



ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

STANDARDS AND PRACTICES MINUTES

2023-02-23

TIME 1:00pm-2:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

MINUTES

I. Call to Order and Roll Call

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 nd Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	

II. Adoption of the Agenda

- a. Moved by Tamara, 2nd by Darcie- motion carries

III. Minutes Volunteer- Carrie Roberson (2nd Chair)

- IV. Adoption of the [Minutes for 2023-01-26](#)
 - a. Motion by Darcie, 2nd by Darcie, motion carries

- V. Standards and Practices Resources
 - a. Chair reviewed that these are living documents
 - i. [Google shared S&P folder](#)
 - ii. [S&P website](#)
 - iii. [Committee Guidelines](#)
 - iv. Information overload in the [livebinder](#)

- VI. [S&P Projects, Priorities, and Workflow Tracking](#)

- VII. Current Projects
 - a. [Regina Stanback Stroud Diversity Award](#)
 - i. Chair reviewed timeline
 - b. [Hayward Award](#) debrief
 - i. Chair asked how might we improve this process? Committee suggestions include:
 1. Consistency of final applicants sent to readers
 2. Reviewing redaction process
 3. Develop anonymous application so no or little redaction
 - a. leave out name of college
 - b. consider using only they
 - c. other identifying factors such as race, gender identity, FT/PT
 4. Instruction/guidance on letter from Academic Senate President to complement and not duplicate the application material
 5. Perhaps a fill-in section for Senate President input or adopt a file naming convention that includes president name in file name
 6. Alignment of rubric and application language
 7. Consider font (accessibility)
 8. Rubric scoring from 0-5 but maybe back to 0-4 and IDEAA work can be the plus 1 or bonus point and other aspects that highlight work can be updated in rubric item, e.g., activities that represent the profession
 - ii. Committee discussed process for award readers (S&P, by area, other). Potential bias is built in in the current process due to area readers only reading a subset of proposals. Consider making a Hayward Award reader as an option for ASCCC “statewide service”, relatively low commitment.
 - c. [Exemplary Program Award 2023-2024 Theme](#)
 - i. Chair reviewed that based on what we learned from the last process, consider Excellence in Promotion and Advancement of Ethnic Studies
 - ii. Questions came up about defining “program” - such as colleges that may submit together within a District
 - iii. Darcie moved, Tamara 2nd - motion carries
 - iv. Chair will seek clarification if twice as many awards can be given or funds carried over. ASCCC pursuing that as an option for the coming year.
 - d. Referred Resolutions Assigned to S&P from 2022 Fall Plenary Session ([summary document](#))
 - i. Chair updated committee on where we are with the following:

1. 01.04 F22 Alternating Area Meeting Days
 - a. Research feasibility and report back information by 2023 Spring Plenary Session
 - b. [Referred resolution 01.04 F22 and possible alternative](#)
 - c. [Possible survey of the field](#) (won't happen until the resolution is brought to the field)
 - d. Update—worked with contact to revise resolution that will be brought back to the 2023 Spring Plenary Session
2. 01.05 F22 Recognition of Caucus Appointed Delegates
3. 01.05.01 F22 Amend 01.05 Recognition of Caucus Appointed Delegates
 - a. Research constitutional changes that would be needed and report back information by 2023 Spring Plenary Session
 - b. [Referred resolution 01.05 F22](#)
 - c. [Legal advice](#)
 - d. Update—Executive Committee charged S&P chair to discuss with contact
 - i. Meeting with Erik, Carrie, ASCCC President, ASCCC Executive Director, and resolution contact in March
 - ii. Could we explore other options (+1 thinking around how to give voice to Caucus representatives). Review process on how to form a Caucus as a future agenda item.
- e. Chair reviewed where we are with ASCCC Rules—aligns with current elections process
 - i. Committee went through [Updated draft of Rules](#)
 - ii. Possible survey on new elections process
 - iii. Standardize nomination materials
- f. By-laws—align with current elections process
 - i. Please review [updated draft of Bylaws](#)
 - ii. Possible survey on new elections process
- g. Clarification of roles of North/South/At-Large Representatives
 - i. [Exec member position responsibilities](#)
- h. Branding (Ongoing reminder)—Update documents to match ASCCC branding

VIII. Future Projects

- a. Facilitate awards process (S&P members are readers)
 - i. [Regina Stanback Stroud Diversity Award](#)—Due Feb 5
- b. Rostrum Ideas
 - i. Single course equivalency & Ethnic Studies
 - ii. Including more voices across the state into S&P at ASCCC level (ex, elections)
- c. Resolution Ideas
- d. Bylaws and Elections Rules Updates
 - i. [ASCCC Bylaws](#)
 - ii. [Academic Senate Rules](#)
 - iii. [Elections page](#)
 - iv. [Plenary presentation](#)
 - v. Survey the field?
 1. What do we want to know?
 2. What questions would address this?
- e. Clarification of roles of North/South/At-Large Representatives
 - i. [Exec member position responsibilities](#)

- f. Review the nomination process for faculty seats on the Board of Governors

IX. Other Topics / Future Agenda Items

X. Announcements

a. Future S&P Meetings

- i. Mar 23, 2023 1:00pm-2:30pm
- ii. Apr 27, 2023 1:00pm-2:30pm
- iii. May 25, 2023 1:00pm-2:30pm

b. Events

- i. Executive Committee Meeting (Hybrid) – Mar 10-11, 2023 (Coastline Community College & Costa Mesa)
- ii. 2023 Spring Plenary Session – Apr 20-22, 2023 (Anaheim)

c. Resources

- i. [Email listserv sign-up](#)

XI. Adjournment

Status of Previous Action Items

A. In Progress (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

a. Referred resolutions

- i. Scheduled to meet with contact of referred resolution on caucus delegates

b. Rostrum article on disciplines list and Ethnic Studies proposal

c. Disciplines List process – Ethnic Studies

- i. First hearing at 2022 Fall Plenary Session
- ii. Confirmation of process by Executive Committee in Jan
- iii. Second hearing at 2023 Spring Plenary Session
- iv. Resolution for updates to Ethnic Studies discipline at 2023 Spring Plenary Session

d. Facilitated honorary resolution for Spring Plenary: John Freitas

e. CCC Advocacy Award for Jose Medina (present at Spring Plenary or CI)

B. Completed (include a list of those items that have been completed as a way to build the end of year report).

a. Nov Rostrum article on statewide awards

b. Facilitated honorary resolutions for Fall Plenary: Dolores Davison & Silvester Henderson

c. Exemplary Program Award

d. Brown Act & Recent Legislation webinar on Nov 28 in collaboration with Legislation & Advocacy Committee

e. Updated Policy 40.01 Honoring Faculty Leaders

f. Worked with contact on referred resolution on area meetings on drafting an updated resolution for Spring Plenary Session that incorporates the input of Standards and Practices and the Executive Committee