



EXECUTIVE COMMITTEE MEETING
Friday, January 12, 2018 to Saturday, January 13, 2018
The Mission Inn Hotel & Spa, Riverside, CA

I. ORDER OF BUSINESS

A. Roll Call

President Bruno called the meeting to order at 8:00 a.m. and welcomed members and guests.

C. Aschenbach, R. Beach, D. Davison, R. Eikey, S. Foster, J. Freitas, G. May, L. Parker, C. McKay, C. Roberson, C. Rutan, L. Slattery-Farrell, and J. Stanskas.

Guests: Pamela Walker, Educational Consultant; Dan Crump, Council of Chief Librarians, American River College; Rudolph Besikof, CIO Liaison; Laura Hope, Executive Vice Chancellor, CCCCCO.

Staff: Krystinne Mica, Chief Operations Officer; Alice Hammar, Controller; Ashley Fisher, Executive Assistant.

B. Approval of the Agenda

MSC (Slattery-Farrell/Freitas) to approve the agenda with the following revisions:

- 1. Remove Action Item IV. J. Apprenticeship Minimum Qualifications and move to February meeting.**

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

D. Calendar

Members were updated on deadlines.

E. Action Tracking

Members reviewed the Action Tracking and updated the document as necessary.

F. Local Senate Visits

Members updated the local senate visits table.

G. Dinner Arrangements

Members discussed dinner arrangements.

H. One Minute Accomplishment

Each member shared a one-minute accomplishment.

II. CONSENT CALENDAR

A. December 1-2, 2017 Meeting Minutes

B. Evaluation and Certification of Coursework from Home Schools Task Group

C. Accreditation Institute Program

D. Spring 2018 Curriculum Regional Meetings

Items A, B, and D were pulled from the consent calendar for discussion.

MSC (Davison/Beach) to approve the consent calendar as amended.

A. December 1-2, 2017 Meeting Minutes

It was requested to amend sentence two of Discussion Item V. E. to state, “A resolution calling for a position paper will be developed by TASSC for Spring Plenary Session expanding the relationship between ASCCC, CSU, UC, C-ID, and other articulation issues.”

MSC (Aschenbach/May) to approve the minutes as amended.

B. Evaluation and Certification of Coursework from Home Schools Task Group

The committee requested clarification on the desired outcome listed on the agenda item, specifically the part stating, “create a task group that includes K-12 partners and community college classified professionals”. Clarification was provided on how this will help determine a process and guidelines for college evaluation and certification of coursework from home schools.

MSC (Eikey/McKay) to approve as presented.

D. Spring 2018 Curriculum Regional Meetings

The committee discussed ideas for breakout sessions at the Spring 2018 Curriculum Regional meetings. Rutan volunteered to assist with the planning of the meetings.

MSC (Slattery-Farrell/May) to approve the Spring 2018 Curriculum Regional meetings.

III. REPORTS

A. President’s/Executive Director’s Report

Prior to the winter break, Bruno met with Mónica Henestroza and discussed Flex Learning Options for Workers (FLOW) and other issues. Henestroza recommended that the ASCCC reach out to Governor Brown and Legislators to provide the Academic Senate position and perspective on the online college.

Bruno noted that the Governor's budget and supporting documents were on the Department of Finance website. She reviewed key components of the budget for California community colleges including the proposal for an online college and a proposed change to the funding formula.

Bruno participated in recent Intersegmental Committee of the Academic Senates (ICAS) legislative visits. Discussion with legislators and staff included topics that affect all three segments. The ICAS Transfer Forum will take place on February 1, 2018 at the State Capitol from 1:00 p.m. to 4:00 p.m.

B. Foundation President's Report

The Foundation Board has not met since the last Executive Committee meeting. The Foundation Board will discuss how they intend to proceed with the Foundation's mission at their upcoming meeting and Rutan will bring an update to the February Executive Committee meeting.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CCA, CCCI, CFT, CIO, FACCC, and the Student Senate.

Rudolph Besikof, CIO liaison, attended the meeting and provided an oral report. Besikof reported on the Chancellor's Office Flex Learning Options for Workers (FLOW) online college, new funding formula, and Guided Pathways. Besikof invited the committee to attend the upcoming CIO Conference from April 11-13, which is during ASCCC Spring Plenary Session.

IV. ACTION ITEMS

A. Update of the ASCCC Strategic Plan

The Executive Committee discussed the ASCCC mission, values statement, goals, and strategies in order to create the 2018-2021 ASCCC Strategic Plan. Pam Walker, Educational Consultant to the ASCCC, was present for this discussion and aided the group's participation in a strategic planning activity. During the conversation, several members felt that an update to the organization's mission and values statements may also be needed, however the committee elected to make revisions after the adoption of the revised strategic plan.

Walker and Stanskas led an in-depth activity on the current ASCCC goals, which are:

GOAL 1: ASSERT FACULTY VOICE AND LEADERSHIP IN LOCAL, STATE, AND NATIONAL POLICY CONVERSATIONS

GOAL 2: ENGAGE AND EMPOWER DIVERSE GROUPS OF FACULTY AT ALL LEVELS OF STATE AND LOCAL LEADERSHIP

GOAL 3: LEAD FACULTY PROFESSIONAL DEVELOPMENT FOR THE CALIFORNIA COMMUNITY COLLEGE SYSTEM

GOAL 4: ENHANCE ENGAGEMENT, COMMUNICATION, AND PARTNERSHIPS WITH LOCAL SENATES AND SYSTEM PARTNERS, AND OTHER CONSTITUENT GROUPS.

GOAL 5: SECURE RESOURCES TO SUSTAIN AND SUPPORT THE MISSION AND THE WORK OF THE ASCCC.

The activity provided the group with a focused path forward in revising the strategic plan. Several members offered suggested objectives and strategies during the session, and a robust conversation on each goal took place. There was also discussion on including a goal to address the C-ID System for the organization. This item will be brought back to the February Executive Committee meeting for further discussion and planning.

B. Legislation and Government Update

The Executive Committee was updated on recent legislative activities. ASCCC has had discussions with the Community College League of California (CCLC) and Faculty Association of California Community Colleges (FACCC) regarding sponsoring legislation regarding Open Educational Resources (OER) as recommended by the ASCCC OER Task Force. Both CCLC and FACCC are supportive of this legislation and have agreed to assist ASCCC in drafting the bill. Stankas provided the committee a copy of the OER Initiative Proposal for review.

The committee discussed pros and cons of sponsoring and the likeliness of success with this bill. Concern was raised regarding ASCCC's 501(c)(6) status and whether sponsoring legislation would have a negative effect on the nonprofit organization. Bruno stated that she will check with the organization's attorney regarding this concern. There was also concern raised regarding each organizations' role in this legislation partnership. Stankas mentioned that the CCLC is providing support with this legislation including:

- Help identify an effective legislative author;
- Support ASCCC through the bill introduction process;
- Create a bill marketing strategy, including branding for print materials and social media;
- Help identify key stakeholder for meeting and advocacy;
- Secure letters of support from college districts, students, and social justice organizations;
- Support effective committee testimonies, including helping identify potential speakers;
- Provide space at League conferences to raise awareness about the issue; and
- Support budget advocacy to secure funding.

MSC (Aschenbach/Rutan) to approve working with CCLC and system partners to sponsor a bill regarding Open Educational Resources.

Stankas informed the committee that the Chancellor's Office will soon be conducting additional legislative staff visits to colleges. Stankas noted they would be visiting San Diego Mesa College to discuss baccalaureate degrees and Cuyamaca College to discuss mathematics.

Members of the Executive Committee will meet on February 1 from 9:00 a.m. to 11:00 a.m., prior to the ICAS Transfer Forum, in order to discuss legislative matters and potentially meet with legislators and/or staffers regarding areas of ASCCC interest and concern.

C. Vendor Notation in ASCCC Program for Institutes and Sessions

ASCCC office staff received feedback from vendors and system partners from Fall Plenary Session. Their concern was about the use of the "vendor" notation included in the program for their breakouts. They felt it may have deterred faculty from attending their session, indicating that the word "vendor" carries a negative tone suggesting a sales presentation. The committee discussed using the word "sponsor" on the breakout session title for system partners. It was also stated that an Executive Committee member, or designee as determined by the President, will attend the sponsor/vendor breakouts. The following ideas were mentioned:

- Add a blurb in the program describing who each sponsor is and what they do.
- Provide a list of sponsors on their own page in the program.
- Have a mixture of sponsors and vendors, using sponsors to designate system partners and vendors to indicate actual vendors of products.
- Include an asterisk next to each vendor to provide additional information on their organization in a separate location.
- Locate vendors in the hallways at institutes and plenary sessions where they can chat with faculty.

Erika Prasad, Communications and Development Director, will brainstorm ideas and bring back an agenda item to the February Executive Committee meeting.

D. Spring Plenary Planning

The Executive Committee discussed a theme, general sessions, and breakouts for the 2018 Spring Plenary Session, as well as potential keynote speakers. Bruno will reach out to Chancellor Oakley to secure him as a speaker. Chancellor Oakley can provide informative dialogue regarding topics including performance based funding and the online college.

The following three general sessions were agreed upon by the committee: Chancellor Oakley dialogue; consultation and collaboration; and AB 705. Some of the breakout ideas discussed include senate relations, quantitative reasoning, data – what it is, where it is, and how to use it, and the FLOW online college. A few standing items that will take place at Spring Plenary Session include call for nominations for elections, election speeches, and the state of the senate. Committee members are to submit breakout ideas to Krystinne Mica by Tuesday, January 16.

The committee discussed ideas for themes and agreed upon:
Leading through change: focused on students, driven by faculty.

MSC (Freitas/McKay) to approve the theme for 2018 spring plenary session.

E. Liaison from the Council of Chief Librarians (CCL) to the ASCCC

In order to build a stronger relationship with the ASCCC, the Executive Committee discussed the idea of establishing a Council of Chief Librarians (CCL) liaison position. The committee expressed concern regarding the cost of a liaison. However, Bruno assured the group that there is no cost to ASCCC and the liaison would be volunteering his or her time and efforts. It was noted that Executive Committee appreciates having individuals from partner organizations at the meetings for reports and information as well as the strengthening of connections. The group consensus was that adding the liaison position is in line with ASCCC's Strategic Plan.

MSC (Davison/Slattery-Farrell) to approve adding a CCL liaison position.

The committee discussed exploring additional liaison positions with other organizations.

(Eikey/Freitas) to explore a possible liaison position with Adult Education and Noncredit. Motion failed.

The Executive Committee discussed liaisons and concluded that it is open to being approached from organizations regarding adding liaison positions and reiterated that all Executive Committee meetings are open.

F. CCC Guided Pathways Award Program

The Executive Committee was updated on the implementation of the CCC Guided Pathways Award Program. McKay attended the Guided Pathways training on January 9 and reported that there was a small turnout. Several Executive Committee members will be attending the training on January 30.

ASCCC is receiving speaker requests for college Guided Pathways trainings. The Guided Pathways Task Force is trying to find ways to aid the college system so colleges don't have to incur costs for hiring consultants.

Bruno reported the Chancellor's Office Institutional Effectiveness Partnership Initiative (IEPI) Advisory Workgroup has four sub-workgroups: Professional Development; Indicators; Policy, Practice, and Procedure (P3); and Technical Assistance. The work of P3 included investigating policy and regulation changes that would assist colleges in serving students more effectively, especially in light of the Guided Pathways effort. The work of this group will be changing with the Chancellor's Office establishing the Guided Pathways Policy Workgroup. The new workgroup was created in order to work on policy surrounding Guided Pathways. Additionally, the Chancellor's Office is currently creating a workgroup that will work on consolidating metrics. There is concern that P3 and

Indicators sub-workgroups may be dissolved due to changes at the Chancellor's Office.

In response to a December Executive Committee meeting discussion, an item was brought forward to potentially conduct a Guided Pathways Regional meeting on March 9-10. The committee discussed the matter and decided that Guided Pathways should be integrated into existing ASCCC events being held this spring.

Beach mentioned that TASSC will have a Guided Pathways segment at their upcoming meetings and would be happy to work with the Guided Pathways Task Force. No new regional meetings to be formed at this time.

No action taken on this item.

G. Succession Planning

The Executive Committee reviewed the Executive Director job description and discussed possible revisions. The Succession Planning Workgroup recently met. They stressed the importance of having a well written job description and complete strategic plan. It was noted that there are other job description formats available, which provide a high level overview of the job functions, and less detail than the one that currently exists. The Succession Planning Workgroup provided three options to the Executive Committee:

1. Revise current description
2. Replace detailed sections with high-level overview
3. Create a new job description

Consensus was to create a new job description.

MSC (Rutan/Slattery-Farrell) to approve having the Succession Planning Workgroup create a more streamlined job description after examining the job descriptions of Executive Directors of other similar nonprofits.

H. Resolutions Handbook Revisions

The ASCCC Resolutions Committee met on December 18 and debriefed on the process that took place at the Fall Plenary Session. During the meeting, they reviewed the Resolutions Handbook and determined that revisions are needed. Currently, the handbook focuses on specific tasks and responsibilities regarding resolutions. It was mentioned that the handbook should be written in a way that does not place so many requirements on the committee and the Executive Director.

The Resolutions Committee expressed concern regarding the time commitment for non-Executive Committee members when assisting with resolutions. In the past, the Resolutions Committee was comprised of mostly Executive Committee members. However, it now has four members not serving on the Executive Committee, which takes much of their time away from participating at Plenary and networking with colleagues. This may need to be revisited in the future. The

Executive Committee will need to determine what best fits the needs of the Resolutions Committee and provide members with expectations, especially during Plenary Sessions.

There was concern raised regarding the time resolutions are due at Plenary. The Resolutions Committee does not feel that there is ample time for the body to draft and submit resolutions, the committee to review and revise, and then submit the resolutions to the body for thorough review and action. It was suggested that the due time be moved up to 2:30 p.m. on Thursday, or the same time as at the last spring plenary session, and then consider, on a case by case basis, if other resolutions submitted after that time would be deemed urgent. The committee will also need the following at future plenary sessions: office staff to assist committee, internet access for all committee members, and private room to conduct resolutions activities.

May will provide details at the February Executive Committee regarding resolutions deadline at plenary and draft guidelines for urgent resolutions, during the plenary session planning agenda item. May will also submit a breakout idea regarding the resolutions process. May to contact ASCCC office staff regarding the committee's needs for future Plenary Session.

No action taken on this item.

I. EDAC Regionals for Spring 2018

The Executive Committee discussed dates and topics for the spring EDAC regionals. The only two dates available that worked for the committee were Friday, April 6 (north, TBD) and Saturday, April 7 (south, TBD). The main focuses of the regionals will be changes to the EEO hiring manual and the new rules/guidelines created by the Chancellor's Office.

MSC (McKay/Rutan) to approve the Friday, April 6 (north, TBD) and Saturday, April 7 (south, TBD) dates.

J. Apprenticeship Minimum Qualifications

This item was pulled from the agenda and moved to the February Executive Committee meeting.

K. Guided Pathways Survey

The Executive Committee reviewed, discussed, and provided feedback on the proposed Guided Pathways survey. This survey will be sent to Senate Presidents in order to determine where faculty is with Guided Pathways on their campus.

MSC (Slattery-Farrell/Aschenbach) to approve survey with discussed revisions.

L. Model Policy for Educational Programs Developed Using Grant or External Funding

The Executive Committee reviewed and provided feedback for model policy.

Beach to bring this item back in February or March for further discussion and as a part of the Effective Practices for Educational Program Development paper to be voted on by the body.

No action taken on this item.

M. “Effective Practices for Educational Program Development” Paper

The Executive Committee reviewed and provided feedback for the proposed paper. Beach requested assistance with writing the highlighted portions of the paper such as Contract Education, Noncredit and CTE Programs, and What is the Difference Between a Major and an Area of Emphasis? Concern was raised regarding degrees that are not meant for transfer. It was suggested that the paper be reviewed for consistency and accuracy in reference to CTE and make revisions where necessary. The committee agreed that verbiage should remain neutral and positive in tone. It was noted that the TOP Codes section needs revisions. The committee will provide additional edits to Beach, via email and in-person. This item will be brought back in March for further discussion and action.

No action taken.

N. Approve Filing of Federal Form 990 Fiscal Year 2016 Tax Return

The Executive Committee was presented the Form 990 for Fiscal Year 2016 for review and discussion. The Budget Committee met in December and reviewed and discussed the form and made minor changes prior to bringing it to the committee. The committee reviewed the form online and was informed of its purpose as a tax document used by the IRS by ASCCC Controller, Alice Hammar. Hammar stated that in her professional opinion, there is nothing of concern listed on this form.

The Executive Committee asked for clarification on the five grants discussed on the Form 990. The grants are C-ID, LACCD, IEPI, Guided Pathways, and Butte. The committee felt the form should state more of ASCCC’s activities. Hammar indicated that the IRS is interested in a broad description of what ASCCC does as an organization. Concern was raised regarding Executive Committee Board Members’ hours worked per week, their accuracy, and how they were calculated. Hammar explained the formula used to determine the hours based on reassign time. The committee requested to see the spreadsheet that was used to determine hours worked. Hammar will email the spreadsheet to all members of the committee.

MSC (Stanskas/Rutan) to approve the Form 990 as presented.

O. ASCCC Budget Performance

The Executive Committee was updated on the budget performance for the second quarter. The committee was provided the ASCCC Statement of Activities and Statement of Financial Position for review and discussed. Hammar stated, that in her professional opinion, there is nothing of concern listed on the documents. The committee voiced questions regarding the \$20,000 budgeted for the CTE Curriculum Academy Institute, which will not take place this year. Hammar explained that this money will be reallocated elsewhere.

Hammar noted that the staff salaries budget had an increase due to additional duties placed on the Chief Operations Officer and Office Manager. The committee requested that the reassign times and stipends be listed differently, showing Executive Committee separated from other faculty. They also requested, since stipends are separated by projects, that stipends be removed from Executive expenses and placed elsewhere. Hammar to complete these changes for the February Executive Committee meeting.

MSC (Beach/Foster) to approve bringing an agenda item to a future Executive Committee meeting to consider a process to reallocate assets in order to fulfill the strategic planning initiatives.

MSC (May/Beach) to have Executive Committee reassigned time and stipends to be separate from the other committee members reassigned time and stipends and brought back as an agenda item at the February meeting.

P. Partnership with the Chair Academy

The Executive Committee discussed a proposal to partner with the Chair Academy. This discussion stems from a desire for more professional development opportunities for department chairs. Aschenbach reported that the Chair Academy partners with state organizations to provide training that are not state or system specific but are focused on philosophies behind leadership. By partnering with ASCCC, the Chair Academy would want access to our faculty in order to provide offer events that cover content regarding the potential of leadership. They would create two five-day events at a price of \$1675 per person, plus their own travel. The Chair Academy has their own training coordinators and curriculum, leaving little input by ASCCC.

The committee mentioned that the Association of California Community College Administrators (ACCCA) already provides these types of trainings and could reach out to them regarding a potential partnership. The Chair Academy event is more expensive than what faculty is used to paying for trainings. At this time, the committee is not in favor of establishing a partnership with the Chair Academy.

No action taken on this item.

Q. ASCCC Role with Civic Engagement

The Executive Committee discussed the direction they wish to proceed in terms of civic engagement activities. Three years ago, the Legislative and Advocacy Committee subgroup began discussing involvement in civic engagement. The Foundation for California Community Colleges also began to take an interest because they obtained a grant that would assist with student voter registration. The committee agreed that this is an important area for the ASCCC to be involved in and discussed what ASCCC's involvement would look like regarding civic engagement. A few options were presented:

1. Place civic engagement focus under an existing ASCCC committee.
2. Place civic engagement under the Legislative and Advocacy committee and task the Chair to manage it.
3. Create a Civic Engagement Task Force.

The ASCCC is presenting at the Community College League of California Legislative Conference later this month. Additionally, there will be a civic engagement discussion at the ASCCC Curriculum Institute. The committee agrees to keep activities around civic engagement where they are now and bring back at the June Executive Committee Orientation for further discussion on direction.

R. Board of Governors Interviews

The Executive Committee serves as a screening committee to recommend candidates to the governor for the faculty representative positions on the Board of Governors. The Executive Committee interviews applicants to determine their suitability in serving on the Board of Governors.

The Executive Committee went into closed session to conduct the Board of Governors interviews. President Bruno reported out of closed session on the following candidates to forward to the governor:

Joseph Bielanski, Berkeley City College
Stephanie Curry, Reedley College
Adrienne Foster, retired from West Los Angeles College
Jolena Grande, Cypress College
Cynthia Reiss, West Valley College

ACTION:

- All interviewees will be notified and provided feedback based on conversations in closed session.
- A letter will be sent to the governor informing him of the ASCCC recommendations.

V. **DISCUSSION**

A. **Chancellor's Office Liaison Report**

Laura Hope, Executive Vice Chancellor of Educational Services, provided the committee with an update from the CCC Chancellor's Office.

The Legislative Analyst's Office (LAO) released a report on the Baccalaureate Degree Pilot Program. The Chancellor's Office expressed concerns regarding some of the information in the report.

The Chancellor's Office Curriculum Inventory (COCI) 1.8 will be released this month. Rachel Stamm is developing material for workarounds with troubleshooting.

There are currently several vacancies at the Chancellor's Office: Kirsten Corbin has accepted a position at American River College, Sarah Tyson in Student Services retired, and Sally Montemayor-Lenz is retiring. Furthermore, Alice Perez, Vice Chancellor of Academic Affairs, will be handling inmate education until the position filled. A position is also open related to Guided Pathways, and Student Services and Academic Affairs will soon be reorganizing.

Hope reported on the AB 705 implementation team at the Chancellor's Office. Hope mentioned that data is a large part of the focus right now. High school GPA data comes from one of three places:

1. California College Guidance Initiative (CCGI), which creates dashboards for students, tracks interest, and has real-time results.
2. Self-reporting
3. Cal-PASS Plus

The Chancellor's Office is working on creating an MOU with the California Department of Education (CDE) so they can obtain data directly from the high schools.

Hope reported on Guided Pathways. Of the 114 California community colleges, 111 have submitted self-assessments to the Chancellor's Office. Due to the fires in southern California, Santa Barbara City College has an extended due date of January 30 to submit their assessment. The Guided Pathways work plan aligns with the self-assessment given to the colleges and asked them which of the 14 items on the work plan they will start with. The RP Group and Career Ladders Project are currently coding the submitted self-assessments. The Chancellor's Office hired a Guided Pathways Coordinator for the Central Valley, Laura Lara-Brady. She will start in February and will be visiting colleges and finding out what they need to succeed.

Hope reported on draft language being proposed around apprenticeship minimum qualifications. She thanked Freitas and Slattery-Farrell for their work on this project. Hope stated that people seem happy with the solutions they provided.

At the upcoming January 16 Board of Governors meeting, there will be a second reading of the Academic Record Symbols and certificate totals for financial aid eligibility.

The Chancellor's Office is conducting a series of visits for legislative staff to California community colleges. Hope discussed with Bruno and Stanskas the most productive way to conduct these visits. Hope will check with Laura Metune regarding dates of visits.

Hope discussed the Governor's budget that included \$100,000,000 for the startup of the Flex Learning Options for Workers (FLOW) online college and \$20,000,000 ongoing. AB19 and staff positions were also funded in the Governor's budget proposal.

Chancellor Oakley had asked CEOs to form a workgroup to discuss the creation of a funding formula. Hope mentioned that some colleges are losing enrollment and others haven't increased their enrollment numbers since pre-recession. College registration is always dependent on the economic situation. Further, many colleges are providing for additional needs of students but are not receiving additional funding. The CEO workgroup will consider all of these factors, including noncredit instruction. Hope assured the committee that colleges will not receive less under the new formula for the first year. The committee voiced that they are not in favor of performance based funding. Colleges may start to limit access to only the most successful students if under the pressure of performance based funding. The Academic Senate should be consulted in the discussion.

Hope discussed the new Fully Online Community College (formerly FLOW) with the committee. The committee voiced their concerns regarding where the project is housed within the Chancellor's Office (Workforce and Economic Development Division). ASCCC would like to see the Online College moved to Hope's division (Educational Services). The committee is worried about issues including accreditation, financial aid for students, student services, and articulation. The committee asked how the Board of Trustees would be appointed. Hope stated that the Board of Governors will act as the Board of Trustees until an appointment process is established for the online college. ASCCC supports and advocates for the change of division from WEDD to Educational Services.

B. University of California Transfer Initiative

The Executive Committee was provided an update on the University of California Office of the President (UCOP) Task Force. The task force will consider restarting the stalled UCTP Transfer Pilot Project proposed for chemistry and physics. There are currently six UCs that utilize the Transfer Admission Guarantee (TAG) program. Bruno assigned Stanskas with drafting a resolution in support of the pilot project, which was reassigned from TASSC.

C. California State University EO 1100/1110 Implementation Timelines and Guiding Principles for Quantitative Reasoning

The Executive Committee reviewed, discussed, and provided feedback on the CSU Quantitative Reasoning Task Force draft documents regarding the EO 1100/1110 Timelines and Guiding Principles for Quantitative Reasoning.

The Executive Committee is to provide feedback, via email or in-person, to May by January 21 to take to the General Education Advisory Committee (GEAC). May will also obtain feedback from the Math Task Force.

D. Meeting Debrief

The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

- The committee would like the Executive Committee Norms document to be included at each meeting for review. May to follow up with Krystinne Mica to see if revisions have been made from the previous discussion at the September 29-30 Executive Committee meeting. This will need to be an agenda item for February to take action on revisions.
- The committee would like more regularly scheduled breaks (20 minutes) to use the restroom, take a walk, etc.
- The committee requested having non-working lunch.
- For next year, schedule breaks in between Board of Governors interviews depending on total number of interviews.
- When an item is moved to consent, the President will need to ask member to rewrite the agenda item cover page to match consent item verbiage.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Accreditation Committee, May
- ii. Curriculum Committee, Rutan
- iii. Noncredit Committee, Freitas
- iv. Resolutions Committee, May
- v. Standards and Practices Committee, Freitas

B. Liaison Reports

- i. California Community Colleges Curriculum Committee (5C), Rutan
- ii. California Community Colleges Math Task Force, May
- iii. Educational Planning Initiative Steering Committee, Beach
- iv. Telecommunications and Technology Advisory Committee, Freitas

C. Senate and Grant Reports

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 2:41 p.m.

Closed Session

The Executive Committee entered closed session on Friday, January 12 at 1:00 p.m.

The Executive Committee adjourned from closed session at 5:10 p.m.

The Executive Committee went into closed session to conduct Board of Governor faculty interviews.

Respectfully submitted by:

Ashley Fisher, Executive Assistant

Dolores Davison, Secretary