV. ACTION ITEMS**

**A. Legislative Report – 20 mins., May, pg. 50**

The Executive Committee received an update on the 2021-22 legislative session and reviewed the Legislative Advocacy Day Schedule. May shared the legislature's priorities and modifications due to the COVID-19 Pandemic and the legislative calendar. The committee discussed AB 295 (Jones-Sawyer) Public postsecondary education: pilot program for free tuition and fees: working group,

AB 361 (Robert Rivas) Open meetings: local agencies: teleconferences, SB 274 (Wieckowski) Local government meetings: agenda and documents, the trailer bill language regarding dual admissions, and other bills of interest that do not pertain to academic and professional matters. Members commented on potential legislation regarding transfer and Ethnic Studies requirements. The Academic Senate's Legislative and Advocacy Day is on February 23, 2021, with training on February 22, 2021. The committee reviewed the logistics of the Legislative Day and Executive Committee participation.

No action by motion was taken on this item.

**i. Legislative Report – Support legislative action to eliminate deferrals for FY 2020-21 – May**

The Executive Committee discussed supporting legislative action to eliminate deferrals for the fiscal year 2020-2021. May shared that due to the improved budget outlook for 2021-2022, the request is to immediately eliminate the deferrals to avoid colleges' need to apply for short-term loans. Members reviewed the implications of the Academic Senate signing this letter and the impact of the deferrals on colleges.

**MSC (Aschenbach/Curry) to sign on to the letter to the Department of Finance requesting immediate legislative action to eliminate all deferrals for the fiscal year 2020-2021.**

**B. Equity Driven Systems – 15 mins., Davison, pg. 58**

The Executive Committee received an update on the Equity Driven Systems in the system. Davison shared that Aschenbach will join the Chancellor's Office Diversity, Equity, and Inclusion (DEI) Workgroup. Cruz informed the committee that the Chancellor's Office Equal Employment Opportunity and Diversity Advisory Committee will update regulations as necessary. Aschenbach reminded the committee to review the Academic Senate commitments to the DEI plan and update the shared drive with committee progress. The Academic Senate DEI Chairs and Co-Chairs meeting was held on January 25, 2021, to discuss committee progress. The Academic Senate will collaborate on the African American Student Success Week, to be held during April 2021. The Local Senates DEI Survey will be released on February 8, 2021. Several introductory and workshop webinars are planned to support the field in the survey completion.

No action by motion was taken on this item.

**C. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 59**

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. May reported that the Guided Pathways Task Force (GPTF) is creating 13 mini-Canvas courses and one-page papers for distribution to the field this spring. May reminded members of the GPTF's recommendation for the standing committees to consider updates to their charters to include elements of guided pathways and DEI work by June

2021 for implementation next academic year.

No action by motion was taken on this item.

**D. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 60**

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. Aschenbach provided an update on the Rising Scholars Network. The grant was received to create and facilitate professional development and a community of practice for faculty teaching incarcerated and formerly incarcerated students. Davison reported concerns from the field regarding name and pronoun usage in the online learning environment and noted a resolution is being drafted to address these concerns. The Board of Governors will consider the addition of Registered Behavior Technician to the Disciplines List on March 22-23, 2021, and the revised Minimum Qualifications Handbook will be available shortly after its approval.

No action by motion was taken on this item.

**E. ASCCC Curriculum Institute Planning – 20 mins., Roberson/Bean, pg. 61**

The Executive Committee reviewed and provided feedback on the theme, strands, general sessions, and structure of the 2021 Curriculum Institute. Roberson updated the committee on the program and requested topics and participation from Executive Committee members and Academic Senate standing committees. Members provided topic and modality suggestions such as pre-recording and discussed balancing detailed and holistic sessions.

**MSC (Curry/Parker) to approve the theme and structure of the 2021 Curriculum Institute with considerations from the discussion.**

**F. Career Noncredit Education Institute Draft Program – 25 mins., Cruz/Chow, pg. 63**

The Executive Committee reviewed and provided feedback on the draft program for the Career and Noncredit Education Institute. Cruz updated the committee on changes to the draft and the focus of the pre-session and closing sessions. Members provided topic and logistical suggestions and discussed the involvement of presenters and external stakeholders.

**MSC (May/Aschenbach) to approve the 2021 Career Noncredit Education Institute Draft Program.**

**G. First Draft of the Paper on Faculty Professional Development – 20 mins., Foster, pg. 74**

The Executive Committee reviewed and provided feedback on the first draft of the paper on faculty professional development. Foster shared that non-instructional faculty will be included in the paper, and recommendations will be added in the next draft. The committee discussed the connotations of “development” and recommended considering “learning” or “growth” in its place

with an explanation of the language shift. The Faculty Leadership Development Committee will consider this topic and bring a recommendation to a future meeting. Members suggested including recommendations for individuals and campus professional development coordinators.

**MSC (Bean/May) to approve the first draft of *Faculty Professional Development: A Senate Obligation to Ensuring Equity-Minded Praxis*.**

**Follow up: The Faculty Leadership Development Committee will consider the use of “development” in Academic Senate programming and bring a recommendation to a future meeting.**

**H. 2021 Spring Plenary Session Preliminary Outline – 30 mins., Davison/Mica, pg. 95**

The Executive Committee reviewed and provided feedback on the 2021 Spring Session outline. Mica updated the committee on the draft and planning timeline and noted breakout assignments are forthcoming. The committee provided topic, language, and logistic suggestions and discussed the general sessions, breakout session limitations, and infusing the theme throughout the sessions. Members requested resources and professional development for Executive Committee regarding decolonization. The committee was reminded of the presenter selection and approval process.

**MSC (Bean/Stewart Jr.) to approve the 2021 Spring Plenary Session Outline.**

**I. Executive Committee Meeting Dates 2021-2022 – 15 mins., Mica, pg. 96**

The Executive Committee reviewed the 2021 – 22 Executive Committee meeting dates, including the addition of an October meeting. Mica noted the location options of north, south, or virtual for meetings in Fall 2021. The committee discussed the timing of the fall resolutions based on the proposed meeting dates and recommended including resolutions at both the September and October meetings.

**MSC (Aschenbach/Cruz) to approve the 2021-2022 Executive Committee Meeting Dates.**

**J. 2021 Academic Academy – Initial Planning – 20 mins., Mica, pg. 99**

The Executive Committee considered the theme for the 2021 Academic Academy. Mica shared that the 2021 Academic Academy is scheduled for October 7-9, 2021, at the Embassy Suites San Francisco Airport-Waterfront, and that the Executive Committee can consider the modality at a future meeting pending state, county, and college guidelines. Mica and Davison shared the proposed theme of enhancing transfer in the higher education system with the infusion of an equity perspective. Members suggested subtopics related to transfer to be considered for the institute. The committee discussed the planning process and workload for the Academic Academy, and the lead will be assigned shortly.

**MSC (Stewart Jr./May) to approve the proposed 2021 Academic Academy**

theme.

**K. Part-time Committee Spring Event Ideas – 20 mins., Bean/Chow, pg. 100**

The Executive Committee reviewed possible spring events ideas from the Part-time Committee. Bean shared ideas from the Part-Time Committee, including a Google site as a place for connection and resources and virtual regional meetings with curriculum vitae (CV) reviews. Members discussed the website being curated and monitored by part-time faculty, the CV review process, utilizing breakout rooms instead of separate regional webinars, and a Part-Time Faculty Caucus. The committee will continue to develop the Google site and bring regional dates to the next Executive Committee meeting.

No action by motion was taken on this item.

**L. ASCCC Sign-Off on SSCCC DEI Compact – 15 mins., Davison/Mica, pg. 101**

The Executive Committee reviewed the SSCCC DEI Compact. Katherine Squire, SSCCC Vice President, and Julie Adams, SSCCC Executive Director, shared the intent and creation process of the DEI Compact. The committee discussed the statement made by signing the compact and how it can prompt the Academic Senate's continued work.

**MSC (Bean/Cruz) to approve the Academic Senate signing the SSCCC DEI Compact.**

**V. DISCUSSION**

**A. 2021 Spring Executive and Committee Resolutions Request and Online Resolutions Process Discussion – 30 mins., Curry, pg. 113**

The Executive Committee discussed the Resolutions Process, including the Virtual Resolutions Process. Curry reviewed the resolutions timeline, changes to the commenting process, and the Executive Committee role and requested feedback on allowing resolutions and amendment submissions during the Plenary Session. Members shared concerns regarding the logistics of allowing resolutions and amendments to be submitted during the Plenary Session, except for urgent resolutions, and recommended the deadline for new resolutions be prior to Plenary Session.

**B. 5C Ethnic Studies - Title 5 §55063 – 20 mins., Roberson/Bean, pg. 114**

The ASCCC Executive Committee received an update on the California Community Colleges Curriculum Committee's (5C) efforts and recommendations around Title 5 §55063 related to Ethnic Studies. Roberson summarized the 5C recommendation of creating an ethnic studies graduation requirement and synthesized the development process. The Title 5 language closely models the language around math and English competency. Members discussed the minimum qualifications for Ethnic Studies and how the requirement may impact faculty, and ensuring courses meet the graduation requirement and transfer requirements. The timeline for the recommendations: a second reading by 5C in February 2021, a reading by Consultation Council in March 2021, the first reading by the Board of Governors in May 2021, and the second reading and consideration of approval



by the Board of Governors in July 2021 with an effective date of Fall 2022. The Course Identification Numbering System (C-ID) is holding a Discipline Input Group (DIG) on February 26, 2021, to consider the development of C-ID Descriptors and Transfer Model Curriculum (TMC) in Ethnic Studies. Members noted strategies to support local senates in the implementation of the requirement.

**C. Recognizing Faculty for Service on ASCCC Committees – 30 mins., Foster, pg. 115**

The Executive Committee will discuss formally recognizing faculty for service on ASCCC committees at a future Executive Committee Meeting.

**D. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 116**

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met on January 19, 2021. At the meeting, the proposed regulatory action on Distance Education Attendance had a first reading, the participatory governance handbook was reviewed, the Exemplary Award Winners were showcased, and an AB 705 Implementation Update was given. The committee discussed AB 705 implementation data and strategies to support students and faculty in continued implementation.

The next Consultation Council meeting will be February 18, 2021, and will include the Disciplines List Revision.

**E. Meeting Debrief – 15 mins., Davison, pg. 117**

The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Senate and Grant Reports**

- i. Guided Pathways Task Force, May, pg. 118
- ii. Periodic Review Committee, May, pg. 121
- iii. Academic Senate Statement of Activities, Mica, pg. 123

**B. Standing Committee Minutes**

- i. Career Technical Education Leadership Committee, Cruz, pg. 125
- ii. Educational Policies Committee. Foster, pg. 128
- iii. Legislative and Advocacy Committee, May, pg. 133
- iv. Part-Time Committee, Bean, pg. 137
- v. Relations with Local Senates, Curry, pg. 141

**C. Liaison Reports**

- i. California Community Colleges Curriculum Committee (5C), Roberson, pg. 142
- ii. Credit for Prior Learning (CPL) Work Group Meeting, Cruz, pg. 151
- iii. Diversity, Equity, & Inclusion Implementation Statewide Workgroup, Cruz, pg. 155
- iv. General Education Advisory Committee (GEAC), Bean, pg. 157

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 11:50 AM

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary