



Executive Committee Agenda Item

SUBJECT: Madera/Oakhurst Community College Academic Senate Recognition		Month: November	Year: 2019
		Item No: IV. I.	
		Attachment: Yes (5)	
DESIRED OUTCOME:	The Executive Committee will consider approving the Madera/Oakhurst Community College Academic Senate to be part of the ASCCC's Member Senate.	Urgent: Yes	
		Time Requested: 5 minutes	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Geoffrey Dyer/Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	April Lonero	Action	X
		Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

Article II of the Academic Senate's Bylaws state:

Section 1: Membership

The academic senate of each of the California Community Colleges and the district academic senate of multi-college districts, or their equivalents, are Member Senates.

Any academic senate recognized by its local governing board as representing its faculty in academic and professional matters (as defined in Title 5 §53200) may apply for status as a Member Senate. The Board of Directors will certify such academic senates as Member Senates upon verification of the following:

1. A majority of full-time faculty members of a college or recognized center have voted in favor of forming an academic senate (Title 5 §53202 (a)).
2. The applying senate has a constitution and/or bylaws approved by the faculty it represents.
3. The governing board of the college or recognized center recognizes that organization as representing its constituency in academic and professional matters.

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

4. A district academic senate will be recognized as a Member Senate if the local governing board has recognized it as representing faculty in academic and professional matters on district issues.

The Madera/Oakhurst Community College faculty voted and approved the Madera Community College Academic Senate constitution and bylaws. Supporting documents address the verification requirements as listed in the bylaws above for recognition of a Member Senate.

The Executive Committee will consider approving the Madera/Oakhurst Community College Academic Senate for inclusion as a Member Senate.

**MADERA COMMUNITY COLLEGE
ACADEMIC SENATE
CONSTITUTION AND BYLAWS**

BYLAWS

BYLAW I: Name

Section 1. The official name of this organization shall be the Madera Community College Academic Senate.

BYLAW II: Purpose

Section 1. It shall be the purpose of the Madera Community College Academic Senate to represent the faculty of the college in all academic and professional matters as established under California state law, the California Code of Regulations, and the Board Policies and Administrative Regulations of the State Center Community College District.

Section 2. The power of the Academic Senate is derived from California Education Code and the California Code of Regulations, and implemented through the formal actions taken by the body after appropriate consideration.

BYLAW III: Scope of Authority

Section 1: The Madera Community College Academic Senate possesses the authority vested by California Education Code, the California Code of Regulations, State Center Community College District Board Policies, State Center Community College District Administrative Regulations, and the Madera Community College Academic Senate Constitution.

Section 2: These bylaws are intended to provide detail and greater clarity to the organization's constitution.

BYLAW IV: Structure and Operating Procedures

Section 1. Officers—Nomination, Election, Duties, Resignation, and Removal

1.1. The President shall:

- 1.1.1. Be responsible for establishing the time and place for all regular meetings and all Executive Committee meetings as required.
- 1.1.2. Be responsible for the preparation of the agenda for all regular, special, and Executive Committee meetings.
- 1.1.3. Preside over all general sessions and Executive Committee meetings.
- 1.1.4. Act as the spokesperson in representing the Academic Senate and the Executive Committee in school business with the District Administration, the College President, or others.
- 1.1.5. Represent the Senate (or delegate a representative) in pertinent school business at all times including summers and holidays.
- 1.1.6. If necessary, appoint a parliamentarian who shall serve at the pleasure of the President.
- 1.1.7. In consultation with the Executive Committee, appoint members and chairs to all standing committees and special committees except those committees, as designated by the Senate, for which members are elected.
- 1.1.8. In consultation with the president/chair of any center's faculty association and department chairs, review senate membership at the start of each academic year to ensure that each department has selected the correct number of senators and has to the best of their ability ensured that all campuses are represented to the degree possible.
- 1.1.9. Be responsible for informing the Senate of district proposals and concerns.
- 1.1.10. Consult with the other Academic Senates in the district on matters of mutual concern.
- 1.1.11. Prepare and submit budget requests for Academic Senate activities.

1.2. The Vice President for Senate Business shall:

- 1.2.1. Perform such functions as assigned or delegated by the President to assist in carrying out the purposes and policies of the Academic Senate.
- 1.2.2. Serve as the primary monitor of the actions and activities of the Academic Senate for California Community Colleges and the chief information officer to the body regarding those activities.
- 1.2.3. Serve on the Executive Committee of the Academic Senate.

- 1.3. The President Elect shall:
 - 1.3.1. Act as President in the absence of that officer.
 - 1.3.2. Represent the Academic Senate, and in conjunction with the President of the Academic Senate, act as a liaison in affairs and meetings with administration and Board of Trustees.
 - 1.3.3. Assist the President of the Academic Senate and execute all duties specifically assigned to him/her by the President, including leading the Academic Senate meetings, Executive Committee meetings, and other school business as directed by the Academic Senate President.
 - 1.3.4. Serve on the Executive Committee of the Academic Senate.
- 1.4. The Vice President for Curriculum shall:
 - 1.4.1. Serve as Chair the Curriculum Committee.
 - 1.4.2. Perform such functions as assigned or delegated by the President to assist in carrying out the purposes and policies of the Academic Senate.
 - 1.4.3. Serve on the Executive Committee of the Academic Senate.
- 1.5. The Secretary shall:
 - 1.5.1. Be responsible for taking, writing, and disseminating all minutes of regular and special meetings.
 - 1.5.2. Maintain a file of all minutes and official documents on Academic Senate website.
 - 1.5.3. Record attendance at regular and special meetings.
 - 1.5.4. Perform such other functions as assigned by the President to assist in carrying out the purposes and policies of the Academic Senate.
 - 1.5.5. Coordinate elections for all Academic Senate officer positions.
 - 1.5.6. Serve on the Executive Committee of the Academic Senate.
- 1.6. The Immediate Past President shall:
 - 1.6.1. Represent the Academic Senate, and in conjunction with the President of the Academic Senate, act as a liaison in affairs and meetings with administration and Board of Trustees.
 - 1.6.2. Assist the President of the Academic Senate and execute all duties specifically assigned to him/her by the President, including leading the Academic Senate meetings, Executive Committee meetings, and other school business as directed by the Academic Senate President.
 - 1.6.3. Serve as an active member of the Executive Committee
- 1.7. Election of Officers
 - 1.7.1. Any full-time faculty member of Madera Community College may be nominated by any other member of the faculty or by herself or himself for any office.
 - 1.7.2. The nominations and elections process shall begin April of the spring semester before the position begins.
 - 1.7.3. The president of the Academic Senate may appoint an ad hoc Nominations Committee to assure that nominees are willing to run for office.
 - 1.7.4. Nominees for any office of the Academic Senate shall be elected by a majority of votes cast by the faculty, both adjunct and full-time.
 - 1.7.5. In the event that no nominee receives a majority vote, a run-off election shall be held between the two nominees who received the most votes.
 - 1.7.6. If any procedural issue arises that is not addressed in Sections 1.6.1 through 1.6.6 of this article, the issue shall be immediately addressed by the Executive Committee. After the election is complete, the situation shall be placed on the Academic Senate agenda so that the body may adopt a formal procedure to be implemented.
- 1.8. Resignation of an Officer
 - 1.8.1. In the event that any officer (except the Senate President) resigns or cannot continue in office, the Academic Senate shall, at the next regular meeting, announce that vacancy and solicit nominations for candidates to fill the vacancy for the remainder of its term. Senators are then charged to present the list of candidates to their departments. Senators shall attend the next meeting prepared to cast a vote to elect a replacement.
 - 1.8.1.1. In the event that the President of the Academic Senate resigns, the President-Elect shall resign his/her position and be immediately elevated to the office of President.

1.8.1.2. The Academic Senate shall then begin the process of filling the vacancy left by the elevation of the President-Elect.

1.9. Removal from Office by the Body

1.9.1. The removal of an officer from office will be considered formally proposed by a two-thirds (2/3) majority vote of the senators present, or by petition of twenty-five percent (25%) of the members of the full-time faculty. The proposed removal of the officer and the time specified for voting shall be presented in writing to the non-management certificated staff at least ten working days before the vote. The removal of the officer shall become effective upon approval by 2/3 of the full-time non-management certificated staff who participate in the vote.

10.1 The Executive Committee Role

10.1.1. In compliance with Title 5 of the California Code of Regulations, make all faculty appointments to all college committees, task forces, and work groups. Approve faculty committee appointments as defined by Title 5 and AR 2510 including selection committees for hiring.

Section 2: Academic Senate Meetings

2.1. Availability of Meeting Materials

2.3.1. Academic senates are recognized as decision-making bodies under California's Education Code and Code of Regulations. As such, they are subject to the requirements of Ralph M. Brown Act (California Government Code, sections 54950-54963). In accordance with this law, the Academic Senate of Madera Community College will: hold all meetings publically; take action only on items on the agenda; publically post the agenda and meeting materials three business days before the meeting; publically post previous meeting minutes; and note individual votes within the meeting minutes.

2.2. Provisions for Calling or Conducting Meetings

2.2.1. The Academic Senate shall meet regularly but no fewer than three times per semester. The President shall call special meetings as required. The President shall also call special meetings at the written request, with signatures, of ten percent (10%) of the full-time faculty.

2.3. Quorum and Action

2.3.1. A quorum of the Academic Senate shall be declared when a majority of the full voting membership, assuming all departments are represented by at least one senator, is present.

2.3.2. Business may be discussed during a meeting in the absence of a quorum, but no official action shall be taken on behalf of the Academic Senate.

2.4. Parliamentary Authority

2.4.1. The Academic Senate shall conduct business through parliamentary procedure based on Roberts' Rules of Order.

2.5. Period of Public Comment

2.5.1. The presiding officer at any meeting of the Madera Community College Center Academic Senate shall call for public comment at the beginning of every meeting, and at the beginning of each New Business and Old Business item as the meeting progresses.

2.5.2. Members of the public who desire to speak to the Academic Senate during a meeting may speak for up to three (3) minutes. By majority vote of the Senators in attendance, a speaker's time may be extended.

2.5.3. As it is the responsibility of an Academic Senate to represent the faculty on all academic and professional matters, and the contribution of information in a public forum can only assist in successfully accomplishing this task, the faculty of Madera Community College are exempt from this limitation.

Section 3. Selection and Duties of Senators

3.1. Members of the Academic Senate shall be selected by their respective departments and are expected to serve two-year, staggered terms.

3.1.1. Any member of a department may be nominated by any other member of the same department or by herself or himself to serve as a Senator on the Academic Senate.

- 3.1.2. One-half of the members shall be selected during each spring semester and shall take office the following July 1st. The Academic Senate shall determine the initial staggering of terms.
- 3.1.3. Two members from the adjunct (part-time) faculty may be elected by the adjunct faculty each fall semester at the annual fall meeting of adjunct faculty and shall serve a one-year term. The adjunct representatives shall have full voting rights in the Senate. The Senate President shall solicit nominations from the adjunct faculty, prepare ballots, and conduct the election. In the event that a vacancy should occur, the Senate President shall solicit nominations from the adjunct faculty, prepare ballots, and conduct a special election.
- 3.2. Senators shall:
 - 3.2.1. Attend all meetings of the Academic Senate.
 - 3.2.1.1. If unable to attend a Senate meeting, designate a proxy from the department and notify the Secretary in advance of this designation.
 - 3.2.1.2. As the Senate plays a vital role in institutional governance and representing of faculty perspectives in all academic and professional matters, and quorum requirements must be satisfied for the body to act, departments are encouraged to develop internal protocols for addressing ongoing absenteeism of Senators, be it either the identification of official alternates, a procedure for replacement, etc.
 - 3.2.2. Bring any information/feedback of an academic and/or professional nature from their departments to the Academic Senate for discussion and, if required, action.
 - 3.2.3. Report out all activities (e.g., new business, informational items, officer reported information, committee reported information) from meetings to their respective departments in a timely manner.
 - 3.2.4. Any senator or officer may place an item on the agenda by notifying the President or Vice-President of the agenda item at least five -days before a meeting. The item will be placed on the agenda under new business.

Section 4: Duties and Responsibilities of Academic Senate Committees and Faculty Committee Members

- 4.1. Committees of the Academic Senate
 - 4.1.1.1 both *ad hoc* and standing committees may investigate problems, prepare reports, formulate position statements, and recommend Senate policy. All committee action shall be reported to the Academic Senate at regular or special meetings for appropriate consideration or action.
 - 4.1.1.2 Committees are expected to investigate and originate proposals without waiting for instructions from the Executive Board.
 - 4.1.1 The Academic Senate President, in consultation with the Executive Committee, shall appoint all faculty representatives all Academic Senate standing committees as well as all college-wide, ad hoc, workgroups, and other groups that impact academic and professional matters, for the appropriate term as determined by the rules of the group to which they are appointed.
 - 4.1.2 The members of any committee of the Academic Senate shall be identified in the committee operating agreement. Voting members should be senators or faculty-at-large unless otherwise indicated in the subcommittee operating agreement.
 - 4.1.3 In the event that a committee member resigns or cannot continue, the Senate President shall either appoint a replacement to serve out the designated term or, with the advice of the Executive Committee, determine that the position should remain vacant for the term.
 - 4.1.4 Senate representation on college, district, or intercampus committees may come from the full- time faculty and is not restricted to Senate members except as designated by the Senate.
- 4.2. Standing Committees of the Academic Senate
 - 4.2.1. The following committees shall be formed by the Academic Senate. Additional standing committees may be formed at the discretion of the Academic Senate.
 - 4.2.1.1. Curriculum Committee: Under the authority established through California Education Code §§ 70902(b)(2) and 70902(b)(7), the purpose of this committee is to review, assess and recommend all proposed additions, revisions and deletions to the curriculum, to ECPC, and the board of trustees.

- 4.2.1.1.1. The Academic Senate shall elect three senators, in addition to the Senate Vice President for Curriculum, to the Curriculum Committee to serve for terms of one year each.
- 4.2.1.2. Academic Standards Committee: Under the authority established through California Education Code §§ 70902(b)(3) and 70902(b)(7), the purpose of this committee is to review and approve or deny student petitions on academic matters, including, but not restricted to, grade alleviation; waiver of disqualification suspension period; waiver of program, major, and graduation requirements; and appeal of waiver of course prerequisites, degree and certificate evaluations, and transcript evaluations. The committee will also hear, review, and recommend policies and guidelines relevant to its authority and jurisdiction.
- 4.2.1.3. Equivalency Committee: As specified in California Education Code (§ 87359(b)) and Title 5 of the California Code of Regulations (§53430), equivalency committees at the various California Community Colleges shall have the primary responsibility to approve or deny petitions for equivalency submitted by potential full-time or part-time faculty members.
- 4.2.1.4. Flex Day Committee: The purpose of this committee is to accept suggestions from faculty for flex day and, with the approval of the Academic Senate, plan and schedule the activities. The President shall appoint one faculty member to chair this committee. That chair will report to the Academic Senate at least once each semester.
- 4.2.1.5. Program Review / Learning Outcomes (PR/LO) Committee: The purpose of this committee is to coordinate and assist in the development of all program review reports and receive and archive all information regarding the ongoing assessment of various levels of learning outcomes. The committee also ensures that the criteria used in program review include relevancy, appropriateness, achievement of identified outcomes, currency, and planning for the future.
- 4.2.2. As appropriate, all Senate business shall be directed by the Executive Board to an Academic Senate committee unless a determination is made that the item should be placed on the Senate's agenda for consideration by the full body.
- 4.2.3. Standing Committees of the Academic Senate shall be limited in jurisdiction to topics of academic and professional matters that may be subject to collegial consultation between the Academic Senate and the college administration.
- 4.2.4. Standing Committees shall make recommendations to the Academic Senate or the Executive Committee, but they shall take no action without approval from the Academic Senate or its designee.
- 4.2.5. Chairs of Academic Senate Standing Committees
 - 4.2.5.1. All Chairs of Academic Senate standing committees shall serve for two years without term limits. Terms will begin on the day after the spring graduation ceremony.
 - 4.2.5.2. In consultation with the Academic Senate Vice-President, Chairs of standing committees will schedule a date to present a report on committee activities to the Academic Senate. The Curriculum Chair reports at every senate meeting and does not present cumulative committee reports.
 - 4.2.5.3. Chairs of standing committees will produce and present an exit report to the Academic Senate at the end of their term highlighting the activities of the committee during their terms in office and recommending new goals. The Curriculum Chair reports at every Senate meeting and does not present an exit report.
- 4.2.6. Members of Academic Senate Standing Committees
 - 4.2.6.1. Terms of office for all standing committee members shall be one year, commencing on the day after the spring graduation ceremony.
 - 4.2.6.2. Members of standing committees may be reappointed annually.
- 4.3. Additional Academic Senate Committees
 - 4.3.1. Forming a new Academic Senate committee is a four-step process:
 - 4.3.1.1. The formation of a new subcommittee may be initiated by a majority of Executive Board members.
 - 4.3.1.2. The formation of a new subcommittee shall be agendaized for First Read and Second Read.

- 4.3.1.3. The formation of a new subcommittee will require a majority vote of active Senators present.
- 4.3.1.4. The formation of a new subcommittee becomes effective immediately after the approval vote.
- 4.3.2. Dissolving an existing Academic Senate committee is a four-step process:
 - 4.3.2.1. The dissolution of an existing subcommittee may be initiated by a majority of Executive Board members.
 - 4.3.2.2. The dissolution of an existing subcommittee shall be agendized for First Read and Second Read.
 - 4.3.2.3. The dissolution of an existing subcommittee will require a two-thirds (2/3) vote of active Senators present.
 - 4.3.2.4. The dissolution of an existing subcommittee becomes effective immediately after the approval vote.
- 4.3.3. The first committee meeting must follow the Academic Senate meeting in which the committee was ratified. Unless otherwise indicated in the committee operating agreement, the committee shall elect a Chair and agree on meeting dates at this initial meeting. Changing meeting days/times from the default meeting days/times should be a unanimous vote from the entire committee membership.
- 4.3.4. Each committee chair shall provide reports to the full body of the Senate on a regular basis.
- 4.3.5. When the college is in regular session, each committee shall meet at least once a month for a period of no less than 50 minutes (academic hour).
- 4.4. *Ad Hoc* Committees of the Academic Senate
 - 4.3.1. *Ad hoc* committees shall be established by the President and approved by the Academic Senate as need arises to investigate, explore, or make recommendations about specific issues.
 - 4.3.2. The faculty members of all *ad hoc* committees of the Academic Senate shall be appointed by the Senate President, with the approval of the Executive Committee.
 - 4.3.3. *Ad hoc* committees shall report directly to the Academic Senate.
 - 4.3.4. No *ad hoc* committee shall take any action without approval from the Academic Senate.
 - 4.3.5. *Ad hoc* committees of the Academic Senate shall be limited in jurisdiction to topics of academic and professional matters that may be subject to collegial consultation between the Academic Senate and the college administration.

BYLAW V: Amendments to the Bylaws

- Section 1. Oversight of the amending process rests with the Secretary of the Academic Senate and any ad hoc committee that the Academic Senate finds necessary to assist in the completion of the process.
- Section 2. The same rules that apply to the approval of amendments to the Constitution, including amendments proposed via the referendum process, shall also apply to the By-Laws.
- Section 3. Any issue(s) not covered by this Constitution and these By-Laws or that are unclear or subject to interpretation shall be settled by a majority vote of the Executive Committee.

**MADERA COMMUNITY COLLEGE
ACADEMIC SENATE
CONSTITUTION AND BYLAWS**

CONSTITUTION

PREAMBLE

We, the faculty of Madera Community College, do hereby establish, under the terms established in Title 5 of the California Code of Regulations, the Madera Community College Academic Senate to represent the faculty in academic and professional matters as appropriate.

ARTICLE I: Name

Section 1. The official name of this organization shall be the Madera Community College Academic Senate

ARTICLE II: Purpose

Section 1. It shall be the purpose of the Madera Community College Academic Senate to represent the faculty of the college in all academic and professional matters as established under California state law, the California Code of Regulations, and the Board Policies and Administrative Regulations of the State Center Community College District.

Section 2. The power of the Academic Senate is derived from California Education Code and the California Code of Regulations, and implemented through the formal actions taken by the body after appropriate consideration.

ARTICLE III: Scope of Authority

Section 1. Areas of Primary Reliance

At a minimum, the college administration, as delegates of the SCCC Board of Trustees, shall rely primarily on the advice of the Madera Community College Academic Senate in all practical and procedural matters regarding:

- Curriculum, including establishing prerequisites and placing courses within disciplines,
- Degree and certificate requirements,
- Grading policies, educational program development,
- Standards and policies regarding student preparation and success, and
- Policies regarding the determination of minimum qualifications and equivalency to those qualifications in the course of faculty hiring.

Section 2. Areas Requiring Mutual Agreement

At a minimum, the college administration, as delegates of the SCCC Board of Trustees, shall reach mutual written agreement on all practical and procedural matters regarding:

- Governance structures, particularly as related to faculty roles,
- Faculty roles in all accreditation and accreditation-related processes,
- Practices and procedures regarding faculty professional development activities,
- Processes, practices, and procedures regarding the review of academic and student services programs,
- Processes, practices, and procedures for planning and budget development, and
- All other academic and professional matters as are mutually agreed upon between the governing board and the academic senate(s).

Section 3. To ‘consult collegially’ means that all responsible parties will make every effort to resolve conflicts in the best interests of the students of Madera Community College. When written agreement cannot be reached, the parties shall avail themselves of the conflict resolution procedures outlined in California Education Code, the California Code of Regulations, and/or SCCC Board Politics and Administrative Regulations.

ARTICLE IV: Structure

Section 1. Officers

The officers of the Academic Senate shall be the President, President-Elect, Immediate Past President, Vice President for Senate Business, Vice President for Curriculum, and Secretary. The officers shall comprise the Executive Council.

Section 2. Term of Office and Term Limit

The President shall serve for a term of one year and on the expiration of the term of office shall continue to serve the Senate as Immediate Past-President for one year. The President may be nominated and elected to an

additional subsequent term only one time with the advice and consent of the President-Elect. The position of President is restricted to a tenured faculty member.

The President-Elect shall be elected and serve for a term of one year and on the expiration of the term shall continue to serve the Senate as President for one year. If the President seeks and is elected to a second one-year, the term of the President-Elect shall be extended accordingly.

The Immediate Past President shall serve for the duration of his/her successor's time as President, not to exceed two years.

The Vice President for Senate Business shall be elected and serve for a term of one year. The Vice President for Senate Business may be nominated and elected to an additional subsequent term only one time.

The Vice President for Curriculum shall be elected and serve for a term of two years. The Vice President for Curriculum may be nominated and elected to an additional subsequent term only one time.

The Secretary shall be elected and serve for a term of one year. The Secretary may be nominated and elected to an additional subsequent term only one time.

Section 3. Nomination and Election of Officers

The current Senate Secretary shall coordinate elections for Senate Executive Board members.

Section 4. Membership

- a. Senators shall be appointed to the Madera Community College Academic Senate by the faculty departments in the institution.
 - i. The Senate shall be composed of elected representatives from faculty departments and elected officers of the Senate, including the Vice President for Curriculum, who will serve as the Curriculum Committee Chair.
 - ii. The existing department structure, as defined by the organizational structure, will constitute the basis for determining Department for purposes of Senate representation.
- b. It is expected that each senator will serve a two-year term of office.
- c. Each faculty department is guaranteed two seats, regardless of size.
- d. Departments shall elect their representatives, using their own internal procedures, prior to the last Senate meeting of the academic year.
- e. All new Senators shall attend the last meeting of the academic year beginning with the first May meeting of one year and ending with the first May meeting of the next year.
- f. If a Senate seat is vacant during the academic year, the department may hold an election at any time to fill the vacant seat for the remainder of the term.
- g. Two part-time faculty members shall be elected from the part-time faculty at large. All new part-time Senators shall attend the last meeting of the academic year beginning with the first May meeting of one year and ending with the first May meeting of the next year.

Section 5: Calendar

The Madera Community College Academic Senate shall meet at least once per month during the academic year.

Section 6: Committees

The Madera Community College Academic Senate shall form all appropriate committees under its jurisdiction as are required in statute, regulation, and local policies and regulations.

ARTICLE V: Amendments to the Constitution

Section 1: Amending the Constitution is a Six Step Process.

1. Amendment(s) to the Constitution may be proposed by a majority vote of the Senate at a regular Senate meeting or by written petition signed by at least twenty (20) percent of full-time faculty.
2. Within 10 business days of the majority vote in the Senate or the receipt of the petition to amend the Constitution, the faculty at large will be notified in writing of the proposed amendments.
3. The notice to amend the Constitution will be received by faculty at large again at least five business days prior to the first day of voting. The dates that voting will begin and end will be included in this notice.
4. Faculty will have 10 business days to cast their votes. Voting will be open to all full-time and part-time faculty employed by Madera Community College during the voting period.
5. 2/3rd majority of the voting faculty must be in favor of the amendment in order for the amendment to pass.
6. The amendment will be implemented at the beginning of the next academic year.

ARTICLE VI: Amendments to the By-Laws

Section 1: Amending the By-Laws is a Six Step Process:

1. Amendment(s) to the By-Laws may be proposed by a majority vote of the Senate at a regular Senate meeting or by written petition signed by at least twenty (20) percent of full-time faculty.
2. Within 10 business days of the majority vote in the Senate or the receipt of the petition to amend the By-Laws, the faculty at large will be notified in writing of the proposed amendments.
3. The notice to amend the By-Laws will be received by faculty at large again at least five business days prior to the first day of voting. The dates that voting will begin and end will be included in this notice.
4. Faculty will have 10 business days to cast their votes. Voting will be open to all full-time and part-time faculty employed by Madera Community College during the voting period.
5. A simple majority of the voting faculty must be in favor of the amendment in order for the amendment to pass.
6. The amendment will be implemented at the beginning of the next academic year.



30277 Ave 12
Madera CA 93638
559-675-4800

July 15, 2019

Dear Board of Trustees Members,

Last semester, a secret ballot was taken of the full time faculty of the Madera Oakhurst Faculty Association with regards to authorizing the executive committee to begin the process of transitioning from a subcommittee of the Reedley College Academic Senate to becoming a fully-fledged independent academic senate of its own. I am pleased to report that a near unanimous majority of the full time faculty voted in favor of the proposal. This letter is to inform you of that vote and to ask for the Board of Trustees' support in the creation of a new academic senate to represent the faculty of the Madera and Oakhurst Centers. This fulfills the Title V requirement as per section 53202 which I have included on the following page. Thank you.

David Richardson
President Madera Oakhurst Faculty Association
david.richardson@scccd.edu

5 CCR § 53202

§ 53202. Formation; Procedures; Membership.

The following procedure shall be used to establish an academic senate:

- (a) The full-time faculty of a community college shall vote by secret ballot to form an academic senate.
- (b) In multi-college districts, the full-time faculty of the district colleges may vote on whether or not to form a district academic senate. Such vote shall be by secret ballot.
- (c) The governing board of a district shall recognize the academic senate and authorize the faculty to:
 - (1) Fix and amend by vote of the full-time faculty the composition, structure, and procedures of the academic senate.
 - (2) Provide for the selection, in accordance with accepted democratic election procedures, the members of the academic senate.
- (d) The full-time faculty may provide for the membership and participation of part-time faculty members in the academic senate.
- (e) In the absence of any full-time faculty members in a community college, the part-time faculty of such community college may form an academic senate.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. Amendment filed 2-10-78; effective thirtieth day thereafter (Register 78, No. 6).
2. Amendment filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18).
3. Amendment filed 10-30-90 with Secretary of State by Board of Governors, California Community Colleges; operative 11-30-90 (Register 90, No. 49). Submitted to OAL for printing only pursuant to Education Code section 70901.5(b).

This database is current through 6/28/19 Register 2019, No. 26
5 CCR § 53202, 5 CA ADC § 53202



STATE CENTER
COMMUNITY COLLEGE DISTRICT

Fresno City College | Reedley College | Clovis Community College
Madera Community College Center | Oakhurst Community College Center

Board of Trustees - September 3, 2019, 4:30 p.m.
Regular Meeting
District Office Board Room
1525 E. Weldon Avenue
Fresno, CA 93704

MINUTES

1. OPENING ITEMS

Procedural: 1.01 Call to Order

President Ikeda called the meeting to order at 4:30 p.m. and opened the meeting with a moment of silence for Sam Flores.

Trustees Present:

Deborah Ikeda, President
Eric Payne, Vice President
Annalisa Perea, Secretary
Richard Caglia
Magdalena Gomez
Bobby Kahn
John Leal
Stephen Kodur, Student Trustee

Others Present:

Paul Parnell, Chancellor, SCCCC
Ed Eng, Interim Vice Chancellor of Finance and Administration, SCCCC
Jerome Countee, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCCC
Julianna Mosier, Vice Chancellor of Human Resources, SCCCC
Christine Miktarian, Vice Chancellor of Operations and Information Systems, SCCCC
Carole Goldsmith, President, Fresno City College
Jerry Buckley, President, Reedley College
Lori Bennett, President, Clovis Community College
Angel Reyna, Campus President, Madera Community College Center
Lucy Ruiz, Executive Director of Public and Legislative Relations, SCCCC
Matthew Besmer, General Counsel, SCCCC
Claudette Matz, Executive Assistant to the Chancellor, SCCCC

Procedural: 1.02 Pledge of Allegiance

Trustee Gomez led the Pledge of Allegiance to the flag.

Procedural: 1.03 Introduction of Guests

The following individuals were introduced: District Chief Technology Officer Ralph Looney, Chief of Police Jerry Dyer, Executive Director New Market Tax Credits Oliver Baines, District Attorney Lisa Smittcamp, Executive Director Fresno County Economic Development Lee Ann Eager, and newly hired District Police Officers Tony Vang, Shawn Tactacan, Angelica Alvarado, Juan Sahagun, Christian Hill, and Gerardo Serrano.

2. PUBLIC COMMENTS

Procedural: 2.01 Call for Public Comments

William Mask, MCCC Adjunct Instructor, addressed the board regarding office hours for adjunct faculty. He thanked the Board of Trustees for adding 10 office hours allocated to adjunct instructors. Students today struggle with everything, and he said the relationship with the professor is critically important to the success of the students and office hours facilitate those relationships. Students often will confide in the instructor on certain topics, and he recently experienced this with a topic dealing with campus safety. He stressed there is value for the students when they have an opportunity to seek assistance outside the classroom.

Stephanie Curry, Reedley College Academic Senate President, reported the RC senate supports the creation of the MCCC Academic Senate. The RC senators have worked with the Madera Oakhurst Faculty Alliance for many years, and it has been a collaborative process to establish the MCCC Academic Senate.

Chuck Riojas, building trades, thanked the board for considering a PLA on West Fresno campus and is encouraged that this item can move into negotiations with the possibility to explore the avenues for a successful PLA. He thanked the board for the opportunity to lend a voice and participate.

Michael Lopez, building trades and FCC alumnus, thanked the board for putting the PLA on the agenda. He stated the building trade has a MOU to give students credit for work they have already done, and apprenticeships can be life changing. He fully supports the PLA.

Lee Ann Eager, Executive Director Fresno Economic Development Commission, addressed the board regarding a Central Valley Training Center to be housed at West Fresno. She discussed the value of a training center to create a trained workforce for businesses. West Fresno is the perfect location for the community and for the Central Valley. She stated putting local people to work is very important. She was privileged to have worked with the City of Fresno on their PLA, and they were able to do innovative things to be sure everyone's needs were met.

Police Chief Jerry Dyer spoke in favor of a PLA. He also supported the PLA with city of Fresno for the airport expansion. He discussed the need for the project to come in under budget and on time and that is the goal of a PLA. He stated PLAs and unions provide training through their apprenticeship programs so that citizens can develop skills and be employable and have a long term positive impact on the community.

District Attorney Lisa Smittcamp stated the PLA brings hope, and an opportunity to provide a good income for employees and benefits for them and their families. She stressed it creates an opportunity for those that have lived in poverty and have been involved in the criminal justice system, to receive apprenticeship training through the unions. She stated the time is right for a PLA and the time is now.

Moved to approve moving action item #8.02 Approval of Resolution No. 2019-23 to this location in the meeting.

Motion by Eric Payne, second by Annalisa Perea.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action: 8.02 Resolution No. 2019.23 Directing Staff and Legal Counsel to Prepare and Negotiate a Project Labor Agreement for a Pilot Project at the New West Fresno, Career & Technology Center, Campus to be considered for action during the Public Comment portion of the meeting.

Moved to approve Resolution No. 2019.23 Directing Staff and Legal Counsel to Prepare and Negotiate a Project Labor Agreement for a Pilot Project at the New West Fresno, Career &

Technology Center, Campus to be considered for action during the Public Comment portion of the meeting.

Motion by John Leal, second by Annalisa Perea.

Trustee Gomez thanked the committee for their work leading up to the recommendation. She asked for an explanation of pilot project. It was explained the district wants to try a PLA for the site work at the West Fresno campus. The item is worded to allow some flexibility. There is a large scope of work at West Fresno, and this would be the first phase of the site work.

Trustee Leal thanked Trustees Ikeda and Perea for serving with him on the ad-hoc committee. He stated they met three times and heard information from both sides on the PLA. He stated it is a pilot because it is the first big project for the district. If this is approved, they will negotiate the parts of the phases of the project to be considered under the PLA. He added it is premature to say we are only doing site construction.

It was explained the ad-hoc committee agreed the PLA would be for site work in the first phase. It was also explained the district can start with this and then have the option to bring back another resolution for other phases. Trustee Leal stated it was not his understanding that it was limited to site work only.

Trustee Perea stated it was her understanding the exact scope of work is going to be determined as part of the negotiations. She stated staff met many more than three times, and she appreciates the time they took to educate the ad-hoc committee. She stated it was an inclusive process and after hearing both sides, the resolution is being brought forward today.

General Counsel Besmer stated during the ad-hoc meetings it was decided to ensure there was room to negotiate the terms of what would be included for the pilot. However, he stated staff needs to have clear direction from the board at this time. Whether the direction is the site work or one particular phase of the project, the direction to staff needs to be clear. If needed, there is room to amend the language so that we know we are clear.

Vice Chancellor Miktarian agreed with Mr. Besmer; there is flexibility in the language. She stated according to the architect the site work is coming back soon, so it is important to keep this moving forward. President Ikeda also stated the language is open and flexible. Trustee Leal stated he is satisfied with it as is.

Trustee Kahn stated the ad-hoc committee and staff did a lot of work on this. As a trustee that did not participate in the ad-hoc committee, it would have been helpful to have that information provided to him in advance of this meeting. He encouraged administration to share all of the details of this in advance rather than just providing a resolution without the knowledge of what was discussed in the ad-hoc committee meetings. He asked the district to stay with the past practice in that if one trustee has information about an item, the information is shared with all trustees. He feels uninformed to vote. President Ikeda stated there will be a chance to discuss this further and get more information to alleviate concerns as the process moves along.

Trustee Caglia stated he also thought there would be more discussion and dialogue. He stated this will not be something that happens overnight and hopes to be informed up to the day of the vote as this moves forward.

Trustee Payne stated all of the board members had an opportunity to have conversations with Chancellor Parnell and Vice Chancellor Miktarian to ask clarifying questions. He took the opportunity to meet with staff, and the chair has made herself available for any discussion that trustees want to have. He is grateful for discussions with community stakeholders and appreciates that staff took a deep dive from both sides. He thanked the speakers who addressed this issue today for helping to eliminate the woes in his neighborhood and for supporting an educational workforce for our students.

Dr. Parnell clarified the first bid that will be brought to the board will be for the initial site work. It could be \$10 - 15M and will be the pilot PLA test. The site work will be the first thing that is negotiated.

Trustee Gomez stated she is confused about what is being voted on. Community members are asking the board to make sure it is as broad as possible, but focus is on just site work. Dr. Parnell clarified site work is the first project that is approved by DSA. He stated the board is voting to do a PLA for the initial site work.

Trustee Kahn made the correction that the board is voting to negotiate on a PLA.

Trustee Leal stated the language does matter, he added it is a pilot in the first phase and if it goes well the board can consider other projects.

Trustee Ikeda stated she had a lot of reservations about PLAs. In listening to the union folks they feel their training is the best. The ad-hoc committee also heard from the ABC representatives. If there is a PLA, the district cannot use those workers from ABC. She stated she has heard only 20% of the contractors are union shops, and the other 80% will not be able to bid the projects. We might end up bringing people in because there are not enough employees that work at union shops. The board wants to hire locally and use our students, minority owned businesses, and businesses that support veterans. All of those conditions could be put in the district's bid specs, and then everyone bids, and the lowest bidder is selected. She stated the district can achieve what we want to achieve without doing a PLA.

Trustee Caglia stated those points are very valid, and he has some of the same concerns. He stated he hopes these negotiations are designed to eliminate these concerns, and the parties know we want to work out those issues.

Final Resolution: Motion Carries on a roll call vote

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

DeRon Walker FCC ASG president, addressed the board on issues relative to the bookstore transition including incorrect textbooks being ordered, wrong materials batched together, receipts not being itemized, computers crashing for hours, and CalWorks and DSPS students not being able to purchase textbooks. He stated Follett owns 200 other bookstores. He believes the board does not want to interfere with student success, and he hopes the issues can be resolved.

Lola Gayles, FCC full-time student, addressed the board regarding her challenges with the bookstore during the summer months. She made several attempts to work with the bookstore to obtain the needed information. Due to her inability to get the needed lab materials she has fallen behind in her classes and has gone from an A/B student to potentially failing her course. She asked the board for help.

Trustee Payne stated he had questions as it relates to the bookstore transition. Since the bookstore transition was not placed on the agenda for discussion and in order to avoid Brown Act violations, Trustee Payne was cautioned to limit his discussion to a question and staff will respond back to him. Trustee Ikeda stated administration will communicate the corrective action plan.

3. REPORTS AND PRESENTATIONS

Information: 3.01 District and Campus Presidents' Reports

The College Presidents' reports are contained in BoardDocs.

Information: 3.02 Classified Senate Report by Susi Nitzel

Susi Nitzel, FCC Classified Senate President, reported RC is in the process of recruiting and electing new senators. MCCC and OCCC Classified Alliance (MOCA) will attend a retreat with American River College on September 19, and they will get input on becoming a full fledge classified senate. CCC Classified Senate is finalizing plans for events and fundraising for the year, and they will be collaborating with the academic senate on the fundraiser. They participated in various Molly Day activities. The FCC and DO Classified Senates approved the support of

resolution prepared by the Allied Staff relative to all gender restrooms. The classified senate is also concerned about the bookstore transition.

Information: 3.03 Academic Senate Report by Karla Kirk

Karla Kirk FCC Academic Senate Presidents, reported they are preparing for implementation of AB 705, and are charging ahead in Guided Pathways efforts and student success. As the voice of FCC faculty, she stated there are grave concerns regarding bookstore issues and Follett. She discussed the challenges the instructors and students have faced with textbooks being out of stock, incorrect pricing of textbooks, no scan trons, no wireless connectivity, and the failure of Follett to fulfill their basic function. She asked what happened and when will it be fixed. She stated Follett and administration failed to properly plan for the transition and have been slow to mitigate the problems. She stressed time is passing and we cannot push pause. Mid-terms are coming up and six-week short term classes will be starting. Students may have dropped out of college because of the issues with the bookstore. She stated the students and instructors want answers. The academic senate recommends the Board of Trustees take expeditious actions to get the issues resolved for the students. She provided her email and phone number so that others can send their concerns to her.

Dr. Parnell stated that he and Ms. Kirk did meet and discuss the issues with the bookstore, and he appreciates the collegial support. He stressed Vice Chancellor Sullivan and staff are working with the colleges to make sure we take care of students as best we can.

Information: 3.04 Personnel Commission Annual Report

The Personnel Commission Annual Report is contained in BoardDocs for review.

Information: 305 First Read of Madera Community College Center's Mission, Vision, and Value Statements

MCCC held a faculty and staff retreat on June 2, 2019 and worked on the proposed mission and vision statements. They held workgroup review meetings with all constituents, and presented the drafts to external stakeholders for feedback. The final draft of the mission and vision statements were submitted as a first read.

4. CONSENT AGENDA

Action (Consent): 4.01 Call for Approval of Consent Agenda

Moved to approve the consent agenda items 5.01 through 6.10 with the amendment of a classified resignation and the removal of item C19-09-25.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

5. CONSENT AGENDA - HUMAN RESOURCES

Action (Consent): 5.01 Academic Personnel Transactions: Employment, Change of Status, Retirement

Moved to approve the academic personnel recommendations, items A through C as presented.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 5.02 Approval of Classified Personnel Transactions: Employment, Promotion, Change of Status, Lateral Transfer, Leave of Absence, Resignation, Retirement

Moved to approve the classified personnel recommendations, items A through H, as amended.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

6. CONSENT AGENDA - GENERAL

Action (Consent), Minutes: 6.01 Approval of Minutes of August 6, 2019, Regular Meeting and Special Joint Meeting for Board of Trustees and Personnel Commission

Moved to approve minutes of the regular meeting and special joint meeting for the Board of Trustees and Personnel Commission of August 6, 2019, as presented.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.02 Review and Approve District Warrants and Checks

Moved to approve the summary of the warrants register for the accounts, as provided.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.03 Approval of Grant Agreements

Moved to approve the grant application and agreement recommendations, items G19-09-A through G19-09-E, as presented; authorize renewal of the grant agreements with similar terms and conditions; and authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the District.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.04 Award or Ratification of Contracts (non-construction), Agreements, Memorandums of Understanding, and Purchase Orders

Moved to award or ratify the contract (non-construction), agreement, and memorandum of understanding recommendations, items C19-09-01 through C19-09-32, and purchase orders from July 1, 2019 through July 31, 2019, as presented; and authorize the chancellor or vice chancellor of finance and administration to sign the contracts (non-construction), agreements, and memorandums of understanding on behalf of the District.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.05 Accept Report of Investments

Moved to accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending June 30, 2019.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.06 Approval of Proposition 30 Education Protection Account Expenditure Plan, 2019-2020 Fiscal Year

Moved to approve Proposition 30 Education Protection Account Expenditure Plan for fiscal year 2019-2020 as presented.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.07 Approval of Quarterly Budget Transfers and Adjustments Report

Moved to approve the Budget Transfers and Adjustments Report.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.08 Acknowledgment of Financial Analysis of Enterprise and Special Revenue Operations

Moved to acknowledge financial analysis of enterprise and special revenue operations.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.09 Acknowledgement of Quarterly Financial Status Report (Simulated-311Q), General Fund

Moved to acknowledge the Quarterly Financial Status Report (Simulated-311Q).

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action (Consent): 6.10 Award, Approval or Ratification of Construction Bids, Agreements and Informal CUPCCAA Bid Awards

Moved to award, approve or ratify the construction bids, agreements and informal CUPCCAA award recommendations, item CON-19-09-01, and authorize the chancellor or vice chancellor of operations and information systems to sign the construction bid contracts, agreements and informal CUPCCAA awards on behalf of the district.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

7. PUBLIC HEARING AND ADOPTION

Action, Information: 7.01 Public Hearing and Adoption of 2019-2020 Proposed Final Budget

President Ikeda opened the public hearing for comments. Hearing none the public hearing was closed.

Vice Chancellor Sullivan provided an overview on the final budget. The PowerPoint is contained in BoardDocs. She provided information on the state adopted budget relative to ongoing funds, one-

time funds, the Student Centered Funding Formula breakdown for the district, revenue sources and expenditure projections relative to staffing costs, operations and long term expenses and ongoing obligations.

Trustee Payne moved to add an amendment to the budget to move unrestricted funds of \$100,000 for census outreach and engagement to the Executive Director of Public and Legislative Relations for disbursement to the colleges and campuses.

Dr. Parnell stated this is not consistent with our budgeting process to have the board put money into a budget line item for the census. He clarified the district is supportive of the census and if necessary this can come back at a later date to allocate funds if the board chooses. FCC has set aside space, and we are actively engaged in supporting the most accurate census as possible.

Motion by Eric Payne, second by John Leal

Motion Fails on a roll call vote

Yes: Eric Payne

No: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Annalisa Perea

There was discussion regarding \$1M set aside for special initiatives to support colleges and students in special initiatives. There was discussion regarding planning for West Fresno, staffing needs at that location, and the timeline for funding that site. It was explained the first responder academy will move to that site and those positions are currently funded. FCC has begun the planning processes for the site based on the programs that will be housed at West Fresno. More detailed information is still being worked out. Trustee Gomez asked if there is a way to assist the campuses with more funds for technology. It was explained there are a lot of needs for technology in terms of infrastructure. The district is looking at a study to address those needs and to set aside funds for the needs. She also asked if it would be possible to have a simple budget report on a monthly basis. She would like to track monthly expenditures and be sure the district is on pace with monthly expenses. She asked if it will be necessary to cut in any area. It was explained the colleges monitor their budgets in terms of tracking expenditures to ensure budgets remain in line with projections.

Student Trustee Stephen Kodur asked for an explanation of the district's restricted and unrestricted funds. He also asked if it would be possible to allocate more funds to hourly student positions. Dr. Parnell explained there is a budget process and students can make their requests known through the VP of Administrative Services.

Moved to adopt the State Center Community College District 2019-2020 Proposed Final Budget, as presented.

Motion by Bobby Kahn, second by John Leal.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action, Information: 7.02 Public Hearing and Adoption of College and Career Access Pathways (CCAP) Partnership Agreements

President Ikeda opened the public hearing on the College and Career Access Pathways (CCAP) Partnership Agreements. There were no comments and the public hearing was closed.

Moved to adopt the College and Career Access Pathways (CCAP) Partnership Agreements as presented.

Motion by Eric Payne, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

8. ACTION ITEMS

Action: 8.01 Consideration to Officially Recognize Madera Community College Center Academic Senate

David Richardson, MOFA President, discussed the steps of creating the MCCC Academic Senate.

Moved to officially approve and recognize Madera Community College Center's Academic Senate as the official faculty body for making recommendations on academic and professional matters related to the center.

Motion by Bobby Kahn, second by John Leal.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Action: 8.02 Approval of Resolution No. 2019.23 Directing Staff and Legal Counsel to Prepare and Negotiate a Project Labor Agreement for a Pilot Project at the New West Fresno, Career & Technology Center, Campus

The below action was moved to the public comment section at the beginning of the meeting.

Moved to approve moving Resolution No. 2019.23 Directing Staff and Legal Counsel to Prepare and Negotiate a Project Labor Agreement for a Pilot Project at the New West Fresno, Career & Technology Center, Campus to be considered for action during the Public Comment portion of the meeting.

Motion by Eric Payne, second by Annalisa Perea.

Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

Approve Resolution No. 2019.23 Directing Staff and Legal Counsel to Prepare and Negotiate a Project Labor Agreement for a Pilot Project at the New West Fresno, Career & Technology Center, Campus

Motion by John Leal, second by Annalisa Perea.

Final Resolution: Motion Carries

Yes: Richard Caglia, Magdalena Gomez, Deborah Ikeda, Bobby Kahn, John Leal, Eric Payne, Annalisa Perea

9. REPORTS OF BOARD MEMBERS**Information: 9.01 Reports of Board Members**

Student Trustee Kodur reported on RC opening day activities including welcome week, club rush, and handing out scan trons to the students. Elections for student government positions are happening soon. He attended the CCLC student government conference and is excited to implement things he learned. He met with the District Director, PC and Classified Employment Services to discuss having students serve on interview panels for classified positions. They are working on having college workshops to educate students on the government processes and student employment with the district. He is the region 5 representative and will be attending an upcoming meeting where he intends to speak about the importance of the student voice. They are following legislation such as AB 302. They are discussing pursuing raising the student ASG fee by \$1 and those funds would be used to advocate for students.

Trustee Perea congratulated President Reyna and the academic senate for being recognized as the official MCCC Academic Senate. She stated the community is running out of awards to give Dr. Goldsmith, but she has enjoyed attending the events in her honor. She attended the ACCT governance leadership institute in Washington, D.C. and asked that the meeting be adjourned in remembrance of Sam Flores' passing.

Trustee Kahn attended the press conference at FCC with Assemblyman Arambula, and he

attended the Madera Compact luncheon. He stated Coach Flores was highly respected by current and previous athletes, and he will be sorely missed by his team members and fellow coaches. He echoed the request to adjourn the meeting in remembrance of Coach Flores.

Trustee Leal attended the FCC State of the College address, PLA ad-hoc meeting, the foundation board meeting and the district retirement board meeting. He stated the district changed investment strategies to stay on top of where we are with our funds for our OPED trust funds. He is looking forward to continued stability for those funds. He thanked Vice Chancellor Sullivan and Chancellor Parnell for the individual budget meeting.

Trustee Gomez thanked Ms. Ruiz and staff for the Washington, D.C. arrangements and legislative tours. She stated the conference was very informative and also gave her a chance to brag about all of the good programs at RC. She was happy to attend the FCC press conference with Trustees Kahn and Perea and see the presentation of the \$1M. She appreciated the introduction of the police officers at the meeting and thanked FCC for bringing Cornell West to the valley and for the opportunity to hear his perspective. She also attend the Children's Movement Breakfast.

Trustee Caglia stated he is moved by the efforts it takes to keep the district operation going. He is appreciative of the people that came to speak before the board and for the opportunity to hear both sides of the story.

Trustee Payne attended the Cornell West event and stated it is exciting to know we have great community partners like the California endowment who partnered with the event. He congratulated FCC for being in the top 100 institutions for serving Hispanics. He asked for a future agenda item centered around procurement and supplier diversity with an update on recent projects to know if the companies are women owned, minority owned or veteran owned. He would also like a future agenda item around the census.

Trustee Ikeda attended the public meeting on FAX bus services with Mr. Mike Karbassi, who happened to be the first CCC ASG president. She stated they were not successful in getting bus service to CCC, but bus services will be to nearby locations. They also discussed an Uber type of bus line service that will be publicized and shared with the students at CCC. She attended the Madera Compact luncheon and was impressed with the businesses that partner with education. She thanked the Chancellor, Vice Chancellors and Presidents for the preparation of the budget.

10. CLOSED SESSION

Procedural: 10.01 Recess to Closed Session

Discussion: 10.02 CONFERENCE WITH LABOR NEGOTIATOR, Unrepresented Employees, Classified Management; Paul Parnell, Julianna Mosier, Pursuant to Government Code § 54957.6

Discussion: 10.03 Appeal of Administrative Determination of Complaint of Unlawful Discrimination, Harassment and Retaliation Pursuant to Title 5 § 59338, Government Code § 54957(b)(2)

11. RECONVENE TO OPEN SESSION

Procedural: 11.01 Report of Actions Taken in Closed Session

President Ikeda reported the board voted unanimously to deny part of an administrative determination appeal. The board did not reach a decision on one issue raised on appeal. On the recommendation of the Chancellor and College President, the Board has directed further investigation into one of the claims raised on appeal. The Board has denied all of the other claims raised on appeal.

12. CLOSE OF MEETING

Procedural: 12.01 Adjournment

At 7:15 p.m. the meeting was adjourned.

Annalisa Perea, Secretary to the Board of
Trustees

Transition to independent Academic Senate – Madera Community College

- **Fall 2016** – Ad hoc task force established by Reedley College President to map out a transition plan to committees and governance at MCCC independent of RC.
- **2017-18** – MOFA led the campus through a shared process to restructure Divisions and Departments.
- **September 2018** – MOFA passed unanimously a resolution for an independent duty day to prepare for accreditation tasks.
- **Fall 2018** - IEPI team visit gave specific goals/tasks which confirmed the rhetoric and proposed plans of MOFA.
- **March 2019**- David Richardson reached out to Geoffrey Dyer ASCCC, Area A Representative who provided MOFA with information to assist during the transition.
- **April 2019** - Select Ballot - Madera Oakhurst Faculty Association took a secret ballot to authorize the executive committee to begin the process of transitioning from a subcommittee of the Reedley College Academic Senate to becoming a fully-fledge independent academic senate of its own.
- **April 2019** – Campus wide Day of Dialogue led by MOFA. MOFA Exec received approval from the new Campus President to lead this session.
- **June 3, 2019** – MOFA led an group of 30-ish faculty through a day-long working session working on next steps, visioning, and brainstorming to build capacity and independent college status awareness and expectations beyond the ISER.
- **June 5, 2019** – MOFA led a faculty and classified staff through a day-long working session where multiple goals/recommendations were established, including: Incorporating p/t faculty into the fabric of the college (e.g., serving on committees) Establishing an implementation team.
- **July 19, 2019** – MOFA President, David Richardson, sent a letter to the Board of Trustees regarding becoming independent senate.
- **September 3rd, 2019** - SCCC Board of Trustees officially approved and recognized Madera Community College Center's Academic Senate as the official faculty body for making recommendations on academic and professional matters related to the center.
- **September 10, 2019** - Reedley College Academic Senate voted by acclamation to endorse a resolution affirming MOFA as an independent academic senate within the State Center Community College.
- **September 2019** - Constitution approved by Madera Academic Senate.
- **October 11, 2019** – Bylaws presented as first read.
- **October 25, 2019** – Bylaws presented as a second read – approved by faculty
- **October 2019** – MOFA scheduled a Collegiality in Action (CIA) Technical Assistance visit through ASCCC to take place on January 31st.
- **November- January** – MadOak Academic Senate anticipates the recognition by ASCCC to be an independent academic Senate.
- **Current** – Developing a draft of a Participatory Governance Handbook.

