

Minimum Qualifications for Apprenticeship Instructors
Revised June 22 and June 29 2017 by the CAC Special Committee for Minimum Instructor
Qualifications

- (1) Six years of occupational experience in the craft related tasks to be taught, and service as an apprenticeship instructor for a national or state approved apprenticeship training organization for a minimum of ten years;
- (2) Six years of occupational experience in the craft related tasks to be taught, a journeyman's certificate in the craft related tasks to be taught, and completion of at least twelve (12) semester units of degree-applicable college and or apprentice level course work;
 - (A) An instructor may be hired prior to the completion of 12 units of certificate/degree applicable college and or apprentice level coursework, but the coursework must be completed within two years of the date of hire.
- (3) A high school diploma or equivalent and six years of occupational experience in the craft related task to be taught, including at least two years at the journeyman level; and sixty clock hours or four semester units in materials, methods, and evaluation of instruction. This last requirement may be satisfied concurrently during the first two years of employment as an apprenticeship instructor.
- (4) State or Nationally Approved Apprenticeship Training Programs in consultation with the Board of Trustees of a community college district may adopt policies to authorize a person to serve as an apprenticeship instructor to teach a credit course in an urgency condition.
 - (A) Urgency condition is defined as: A shortage of qualified instructors that would prevent offering classes to students in accordance with the approved education plan for the apprenticeship program adopted by the California Department of Industrial Relations, Division of Apprenticeship Standards.
 - (B) Each instructor hired under this urgency provision must meet the educational requirements of either subdivision (1), (2), or (3) above within two years.