

FACULTY LEADERSHIP INSTITUTE

LEADERSHIP,
EMPOWERMENT,
AND VOICE

JUNE 11 - 13, 2015

SAN JOSE MARRIOTT

THURSDAY

June 11

11:30 a.m.

Lunch for PDC Pilot participants and Early Arrivers

Ballroom Salon I, II

GENERAL SESSION

12:30 p.m. to 1:00 p.m.

State of the Senate

Ballroom Salon I, II

David Morse, Senate President

The ASCCC President will provide an overview of important issues and developments at the state level.

1:00 p.m. to 1:30 p.m.

States of the Local Senates

Ballroom Salon I, II

Michelle Grimes-Hillman, South Representative, Facilitator
Wheeler North, Treasurer

Participants will identify their pressing local issues to inform the creation of a personal action plan that will help them make the best use of their time at this Leadership Institute.

1:30 p.m. to 2:30 p.m.

Bases for Academic Senates: Who are we and What are our Roles?

Ballroom Salon I, II

Cynthia Rico, South Representative
Craig Rutan, Area D Representative

In order to serve their faculty effectively, academic senate leaders must have a clear understanding of the definitions and sections in Education Code and Title 5 Regulations that delineate the senate's purview and roles in college governance. This session will offer definitions of concepts such as academic and professional matters, the 10+1, and collegial consultation in order to form a basis for establishing the senate's role in college and district policies and processes. Participants will also engage in table discussions of specific hypothetical scenarios relating to senate purview.

2:30 p.m. to 2:45 p.m. **Coffee Break**

2:45 p.m. to 3:45 p.m.

Resolution Writing

Ballroom Salon I, II

Dolores Davison, Area B Representative

John Stanskas, Secretary

This session will begin with a brief overview of the ASCCC resolutions process. Attendees will then work in groups to create resolutions on topics of statewide importance for the mock plenary session on Saturday.

BREAKOUT SESSION

4:00 p.m. to 5:15 p.m.

Empowering Local Senates

Willow Glen I

Michelle Grimes-Hillman, South Representative

Cynthia Rico, South Representative

Maintaining a relationship with the Statewide Academic Senate and developing familiarity with the 10+1 are imperative for all faculty leaders. This interactive discussion will review the resources available to help you navigate legislation, regulations, and local requirements regardless of your leadership role on your campus.

Keeping Your Senate Involved, Engaged and On Course

Willow Glen II

John Freitas, Area C Representative

Ginni May, North Representative

As senate president you are ultimately responsible for making sure that your senate operates efficiently. This includes preparing agendas, making committee appointments, ensuring committees work effectively, and supporting your senate membership to be involved and engaged in local and statewide matters. You must also work collaboratively with your administration and other constituencies to ensure that college processes in regard to academic and professional matters are followed and that faculty primacy under the 10+1 is respected. What strategies can be employed, without you doing all of the work, to keep your senate involved, engaged, and on course with the work of the senate? Join your presenters and colleagues for some ideas and a lively discussion about their experiences in keeping their senates involved, engaged, and on course.

Navigating Through the Challenges of Minimum Qualifications and Equivalency

Willow Glen III

Randy Beach, At Large Representative

Craig Rutan, Area D Representative

To maintain high academic standards, the Academic Senate and the Board of Governors have established minimum qualifications for instructors in all recognized disciplines. As a local senate president, you or your faculty may be asked to evaluate whether a candidate's qualifications are "equivalent" to those in the Disciplines List. Please join us for an interactive discussion about minimum qualifications and equivalency.

5:15 a.m. **Break**

6:00 a.m.

Graduation Reception — Sponsored by the Academic Senate Foundation

Ballroom Salon V and VI

It is time to celebrate the graduates of the 2015 inaugural class of the Professional Development College Leadership Academy. Over the past year, our graduates attended numerous ASCCC events, consulted with their mentors, and became engaged leaders at their college and for the ASCCC. They have worked hard and accomplished much. Please join us in toasting their success! The incoming 2015 – 16 Leadership Academy class will also be introduced.

Attendees will sign up for dinner at various restaurants near the hotel. Dinner groups will be led by Executive Committee members.

FRIDAY

June 12

GENERAL SESSION

8:30 a.m.

The Community College Budget

Ballroom Salon I, II

David Morse, President, Facilitator

Dan Troy, Vice-Chancellor of Finance, CCCCCO

Vice-Chancellor Dan Troy will offer an overview and explanation of the current budget proposals for 2015-16 and will give tips for aspects of budget that local senate presidents should be aware of.

9:45 a.m.

Coffee Break

Dan's Budget Promise — It's Good Now But...: Budget Discussion Follow-up

Willow Glen I

Wheeler North, Treasurer

Dan Troy, Vice-Chancellor of Finance, CCCCC

This breakout is a follow-up discussion to the Budget General Session, providing an opportunity for some detailed dialog and questions. Time permitting, it will also provide some exploration of the many excellent fiscal resources available on the Chancellor's Office website about every district's fiscal status, which can help attendees engage in more meaningful and productive local planning conversations.

Representation Matters: Hiring Diverse Faculty and Building Diverse Leadership

Willow Glen II

Dolores Davison, Area B Representative

James Todd, Area A Representative

As our student populations continue to change, successful equity efforts increasingly depend on diversity and cultural competency. How might we best reflect the students we serve at our local institutions? What are the possibilities of ensuring diversity in our pools and hiring processes within the confines of Title 5 Regulations, Education Code, and Equal Employment Opportunity mandates? Join us for an informative and intriguing discussion of these issues, and bring your questions, thoughts, and experiences as we look for effective practices in hiring diverse faculty and building diverse leadership.

Avoiding a Train Wreck: Ensuring Meetings Are Effective and Productive

Willow Glen III

Cheryl Aschenbach, At Large Representative

Craig Rutan, Area D Representative

Have you ever been in a meeting that devolved into nothing but one long argument? No one plans for a meeting to fall apart, but once it does coming to consensus is very difficult. What can you do as a faculty leader to ensure that your meetings remain professional and productive? Join us for a discussion about using planning and leveraging relationships to ensure that your meetings stay on track.

11:15 p.m. **Break**

11:30 p.m. **Lunch**

Ballroom Salon I, II

12:15 p.m. to 1:15 p.m.

Panel Discussion: It's Not Just Politics: The Importance of Establishing Strong Relationships

Ballroom Salon I, II

Julie Bruno, Vice President, Facilitator

Richard Hansen, CCCI, President

Craig Justice, CIO, Irvine Valley

David Morse, ASCCC, President

Thuy Nguyen, CCLC, Interim CEO/President

Bill Scroggins, CEO, Mt. San Antonio College

More often than not, being an effective senate leader is inextricably connected with the status of our relationships with CEOs, CIOs, union leaders, and board members, as well as other individuals and groups. Keeping these relationships cooperative and collegial ensures the effectiveness of the senate in representing faculty and makes the work of college leaders much more enjoyable. Join us for a panel discussion with experienced leaders from other constituencies as we discuss ways to engage in and sustain collaborative relationships to make life easier and support the work of the senate.

THIRD BREAKOUT

1:30 p.m. 2:45 p.m.

Willow Glen I

Developing Leadership Style: How to Be Strategic and Political Without Being Negative and Paranoid

David Morse, President

Julie Bruno, Vice-President

Serving as a faculty leader can be a complicated task. One must always be vigilant and ready to defend the rights and voice of faculty, but at the same time one rarely achieves good results by being adversarial or negative. This breakout will discuss ways to represent faculty perspectives and interests while still working collaboratively and positively with other constituent groups.

Faculty Recognition: Sharing Exemplary Practice

Willow Glen II

Julie Adams, Executive Director

John Stanskas, Secretary

We are taught at a very young age to say “thank you” and acknowledge the good things we get from other people. Yet, rarely do we feel or express gratitude at work. When was the last time someone thanked you for being a great instructor, a good leader, or just a terrific person? People like to hear “great job” or “job well done,” particularly from their colleagues. One of the tenets of professional development is recognizing the successes of others. As a new senate leader, one way to build community among your faculty is to celebrate successes and hard work. Come to this session to learn ways to acknowledge your colleagues and the work they do and to enhance your applications for Senate awards.

Where is it Written? Ed. Code, Title 5, and Local Senates

Willow Glen III

Dolores Davison, Area B Representative

Ginni May, South Representative

In our roles as local senate leaders, we are often questioned by others, including administrators and fellow faculty, about the author-

ity of the academic senate and the specifics found in regulations regarding academic and professional matters. Some may refer to the regulations to assert their own point of view, stating “It’s in Title 5 (or Education Code)”, while others may ask, “Where is that written?» This breakout is designed to help local senate leaders decipher the woven worlds of code, regulation, and process to find the answers in writing that help our colleges move forward.

2:45 p.m. to 3:00 p.m. **Break**

3:00 p.m. to 3:30 p.m. **Area Meetings: Building A Community**

3:30 p.m. to 4:15 p.m. **Resolution Amendments**

Ballroom Salon I, II

FOURTH BREAKOUT

4:15 p.m. to 5:30 p.m.

Student Success and Support Program (SSSP)/Student Equity Plan

Willow Glen I

Cheryl Aschenbach, At Large Representative

Cynthia Rico, South Representative

Senate leaders should be familiar with the SSSP and Student Equity Plans and should ensure there is broad faculty participation in development of both plans along with senate approval before submission in the fall. Presenters will provide an overview of SSSP and Equity Plans revised after last year’s submissions and Chancellor’s Office reviews. Participants will also discuss what will be expected for 2015-2016 plans as well as hear how other colleges fared and are preparing.

Building a Vibrant Future: Recruiting and Developing New Faculty Leaders

Willow Glen II

Dolores Davison, Area B Representative

Wheeler North, Treasurer

The first rule of good leadership is “recruit and develop your replacement.” Another key concept is “diverse representation leads to stronger healthier communities.” Join us as we explore ways to engage and recruit faculty into leadership roles, both on your campus and in your senate. Additionally, we will discuss involving those who are otherwise challenged in their ability to participate, including part-time, student services and career technical education faculty.

Keeping It Legal: the Brown Act

Willow Glen III

Randy Beach, At Large Representative

Michelle Grimes-Hillman, South Representative

As legislatively-created bodies, local senates are required to comply with The Brown Act for Open Meetings for Local Legislative Bodies. So, what does this mean for you as a local senate leader? Is it just postings, deadlines, and minutes or is there more to think about? Whether you’re a veteran with motions and debates or are just getting your parliamentary feet wet, this breakout will establish for you the basis for this requirement, effective practices when conducting meetings, and things to remember when complying with the requirement.

5:30 p.m.

Dinner on your own

SATURDAY

June 13

FIFTH BREAKOUT

8:30 a.m.

Senate Resources at your Finger Tips

Willow Glen I

Julie Adams, Executive Director

John Stanskas, Secretary

Whether you are a new or seasoned leader, you will need resources to effectively guide your senate through the work of the college. The AS-CCC website has a vast array of resources to help local senates as they deliberate and make informed decisions about academic and professional matters. Come and learn how to maximize use of the Academic Senate website to locate specific information in papers, resolutions, and the *Rostrum*, as well as how to request technical assistance and volunteer to state service. Bring your questions.

Looking in the Rear View Mirror: Leadership Wisdom for the Road Ahead

Willow Glen II

John Freitas, Area C Representative

Michelle Grimes-Hillman, South Representative, Facilitator

James Todd, Area A Representative

It's easy to feel overwhelmed as new senate president or curriculum chair. All of a sudden you are the person everyone expects to find all the answers, solve all the problems and work effectively with your administration, all without losing sight of the faculty perspective. There are going to be times you say, "If only I had known that beforehand!" While it is said that with experience comes wisdom, wouldn't it be nice to gain some of that wisdom now? Join your presenters, freshly "retired" as local senate presidents and curriculum chairs, as they take a look in the rear view mirror of their local leadership careers and provide advice for your leadership journey on the road ahead.

Conversation with the ASCCC Leadership

Willow Glen III

David Morse, President

Julie Bruno, Vice-President

Have a question on some current issue at the state or local level? Have input you would like to give about an initiative or a piece of legislation that you have heard about? Confused about how a particular state level mandate might affect your college locally? Bring your questions, comments, and suggestions to this conversation with the ASCCC president and vice-president. All topics are fair game, so come ready to engage in the discussion.

9:45 a.m. **Break**

GENERAL SESSION

10:00 a.m.

Mock Plenary Session

Ballroom Salon I, II

David Morse, Chair

Resolutions Committee Members

John Freitas, Parliamentarian

1:00 p.m. **Adjournment**

2015 – 2016 EXECUTIVE COMMITTEE

David Morse

President (Long Beach City College)

Julie Bruno

Vice President (Sierra College)

John Stankas

Secretary (San Bernardino Valley College)

Wheeler North

Treasurer (San Diego Miramar College)

James Todd

Area A Representative (Modesto Junior College)

Dolores Davison

Area B Representative (Foothill College)

John Freitas

Area C Representative (Los Angeles City College)

Craig Rutan

Area D Representative (Santiago Canyon College)

Kale Braden

North Representative (Cosumnes River College)

Ginni May

North Representative (Sacramento City College)

Michelle Grimes-Hillman

South Representative (Mt. San Antonio College)

Cynthia Rico

South Representative (San Diego Mesa College)

Cheryl Aschenbach

At Large Representative (Lassen College)

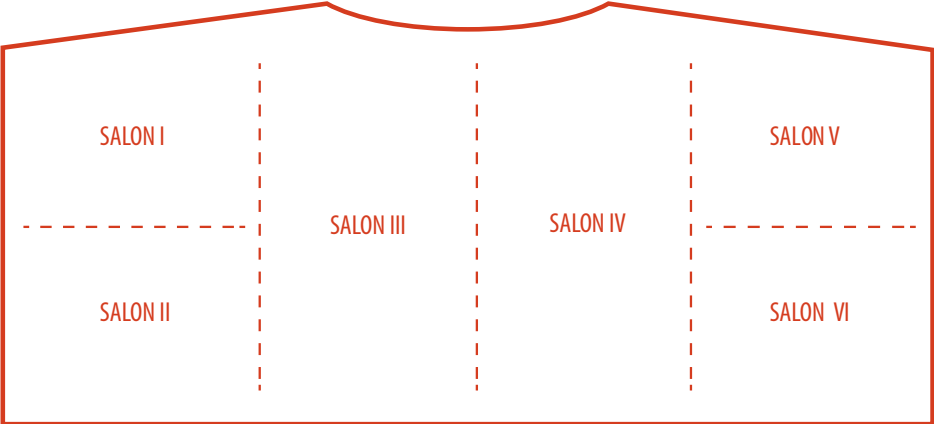
Randy Beach

At Large Representative (Southwestern College)

Julie Adams

Executive Director

SAN JOSE MARRIOTT



SILICON VALLEY
BOARDROOM



Academic Senate for California Community Colleges

One Capitol Mall, Suite 340

Sacramento, CA 95814

www.asccc.org