

TOP and MIS Codes

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Overview

- History and Purpose
- TOP Codes
- SAM Codes
- CIP Codes and the Crosswalk
- MIS Course and Program Codes
- Use of Course Coding



Purpose and History

- The Taxonomy of Programs was first published in 1979 by the Chancellor's Office.
- TOP Code Manual collects and reports information about approved programs and courses
- 1983 * were added to identify vocational programs.
- The CIP Code is the federal standard for instructional program classification.



TOP Codes

Taxonomy of Program (TOP) codes categorize programs and courses.

- 0401.00 = General Biology
- *0948.00 = Automotive Technology
- 1501.00 = English
- [Taxonomy of Programs Manual](#)
- [Curriculum Inventory](#)



TOP Code Usage

- Course Identification
- Program Identification
- Facilities, Budgets, Faculty, Financial Aid
- Funding
 - Apportionment
 - Financial Aid
 - Veterans
 - Grants (Perkins)



TOP Code Structure

Two, Four, and Six

- *01 Agriculture
- *0109 Horticulture
- *0109.10 Landscape
- *0109.20 Floriculture
- *0109.30 Nursery



TOP Code Assignment

Program Disciplines

- *0501 Business General
- *0502 Accounting
- *0505 Business Administration
- *0506 Business Management
- *0506.40 Small Business
- *0505 *ADT in Business Administration*

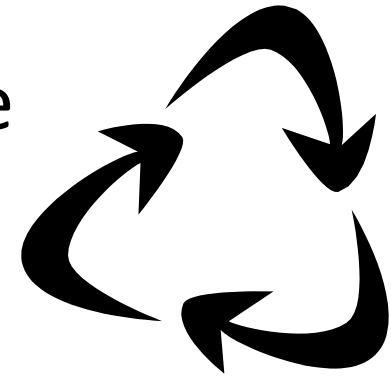


Common Curriculum Issues

CTE and Non CTE Programs

- Biology/*Biotechnology
- Geography/*GIS
- Dramatic Arts/*Technical Theatre

- *0115 Natural Resources
- 0301 Environmental Sciences



Dueling TOP Codes

*0514	Office Technology
*0702.10	Software Application
0614	Digital Media (7)
07XX	Computer Technology (14)
0801	Education
*1305.50	The School Age Child
4901	Liberal Studies
4930.60/.62	Elementary and Secondary Education



Where does it live?

0835 Physical Education (7)

0835.50 Intercollegiate Athletics

1270 Kinesiology



*1306 Nutrition, Foods, and Culinary

*1307 Hospitality

*1307.10 Restaurant and Food Services2105



What Do We Do With These?

- 4901 Liberal Studies
- 4901.10 Transfer Studies
- 4930 General Studies
- 49XX Basic Skills and ESL



SAM Code (CB09)

***(A) Apprenticeship** (offered to apprentices only)

***(B) Advanced Occupational**

A “B” course is offered in one specific occupational area only and clearly labels its taker as a major in this area. The course may be a “capstone course” that is taken as the last requirement for a career technical education program.

***(C) Clearly Occupational** (but not advanced)

Courses will generally be taken by students in the middle stages of their programs and should be of difficulty level sufficient to detract “drop-ins.”

***(D) Possibly Occupational**

“D” courses are those taken by students in the beginning stages of their occupational programs. The “D” priority can also be used for service (or survey) courses for other occupational Programs.

(E) Non-Occupational

These courses are non-occupational.



CIP Codes and the Crosswalk

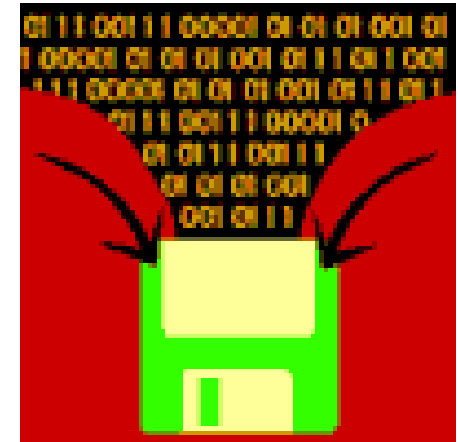
- Classification of Instructional Programs
- O*Net Crosswalk CIP/SOC
- TOP/CIP/SOC Crosswalk



MIS Course Codes for Curriculum

MIS Course Codes

- [CB03 Course-Top-Code](#)
- [CB04 Course-Credit-Status](#)
- [CB05 Course-Transfer-Status](#)
- [CB08 Course-Basic-Skills-Status](#)
- [CB09 Course-SAM-Priority-Code](#)
- [CB10 Course-Coop-Work-Exp-Ed-Status](#)
- [CB11 Course-Classification-Code](#)
- [CB21 Course-Prior-to-College-Level](#)
- [CB22 Course-Noncredit-Category](#)
- [CB24 Course-Program-Status](#)
- CB25 – Course CID Discipline ID Code*



MIS Program Codes for Curriculum

MIS Program Codes

- SP01 Student-Program-Identifier
- SP02 Student-Program-Award



Use of TOP and MIS Coding

- Apportionment and grant funding (Perkins)
- [SalarySurfer](#)
- [Student Success Scorecard](#)
- [LaunchBoard](#)
- [Data Mart \(Program Awards\)](#)
- Report to IPEDS/ Gainful Employment
- Report to the state legislature (ARCC)



Thank you!

