



ACADEMIC SENATE for California Community Colleges

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Noncredit, Pre-transfer, and Continuing Education Committee

Monday, December 19, 2022

9:00 a.m.—10:30 a.m.

The Academic Senate Committee on Noncredit, Pre-Transfer, & Continuing Education gathers information on best practices in providing equitable and accessible instruction and support services to students who are engaged in extended learning, which includes transitioning to post-secondary education, including support for pre-transfer pathways, workforce success, and/or other skill building opportunities. The Committee conveys this information to the field through breakout sessions at institutes and conferences, workshops, and papers. The Committee will: 1) serve as a resource to the Executive Committee on issues related to instruction, counseling, student services, and program development in noncredit education, pre-transfer pathways, and continuing education, including how they are embedded in institutional initiatives to ensure student success and learning, as well as the role of faculty engaged in this work, as related to governance and local participation in academic and professional activities; and 2) review policies and make recommendations to the Executive Committee. The Association of Community and Continuing Education (ACCE) appoints a member to serve as a liaison to

Zoom Meeting Summary

I. Meeting Started at 9:03am

Call to Order and Roll Call (*notes present)

Michelle Bean—Chair*	Maryanne Galindo*	Carolina Kussoy
Christopher Howerton—2 nd Chair*	Janue Johnson	Liliana Martinez
Leticia Barajas *	Nadia Khan *	Luciano Morales

I. Shout-outs, Affirmations, and Connection - committee members shared some favorite songs that are feeling meaningful for them at this time. The committee will consider standing meetings for the spring in an effort to find a good date and time for all members.

II. Community Agreements - the committee affirms our created agreements that are listed below.

- A. Honor each other's stories without judgment and create a shared space.
- B. Uplift the stories and spirit of noncredit and shifting the narrative that noncredit and continuing education is "less than."
- C. Advocacy for regulatory change and awareness of noncredit and continuing education on a local and statewide level.
- D. Provide reminders, tools, agendas, minutes, and help navigating the system to the group.

III. Adoption of Agenda

- A. [Google Shared Folder](#) ([November Meeting Summary](#))
- B. Minutes Volunteer - Christopher will draft meeting summary for this meeting

IV. Goals and Priorities (our [WORK PLAN](#)—check for your assignments)

- A. Toolkit DRAFT Report Out (Nadia)- Current status on the tool kit structure was shared with the committee and submitted as an agenda item for the January ASCCC Executive Meeting. - Committee members were asked to begin collecting and suggesting some personal narrative from students who take noncredit courses, and from instructors who teach noncredit. Maryanne shared an example of a [national Campaign on Adult Ed](#). There was a discussion about

- the type of narratives, and as a committee we are going to strive to have a submission ready by May to hopefully disseminate during the ASCCC Curriculum Institute in July 2023. [Toolkit planning doc](#) shared with committee. Infographic information from Maryanne by Jan. 16th.
- B. Survey (Christopher)-The updated survey was shared with the committee and has also been submitted as a January ASCCC Executive meeting agenda item.
 - C. Spanish CORs (Luciano) - Not discussed at this meeting.
- V. Spring Plenary in Anaheim: April 21-22 - The chair shared information about the spring 2022 plenary. Committee members are asked to send in any suggestions for themes, presentation breakouts, or possible resolutions. A google link was provided to the committee to collect ideas.
- A. Spring [plenary theme ideas](#) and breakout session suggestions - Breakout suggestions made during the meeting: LB-teaching in languages other than English; MG - follow up on breakout from fall plenary on noncredit; LB- legislative integrated with noncredit advocacy along with credit.
 - B. Resolutions ideas - none offered at this time, but committee members have access to a shared document if committee members have suggestions.
- VI. Upcoming Conferences and Regionals
- 1. Spring ACCE Conference Partnership Ideas (Maryanne) - Upcoming deadlines, Maryanne shared that the spring conference will be virtual, more information will be shared with Michelle including the “save the date” and other information.
 - 2. Collaboration CTCLC on [Regionals](#): March 6 and March 20
 - a. Volunteers for North and South regions - locations TBD (in-person meetings only for regional)
 - 1) Members attending -
 - 2) College hosts
 - 3) Presentations/breakout sessions ideas (e.g., liaison training, toolkit preview, narrative/storytelling, noncredit post AB 1705)
 - b. Planning Day: January 17
 - 1) In-person—Maryanne hosting: LACCD - Information will be sent through Michelle to the committee for planning and travel. All day probably 10am-3pm. breakout sessions and presentations will be developed during this meeting.
 - 2) Members attending- Michelle, CJ, Maryanne, Leticia, Nadia (maybe virtual if possible).
- VII. *Rostrum* Articles - The chair shared the upcoming dates for *Rostrum* article submission.
- A. Due January 22 and March 5
 - 1. Shifting the Noncredit Narrative—with San Diego Continuing Ed (Janue)
 - 2. Other ideas
- VIII. Next Monthly Meeting: Change Time and Day for Spring - we will keep next meeting set for Jan. 23, 2023 1:30pm-3pm
- IX. Announcements - these are shared on the agenda for committee awareness- not formally discussed during this meeting
- A. ACCE Annual Conference (virtual):
March 2, 2023 at 12:00 p.m.--4:45 p.m.--March 3, 2023 at 9:00 a.m.—3:00 p.m.
\$125 for members/ \$175 for non-members
 - B. Check for upcoming ASCCC events at [here](#)
 - C. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate

- D. [Application for Statewide Service—share with colleagues](#)
- X. Closing Comments
 - A. In Progress Review
 - B. Any other final comments or suggestions?
- XI. Adjournment - meeting adjourned at 10:30am

In Progress:

- *Rostrum* article on changing the narrative around noncredit education
- Noncredit Toolkit

Completed Tasks:

- Plenary Breakout Session Leveraging Noncredit Education for Equitable Student Opportunities
- Resolution 01.02 F22 Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning
- ACCE Report at ASCCC Executive Meetings