

Part-time Committee

Thursday, February 11, 2021

2:30 p.m.—4:00 p.m.

**Zoom Meeting**

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/95061207497

Or iPhone one-tap (US Toll):  +16699006833,95061207497#  or +13462487799,95061207497#

Or Telephone Dial:

+1 669 900 6833 (US Toll)

**Meeting ID: 950 6120 7497**

AGENDA

The part-time faculty committee provides recommendations to the Executive committee on academic and professional matters that affect part-time faculty members. The committee recognizes that part-time faculty make up the majority of California community college faculty and serve disproportionately-impacted students. This committee advocates for diverse part-time faculty colleagues, ensuring their access to professional and leadership development offerings as well as shared governance opportunities at the local and statewide levels. The part-time faculty committee collaborates with the executive committee to develop and provide opportunities where part-time faculty gain additional insight on issues germane to academic and professional needs. This committee is also focused on promoting diversity within part-time faculty pools with the goal of having educators who reflect the student population, and this committee further commits to empowering part-time faculty voices who have been historically excluded (e.g., colleagues of color).

1. Members Roll Call:

|  |  |  |
| --- | --- | --- |
| Michelle Bean—Chair | Grace Chee | Alpha Lewis |
| Karen Chow—2nd Chair | Chelsea Hull | Emilie Mitchell |
| Steven Chang | Theodore Kagan | Luis Zanartu |

1. Call to Order and Agenda Adoption ([Google Shared Folder](https://drive.google.com/drive/folders/1_8QHKXPnIPeO_wE28_4NIom8l0VoMzut?usp=sharing))
2. Minutes
   1. Volunteer
   2. [January Summary](https://drive.google.com/file/d/1TMtqkGAN70IDhy3HU7bwki873f6RP4Dl/view?usp=sharinghttps://drive.google.com/file/d/1TMtqkGAN70IDhy3HU7bwki873f6RP4Dl/view?usp=sharing) Approval
   3. Community norms: empathy, communication, responsibility
3. Shout Outs, Affirmations, and Lean-in
4. Part-time Institute: February 18-19, 2021
   1. Final [Program](https://docs.google.com/spreadsheets/d/1tnhvg4rqLVtUBg8jEP2AFenPibYzwoj9Ecw6M-2iL1I/edit?usp=sharing)
      1. Pathable Platform goes live February 10
      2. Conference proceedings e-publication— due March 12
      3. All PTC members should be at every General Session
      4. Table Talks and Social/Networking Hours attendance highly encouraged
   2. Breakout Sessions
      1. Session leads
         * Keep theme in mind as you design: Driving Change: Building Unity, Culture, and Equity-mindedness
         * Zoom Background—send to your co-presenters
         * Pathable—explain to co-presenters that Zoom link embedded in Pathable and need to sign up with personal password (email from ASCCC Sandbox)
         * Lighting and video—be sure to use bright light in front of you and you are on screen
      2. Presentation slides—send to [eventmaterials@asccc.org](mailto:eventmaterials@asccc.org)
      3. How was training?
         * Session Zoom links available in Pathable 20 minutes before the meeting and meet w/co-presenters (ASCCC staff available for support)
         * Live to attendees 1 minute before session
         * Will shut off 10 minutes after end of scheduled time
      4. Presentation—remind attendees of housekeeping things:
         * Use Pathable chat
         * Mute to avoid background noise
         * Closed caption available
         * Session survey in Pathable
   3. Send a thank you email to your co-presenters
   4. Any questions?
5. Plenary
   1. Spring pre-Resolutions due February 16—any ideas?
   2. Elections and [bylaws](https://asccc.org/about/bylaws)—part-time faculty eligible
6. Committee Goals and Priorities--[PTC work plan](https://drive.google.com/file/d/145_YagRu8SrIG5A1zrBP6ZwC20lPk4j6/view?usp=sharing)
   1. Google unofficial listserv volunteers (Chelsea)
   2. Regionals in spring
      1. Google site (Chelsea)
      2. Cover letter review component and CV tips
      3. Small group mentoring/networking
      4. Which dates are good?
7. [PTC Resolution 1.02](https://asccc.org/resolutions/develop-resource-communicate-and-encourage-part-time-faculty-leadership) (Steven)
   1. Next steps for resource
      1. Notification of ASCCC elections and leadership positions
      2. Google site
         * Listserv link
         * Annotated bibliography
         * Links to resources and registries
         * Mentoring resources
         * Hiring and CV tips
         * Anything else?
8. *Rostrum*
9. PTC Articles
   * Mentoring programs--Chelsea completed January 2021
   * Part-time voting rights and seniority rights—Grace and Luis (in progress)
10. Spring deadline March 8. Articles due to Michelle on March 1.
11. Announcements
    1. Check for ASCCC upcoming events at [here](https://asccc.org/calendar/list/events)
    2. Sign up for [ASCCC listservs](https://asccc.org/signup-newsletters)—Part-time listserv available
    3. Forward [Application for Statewide Service](http://asccc.org/content/application-statewide-service) to peers
    4. ASCCC [Foundation Innovation Scholarship](https://asfccc.com/scholarships/) for professional development opportunities
    5. [Plenary Scholarship](https://drive.google.com/file/d/1Y_Uo8MIBnqBCLWuDtey-3ynleONBVlWy/view?usp=sharing) due March 8 at 5 p.m.
    6. [CCC Registry virtual event](https://drive.google.com/file/d/1C22T9xKTfFvb0zcMjXFv56nm7P6uQIad/view?usp=sharing)
    7. Interesting legislation introduced: [AB 375](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB375)
12. Next meeting: Mar 18 at 2:30 p.m.--4:00 p.m.
13. Closing Comments--any other final comments or suggestions?
14. Adjournment

**In Progress:**

* Part-time Institute
* PT Institute Proceedings e-Publication
* Part-time Google Listserv
* *Rostrum* article: PT Voting and Seniority Rights
* Spring Regionals

**Completed Tasks:**

* *Rostrum* article: Mentoring Programs
* Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
* Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool
* *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
* ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
* PTC Workplan and Goals
* Updated ASCCC Part-time Committee Charge