



ACADEMIC SENATE for California Community Colleges

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Noncredit, Pre-transfer, and Continuing Education Committee

Monday, September 26, 2022

1:30 p.m.—3:00 p.m.

The Academic Senate Committee on Noncredit, Pre-Transfer, & Continuing Education gathers information on best practices in providing equitable and accessible instruction and support services to students who are engaged in extended learning, which includes transitioning to post-secondary education, including support for pre-transfer pathways, workforce success, and/or other skill building opportunities. The Committee conveys this information to the field through breakout sessions at institutes and conferences, workshops, and papers. The Committee will: 1) serve as a resource to the Executive Committee on issues related to instruction, counseling, student services, and program development in noncredit education, pre-transfer pathways, and continuing education, including how they are embedded in institutional initiatives to ensure student success and learning, as well as the role of faculty engaged in this work, as related to governance and local participation in academic and professional activities; and 2) review policies and make recommendations to the Executive Committee. The Association of Community and Continuing Education (ACCE) appoints a member to serve as a liaison to

Location: Zoom

Meeting Summary

I. Call to Order and Roll Call (* notes present)

Michelle Bean—Chair *	Maryanne Galindo*	Carolina Kussoy
Christopher Howerton—2 nd Chair*	Janue Johnson*	Liliana Martinez*
Leticia Barajas	Nadia Khan*	Luciano Morales

Meeting started at 1:35pm

- I. Shout-outs, Affirmations, and Connection: “Today, I want to discover...” The chair encouraged committee members to share their response to the prompt.
- A. Janue rocked the Colegas webinar—go Nandi!
 - B. Maryanne and Leticia—super cool coming to plenary in-person and support in the writing of a resolution. It is included in the Fall 2022 Plenary Session Packet.
 - C. Christopher and Michelle presented during the recent SSCCC leadership conference in SF.
- II. Community Agreements - The chair and committee members reviewed our agreements below.
- A. Honor each other’s stories without judgment and create a shared space.
 - B. Uplift the stories and spirit of noncredit and shifting the narrative that noncredit and continuing education is “less than.”
 - C. Advocacy for regulatory change and awareness of noncredit and continuing education on a local and statewide level.
 - D. Provide reminders, tools, agendas, minutes, and help navigating the system to the group.
- III. Adoption of Agenda
- A. [Google Shared Folder \(September Meeting Summary\)](#)
 - B. Minutes Volunteer - Christopher will take notes for this meeting. Afterward, the chair will share the draft minutes with the committee for input/edits prior to submission to the ASCCC Executive Committee.

- IV. Goals and Priorities - The chair led the committee in a discussion around these goals and priorities.
- A. Complete our [WORK PLAN](#)—priorities and volunteers
 - 1. The committee discussed updates to the working document of actions. There was a discussion on the updated accounting manual (specifically as it relates to noncredit) However, it was shared by a committee member that there is need for clarification on how to interpret and apply the new version with guidance. Suggestion for additional support working with ASCCC President, 5C and the Chancellor's office to share the need.
 - 2. Work with liaisons...what might that look like? Christopher will work with Maryanne to come up with 5 survey questions for local senates about noncredit liaisons. Plan to bring to the December ASCCC exec meeting for discussion. Christopher will work on a survey with Maryanne.
 - 3. Updates to assignments on the work plan decided.
 - B. Toolkit Planning- the committee discussed the breadth and focus for the toolkit.
 - 1. [Funding Table](#)
 - 2. Other ideas—we must consider how this is similar or different from the recently published ASCCC noncredit paper.
 - 3. Lead for subcommittee on Toolkit Outline—Nadia with Maryanne.
 - 4. Spring ACCE Conference Partnership - Michelle and Maryanne will be working on this collaboration opportunity with appropriate approval. ACCE is receptive for ASCCC collaboration and participation for the upcoming conference.
 - 5. Possible collaboration with CTE for an institute in spring.
 - C. Accounting Methods - The chair share the updates as it relates to noncredit
 - 1. Being worked on by CIOs (in their 2022 – 2023 CCCCIO Board Goals to “overhaul Attendance Accounting rules”
 - 2. Updated [Student Attendance Accounting Manual](#)
 - a. Updated guidance regarding the Alternative Attendance Accounting Procedure for noncredit courses
 - b. This procedure may be used for short term and open-entry open exit noncredit courses offered via asynchronous distance education. This change is made to reflect the guidance contained in Chancellor's Office Fiscal Memo FS 20-12 released in December 2020
- V. Plenary Fall 2022: November 3-5 in Sacramento - The chair shared the structure of the upcoming plenary and encouraged committee members to attend either in person or hybrid.
- A. Resolution in the packet: 01.02 F22 Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning
 - B. Breakout Session (Maryanne, Leticia, Michelle, Christopher) Title: Leveraging Noncredit Education for Equitable Student Opportunities
- VI. *Rostrum* Articles - The chair shared the due dates for upcoming submission and reminded the group of the 1500 word limit for these articles.
- A. Due January 22 and March 5
 - 1. Shifting the Noncredit Narrative—awareness and model practices: an interview with San Diego Continuing Ed (Janue)
 - 2. Possible article from the workplan—Awareness of noncredit for local senates and changing the narrative –possible input from the plenary attendees with our presentation.
 - 3. Committee member, Nadia Khan, also expressed interest in collaboration on *Rostrum* articles.
 - 4. Other ideas—none.
- VII. Next Monthly Meeting: November 28, 2022 at 1:30—3:00 p.m. **Time is changed to 9:00--10:30 a.m.**

- VIII. Announcements - The chair shared with committee members the following updates and announcements. Additional announcement of note includes an upcoming meeting that Michelle and Christopher will hold with chairs of the CTE Leadership Committee (along with the ASCCC President and Executive Director) on Tuesday 10/25 to discuss a possible CNEI.
- A. Legislation:
1. [AB 1232 \(McCarty\)](#) Community colleges: nonresident tuition fees: English as a second language courses. Approved by Governor, chaptered by Secretary of State 9/23/22
 2. [SB 1141 \(Limón\)](#) Public postsecondary education: exemption from payment of nonresident tuition Approved by Governor, chaptered by Secretary of State 9/23/22 ASCCC Support (3/29/22) Letter of Support to Assembly Higher Ed (6/6/22)
 3. [AB 1705 \(Irwin\)](#) Seymour-Campbell Student Success Act of 2012: matriculation: assessment Signed by Governor 9/30/22
- B. [ACCE](#) Fall Zoom-In (virtual): November 10 from 1-5p
\$75 individual or \$300 for a group (5 or more people)
- C. ACCE Annual Conference (virtual):
March 2, 2023 at 12:00 p.m.--4:45 p.m.--March 3, 2023 at 9:00 a.m.—3:00 p.m.
\$125 for members/ \$175 for non-members
- D. Check for upcoming ASCCC events at [here](#)
- E. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges to donate
- F. [Application for Statewide Service—share with colleagues](#)
- IX. Closing Comments
- A. In Progress Review
- B. Any other final comments or suggestions—none.
- X. Adjournment: Meeting concluded at 3:05 p.m.

In Progress:

- *Rostrum* article on changing the narrative around noncredit education
- Plenary Breakout Session Leveraging Noncredit Education for Equitable Student Opportunities

Completed Tasks:

- Resolution 01.02 F22 Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning
- ACCE Report at ASCCC Executive Meetings