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EXECUTIVE COMMITTEE MEETING
Friday, September 29, 2017 to Saturday, September 30, 2017
Moreno Valley College and Ayres Hotel and Spa Moreno Valley

I.   ORDER OF BUSINESS

Roll Call

President Bruno called the meeting to order at 12:15 p.m. and welcomed members and guests.

C. Aschenbach, R. Beach, D. Davison, R. Eikey, S. Foster, J. Freitas, G. May, L. Parker, C. McKay, C. Roberson, C. Rutan, L. Slattery-Farrell, and J. Stanskas.

Guests: Wheeler North, San Diego Mesa College and previous Executive Committee member; Berta Harris, FACCC Liaison; Meridith Randall, CIO Liaison.

A. Approval of the Agenda
MSC (Rutan/Beach) to approve the agenda as presented.

B. Public Comment
This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No public comment.

C. Calendar
Members were updated on deadlines.

D. Action Tracking
Members were asked to review the Action Tracking and update as necessary.

E. Local Senate Visits
Members were asked to update the local senate visits table.

F. One Minute Accomplishment
Members shared a one-minute accomplishment.

G. Dinner Arrangements
Members discussed dinner arrangements.

II.   CONSENT CALENDAR
      A. August 11-12, 2017 Meeting Minutes, Davison
      B. September 8-9, 2017 Meeting Minutes, Davison
      C. Prior Executive Committee Recognition, Bruno
      D. Curriculum Regionals, Rutan
      E. Destruction of ASCCC Executive Committee Recordings, Davison
      F. TASCC Regional Meeting, Beach
      G. Standards and Practices Committee Charge, Freitas
      H. Accounting Policies, Adams
      Items B, E, F, G, and H were pulled from the consent calendar.

      MSC (Davison/May) to approve the consent calendar as amended.

      A. **September 8-9, 2017 Meeting Minutes**
         The minutes were pulled due to a sentence that does not fit with the usual
         structure of the ASCCC minutes. It was suggested to remove the first sentence at
         the top of page 9, "Adams presented this information to ensure that the
         Executive Committee had enough information to make an informed decision."

         **MSC (Freitas/Slattery-Farrell) to approve the minutes with suggested
         amendment.**

      B. **Destruction of ASCCC Executive Committee Recordings**
         This item was pulled for further discussion and clarification. A concern was
         expressed regarding how the word "record" is used on the agenda item form and
         in the ASCCC Policy 05.00 (Academic Senate Policy on Open Meetings). It was
         suggested that the Standards and Practice Committee review the policy and clarify
         what "record" means when it comes to minutes (audio, typed, etc.).

         **MSC (Parker/Eikey) to approve the agenda item with the addition of "audio"
         before "recordings of Executive Committee meetings be destroyed no later
         than Monday, October 2, 2017".**

         **MSC (Slattery-Farrell/Aschenbach) to approve the Standards and Practices
         Committee reviewing the ASCCC Policy 05.00 (Academic Senate Policy on
         Open Meetings) and suggesting amendments, as necessary.**

      C. **TASSC Regional Meetings**
         Members expressed some concerns and ideas for the TASSC Regional Meetings.
         Concern was expressed that there are too many items to effectively and
         efficiently discuss in one day. The dates for the meetings are still being
         discussed, but will take place in the spring. It was suggested that the meetings
         take place on a Thursday/Friday, which would be most beneficial for faculty.
         The Executive Committee suggested having discussions regarding dual
         enrollment, UC Transfer Pathways, and incarcerated students, and dropping OER
         in order to fit these topics into the meeting. In addition, if the California

Community College Chancellor's Office is going to present, they should focus on the Guided Pathways Award program.

MSC (Stanskas/Freitas) to approve the spring TASSC Regional Meetings, date TBD.

Action
Information about and registration for the events will posted on the website as soon as locations are determined.

D. **Standards and Practices Committee Charge**
This item was pulled by the author in order to revise the item. It was requested to keep "analyzing and reviewing suggested changes in Executive Committee policies and" as a Standards and Practices Committee charge. Members discussed the amended charge and the need to further clarify the roles and responsibilities of the Standards and Practices committee.

MSC (Eikey/Slattery-Farrell) to approve the Standards and Practices Committee Charge as amended.

Action
The revised charge will be sent to the executive director for posting on the ASCCC website.

E. **Accounting Policies**
The Executive Committee expressed concerns regarding the suggested changes. The committee requested that the Budget Committee review suggested changes to the Accounting Policies. The Budget Committee can then ensure that the Accounting Policies align with the Accounting Procedures. It was requested that suggested changes to the Accounting Policies be reviewed by the Budget Committee prior to being brought to the Executive Committee for approval.

Executive Committee members also raised concerns regarding the banking of vacation hours for the Executive Director, the lack of credit card for the Executive Committee Secretary, and annual leave payments cap for all staff except for the Executive Director.

MSC (Freitas/Davison) to approve presented changes and to have the Budget Committee review and suggest changes for Executive Committee members to review and provide action.

Action
The changes will be accepted and updated to the Executive Committee livebinder.

III. REPORTS

A. President's/Executive Director's Report

Bruno updated the group on Accreditation. There were two recent reports sent out from Workgroup 1 and Workgroup 2. Workgroup 1 is continuing their work on ACCJC and Workgroup 2 reaffirmed moving toward a single accreditor.

Cheryl Achenbach is participating in Flexible Learning Options for Workers, or FLOW. FLOW was created to establish a college that is exclusively online to make college more affordable and accessible. The group has had one meeting, thus far. The workgroup is charged with creating 3-5 recommendations. The population to benefit from the FLOW recommendation is identified as "adults with some college and no certification" and "working adults with vocation needs" as the population to benefit from the options developed by the workgroup. Inititally, it was stated that the recommendations would go directly to the governor. It is unclear if the recommendations will be vetted through the consultation process. At the Board of Governor's meeting, Vice Chancellor Ton-Quinlivan stated that the recommendations would come to the Board. Bruno stated that she listed the concerns of the faculty in comment on the item. These concerns include: a fundamental disconnect between the issue and the solution - the population is not one that one would expect to be well-served by online education, lack of representation from groups in system, that there is a desire to create something "new" rather than building on what already exists, a solution may further exacerbate the traditional academics-CTE divide, to the detriment of students, and that a separate online college could cannibalize our colleges.

The Change Leadership Summit will take place on October 5 and 6 and will focus on leadership skills to support the significant changes that colleges are experiencing such as the design and implementation of guided pathways frameworks. .

Bruno reported Vice Chancellor Debra Connick of the Technology, Research and Information System division is no longer with the Chancellor's Office so it is unclear who is leading the Common Assessment Initiative. The CAI Advisory Committee met on September 28 and discussed the recent audit and 90-day reset period.

Bruno stated that the Legislative Analyst's Office is holding meetings on issues related to adult education and the alignment between K-12 and community colleges. Stanskas and Aschenbach have attended two of the meetings, which focused on student feesadult school placement assessment, and student identifiers. Bruno and Rutan will attend the meeting on teacher reciprocity.

Bruno informed the group that she is serving on the Board of Governor's DACA Quick Response Team This group meets every other Friday in order to stay connected. The Chancellor's Office created a webpage that includes DACA memos and information to provide current and accurate information to students and colleges.

The Intersegmental Committee of Academic Senates (ICAS) met on September 28. ICAS discussed developing a legislative agenda that included information forums, scheduling meet and greets to talk to legislators about issues, updating the ICAS brochure, creating handouts, and possibly conducting a forum at the Capitol in February regarding faculty diversity.

No Executive Director report.

B. Foundation President's Report
No report provided.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CFT, CIO, FACCC, and the Student Senate.

FACCC Liaison Berta Harris discussed the FACCC board's interest in continuing to work with ASCCC on various issues, including legislation concerns.

CIO Liaison Meridith Randall expressed the CIOs concern regarding the amount of human resources being expended on projects, most particularly in the Guided Pathways Programs; she also mentioned concerns with the CSUs questioning the courses in ADTs. This is an issue that has surfaced over the past few months. The Executive Committee requested specific examples for an upcoming Intersegmental Committee Workgroup meeting with CSU.

IV.   ACTION ITEMS
A. Legislative Update
The Executive Committee was updated on recent legislative activities.

B. Fall Plenary Planning
The Executive Committee was updated on the keynote presentations and discussed changes to the preliminary program.   Cecilia Estolano will be the keynote speaker at the second general session. Due to the change in the minimum qualifications for apprenticeship, a discipline hearing will need to be scheduled on Thursday afternoon. Times were discussed regarding the resolutions processes to ensure that there was ample opportunity for attendees to have their questions answered and to write resolutions on Thursday immediately following breakouts.

C. Committee Appointment Terms
The Executive Committee discussed how to address the need for some external committee appointments to be for more than 1-2 years.

The Chancellor's Office Assessment Committee has expressed interest in having three-year terms for committee members. The Chancellor's Office staff states that there is a substantial amount of training that goes into preparing for the committee position and the member is only active for 1-2 years. Concern was expressed regarding three-year appointments, noting that some appointed members may not

be a good fit for a committee. Also, a minimum commitment of 3 years might deter people from serving on a committee. It was suggested that the Chancellor's Office could use the phrase "3-year term preferred".

No action taken on this item.

D. Executive Director Evaluation
This item was moved to closed session.

E. Executive Committee Norms
The Executive Committee discussed updates to the approved Executive Committee Norms. The committee noted that the norms are listed in a negative manner by using the word "don't". It was suggested that the norms be written as what committee members should "do", in order to engage in professional behavior. The Executive Committee will work on editing the norms, email to Beach to compile, and bring back at a later Executive Committee meeting for review and action.

No action taken on this item.

F. Update on Quantitative Reasoning
The Executive Committee was updated on discussions with CMC³ regarding quantitative reasoning requirements. Members discussed the impact of the new requirements on the work of committess such as GEAC, C-ID Advisory, and ICW committees. ASCCC is working with system and intersegmental colleagues to facilitate discussions regarding the implications of the actions of the CSU. The CSU Chancellor's Office will be sending out a survey to faculty regarding implementation in the discipline affected by the issues. Next steps will be determined by the results of the survey. Members suggested that ASCCC send out a message of support to faculty and a statement regarding curriculum, prior to Fall Plenary Session.

MSC (Davison/Foster) to approve creating a message via Listserv that suggests no changes to be made to quantitative reasoning requirements.

MSC (Beach/Davison) to support the desire to explore relationships with CMC³ and possibly convene faculty to explore issues regarding quantitiative reasoning requirements.

<u>Action</u>
A message will be sent to the executive director for posting to the Listserv.

G. Accreditation Institute Program
The Executive Committee reviewed and discussed changes to the first draft of the Accreditation Institute Program. The committee provided feedback on breakouts, strand names, and ideas for a theme.

The group discussed logistics and attendees for the pre-session. There was a suggestion to add a breakout on how to use the ACCJC guides, since they can be very useful The group discussed adding a breakout regarding the AFT settlement and guided pathways.

MSC (Rutan/Davison) to approve the first draft of the Accreditation Institute Program.

H. Fall 2017 Resolutions
The Executive Committee reviewed the Fall Session Resolution packet.

MSC (Freitas/Rutan) to approve the resolution packet for distribution to the area meetings following review by the resolutions chair and president.

I. 2017 – 18 Budget Update
The Executive Committee reviewed and discussed the updated 2017–18 ASCCC budget. ASCCC is still waiting for distribution of the C-ID grant of $1 million. After reviewing the updated budget, the Executive Committee stated that they would like to see more detailed budget items in the future. Providing them with more detail will clarify the changes since the last update.

MSC (Aschenbach/Slattery-Farrell) to approve the committee being provided a line item handout for budget items at future meetings, in order to understand the changes more clearly.

MSC (Parker/Rutan) to approve the updated budget as presented.

J. Credit Apprenticeship Minimum Qualifications
The Executive Committee discussed how to proceed with apprenticeship minimum qualifications for credit courses. Resolutions will be brought forward to the Fall Plenary Session.

No action taken on this item.

K. Survey on Noncredit Distance Education Barriers
MSC (Davison/Rutan) to approve adding this item to the September 29-30, 2017 agenda.

The Executive Committee discussed barriers to offering noncredit courses via distance education, an issue presented at the August Noncredit Committee meeting. In order to identify state and local barriers for offering noncredit distance education, the Noncredit Committee drafted a survey. Members reviewed the survey and provided feedback. The group noted that the survey should be sent to senate presidents and Chief Instructional Officers (CIOs) with a request that they distribute it to the appropriate individuals.

MSC (Slattery-Farrell/McKay) to approve the survey with discussed amendments.

V. DISCUSSION

A. Chancellor's Office Liaison Report
No Liaison Present

B. Board of Governors/Consultation Council
The president and the vice president provided an update on the Board of Governor's meeting and Consultation Council.

C. Guided Pathways
Members discussion the participation of the ASCCC in the Chancellor's Office Guided Pathways Program. The program has been moved from the leadership of Vice Chancellor Theresa Tena to Executive Vice Chancellor Laura Hope. A field guide to assist colleges in implementing Guided Pathways is underdevelopment by the Chancellor's Office. Concerns have been expressed regarding the lack of faculty involvement in local efforts, other than student development and counseling faculty, and there has been a recognition that instructional faculty are not attending many of the workshops. Of significant concern is the adaptive learning modules in the guided pathways framework, which should be faculty driven and would encompass the four guiding principles, data and evidence, classroom instruction, and student services.

D. IEPI P3 Workgroup Update
This item was deferred to the next Executive Committee meeting, and handouts were provided for the Executive Committee members to inform them for the update in November.

E. UC Transfer Pathways
The Executive Committee was updated on the progress of the the Chancellor's Offices generating a template for the development of degrees based on University of California (UC) Transfer Pathways to facilitate transfer from the community colleges to the UC. An MOU from the Chancellor's Office was sent to UC on September 28.

F. CTE C-ID and Model Curriculum Workgroup
This item was deferred to the next Executive Committee meeting. .

G. Meeting Debrief
The Executive Committee debriefed the meeting discussing what worked well and where improvements may be made in the future.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes
  i. Curriculum Committee, Rutan
  ii. Educational Policies Committee, Beach
  iii. Equity and Diversity Action Committee, Davison
  iv. Relations with Local Senates Committee, Eikey

     v. Standards and Practices Committee, Freitas
    vi. Transfer, Articulation and Student Services Committee, Beach

B. Liaison Reports
      i. California Community Colleges Curriculum Committee (5C), Rutan
     ii. IEPI Advisory Committee Meetings, Bruno
    iii. IEPI Executive Committee, Bruno
    iv. Telecommunications and Technology Advisory Committee Retreat (TTAC), Freitas

C. Senate and Grant Reports

VII.   ADJOURNMENT

The Executive Committee Adjourned at 12:20 pm.

Respectfully submitted by
Ashley Fisher, Executive Assistant
Julie Adams, Executive Director
Dolores Davison, Secretary