



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## STANDARDS AND PRACTICES

2023-05-25

TIME 1:00pm-2:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhiWjhkOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

The Standards and Practices Committee is committed to:

- Conducting the Disciplines List revision process.
- Analyzing and reviewing suggested changes in Executive Committee policies, Academic Senate Bylaws, and Rules; administering designated statewide faculty awards presented by the Board of Governors and the Academic Senate.
- Reviewing and recommending revisions to all processes under Academic Senate purview identified as priorities.
- Providing professional guidance and technical assistance regarding faculty minimum qualifications and equivalence to the minimum qualifications.
- Embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

## MINUTES

---

### I. Call to Order and Roll Call

Name	Present (X)
Erik Reese—Chair	X
Carrie Roberson—2 <sup>nd</sup> Chair	X
Sable Cantus	X
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	

### II. Adoption of the Agenda- adopted by unanimous consent

- a. Motion, Tamara- Second by Sable

### III. Minutes Volunteer- Carrie will takes minute notes

- IV. Adoption of the Minutes for 2023-04-27- adopted by unanimous consent
  - a. Motion, Darcie-Second, Carrie
  
- V. General Information shared by Chair- Standards and Practices Resources
  - a. [Google shared S&P folder](#)
  - b. [S&P website](#)
  - c. [Committee Guidelines](#)
  - d. Information overload in the [livebinder](#)
  
- VI. Review of [S&P Projects, Priorities, and Workflow Tracking](#)
  
- VII. Chair reiterated the S&P Current Projects
  - a. Updates to award Rubrics
    - i. Hayward: Will bring back updated language on the rubric for consideration by the Executive Committee. Any larger changes suggested by Exec will require discussions with the Board of Governors and Foundation.
    - ii. Stanback-Stroud: Removal of the criteria on “nomination documents” will be discussed by the Executive Committee at the upcoming June meeting.
  - b. ASCCC Rules—align with current elections process
    - i. Executive Committee did not discuss amendments to the Rules at the last meeting though on the agenda
    - ii. Chair informed committee of conversation Chair and 2<sup>nd</sup> had with ED and ASCCC President- including subtleties around special elections that will not be resolved quickly so the next S&P committee will continue to address
    - iii. For reference: [updated draft of Rules](#)
  - c. Committee continued updates to the By-laws—align with current elections process
    - i. Members reviewed, discussed, and continued to work on [updated draft of Bylaws](#)- continue from Article III Officers where the committee left off last time.
    - ii. Completed a fairly detailed first pass read with entire S&P, answered numerous questions, and provided input for the next S&P committee to continue
  - d. Branding (Ongoing reminder)—Update documents to match ASCCC branding will be shared with the incoming S&P chair for the committee going forward.
  
- VIII. Future Projects
  - a. Rostrum Ideas
    - i. Single course equivalency & Ethnic Studies
    - ii. Including more voices across the state into S&P at ASCCC level (ex, elections)  
Defining Ethnic Studies (in collaboration with Curriculum Committee)
  - b. Review the nomination process for faculty seats on the Board of Governors
  
- IX. Other Topics / Future Agenda Items
  - a. Recommendations for next year- can share or email Chair
  - b. Chair gave Thank yous! And will share the EOY report so all members can see everything we collectively accomplished this academic year.
  
- X. Announcements
  - a. Future S&P Meetings

- i. None
  - b. Events
    - i. Executive Committee Meeting (Hybrid) – Jun 2, 2023 (San Diego)
    - ii. Faculty Leadership Institute – Jun 14-17, 2023 (Millbrae)
    - iii. Curriculum Institute – July 12-15, 2023 (Riverside)
  - c. Resources
    - i. [Email listserv sign-up](#)
    - ii. [Volunteer application to serve on a committee](#)- members indicated that some of them would like to continue on the committee
- XI. Some members had to leave the meeting at approximately 2:10pm and committee continued work on the Bylaws!
- XII. Adjournment

Adjourned at 2:35pm with another round of appreciation for the committee members

### **Status of Previous Action Items**

- A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
- a. Disciplines List process – Ethnic Studies
    - i. BOG adoption and then CO updates the Min Quals handbook
  - b. CCC Advocacy Award for Jose Medina (coordinating with his office)
  - c. Updates to Hayward Award and Stanback Stroud Award scoring rubrics
  - d. Updates to Hayward Award and Stanback Stroud Award processes
  - e. ASCCC Rules updates
  - f. ASCCC Bylaws updates
- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).
- a. Nov Rostrum article on statewide awards
  - b. Facilitated honorary resolutions for Fall Plenary Session: Dolores Davison & Silvester Henderson
  - c. Exemplary Program Award
  - d. Brown Act & Recent Legislation webinar on Nov 28 in collaboration with Legislation & Advocacy Committee
  - e. Updated Policy 40.01 Honoring Faculty Leaders
  - f. Worked with contact on referred resolution on area meetings on drafting an updated resolution for Spring Plenary Session that incorporates the input of Standards and Practices and the Executive Committee
  - g. Facilitated honorary resolution for Spring Plenary Session: John Freitas
  - h. Met with contact on referred resolution on caucus delegates, shared the legal advice and S&P/Exec discussions, and discussed possible next steps
  - i. Feb Rostrum article on disciplines list and Ethnic Studies proposal
  - j. Feb Rostrum article on the driving principles of the Ethnic Studies disciplines from S&P encouragement
  - k. Apr Rostrum on award recipients, including update on Exemplary Program Award
  - l. Facilitated the disciplines list process including submission, hearings, and adoption by resolution at Spring Plenary Session

- m. Adopted the theme for the 2023-2024 Exemplary Program Award
- n. Revised the process for non-S&P readers for the Hayward Awards so that each reader reads all applications; reader will be a new form of statewide service
- o. Updated Awards Handbook for clarity and to reflect the above update to Hayward Award readers