



# ACADEMIC SENATE for California Community Colleges

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## STANDARDS AND PRACTICES MEETING MINUTES

2023-04-27

TIME 1:00pm-2:30pm

ZOOM INFORMATION

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

## MINUTES

### I. Call to Order and Roll Call

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 <sup>nd</sup> Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	
Darcie McClelland	X
Mahendra Thapa	

### II. Adoption of the Agenda- approved by unanimous consent

a. Motion by Tamara, 2<sup>nd</sup> by Carrie

### III. Minutes Volunteer- Carrie Roberson, S&P 2nd

- IV. Adoption of the [Minutes for 2023-03-23](#)- approved by unanimous consent
  - a. Motion by Carrie, 2<sup>nd</sup> by Sable
  
- V. Chair reviewed Standards and Practices Resources
  - a. [Google shared S&P folder](#)
  - b. [S&P website](#)
  - c. [Committee Guidelines](#)
  - d. Information overload in the [livebinder](#)
  
- VI. [S&P Projects, Priorities, and Workflow Tracking](#)
  
- VII. Chair reviewed and sought feedback on current projects
  - a. Update from the Apr Executive Committee Meeting
    - i. Exemplary Award theme- approved and added the term “Discipline” after Ethnic Studies
    - ii. Hayward Award: rubric and readers- Chair shared that ASCCC Exec committee had a lot of ideas and input, no agreement or changes were made but for future consideration
  - b. Chair reviewed proposed updates on the Regina Stanback Stroud Award rubric to align rubric with criteria in award. Motion by Sable, 2<sup>nd</sup> by Tamara to forward to ASCCC Exec Committee- unanimous consent
  - c. Chair with committee discussed their outside work to update and suggest edits to the ASCCC Rules to align with current elections process
    - i. Committee reviewed [updated draft of Rules](#)
    - ii. Survey on new elections process will not be conducted. There are ways the elections and process can be updated and amended, such as through the resolution process. Committee discussed updates to the Special Election Process, considerations for the general elections procedure and instant runoff/ ranked voting.
    - iii. Reference: [Elections page](#)
  - d. Committee reviewed By-laws for alignment with current elections process
    - i. Please review [updated draft of Bylaws](#)
    - ii. Possible survey on new elections process
  
- VIII. Future Projects
  - a. Committee discussed future Rostrum Ideas
    - i. Single course equivalency & Ethnic Studies
    - ii. Including more voices across the state into S&P at ASCCC level (ex, elections) Defining Ethnic Studies (in collaboration with Curriculum Committee)
  - b. Review the nomination process for faculty seats on the Board of Governors
  - c. Standardize nomination materials
  - d. Clarification of roles of North/South/At-Large Representatives
  - e. [Exec member position responsibilities](#)
  - f. Branding (Ongoing reminder)—Update documents to match ASCCC branding (End of Year Report?)

IX. Other Topics / Future Agenda Items

Updates: Darcie shared that she received the Distinguished Faculty Award for El Camino College

X. Announcements

a. Future S&P Meetings

i. May 25, 2023 1:00pm-2:30pm

b. Events

i. Executive Committee Meeting (Hybrid) – May 10, 2023 (Sacramento)

ii. Executive Committee Meeting (Hybrid) – Jun 2, 2023 (San Diego)

iii. Faculty Leadership Institute – Jun 14-17, 2023 (Millbrae)

iv. Curriculum Institute – July 12-15, 2023 (Riverside)

c. Resources

i. [Email listserv sign-up](#)

XI. Adjournment-2:38pm

**Status of Previous Action Items**

**A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

a. Disciplines List process – Ethnic Studies

i. BOG adoption and then CO updates the Min Quals handbook

b. CCC Advocacy Award for Jose Medina (present at CI)

c. Updates to Hayward Award and Stanback Stroud Award processes

d. ASCCC Rules updates

e. ASCCC By-laws updates

**B. Completed** (include a list of those items that have been completed as a way to build the end of year report).

a. Nov Rostrum article on statewide awards

b. Facilitated honorary resolutions for Fall Plenary Session: Dolores Davison & Silvester Henderson

c. Exemplary Program Award

d. Brown Act & Recent Legislation webinar on Nov 28 in collaboration with Legislation & Advocacy Committee

e. Updated Policy 40.01 Honoring Faculty Leaders

f. Worked with contact on referred resolution on area meetings on drafting an updated resolution for Spring Plenary Session that incorporates the input of Standards and Practices and the Executive Committee

g. Facilitated honorary resolution for Spring Plenary Session: John Freitas

h. Met with contact on referred resolution on caucus delegates, shared the legal advice and S&P/Exec discussions, and discussed possible next steps

i. Feb Rostrum article on disciplines list and Ethnic Studies proposal

j. Feb Rostrum article on the driving principles of the Ethnic Studies disciplines from S&P encouragement

k. Apr Rostrum on award recipients, including update on Exemplary Program Award

l. Facilitated the disciplines list process including submission, hearings, and adoption by resolution at Spring Plenary Session

- m. Adopted the theme for the 2023-2024 Exemplary Program Award
- n. Revised the process for non-S&P readers for the Hayward Awards so that each reader reads all applications; reader will be a new form of statewide service