

Online Education Committee

November 30, 2022

4:00-5:00pm

[Zoom Link](https://us02web.zoom.us/j/86483875086)

Meeting ID: 864 8387 5086

AGENDA

**Members:** Amber Gillis (Chair), Michelle Velasquez Bean (2nd), Monica Ambalal, Jessica Bush, LaQuita Jones, Bob Nash, Benny Ng, Rebecca Orozco, Michelle Pacansky-Brock, Mohamad Sharif-Idiris

1. Welcome & Check-In
2. Adopt the Agenda
3. Discussion Items
   1. Position Papers:
      1. Effective Practices in Online Education:
         1. Timelines, Section Assignments, Updates
      2. Accessibility:
         1. Timelines, Section Assignments, Updates
   2. Rostrum Ideas for 2023 (Time Permitting)
      1. [Rostrum Editorial Guidelines](https://asccc.org/sites/default/files/Editorial%20Guidelines%20for%20the%20Rostrum.pdf)
      2. January 22, 2023
      3. March 5, 2023
   3. Finalize Webinar Series for ASCCC Executive Committee Review and Approval
      1. Topics
      2. Modality
      3. Dates/Times
      4. Assign Webinar Leads
4. Fall 2022 Meeting Schedule
   * 1. December 14, 2022 - General Meeting + Writing
5. Call for December 14, 2022 Agenda Items
6. Adjournment

ASCCC Online Education Position Paper Timeline 2022-2023

|  |  |  |
| --- | --- | --- |
| Date | Task | Outcome |
| April 2023 | Paper Adopted at Spring 2023 Plenary Session | Position paper is adopted by the body and sent for publication. |
| February 2023 | Resolution to Adopt Online Education Position Paper Written accepted by ASCCC Executive Committee | ASCCC Executive Committee approves resolution and position paper is sent to the body for review ahead of spring plenary session. |
| January 12-13, 2023 | Second Read (and approval) of Online Education Position Paper by ASCCC Executive Committee | ASCCC Executive Committee approves the position paper to be sent to the body. |
| December 23, 2022 | Online Education Position Paper submitted to ASCCC as an Agenda Item (Action Item) for January 2023 meeting. | ASCCC Executive Committee receives the position paper for further review, comments, feedback. |
| December 19, 2022 | Online Education Position Paper edits submitted to Online Education Chair | Online Education Committee chairs will finalize formatting and proofread prior to 12/23/22 ASCCC Executive Committee agenda due date. |
| December 14, 2022 | Online Education December meeting + writing session | Monthly meeting and members will discuss current edits and outstanding tasks to be completed. |
| November 30, 2022 | Online Education Writing Session | Members will discuss current edits and outstanding tasks to be completed. |
| November 16, 2022 | Online Education November meeting + writing session | Monthly meeting and members will discuss current edits and outstanding tasks to be completed. |
| October 26, 2022 | Online Education Position Paper sections are assigned to Online Education committee members | Online Education Committee reviews and adopts 2022-2023 Position Paper Timeline. |

**ASCCC Accessibility of Educational Materials (last updated 12/4/21)**

Brainstorming Paper Topics

**ONLINE ED COMMITTEE: More than one member can sign up to help draft!!**

1. Purpose of Paper and the Role of the Academic Senate **(Karen & Stephanie)**

a. Resolution

b. Academic Senates and Accessibility

2. Federal Regulations, Title 5 and Ed Code **(Kandace)**

a. Laws and Regulations

b. CCCCO Guidelines

Consultation with CCC Accessibility Center (Dawn Okinaka)--acknowledge them as a resource

c. Updated Title 5 language

d. 504 and 508 Compliance

e. Audits

3. Role of Faculty in Accessibility **(Jamie, Malinni )**

a. Legally Mandated Services - Jamie (<https://www.myccp.online/accessibility/ada-accessibility-checklist>)

b. Opportunities to Support Students - Malinni…?

4. Data, Equity and Disaggregation **(Dan)**

a. DSPS Populations

b. Race/Ethnicity

c. Groups such as Veterans, first generation students, nontraditional/returning students, LGBTQI+, and Intersectionality

d. Assessment and Evaluation

e. Digital Equity and Accessibility

(Peralta Equity Rubric)

5. Working with our K-12 Partners **(Dan)**

a. Transition from HS to College

b. Dual Enrollment

6. Accessibility Best Practices **(Dan, Michelle)**

a. Universal Design

b. In person accessibility

c. Online apps and course materials

d. Publisher Material

e. Open Educational Materials

f. Online courses Content Management Systems ([CVC Online Course Rubric, Section D covers Accessibility](https://onlinenetworkofeducators.org/wp-content/uploads/2021/05/CVC_OEI_Course_Design_Rubric_rev_April_2020_ACC_52021.pdf))

g. Accessibility in Zoom

7. Assessment of Accessibility **(Jamie/Christopher)**

a. Course Reviews

b. Rubrics

c. Accessibility Checks

d. Accessibility Experts

8. Accessibility Planning and Implementation (role of faculty)

9. [Professional development](https://docs.google.com/document/d/14QWgtkdp93hTJpCQOpX-cT8GrQZ6CvafG9KeZSih2F8/edit?usp=sharing) **(Michelle)**

10. Recommendations for local senates **(Karen & Stephanie?)**

11. Resources **(all)**

12. Appendices **(Karen & Stephanie)**