

# New Delegate Orientation

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Academic Senate for California Community Colleges  
Fall Plenary Session 2013

# I'm a new delegate...

## what do I do?

- Read the “Delegate Roles and Responsibilities” handout
- Attend breakout sessions
- Read session resolutions packets...they are revised daily.
- Vote on resolutions
  - Represent the your senate when debating and voting on resolutions
- Vote in executive committee elections (spring only)
- Report information back to your senate

# What you need to do...now!

- Sign in as a delegate at the registration table!
- Get your blue delegate ribbon!
- Only delegates may:
  - Vote on resolutions and in elections
  - Your signatures on resolution forms and election ballots **must match your sign-in signature, so don't forget how you signed in!!!**

# Resolutions Consent Calendar

- Resolutions are placed on the consent calendar if
  - Noncontroversial
  - Do not potentially reverse a previous position
  - Do not compete with another proposed resolution
- Consent Calendar is adopted at the start of voting on Saturday
- Consent Calendar items may be pulled by:
  - Any faculty attendee at an Area meeting
  - Any registered attendee by 8:20 AM on Saturday
  - When the resolutions voting begins at 8:20 AM on Saturday before the Consent Calendar is adopted.

# Resolutions and Amendments at Session

## **IMPORTANT DEADLINES:**

Resolutions due by **Thursday, 4:45-6:00**

Amendments due by **Friday, 4:00...period!**

Resolutions submitted on Friday will be held over until next plenary session unless deemed urgent by the Executive Committee

- Makers of resolutions and amendments can submit motions to withdraw...must be voted on by the body on Saturday

# Resolutions and Amendments at Session

- **Requires 4 seconds signed by delegates!!!**
- Electronic copy preferred, but you still must submit resolutions form with:
  - Your signature
  - Your seconds' signatures
  - Resolution/Amendment title
  - Resolution/Amendment body (if no electronic file exists)
  - Session contact information...cell phone preferred!

# Submitting a Resolution or Amendment? Do Your Homework!

- Check past resolutions to see if there is already an existing senate position
  - Reversing existing positions requires a 2/3 vote of the body
- If you are considering an amendment, talk to the resolution contact person first, if possible
- Read session resolution packets each day

# Saturday is Voting Day!

- Resolutions are debated and voted...anyone can debate
- Arguments are made at the pro and con mics.
  - Debate continues until no one is at a mic, or until time for debate expires (15 minutes)
- Parliamentary mic is for making motions, parliamentary inquiries to the chair, etc.
- Votes are voice votes...only delegates vote!
  - If voice vote inconclusive, division of the house is done
  - If division of the house inconclusive...serpentine vote!

# Important Senate Resources for Delegates

## **“Roles and Responsibilities for Delegates”:**

[http://asccc.org/sites/default/files/Senate%20Delegates%20Roles  
&%20Responsibilities.pdf](http://asccc.org/sites/default/files/Senate%20Delegates%20Roles%20&%20Responsibilities.pdf)

## **Plenary session resolutions procedures:**

[http://asccc.org/sites/default/files/Plenary%20Session%20Resolution  
%20Procedures.pdf](http://asccc.org/sites/default/files/Plenary%20Session%20Resolution%20Procedures.pdf)

## **Resolution writing and advice:**

[http://asccc.org/sites/default/files/Resolution%20Writing%20&%20Ge  
neral%20Advice.pdf](http://asccc.org/sites/default/files/Resolution%20Writing%20&%20Ge<br/>neral%20Advice.pdf)

## **Senate resolutions web page (searchable):**

<http://asccc.org/resources/resolutions>

## **ASCCC Bylaws:** <http://asccc.org/about/bylaws>

# Want to Learn More about Plenary Session?

Join Julie Bruno and Cynthia Rico for:

*“I’m New! Now What? Pointers for  
Plenary and Faculty Decision-Making  
at the State Level”*

In this room...next!