Academic Senate
for California Community Colleges

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EXECUTIVE COMMITTEE MEETING
Thursday, August 9, 2018 to Friday, August 10, 2018

I. ORDER OF BUSINESS

A. Roll Call

President Stanskas called the meeting to order at 11:00 a.m. and welcomed members and guests.

C. Aschenbach, A. Bruzzese (attended 8/9/18) , M. Cruz (attended via Zoom), D. Davison, G. Dyer, R. Eikey, S. Foster, S. Henderson G. May, L. Parker, C. McKay, C. Roberson, and C. Rutan.

Guests: Dan Crump, Council of Chief Librarians Liaison; Alice Perez, Vice Chancellor of Academic Affairs; Pam Walker, Educational Consultant; Adam Wetsman, President, FACCC; Roy Shahbazian, Academic Senate President Elect, Santa Ana College; Peggy Campo, Academic Senate President, Norco College; James Finley, Multimedia, Norco College; Bryan Reece, President, Norco College; Sam Lee, Vice President of Academic Affairs; Norco College; Kevin Fleming, Strategic Development; Norco College; and Lorenzo "Gunny" Harmon, Veterans Resource Center, Norco College.

Staff: Krystinne Mica, Chief Operating Officer; April Lonero, Executive Assistant.

B. Approval of the Agenda

MSC (May/McKay) to approve the agenda as presented.
MSC (Eikey/Davison) to reconsider the adoption of the agenda.
MSC (Rutan/Parker) to reorder the agenda, to move item V. F. Committee Assignments to IV. L.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7

Members were updated on deadlines.

F. Action Tracking, pg. 13
Members reviewed the Action Tracking and updated the document as necessary.

G. Local Senate Visits, pg. 15
Members updated the Local Senate Visits table.

H. Dinner Arrangements
Members were informed of dinner arrangements.

I. One Minute Check-In
Members shared a one-minute check-in.

II. CONSENT CALENDAR
A. June 1, 2018 Meeting Minutes, Rutan, pg. 23

MSC (Eikey/Aschenbach) to approve the consent calendar as presented.

III. REPORTS
A. President's Report – 20 mins., Stanskas, pg. 31
Stanskas informed the committee regarding several conversations he's held with individuals including Chancellor Oakley; Executive Vice Chancellors Hope and Tena; Kelly Fowler, President, California Community Colleges Chief Instructional Officers; Darla Cooper, Executive Director, The RP Group; Linda Collins, Executive Director, Career Ladders Project; and Jessie Ryan, Executive Vice President, The Campaign for College Opportunity. He attended a stakeholders meeting on the Master Plan for Education at the Governor's Office that brought together the K-12 and Higher Education segments. Stanskas proposed to the Executive Committee that there are four areas of focus requiring collaboration between the Chancellor's Office and ASCCC for 2018-2019: AB 705 Implementation, Guided Pathways, Strong Workforce Recommendations, and Faculty Diversification. These four areas will be standing items on all Executive Committee meeting agendas in 2018-19. It was noted that the Executive Director recruitment letter was circulated and posted.

B. Foundation President's Report – 10 mins., Aschenbach
Aschenbach shared that the Foundation Directors will hold a meeting and orientation early this fall. The Executive Committee members appointed to the Foundation are: McKay, Treasurer; Foster, Secretary; and Bruzzese, Director. The fifth, non-executive committee Director will be appointed in the near future.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*
Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Adam Wetsman, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Wetsman provided an overview of

the mission and direction of FACCC. He noted that FACCC is beginning its search for a new Executive Director and hopes to have the position filled by the end of the calendar year. FACCC will host the Academic Freedom Conference at Berkeley City College on September 28, 2018 with keynote speaker Erwin Chemerinsky. FACCC is creating a vision plan to guide their steps moving forward.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. The CCL Board Retreat was held July 16-17, and was focused on vision planning. The CCL received new funding to maintain and expand existing library services. The Library Services Platform (LSP) in undergoing implementation planning with the California Community College Technology Center and the Ex Libris Group. The CCL is working with the Open Education Resource Initiative (OERI) to assist in zero textbook degrees and programs. Crump noted the CCL is working to partner with all faculty to make programs and resources known and available for students.

IV. **ACTION ITEMS**
A. **Legislation and Government Update – 30 mins., Davison, pg. 33**
The Executive Committee was updated on recent budget and legislative activities. Davison informed the committee that Governor Brown signed the 2018-2019 budget and trailer bill on June 27, 2018. The committee discussed the changes to AB 809 (Quirk-Silva) Pupil instruction: Cyber Secure Youth Act; AB 1037 (Limon) Public Postsecondary Education: Student Financial Aid; AB 1786 (Cervantes) Community Colleges: Academic Credit for Prior Military Experience; AB 2070 (Reyes) Sexual Assault and Sexual Violence Prevention; SB 968 (Pan) Postsecondary Education: Mental Health Counselors, and SB 1071 (Roth) Uniform Policy on Military Credit. Davison and Stanskas detailed the legislative cycle, which begins anew on January 1st, 2019. It was noted the ASCCC Legislative and Advocacy Day will be held earlier in 2019 based on legislator feedback.

No action by motion was taken on this item.

B. **2018-2019 ASCCC Budget – 20 mins., May/Stanskas, pg. 61**
The Executive Committee discussed the annual budget for 2018-2019. May noted that the tentative 2018-2019 budget was approved at the May 10th, 2018 Executive Committee Meeting. The group was apprised of the changes in the budget since May 10th, including fulfilled grant and funding requests. The committee was informed of the progress towards full reserves.

MSC (Aschenbach/Eikey) to approve the 2018-2019 ASCCC Budget as presented.

C. **Fall 2018 Plenary Session Planning – 15 mins., Stanskas, pg. 65**
The Executive Committee discussed the theme and possible breakout ideas for the 2018 Fall Plenary Session. Members suggested themes that would set a positive tone with an emphasis on moving forward. Roberson suggested the theme

"Re:Solutions!"

MSC (Foster/Eikey) to adopt "Re:Solutions!" as the 2018 Fall Plenary Session Theme.

D. **CCC Guided Pathways Award Program – 20 mins., Stanskas, pg. 67**
The Executive Committee discussed the Academic Academy Program and the work of the Guided Pathways Taskforce. Roberson informed the committee that the Academic Academy will begin with a training for the Guided Pathways Liaisons. The committee proposed including information regarding the Chancellor's Office Guided Pathways Regional Coordinator positions. The committee provided feedback on the draft "ASCCC Guided Pathway Glossary of Terms".

MSC (Foster/McKay) to approve the 2018 Academic Academy Program.

E. **AB 705 Update – 20 mins., Stanskas, pg. 85**
The Executive Committee was updated on the AB 705 implementation at the Chancellor's Office. Stanskas noted that a joint ASCCC and Chancellor's Office Frequently Asked Questions document was released in addition to the Implementation Memo released July 11, 2018. The committee discussed the impact of a joint message on faculty, and how to support faculty moving forward. While the work of the AB 705 Advisory Committee is nearly complete, the English as a Second Language (ESL) Implementation Sub Group will continue to work through the fall. The ASCCC Basic Skills and Noncredit Committees will be developing professional development resources regarding local implementation of AB 705.

A public comment was given by Roy Shahbazian, who pointed out the professional development needed by the field and requested information regarding resources.

No action by motion was taken on this item.

F. **Faculty Diversification – 20 mins., Stanskas, pg. 99**
Fifty million dollars in ongoing funding for full-time faculty hiring was approved by the legislature. Five workshops sponsored by Institutional Effectiveness Partnership Initiative (IEPI) will be held as part 1 of a series of Equal Employment Opportunity (EEO) workshops. One Executive Committee member will attend each workshop and participate in a panel. Stanskas informed the group that this topic will be included as a general session at the Fall Plenary Session and that he hopes it will also be a general session at the Chief Instructional Officers (CIO) conference in October and the Community College League of California (CCLC) conference in November. In late January or early February, the ASCCC Faculty Development and the Equity and Diversity Action Committees will host five regional workshops targeted towards faculty on hiring committees.

Stanskas summarized the AA to MA Faculty Diversity Pathway Initiative that

was created three years ago but was not funded at the time. Stanskas submitted this to the Chancellor's Office for budget consideration.

In response to strategic plan objective 2.2b, Stanskas requested to send three representatives of the ASCCC to the Umoja Conference XIV in November 2018.

MSC (McKay/Aschenbach) approve expenditure of funds to send three representatives to the conference.

G. **Strong Workforce Program Recommendations – 20 mins., Stanskas, pg. 159**
The Executive Committee was updated on the Strong Workforce Program Recommendations projects. Stanskas summarized the current work around the evaluation of Minimum Qualifications (MQ) for Career Technical Education (CTE) faculty. Resolutions have requested resources regarding guidance on granting equivalency to an Associate's Degree, particularly information regarding what is equivalent to general education. The committee discussed how the language used for job announcements and hiring practices that may deter qualified applicants from applying or prevent their application from being forwarded to the screening committee.

Davison updated the committee on the Credit for Prior Learning Advisory Committee working on the Lumina grant awarded to the Foundation for California Community Colleges. The next meeting is September 6, 2018, in Los Angeles. The Advisory Committee is looking at current system practices and developing strategies to move forward.

No action by motion was taken on this item.

H. **Exemplary Award Theme – 10 mins., Eikey, pg. 161**
The Executive Committee discussed the theme for the 2018-2019 Exemplary Awards. Eikey shared that last year's Educational Policies Committee had recommended that the theme for the 2019 Exemplary Program Award be "Environmental Responsibility". Adopting this theme would satisfy Resolution F17 13.02 "Environmental Responsibility: College Campuses as Living/Learning Labs". Members discussed the possibility and merits of a theme that emphasizes collaborative and interdisciplinary programs.

MSC (Roberson/McKay) to approve "Environmental Responsibility" as the theme for the 2019 Exemplary Award.

MSC (Henderson/McKay) to recommend the Standards and Practices Committee consider an interdisciplinary program for the 2019-2020 Exemplary Award.

I. **Awards Handbook – 15 mins., Eikey, pg. 163**
The Executive Committee discussed the updated Awards Handbook. Concern was expressed over the changes to the Hayward Award. Members expressed concern over the scoring criteria and expectations for full-time faculty in comparison to

part-time faculty. It was suggested that a separate rubric be created for full-time and part-time faculty to aid the selection process or to score all the applications on the same rubric but separate the categories when ranking, with a minimum score required to be selected. Members also recommended reviewing the full-time and part-time applications in separately. The committee emphasized the importance of inclusion and equity in the award process. Concern was raised that in a statewide award, readers may receive an application from their Area and that the awardees could all be from the same Area. Members recommended increased communication and listserv distribution of the award information.

It was recommended that the Exemplary Award theme recommendation be brought to the March Executive Committee Meeting and announced at Spring Plenary Session.

MSC (Roberson/Henderson) to approve the awarding the 2019 Hayward Award to up to two full-time faculty and two part-time faculty.

MSC (Roberson/Henderson) to direct the Standards and Practices Committee to bring an updated Awards Handbook to the October 31st, 2018 Executive Committee Meeting.

Follow Up: The Standards and Practices Committee to bring an updated Awards Handbook to the October 31st, 2018 Executive Committee Meeting.

J. Simplified Metrics and the Funding Formula – 30 mins., Stanskas, pg. 173
The Executive Committee discussed the recommendations of the Simplified Metrics Workgroup and how they aligned with the new student-centered funding formula. The new metrics were developed around tracking learning progress for different types of students. The workgroup is now focused on how the changes in the funding formula impacts the metrics, however a new committee may form for this purpose.

The committee identified questions surrounding the implementation and metric measurement of the funding formula. Guidelines are still being developed by the Chancellor's Office. Members brought up concerns of curriculum and degree bloat.

MSF (Cruz/Eikey) to refer this item to the CTE Leadership and Curriculum Committees to review and bring recommendations regarding potential resolutions or rostrum articles to express concerns and opportunities surrounding moving forward with the new funding formula.

K. Strategic Plan Priorities 2018-2019 – 20 mins., Stanskas, pg. 235
The Executive Committee discussed the 2018-2019 strategic plan priorities. It was noted that funding was secured for the 2019 Career and Noncredit Institute. Members recommended changing the due date of Objective 5.2b to "Completed" due to the ongoing increase in base funding that was approved by the Legislature.

MSC (Aschenbach/Cruz) to approve the 2018-2019 strategic plan priorities.

L. **Committee Assignments – 30 mins., Stanskas, pg. 277**
The Executive Committee discussed the 2018-2019 Committee Assignments. Stanskas provided an update on the committee appointment process. It was noted that the diversity of the appointments is reflective of the diversity of the applicant pool. The committee proposed strategies to increase the number and diversity of the applicant pool, including increased communication and listserv distribution. It was suggested that the appointments also be compared to the diversity of the student population. The members were reminded to reach out their committee appointees with welcome information. Stanskas specified that the faculty appointments to the Chancellor's Office Committees have yet to be completed, and that communication has begun with Deputy Chancellor Daisy Gonzales regarding current and needed faculty appointments.

MSC (Aschenbach/Cruz) to adopt the 2018-2019 Committee Assignments with Guided Pathways Taskforce additions.

V. **DISCUSSION**
A. **Chancellor's Office Liaison Report – 45 mins. pg. 247**
Alice Perez, Vice Chancellor for Academic Affairs provided an oral report. Perez reported that the Community College Chancellor's Office (CCCCO) is holding a planning meeting August 14, 2018, with time dedicated to evaluating the past year's work in light of the *Vision for Success*. The Academic Affairs and Student Services divisions are combining to form Education Services. The Professional Learning Network (PLN) will move to Education Services and will be renamed the Vision Resources Center. A summit was held in July with the colleges participating in the baccalaureate degree pilot program to inform the Legislative Analyst's Office (LAO) report. SB 1406 (Hill) Public postsecondary education: community college districts: baccalaureate degree pilot program, will extend the inoperative and repeal dates by three years. An intersegmental meeting with Chancellor's Offices of the California Community College and California State University systems, and the University of California Office of the President will be held at the end of August. Perez mentioned that the Chancellor's Office website will undergo updates to improve consistency and ease of use.

Perez summarized the work of the AB 705 ESL Implementation Subcommittee. They are determining the best form of assessment and placement strategies for students that do not have a high school transcript. Full compliance with AB 705 requirement for credit ESL courses is fall 2020.

There are seven new Guided Pathways Coordinator Positions at the Chancellor's Office, with six currently going through the selection process, to support Guided Pathways work at the local level. Perez informed the group that the Guided Pathways Advisory Committee membership is changing to include more practitioners.

B. **Board of Governors/Consultation Council – 15 mins., Stanskas/Davison, pg. 249**
The Executive Committee received an update on the recent Board of Governors and Consultation meetings. The Board of Governors met July 16th, 2018 with Governor Brown in attendance to speak about the Online Community College. Stanskas entered public comment and expressed to the Board of Governors that the ASCCC offers its services to work with the Chancellor's Office in the creation of curriculum, policy, and governance for the Online Community College. The Board of Governors met August 6th, 2018 to create a Board of Trustees, to authorize a search for legal counsel, and search for a Chief Executive Officer for the Online Community College. Consultation Council met July 19th, 2018 for an orientation.

C. **Credit For Prior Learning Information – 45 mins., Davison, pg. 251**
Peggy Campo, Academic Senate President; James Finley, Multimedia; Bryan Reece, President; Sam Lee, Vice President of Academic Affairs; Kevin Fleming, Strategic Development; and Lorenzo "Gunny" Harmon, Veterans Resource Center visited from Norco College to give the Executive Committee an update on their campus' current efforts around credit for prior learning for veterans. Currently, course credit for military experience and education is given on a case by case basis, and searching the American Council on Education (ACE) Military Guide is cumbersome for faculty. Norco College has designed the Military Articulation Platform (MAP) Beta to facilitate course articulation and outreach to veterans. In the platform the ACE course catalog is placed side by side with a college's catalog or degree requirements. Recommended courses can be pulled into a list and faculty can review these courses and approve or not approve the articulations, while making notes and preserving the records for future students.

The next step in the development is outreach. With access to the Federal Joint Service Transcript (JST) database recruiters can inform a veteran exactly what courses they could receive credit for before enrolling. Norco College is seeking partnership with the ASCCC to scale the project, to bring faculty involvement, and advocacy assistance at the Chancellor's Office and national level.

D. **Open Educational Resources Initiative and C-ID – 15 mins., Stanskas, pg. 253**
The Executive Committee discussed the Open Educational Resources Initiative (OERI). The funding was approved for OERI over five years. Stanskas informed the group that in the fall semester, the OER Taskforce will conduct a needs assessment and develop an implementation plan, and provide an update to the committee in December. The Intersegmental Curriculum Workgroup (ICW) will coordinate with any courses that have descriptors or transfer implications. Stanskas noted that an advisory committee will be formed to carry the work of OERI.

The Executive Committee discussed the Course Identification Number System (C-ID) work plan accomplishments. Stanskas reminded members that Goal 6 of the ASCCC Strategic Plan is to "Sustain, support, and expand the ASCCC Course

Identification Number System (C-ID)." The Career Technical Education (CTE) Leadership Committee and the Model Curriculum Workgroup (MCW) is working to expand in the area of CTE. Focuses of the 2018-2019 year include the UC Transfer Pathways and creating descriptors for CSU General Education Breadth Requirements and Intersegmental General Education Transfer Curriculum (IGETC) courses.

E. Meeting Debrief – 120 mins., Stanskas, pg. 275
The Executive Committee debriefed the meeting and assessed what worked well and where improvements could be implemented.

VI.   REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes
    i.   Open Education Resources Task Force, Dillon, pg. 279
B. Liaison Reports
C. Senate and Grant Reports
    i.   C-ID Advisory Minutes, Mica, pg. 283
    ii. Intersegmental Curriculum Workgroup (ICW) Minutes, Mica, pg. 289
D. Local Senate Visits

VII.   ADJOURNMENT

The Executive Committee Adjourned at 4:55 p.m.

Respectfully submitted by:
April Lonero, Executive Assistant
Craig Rutan, Secretary