



**EXECUTIVE COMMITTEE MEETING**

**Friday, May 8, 2020**

Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Stankas called the meeting to order at 10:00 AM. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Julie Adams, Interim Executive Director, Student Senate for California Community Colleges (SSCCC); Cornelia Alsheimer, Treasurer, California Community College Independents; Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Erik Cooper, President Elect, Northern Officer, The Research and Planning (RP) Group; Dan Crump, Liaison, Council of Chief Librarians (CCL); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office; Danny Thirakul, President, Student Senate for California Community Colleges (SSCCC); and Jennifer Vega La Serna, President Elect, California Community College Chief Instructional Officers (CCCCIO).

Staff: Tonya Davis, Director of Administration; Alice Hammar, Director of Finance; April Lonerio, Executive Assistant; Edie Martinelli, Events Manager; Selena Silva, Program Specialist; and Jennifer Valencia, Program Manager.

**B. Approval of the Agenda**

MSC (May/Curry) to approve the agenda and consent calendar as presented.

**C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Janet Fulks, Bakersfield College; Julie Oliver, Cosumnes River College; and Nance Nunes-Gill, Barstow Community College were in attendance.

No formal public comment was entered.

**D. Executive Committee Norms, pg. 4**

Members were reminded about the Executive Committee Norms.

**E. Calendar, pg. 5**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 14**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 27**

Members reviewed the Action Tracking document and updated the document, as necessary.

**H. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. April 15, 2020 Meeting Minutes, Aschenbach.**

**B. Exemplary Program Award Theme, Dyer/Bean, pg. 29**

**C. Deactivation of Statewide Pathways Website, Mica, pg. 30**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Stankas/Mica**

Stankas provided an update on the professional development webinars during April 2020 and highlighted the number of faculty reached. Stankas shared that Aschenbach was appointed to a committee on the re-opening of campuses led by the Community College League of California (CCLC) with a report due to the Chancellor's Office on May 22, 2020. Stankas discussed concerns from the field regarding the Faculty Obligation Number (FON) and Fifty Percent Law for 2019-2020 and 2020-2021, and the Board of Governors will receive an update on the Fifty Percent Law at the May Board of Governors Meeting. Stankas overviewed the Department of Finance (DoF) 2020-2021 State Budget Report and the Academic Senate's state budget recommendations.

Mica provided an update on the technology solutions for the Faculty Leadership Institute. The June Executive Committee Meeting and Orientation are intended to be held in person and will be reviewed based on state and local guidelines. Mica shared that the Course Identification Numbering System (C-ID) and Open Educational Resources (OER) grants are completing their 2019-2020 work plans and preparing for 2020-2021. The first round of OER products will be published and available for faculty use by June 1, 2020. Mica noted that the final round of Academic Senate Executive Committee elections closes on May 15, 2020.

**B. Foundation President's Report – 10 mins., Aschenbach**

A Foundation Report was not provided. The Foundation Directors will meet once more before the closure of the academic year.

**C. Liaison Oral Reports** (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Danny Thirakul, Student Senate for California Community Colleges (SSCCC) President, and Julie Adams SSSCC Interim Executive Director, provided an oral report. Thirakul reported on the status of the memorandum of understanding (MOU) between the SSSCC and Chancellor's Office and the MOU between the SSSCC and FACCC regarding their 2021 Advocacy and Policy Conference. Thirakul shared the list of the newly elected 2020-2021 SSSCC Board of Officers, including Stephen Kodur, President; Katherine Squire, Vice President; Andrew Nickens, Vice President of Legislative Affairs; Toni Schiffmaier, Vice President of Finance; and Sean Young, Vice President of Communications. A special election will be held in June for Vice President of Regional Affairs. The SSSCC is completing its recommendation for the student Board of Governor representative and is searching for a student member for the California Student Aid Commission. The SSSCC surveyed nearly 1,700 students regarding student needs and will host a town hall to discuss the results in May.

Erik Cooper, The Research and Planning (RP) Group President Elect, provided an oral report. The RP Group Board is moving to a new regional representation model with 12 regions; nominations for representatives will close May 13, 2020, with elections following. Cooper reported on the weekly PIER to PIER professional development meetings and noted the RP Pulse, a short survey, was added to the RP Group website to gather feedback from the field. The summer academies will be delivered virtually, and the format of the 2020 Strengthening Student Success Conference on October 7-9, 2020, will be determined in May. Cooper reported that the RP Group assisted the Chancellor's Office in developing a survey of employee and student needs.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported on the CCL professional development webinars and the inclusion of the Library Services Platform in the Joint Budget Advocacy Letters.

Cornelia Alsheimer, California Community College Independents (CCCI) Treasurer, provided an oral report. Alsheimer reported that CCCI held its spring conference virtually in April 2020, and that CCCI is co-sponsoring AB 897 (Medina) Community colleges: part-time employees. Alsheimer discussed closed captioning for live video classes and the increased workload of faculty during the spring semester.

Jennifer Vega La Serna, California Community College Chief Instructional Officers (CCCCIO) President Elect, provided an oral report. Vega La Serna shared that Don Miller was elected as the President Elect for 2020-2021, and regional officer elections will be held soon. Vega La Serna shared updates on systemwide conversations regarding campus opening guidelines, budget changes, alternative grading options for Fall 2020, and Distance Education addendums.

The CIO Fall Conference will be held on October 21-23, 2020, in San Diego. Vega La Serna noted that the Consultation Council will discuss Distance Education faculty certification and minimum qualifications.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided a written report.

#### **IV. ACTION ITEMS**

##### **A. Legislative Report – 30 mins., Davison, pg. 31**

The Executive Committee received an update regarding legislative activities. Davison detailed the new requirements for bills and shared that bills to be heard on May 13, 2020, in the Assembly Higher Education Committee include AB 1930 (Medina), AB 2019 (Holden), AB 2030 (Blanca Rubio), AB 2190 (Medina), AB 2341 (McCarty), AB 2388 (Berman), AB 2494 (Choi), AB 2416 (Gabriel), AB 2484 (Low) AB 2578 (Irwin), AB 2884 (Berman), AB 2972 (Limón), AB 3137 (Voepel), and AB 3374 (Higher Education Committee). The committee reviewed Academic Senate positions on the current bills and the status of bills that are not being heard at this time. Davison reviewed the report and recommendations from the Legislative Analyst's Office (LAO) regarding the 2020-2021 state budget. The committee discussed ACA 5 (Weber) Government preferences and its alignment with past resolutions and the work of the Academic Senate.

**MSC (Cruz/Bean) to approve taking a position of support of ACA 5 (Weber) Government preferences.**

##### **B. Faculty Role in Governance – 15 mins., Stankas, pg. 48**

The Executive Committee received an update on the Faculty Role in Governance in the system. Stankas reviewed the professional development opportunities provided for faculty, senate presidents, and curriculum chairs during April and May 2020. The committee suggested additional professional development topics, including culturally responsive teaching and curriculum.

No action by motion was taken on this item.

##### **C. Faculty Diversification – 15 mins., Stankas, pg. 49**

The Executive Committee received an update on Faculty Diversification in the system. Cruz reported on the Diversity, Equity, and Inclusion (DEI) Implementation Workgroup held on April 28, 2020. The DEI Integration Plan and goals were approved by the workgroup, including assisting in the review of Title 5 changes to adopt the revised Equal Employment Opportunity (EEO) templates, advocating for additional funding for faculty hiring, and publishing exemplary hiring practices. Stankas shared that a second Faculty Diversification Strategies Partners Discussion will be on May 27, 2020, to discuss the end of year progress and next steps. The committee discusses strategies to partner effectively with various external organizations.

No action by motion was taken on this item.

**D. Guided Pathways Implementation – 15 mins., Stanskas, pg. 50**

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May reported that the Guided Pathways Task Force (GPTF) will meet on May 15, 2020, to discuss next year’s workplan and the goal of integrating Guided Pathways work into the existing Academic Senate structures. May shared the “Collegial Consultation during Guided Pathways Implementation” survey that was sent to colleges, and the results will be available at the June Executive Committee Meeting.

No action by motion was taken on this item.

**i. Guided Pathways COVID-19 Status Reports Outlines, May, pg. 51**

The Executive Committee provided feedback on the draft outlines for two COVID-19 Status Reports. May shared that one status report will focus on students, and the other will highlight faculty. Members suggested the inclusion of asset-minded and culturally-centered language, stories of resilience and lessons learned, and information regarding the Distance Education Addendums and accessibility and accommodation requirements.

**MSC (Aschenbach/Curry) to approve the outlines of the COVID-19 Status Reports to move forward with considerations from the discussion.**

**E. Faculty Leadership Institute Schedule – 20 mins., Davison, pg. 52**

The Executive Committee provided feedback on the 2020 Faculty Leadership Institute schedule. Davison reviewed the Faculty Leadership Institute outline, highlighting the critical session topics, and discussed the Executive Committee assignments for the event. Mica shared an update on the technology solution for the event and the registration fee. The committee suggested modifying the schedule to provide attendee breaks, including additional topics and targeted breakouts for seasoned and new senate presidents.

**MSC (Curry/Henderson) to accept the outline of the 2020 Faculty Leadership Institute with considerations from the discussion.**

**F. Paper on Anti-Racism Education in California Community Colleges – 15 mins., Cruz, pg. 53**

The Executive Committee provided feedback on the *Anti-Racism Education in California Community Colleges* outline. Members suggested the inclusion of clearly defined terminology, a “calling-in” tone, and practical applications for Senate Presidents.

**MSC (Bean/Foster) to approve the outline of *Anti-Racism Education in California Community Colleges* with considerations from the discussion.**

**G. 2020 Curriculum Institute – 10 mins., Aschenbach/Mica, pg. 56**

The Executive Committee reviewed the proposal to transition the Curriculum

Institute to a virtual conference. Aschenbach provided information on the event and proposed schedule, including extending the institute to July 6-10, 2020, to spread out breakout sessions, holding networking events, and pre-recording sessions. The committee discussed the registration fee, expected audience size, and Executive Committee expectations. Members suggested additional breakout topics to support faculty,

**MSC (Foster/Roberson) to approve holding the 2020 Curriculum Institute as a virtual conference.**

**H. Equivalency Paper Update First Reading – 20 mins.,  
Dyer/Davison/Roberson, pg. 57**

The Executive Committee provided feedback on the first draft of the updated paper *Equivalence to the Minimum Qualifications*. Members suggested including faculty hiring principles and equity-minded principles, in addition to updating the Board Policies in the appendix.

No action by motion was taken on this item.

**I. Paper on Effective Transfer Practices – 25 mins., Foster, pg. 118**

The Executive Committee provided feedback on the draft of the paper *Effective and Equitable Transfer Practices in the Community Colleges*. Stankas informed the committee that the Academic Senate's editor is reviewing the paper. Members discussed the revisions to the draft, and Stankas shared that additional comments on the draft will be given to the editor for incorporation. The paper will come to the June Executive Committee Meeting for approval.

No action by motion was taken on this item.

**J. Tentative 2020-21 ASCCC Budget – 20 mins., Mica/May, pg. 119**

The Executive Committee reviewed the tentative 2020-21 ASCCC budget. Mica reviewed two alternative budget scenarios that are based on the impact of COVID-19 through the end of the year. The Course Identification Numbering System (C-ID), Open Educational Resources Initiative (OER), and Academic Senate base grant will be included on the May Board of Governors' agenda for approval. Members discussed the Academic Senate reserves and suggested Executive Committee member participation in the determination of budget cuts or reductions if needed.

**MSC (Curry/Bean) to approve the 2020-2021 Tentative Academic Senate Budget.**

**V. DISCUSSION**

**A. Chancellor's Office Liaison Report – 30 mins., Stankas, pg. 120**

Aisha Lowe, California Community Colleges Chancellor's Office (CCCCO) Vice Chancellor for Educational Services and Support, provided an oral report. Lowe provided an update on the Chancellor's Office's response to COVID-19. Lowe shared that the Chancellor's Office is working to be flexible in providing support

for students and faculty. Lowe reported on the work regarding competency-based education. The California Community College Curriculum Committee (5C) will receive an update of the Credit for Prior Learning (CPL) workgroup. The Chancellors Office Curriculum Inventory (COCI) Review Committee will be reconvened to discuss the feedback of the March vendor demonstrations. The Chancellor's Office Advisory Committees are undergoing review and goal setting to ensure their alignment and cohesion. Lowe also noted there was a request to review minimum qualifications for distance education courses.

**B. Board of Governors/Consultation Council – 10 mins., Stankas/Davison, pg. 121**

The Executive Committee received an update on the Board of Governors and Consultation meetings.

The Board of Governors will meet on May 18-19, 2020. The Board will consider contracts and grants for approval, including the Academic Senate's grants.

The next Consultation Council meeting is May 21, 2020.

**C. Online Community College District Board of Trustees Meeting – 10 mins., Stankas/Davison, pg. 122**

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. Stankas reported that Calbright has formed hiring committees with faculty representation. Stankas overviewed the April 20, 2020 letter to the legislature regarding the reconsideration of the allocation of resources to the online community college district. The committee reviewed the Academic Senate faculty representatives that support Calbright.

**D. Noncredit COVID-19 Leadership – 20 mins., Parker, pg. 123**

The Executive Committee discussed supporting the California COVID-19 Noncredit Faculty Survey developed in partnership with the California Adult Education Program (CAEP) and Association of Community & Continuing Education (ACCE). Parker reviewed the survey development process and the request for Academic Senate support. Members suggested the possible inclusion of demographic questions.

**E. Periodic Review of the ASCCC – 20 mins., Mica/Davison, pg. 124**

The Executive Committee discussed the upcoming 2020-2021 Periodic Review of the Academic Senate. Mica provided an overview of the periodic review process, including the selection of the periodic review taskforce and the Executive Committee liaison to the task force, and shared that the taskforce's findings will be presented at the 2021 Spring Plenary Session.

**F. Meeting Debrief – 15 mins., Stankas, pg. 170**

The Executive Committee debriefed the meeting and assessed what is working well and where improvements may be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and*

*reports may be provided)*

**A. Standing Committee Minutes**

- i. CTE Leadership Committee, Roberson, pg. 171
- ii. Equity and Diversity Action Committee, Cruz, pg. 173
- iii. Faculty Leadership Development Committee, Bean, pg. 177
- iv. Legislative and Advocacy Committee, Davison, pg. 181
- v. Online Education Committee, Roberson, pg. 183
- vi. Relations with Local Senates, Bruzzese

**B. Liaison Reports**

- i. CCCCO Pathways to Equity Conference Workgroup

**C. Senate and Grant Reports**

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 4:21 PM

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary