

■ Institute Program

Faculty Leadership Institute

June 23 – 25, 2005, San Jose



Thursday June 23

1:00 p.m. Welcome

Hayes II

Mark Wade Lieu, Faculty Leadership Institute Coordinator

President's Address and Hot Statewide Issues

Ian Walton, President

2:00 p.m. Basis for Effective Senates I

Hayes II

Leon Marzillier and Jane Patton

This session will review the legal basis for local academic senate participation in governance, examining the appropriate Education Code and Title 5 sections. It will consider how these can be used, cooperatively or not, in your leadership interactions with your local administration and board of trustees. The legal basis for the participation of students and staff will also be touched upon.

3:00 p.m. Break

Hayes Foyer

3:15 p.m. Basis for Effective Senates II

Hayes II

Leon Marzillier and Jane Patton

4:15 p.m. What Does the Senate Do?

Hayes II

Shaaron Vogel and Gary Holton

Working cooperatively, you will develop a clear and concise explanation, suitable for family and friends, of what you, as a senate leader, and your senate, as an organization, do. Prizes for the best explanation.

5:00 p.m. Free Time

6:00 p.m. No-Host Reception

Hayes Foyer

6:30 p.m. Dinner

Hayes I

7:30 p.m. Responding to Crises: An After-dinner Table Discussion

Gather around the tables to share your current college crises or successes in the informal atmosphere of post-prandial contentment.

Friday June 24

6:30 a.m. Breakfast

Silver Creek Dining Room

Breakfast will be served from 6:30 a.m. to 8:25 a.m. Dine at your convenience but please don't be late for the opening presentation!

8:30 a.m. Scenarios and Guidelines

Hayes II

Mark Wade Lieu

You've read the Academic Senate/CCLC document, "Participating Effectively in District and College Governance" and you've reviewed the illustrative scenarios. Now it's time to put your knowledge to work. Participants will work through a new set of scenarios, applying the information they have gleaned, and craft an effective response. Hope you've done your homework!

10:00 a.m. Break

Hayes Foyer

10:15 a.m. "It's the Funding, Stupid"

Hayes II

Alan Frey

Learn what you need to know from a general overview about the budget for 2005-2006. Then be entertained as Professor Frey focuses on **your** college/district, showing you how to obtain and analyze the financial data filed with the state by your college.

12:00 p.m. Lunch

Silver Creek Dining Room

1:00 p.m. Agree/Disagree

East Lawn

Julie Adams

Work off your after-lunch stupor by taking an interactive stand on a series of controversial issues. Participants will attempt to persuade those with opposing positions to come over to their side. Come and be vocal.

1:30 P.M. FIRST BREAKOUT SESSION

Effective Communication

Morgan Hill

Jane Patton and Patricia James Hanz

When faculty are elected as senate presidents, they may not realize that they immediately become the public face of the faculty. Communication becomes critical, as they lead meetings, interact one-on-one with administrators, trustees, faculty and staff, and serve as the liaison with media. In addition, they may be called upon to give more speeches than ever before. This session will review some principles of effective communication.

Developing Faculty Leadership

Live Oak

Mark Wade Lieu and Greg Granderson

Identifying faculty to participate actively on campus committees and to assume leadership roles can be challenging. Too often, it seems as if we have the same few faculty doing everything and others doing nothing. Together, we share strategies on how to seek out and nurture new leadership on your campus. Learn how the Academic Senate is here to help you in this effort.

Legislative Issues

Madrone

Shaaron Vogel and Gary Holton

The Academic Senate addresses legislative issues in Sacramento, in cooperation with other faculty and constituent groups. In this session, you will hear the latest on current hot legislative topics such as the Academic Bill of Rights, UC/CSU transfer policies, and nursing admissions. You will also learn how, and why, to get involved with our work within your local senates.

Senate-Union Relations

San Juan Bautista

Leon Marzillier and Lesley Kawaguchi

One of the secrets to successful faculty leadership at the local level is effective senate/union cooperation. Hear a variety of techniques to achieve this, and examples of specific areas for fruitful cooperation such as the academic calendar, class size, sabbatical leaves, faculty evaluation and part-time faculty equity.

2:45 p.m. Break

Lower Level Foyer

3:00 P.M. SECOND BREAKOUT SESSION

Credit Where Credit Is Due: Understanding NonCredit

Live Oak

Mark Wade Lieu and Paul Starer

The System Funding Proposal includes a recommendation for increased funding for non-credit with a concomitant change in standards to more closely align with those for credit. Local senates with non-credit programs, both big and small, need to better understand the role of non-credit programs, the current required standards for both credit and non-credit, and the particular concerns of non-credit programs and faculty.

Intersegmental Activities and Issues

Madrone

Kate Clark and Greg Granderson

Improving transfer for our students has become an ever-more important and complex goal, especially given the dissolution of CAN and new transfer initiatives at the UC and CSU. As a senate leader, you will be expected to promote efforts or processes that strengthen a student's transfer to four-year institutions. This session will provide information about important efforts such as IMPAC, ASSIST, LDTP, and UC's Streamlining Major Preparation.

Faculty-Faculty Conflict Resolution

Morgan Hill

Jane Patton and Elizabeth Harris

While the challenges of governance are sometimes conflicts between faculty and administration, the difficulty is that often the conflicts are between faculty and faculty. Learn conflict resolution techniques from a trained professional and how issues of ethics and integrity need to be engaged in many faculty-faculty conflicts.

75:25 Issues

San Juan Bautista

Ian Walton, Michelle Christopherson and Wheeler North

Even as a statewide task force wrestles with the problems of achieving 75:25, you need to learn how to get a handle on it at your own college. Learn from a local senate president how her senate got the information and gained the upper hand in 75:25 discussions. Learn how to calculate the 75:25 for your own campus and what is being done on the statewide level to move towards the 75:25 goal.

4:30 p.m. Free time

6:00 p.m. Hosted Reception

Hayes Foyer

Join your colleagues for a glass of wine or a beer on us and find companions for dinner this evening.

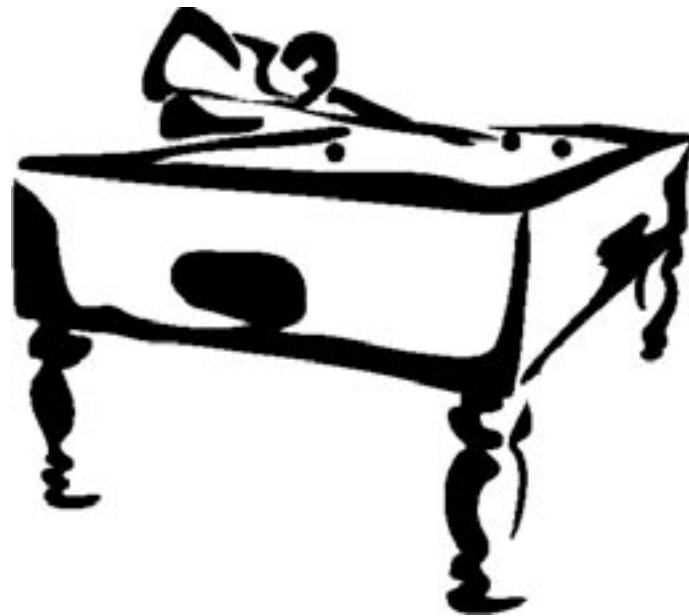
Dinner on your own

8:00 p.m. Hanging Around in the Coyote Lounge with your Activities

Coyote Lounge

Director, Wheeler North

Join us in this relaxing evening venue, complete with pool table and juke box, to network, to develop your collegial consultation skills, to sharpen your abilities at working any angle. Learn how to get out from behind the eight ball, to manipulate any situation to your maximum benefit.



Saturday June 25

6:30 a.m. Breakfast

Silver Creek Dining Room

Breakfast will be served from 6:30 a.m. to 8:25 a.m. Dine at your convenience but please don't be late for the opening presentation!

8:30 A.M. THIRD BREAKOUT SESSION

Occupational Faculty and Issues

Morgan Hill

Shaaron Vogel and Michelle Pilati

Do you know what vocational programs you have on your campus, and are your vocational faculty active on your campus committees? Given the focus on vocational programs from the state government, it is more important than ever to hear the unique concerns of vocational programs and faculty regarding curriculum, program development and discontinuance, and intersegmental efforts.

How to Implement Recommendations from Senate Papers

Madrone

Ian Walton and Patricia James Hanz

The Academic Senate has just published another excellent position paper with important recommendations. The question is how to effectively use all of the senate papers to support important decisions on your local campus. You will find out about the papers from their inception to implementation. Ian and Pat will share their own experiences and you will participate in a discussion regarding how to use these valuable documents.

Senate Nuts and Bolts

Live Oak

Leon Marzillier and Gary Holton

Running an effective senate is more than a knowledge of Education Code and Title 5. In this session, we go into the nuts and bolts of daily senate life: how to effectively use agendas, the value of a good web site, using parliamentary procedure to run a meeting, delegating authority, and how to determine when an issue is academic and professional.

The Brown Act and You

San Juan Bautista

Mark Wade Lieu and Lesley Kawaguchi

Recent legal decisions have clarified that local academic senates are subject to the provisions of the Brown Act. What implications does this have for the work of the local senate and its committees? What campus entities are covered by the Brown Act? What does it mean to make a commitment to openness rather than just being in compliance? Using real-life scenarios from local senates, we offer an interactive and informative session that will attempt to answer those questions.

9:45 a.m. Break

Lower Level Foyer

10:00 A.M. FOURTH BREAKOUT SESSION

The Shifting Sands of Curriculum and the Senate's Roles

Morgan Hill

Jane Patton and Michelle Pilati

Curriculum is arguably the most important function a senate oversees, as it is ultimately the basis for all that happens in classrooms and is crucial for the maintenance of a college's relationship with our 4-year partners. What guides the relationship between your senate and curriculum committee? Why is your local senate's responsibility for ensuring curriculum quality more important today than ever before? This session will be a conversation about some best practices and some new responsibilities for senates and curriculum committees.

Senate Resources

Live Oak

Julie Adams and Gary Holton

This breakout will introduce you to a variety of resources to aid local senates in doing their work. Find out how to maximize your use of the Academic Senate website, how to find specific information in Education Code or Title 5, and how you can use the Internet for holding meetings, conducting surveys, and even handling elections.

Faculty Hiring

Madrone

Shaaron Vogel and Paul Starer

Education Code stipulates that the local academic senate works jointly with the local governing board to establish policies and practices for hiring faculty. These policies include the specification of criteria beyond minimum qualifications, determining equivalencies, recommending FSA designations, promoting diversity in a post-Prop-209 world, and conferring with the local bargaining agent. Learn the laws, regulations, and Academic Senate-recommended practices to ensure that you hire effectively.

Planning and Budget—after the Budget and Plans are Made

San Juan Bautista

Leon Marzillier and Wheeler North

Faculty are involved in developing the processes for planning and budget as part of the 10+1. However, many of the most important budgetary decisions come after the college budget is approved. In this session, the presenters will share important insights and strategies for working with your college's planning and budget processes on an on-going basis.

11:30 a.m. Closing Remarks and Ceremony

Hayes II

Ian Walton and Mark Wade Lieu

12:00 p.m. Institute Ends