



ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

STANDARDS AND PRACTICES

2023-03-23

TIME 1:00pm-2:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

MINUTES

I. Call to Order and Roll Call

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 nd Chair	
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	
Mahendra Thapa	X

II. Adoption of the Agenda

MSC (Tami/Cynthia) motion to adopt the agenda

III. Minutes Volunteer
Chair agreed to take minutes

IV. Adoption of the [Minutes for 2023-02-23](#)

MSC (Tami/Cynthia) motion to adopt the 2023-02-23 minutes

V. Standards and Practices Resources

- a. [Google shared S&P folder](#)
- b. [S&P website](#)
- c. [Committee Guidelines](#)
- d. Information overload in the [livebinder](#)

VI. [S&P Projects, Priorities, and Workflow Tracking](#)

VII. Current Projects

- a. [Regina Stanback Stroud Diversity Award](#)—Debrief
 - i. How might the process be improved?
 - 1. Clean-up for consistency
 - a. Same order of questions on application and rubric
 - b. Drop first criterion: Nomination documents
 - c. Perhaps add data to criterion c. Implementing effective teaching and learning strategies (to make it stronger)
 - d. All formats that go to readers ought to match
 - e. Then relook at letter for closer alignment to rubric
 - b. [Hayward Award](#) recommendations
 - i. Work with Executive Director towards anonymous applications, alignment of rubric and application, guidance for letters from Senate President, and more consistency in final applications sent to readers
 - ii. [Updated Draft Hayward scoring rubric](#) creating +1 for activities that advance IDEAA
 - iii. Readers read all applications for consistency and to avoid possible bias; possibly add reader as an option for ASCCC statewide service; [Updated awards handbook](#)
 - iv. Redaction:
 - 1. For authors using Word on a Mac, complete the following steps:
 - 1) Open your document;
 - 2) Navigate to Tools > Protect Document;
 - 3) Under the "Privacy" section, check "Remove personal information from this file on save." Click OK;
 - 4) Save your document.
- c. [Exemplary Program Award 2023-2024 Theme](#)
 - i. Excellence in promotion and advancement of Ethnic Studies approved at last S&P meeting
 - ii. Supporting language to update in the [draft call for awards](#)
- d. Referred Resolutions Assigned to S&P from 2022 Fall Plenary Session ([summary document](#))
 - i. 01.04 F22 Alternating Area Meeting Days
 - 1. Research feasibility and report back information by 2023 Spring Plenary Session

2. Update—worked with contact to revise resolution that will be brought back to the 2023 Spring Plenary Session

Updated resolution included in area resolution packet

- ii. 01.05 F22 Recognition of Caucus Appointed Delegates
- iii. 01.05.01 F22 Amend 01.05 Recognition of Caucus Appointed Delegates
 1. Research constitutional changes that would be needed and report back information by 2023 Spring Plenary Session
 2. Update—Executive Committee charged S&P chair to discuss with contact

Met with resolution contact

- e. ASCCC Rules—align with current elections process
 - i. Please review [updated draft of Rules](#)
 - ii. Possible survey on new elections process—update
 - iii. Standardize nomination materials

Continued working through rules updates finishing with discussions on how to clarify the language about instant runoff voting

Ended here with nothing below this point discussed at this meeting

- f. By-laws—align with current elections process
 - i. Please review [updated draft of Bylaws](#)
 - ii. Possible survey on new elections process
- g. Clarification of roles of North/South/At-Large Representatives
 - i. [Exec member position responsibilities](#)
- h. Branding (Ongoing reminder)—Update documents to match ASCCC branding

VIII. Future Projects

- a. Rostrum Ideas
 - i. Single course equivalency & Ethnic Studies
 - ii. Including more voices across the state into S&P at ASCCC level (e.g., elections)
- b. Resolution Ideas
- c. Bylaws and Elections Rules Updates
 - i. [ASCCC Bylaws](#)
 - ii. [Academic Senate Rules](#)
 - iii. [Elections page](#)
 - iv. [Plenary presentation](#)
 - v. Survey the field?
 1. What do we want to know?
 2. What questions would address this?
- d. Clarification of roles of North/South/At-Large Representatives
 - i. [Exec member position responsibilities](#)
- e. Review the nomination process for faculty seats on the Board of Governors

IX. Other Topics / Future Agenda Items

- X. Announcements
 - a. Future S&P Meetings
 - i. Apr 27, 2023 1:00pm-2:30pm
 - ii. May 25, 2023 1:00pm-2:30pm
 - b. Events
 - i. Executive Committee Meeting (Hybrid) – Apr 19, 2023 (Anaheim)
 - ii. 2023 Spring Plenary Session – Apr 20-22, 2023 (Anaheim)
 - c. Resources
 - i. [Email listserv sign-up](#)

XI. Adjournment

Adjourned 2:03pm

Status of Previous Action Items

- A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
 - a. Disciplines List process – Ethnic Studies
 - i. First hearing at 2022 Fall Plenary Session
 - ii. Confirmation of process by Executive Committee in Jan
 - iii. Second hearing at 2023 Spring Plenary Session
 - iv. Resolution for updates to Ethnic Studies discipline at 2023 Spring Plenary Session
 - b. CCC Advocacy Award for Jose Medina (present at Spring Plenary or CI)
 - c. Apr Rostrum on award recipients, including update on Exemplary Program Award
 - d. Updates to awards processes, rubrics, and awards handbook
 - e. Updates to ASCCC Rules
 - f. Future—ASCCC Bylaws
- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).
 - a. Nov Rostrum article on statewide awards
 - b. Facilitated honorary resolutions for Fall Plenary Session: Dolores Davison & Silvester Henderson
 - c. Exemplary Program Award facilitation
 - d. Brown Act & Recent Legislation webinar on Nov 28 in collaboration with Legislation & Advocacy Committee
 - e. Updated Policy 40.01 Honoring Faculty Leaders
 - f. Worked with contact on referred resolution on area meetings on drafting an updated resolution for Spring Plenary Session that incorporates the input of Standards and Practices and the Executive Committee
 - g. Facilitated honorary resolution for Spring Plenary Session: John Freitas
 - h. Met with contact on referred resolution on caucus delegates, shared the legal advice and S&P/Exec discussions, and discussed possible next steps
 - i. Feb Rostrum article on disciplines list and Ethnic Studies proposal
 - j. Feb Rostrum article on the driving principles of the Ethnic Studies disciplines from S&P encouragement