



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## STANDARDS AND PRACTICES

2022-10-10

TIME 2:00pm-3:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

## MINUTES

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I. Meeting started @ 2:00pm- dialogue

II. Call to Order @ 2:04pm

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 <sup>nd</sup> Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	

III. Adoption of the Agenda- no changes, approved by consensus

IV. Minutes Volunteer- Carrie Roberson, 2<sup>nd</sup> Chair

- V. Adoption of the [Minutes for 2022-09-26](#)- Darcie motion , Tamara second- approved by unanimous consent
  
- VI. Chair opened the floor for any questions about Standards and Practices Committee. Discussed Google Drive with information and documents, potential for asynchronous work.
  - a. [S&P website](#)
  - b. [Committee Guidelines](#)
  - c. Information overload in the [livebinder](#)
  - d. [Google shared S&P folder](#)
  - e. Committee Charge (see top of agenda)
  - f. Awards, policies, procedures, and practices
  - g. Rostrum articles once a semester and possible ASCCC position papers
  - h. Presenting at Plenary, institutes, or other ASCCC events
  
- VII. Chair showed committee DRAFT document: [S&P Projects, Priorities, and Workflow Tracking](#)
  - a. Chair reviewed each priority to determine rank order going forward
  
- VIII. Committee discussion of Current Projects:
  - a. Review of proposed Disciplines List—[Ethnic Studies](#) and consideration for language to clarify intent of Ethnic Studies “field” in Minimum Qualifications handbook, committee members provided suggestions and clarification. Further discussion around Equivalency committee dynamics were discussed.
  - b. Chair announced that Exemplary Program Award call was sent out and further shared
    - i. Current timeline: Due Nov 6, Sent to readers Nov 11, Next S&P Nov 16, Selection due Dec 4
    - ii. Discussed process for reviewing ideas for meeting deadline. Plan will be based on number of applications received.
  - c. Consider process for Bylaws and Elections Rules Updates. Committee discussed roles and responsibilities of ASCCC representatives, inclusivity of part-time faculty, other. Information will be used to inform Fall 2022 Plenary session breakout and committee work going forward. Committee agreed to get initial comments/feedback/edits by October 21<sup>st</sup> for initial pass of documents.
  - d. Chair reviewed each of the following documents:
    - i. [ASCCC Bylaws](#)
    - ii. [Academic Senate Rules](#)
    - iii. [Elections page](#) and procedures
    - iv. [Exec member position responsibilities](#)
  - e. Chair discussed Honorary resolutions and other honorary awards
    - i. Future goal is to align documentation ([Policy 40.01](#)) and practices
  - f. Chair reviewed the nomination process for faculty seats on the Board of Governors
  - g. Branding (Ongoing reminder)—Update documents to match ASCCC branding

- IX. Chair reviewed Future Projects
  - a. Facilitate awards process (S&P members are readers)
    - i. [Exemplary Program Award](#)—Due Nov 2
    - ii. [Hayward Award](#)—Due Dec 18
    - iii. [Regina Stanback Stroud Diversity Award](#)—Due Feb 5
  - b. Rostrum Ideas
    - i. Single course equivalency & Ethnic Studies
    - ii. Committee discussed ideas for voice into S&P at ASCCC level
  - c. Resolution Ideas
    - i. Considerations for Instant Run-Off, rank voting. Maybe survey to the field, review event evaluations, other for further guidance.
- X. Other Topics / Future Agenda Items- nothing noted at this time
- XI. Announcements
  - a. Events
    - i. Area Meetings – Oct 14-15, 2022
    - ii. Executive Committee Meeting (Hybrid) – Nov 2, 2022 (Sacramento)
    - iii. 2022 Fall Plenary (Hybrid) – Nov 3-5, 2022 (Sacramento)
    - iv. Executive Committee Meeting—Dec 1-2, 2022 (San Diego)
  - b. Resources
    - i. [Email listserv sign-up](#)
- XII. Adjournment- meeting adjourned at 3:30pm

#### **Status of Previous Action Items**

- A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).
  - a. Honorary Resolutions