**Minimum Qualifications, Equivalency and Disciplines at a Glance**

**Minimum Qualifications**

* Faculty must meet the minimum qualifications for the discipline of the faculty member’s assignment.
* The Disciplines List specifies the minimum qualifications for each discipline.
* All courses must be assigned to at least one discipline from the Disciplines List.
* The Disciplines list can be found at ASCCC.org under the “Resources” menu.

**Equivalency**

* A faculty member may have education/experience that is deemed **equivalent** to the minimum qualifications in the disciplines list.
* Every district must have an equivalency process.
* Equivalency procedures are established by agreement between local senates and boards of trustees for each district. In multi college districts, the criteria for equivalency must be the same at all colleges in the district.
* Discipline faculty can help determine discipline-specific equivalency criteria, but the senate makes the determination of equivalency.
* The process needs to be clear, fair, and equitably applied.
* Equivalency is for the entire discipline. **There is no single-course equivalency**

**Assigning courses to disciplines**

* All courses must be assigned to at least one discipline from the Disciplines List.
* The discipline determines the minimum qualifications necessary to teach a course.
* This is determined by local processes, but local senates have regulatory authority.
* Local process should include discipline faculty expertise with review and oversight by local Curriculum Committee, Senate, or both.

**Disciplines vs. Departments vs. Course Subject Codes**

* + Departments are locally defined organizational structures.
  + Instructional faculty MQ requirement to teach courses determined by course *assignments to disciplines, not department names* *or course subject codes.*